

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: April 19, 2016	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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DEPARTMENT: Sheriff
APPROVING PARTY: Sheriff Tim Standley
PHONE NUMBER: 530-289-3700

AGENDA ITEM: Discussion/Direction Regarding Adoption of Resolution and Approval of Cooperative Law Enforcement Annual Operating Plan and Financial Plan Between the Sierra County Sheriff's Office and the USDA, Forest Service Humboldt-Toiyabe National Forests.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION: See Attached Agreement and Modification of Grant or Agreement

FUNDING SOURCE:
GENERAL FUND IMPACT: General Fund Impact
OTHER FUND: USFS Reimbursement Cooperative Agreement
AMOUNT: \$1,550.00 Annually

ARE ADDITIONAL PERSONNEL REQUIRED?
 Yes, 1 Seasonal Help Employee(s)
 No

IS THIS ITEM ALLOCATED IN THE BUDGET? Yes No
IS A BUDGET TRANSFER REQUIRED? Yes No

SPACE BELOW FOR CLERK'S USE

<p>BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p>	<p><input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____</p>	<p>Resolution 2016- _____ Agreement 2016- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus</p>
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COMMENTS:

CLERK TO THE BOARD _____
DATE

BOARD OF SUPERVISORS, COUNTY OF SIERRA,
STATE OF CALIFORNIA

IN THE MATTER OF THE APPROVAL OF AGREEMENT BETWEEN THE SHERIFF'S
OFFICE AND THE HUMBOLDT-TOIYABE NATIONAL FOREST RE: FY 2016 FINANCIAL
AND OPERATING PLAN

RESOLUTION NO. 16-_____

BE IT RESOLVED THAT:

1. Agreement No. 16-LE-11041701-007, Mod. 000 captioned FY 2016 Operating and Financial Plan by and between the County of Sierra ("the County") and Contracting Party:

US Forest Service, Humboldt-Toiyabe National Forest

dated December 11, 2015 is hereby approved;

2. The responsible administrators for said Agreement are:

County: Tim Standley, Sheriff-Coroner

Contractor: Donald Harris, Patrol Captain

3. The Responsible Administrator for the County designated above and/or the Chairman of the Board of Supervisors is authorized to execute the subject Agreement.
4. The Sierra County Auditor is hereby authorized to pay said expenditure out of the Sheriff-Coroner Budget #5450.

ADOPTED by the Board of Supervisors of the County of Sierra on the 19th day of April, 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

COUNTY OF SIERRA

LEE ADAMS
CHAIR, BOARD OF SUPERVISORS

ATTEST:

APPROVED AS TO FORM:

HEATHER L. FOSTER
CLERK OF THE BOARD

CHRISTIAN CURTIS
DEPUTY COUNTY COUNSEL



FS Agreement No. 16-LE-11041701-007
Modification 000

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
SIERRA COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
Humboldt-Toiyabe National Forest**

FY16 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Sierra County Sheriff's Department, hereinafter referred to as "Cooperator ," and the USDA, Forest Service, Humboldt-Toiyabe National Forest , hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #16-LE-11041701-007 executed on _____. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning December 1, 2015 and ending September 30, 2016

Current Fiscal Year Obligation: \$1,550.00
FY2016 Total Annual Operating Plan: \$1,550.00

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Tim Standley, Sheriff-Coroner, Sierra County Sheriff's Department PO Box 66 100 Courthouse Square Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 timstandley@sierracounty.ca.gov	Michelle Anderson, Sergeant Sierra County Sheriff's Department PO Box 66 100 Courthouse Square Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 michelleanderson@sierracounty.ca.gov



Principal U.S. Forest Service Contacts:

<p align="center">U.S. Forest Service Program Manager Contact</p> <p>Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us</p>	<p align="center">U.S. Forest Service Administrative Contact</p> <p>Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us</p>
<p align="center">U.S. Forest Service Administrative Contact</p> <p>Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byrondkeely@fs.fed.us</p>	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

- Wages at the prevailing rate of \$65.00/hour
- Overtime wages at the prevailing rate of \$98.00/hour

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:
 - a. Long Valley, Dog Valley, and Truckee Canyon area.
2. Patrol in the following campgrounds, developed sites, or dispersed areas:
 - a. Crystal Mine, all campgrounds, picnic areas, recreation sites in the Long Valley, Dog Valley, and Truckee Canyon area.



