



STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
AGENDA
SPECIAL TELECONFERENCE MEETING

Lee Adams, District 1

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - supervisor1@sierracounty.ca.gov

Peter W. Huebner, District 2

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - phuebner@sierracounty.ca.gov

Paul Roen, Vice-Chair, District 3

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Jim Beard, District 4

P.O. Box 1140 - Loyalton, CA 96118 - 530-565-6092 - jbeard@sierracounty.ca.gov

Scott A. Schlefstein, Chair, District 5

P.O. Box 192 - Loyalton, CA 96118 - 530-913-9218 - supervisor5@sierracounty.ca.gov

The Sierra County Board of Supervisors will meet in a special teleconference meeting commencing at 10:00 a.m. on October 22, 2018. Locations available to the public to attend the teleconference meeting will be in the Board of Supervisors' Chambers, Courthouse, Downieville, CA., and the Health and Human Services Building, 202 Front Street, Loyalton, CA. This meeting will be recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-289-3295 or at the following addresses:

Heather Foster
Clerk of the Board of Supervisors
County of Sierra
100 Courthouse Square, Room 11
P.O. Drawer D
Downieville, CA 95936
clerk-recorder@sierracounty.ca.gov

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Supervisors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Supervisors may hold a Closed Session as the agenda schedule permits.

REGULAR AGENDA

1. STANDING ORDERS

- Call to Order
- Pledge of Allegiance
- Roll Call
- Approval of Regular Agenda

2. PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board not on this posted agenda may be addressed by the general public during the Public Comment Opportunity time. No action may be taken or substantive discussion pursued on matters not on the posted agenda. Public comment is regulated by the Sierra County Board of Supervisors' Rules and Procedures. You may obtain a copy of the Public Comment rules from the Clerk. The Board limits public comment to three minutes per person and not more than three individuals addressing the same subject.

3. BOARD OF SUPERVISORS

- 3.A. Resolution selectively freezing employee hiring and promotion absent Board approval.
(FINANCE COMMITTEE)

Documents:

[Hiring Freeze.pdf](#)

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**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

| | |
|--|---|
| MEETING DATE: October 22, 2018 | TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent |
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| DEPARTMENT: Finance Committee APPROVING PARTY: Lee Adams, Supervisor, District 1 PHONE NUMBER: 530-289-3295 |
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AGENDA ITEM: Resolution selectively freezing employee hiring and promotion absent Board approval.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION:

FUNDING SOURCE:
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: \$ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?

 Yes, -- --
 No

IS THIS ITEM ALLOCATED IN THE BUDGET? Yes No

IS A BUDGET TRANSFER REQUIRED? Yes No

SPACE BELOW FOR CLERK'S USE

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|---|--|--|
| <p>BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p> | <p><input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____</p> | <p>Resolution 2018- _____ Agreement 2018- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus</p> |
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COMMENTS:

CLERK TO THE BOARD _____
DATE

BOARD OF SUPERVISORS
COUNTY OF SIERRA
RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SIERRA
SELECTIVELY FREEZING EMPLOYEE HIRING AND PROMOTION ABSENT BOARD
APPROVAL**

Whereas, Department Heads have the authority, as the appointing authority, to hire and promote employees within their respective departments pursuant to Sierra County Code (Code) sections 3.03.03 and 3.05.010, and

Whereas, the Board of Supervisors retains authority to freeze or rescind the appointing authority's authorization to hire or promote employees as within the Board's budget authority pursuant to Code section 3.05.010, and

Whereas, Proposition 6 on the state ballot could, if passed by the electorate on November 6, 2018, severely impact the Road Department budget and the General Fund due to current road conditions and ongoing projects, and

Whereas, the Board of Supervisors finds that in light of Proposition 6 and the possible effect on the budget, it is necessary to selectively freeze and rescind authority to hire or promote employees pending the outcome of the election, and

Whereas, the freezing of appointments and/or promotions should be selective and limited to those departments subject to impact from Proposition 6.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors for the County of Sierra, State of California order the following:

SECTION 1. FREEZE AND RESCISION OF APPOINTING AUTHORITY. The Road Department and all General Fund departments of the County of Sierra shall cease all appointments and promotions of employees in the absence of specific authority by the Board of Supervisors.

SECTION 2. PROCEDURE FOR HIRING AND PROMOTIONS. Appointing Authorities in the Road Department and all General Fund departments shall seek board approval at a regular meeting of the Board of Supervisors, or a special meeting in the event of urgency, before hiring a new employee or offering a promotion to an existing employee.

SECTION 3. TERM OF FREEZE/EFFECTIVE DATE. The freeze on hiring and promotion is effective retroactively to the 1st day of October, 2018 and shall continue in effect until affirmatively removed upon rescission of this resolution by the Board of Supervisors.

SECTION 4. HARDSHIP/EXEMPTION. In the event of hardship and for fully funded and budgeted positions, County Departments may request an exemption which will be considered on a case by case basis.

PASSED, APPROVED, and ADOPTED this 22nd Day of October 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Scott A. Schlefstein, Chair

ATTEST:

Heather Foster, County Clerk

Approved as to form:

David A. Prentice, County Counsel