Total reimbursement for this category shall not exceed the amount of: \$1,550.00. Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$0.00.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

b. All roads within the Santa Rosa Ranger District, with particular emphasis on those that access developed recreation sites or dispersed camping areas

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

b. Lye Creek Campground and dispersed sites in the area of McDermitt on FR 527 and 083

Total reimbursement for this category shall not exceed the amount of: \$\$580.00. Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$0.00.

VI. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

VII. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

VIII. SPECIAL ENFORCEMENT SITUATIONS:



- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in the resource order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.



Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 - Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 - Mileage – Summary by day by vehicle and personnel using the vehicle

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:
 Laurette Gaylord, Incident Business Specialist
 Humboldt-Toiyabe National Forest
 1200 Franklin Way
 Sparks, NV 89431
 Telephone: 775-355-5364
 Email: lgaylord@fs.fed.us

3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IX. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a quarterly basis
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$1,550.00	
Training	0.00	
Equipment	0.00	
Special Enforcement Situations	0.00	
Total	\$1,550.00	

- C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*
- D. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

TIM STANDLEY, Sheriff-Coroner
Sierra County Sheriff's Department
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest
Date

SCOTT HARRIS, Special Agent in Charge
U.S. Forest Service, Region 4
Date

The authority and format of this agreement have been reviewed and approved for signature.
16-LE-11041701-007, Attachment A

BYRON KEELY
U.S. Forest Service Grants Management Specialist
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

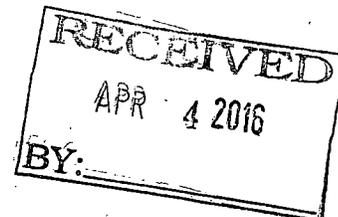
The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9982 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

INFORMATIONAL BACK GROUND

File Code: 6270
2016-FS-R4-03015-F

Date: MAR 30 2016
MAR 30 2016



Lee Adams
Sierra County Board of Supervisors
PO Drawer D
Downieville, CA 95936

Dear Mr. Adams:

This is our final response to your January 19, 2016, Freedom of Information Act (FOIA) request addressed to the Humboldt-Toiyabe National Forest that was referred to our office on March 17, 2016. You are requesting:

1. Amounts of each law enforcement contact by forest to all counties within their jurisdictions and hourly rate by each contract for the past three years by forest and year.
2. Amounts actually paid to each county for the past three years by forest and year.
3. Funding amount for internal agency law enforcement costs by each forest by fiscal year since 1980.

Enclosed in entirety are 244 pages of records responsive to your request.

I believe your request is fully satisfied. However you have the right to appeal my full release response. Any appeal must be made in writing, within 45 days from the date of this letter, to the Chief, USDA, Forest Service: 1) by email to wo_foia@fs.fed.us; 2) by regular mail to Mail Stop 1143, 1400 Independence Avenue, SW, Washington, DC 20250-1143; 3) by Fed Ex or UPS to 201 14th Street, SW, Washington, DC 20250-1143 and telephone (202) 205-1542; 4) by fax at (202) 260-3245. The term "FOIA APPEAL" should be placed in capital letters on the subject line of the email or on the front of the envelope. To facilitate the processing of your appeal, please include a copy of this letter and/or the FOIA control number assigned to your FOIA request 2016-FS-R4-03015-F.

If you have any questions regarding this response or if further assistance is required, you may contact Mr. Joseph Starry, Intermountain Region FOIA Manager via phone: (801) 625-5354, or email: R4_FOIA@fs.fed.us.

Sincerely,

A handwritten signature in cursive script that reads "Scott Harris".

SCOTT HARRIS
Special Agent in Charge





Grants and Agreements

Welcome, RDHALL

Save Revert Print Return Attach Help

Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type LE Agency 11 Region 04 Unit 17 SubUnit 01 Seq 005

Mod No 004

*Org 0417

Execution Date 12/14/2010

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name DOUGLAS COUNTY SHERIFFS DEPT

*Project Title DOUGLAS COUNTY COOP LAW AG

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$6,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,150.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$6,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,150.00	\$0.00	\$0.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$6,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,325.00	\$0.00	\$825.00
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$5,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,535.00
5	1360	NFLE0415	2015	FS	FOREST SERVICE	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$500.00
Totals						\$0.00	\$28,985.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,125.00	\$0.00	\$6,860.00

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 5

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	DOUGLAS COUNTY SHERIFFS DE...	\$6,150.00		FFIS-PROCESSED	01/07/2011	G04192794	7600022300
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	DOUGLAS COUNTY SHERIFFS DE...	\$6,150.00	FY 12 AOP	FFIS-PROCESSED	02/10/2012	G04192794	7600022300
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	DOUGLAS COUNTY SHERIFFS DE...	\$6,150.00	See attached Mod 2 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192794	7600022300
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	DOUGLAS COUNTY SHERIFFS DE...	\$5,535.00	FY14 Workplan Attached	FFIS-PROCESSED	02/14/2014	G04192794	7600022300
005	000	004	2015	2550	NFLE0415	2015	1360	NFLE	12X1106	DOUGLAS COUNTY SHERIFFS DE...	\$5,000.00		FFIS-PROCESSED	08/24/2015	G04192794	7600022300
Total											\$28,985.00					

Save | Revert | Print | Return | Attach | Help

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FS Agreement No. 11-LE-11041701-006

Modification No. 004

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
DOUGLAS COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Douglas County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-006 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Current Fiscal Year Obligation: \$5,000.00

Total Annual Operating Plan: \$5,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ronald P. Pierini, Sheriff Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401	Ross Chichester, Financial Analyst Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401 Email: rchichester@co.douglas.nv.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudson, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
<p style="text-align: center;">U.S. Forest Service Administrative Contact</p> Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byrondkeely@fs.fed.us	

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.
- | |
|---|
| Overtime wages at the prevailing rate of \$50.00/hour |
|---|

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-006 on September 30, 2015.
3. Be routed to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.

**II. PATROL ACTIVITIES:**

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Rhuenstroth Power Dam Road, from the ridge construction site, south to the end of the road
2. Mud Lake Road, south of the ranchos, between the west water tank and the Main River Road. The west water tank is located approximately ¼ mile southwest of the intersection of Tillman and Mud Lake Road (Dresserville Pit Area).
3. Foothill Road at the Fay/Luther Trailhead
4. Carson Street (Genoa), west to the water tank
5. Jacks Valley; perimeter check of the area east of Jacks Valley and west of Indian Hills
6. Spooner Rest Area, south of U.S. Highway 50, at Spooner Summit

B. Total reimbursement for this category shall not exceed the amount of: **\$5,000.00** (*Unused Equipment funds listed in Section IV may be used for Patrol Activities.*)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. Equipment reimbursement cannot exceed 49% of budget.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(*Unused Equipment funds may be used toward Patrol Activities, Section II(A).*)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized.



Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings.



Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the Forest Service and the Sheriff's Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but it not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
169.875	170.475	136.5 (TX)	Rawe Mtn.
169.875	170.475	131.8 (TX)	Hawkin Peak
169.875	170.475	110.9 (TX)	Slide Mtn.
169.975	171.425	103.5 (TX)	Leviation Mtn.
169.900	169.900	---	HUF LOC (Simplex/Car to Car)
164.875	164.875	---	Minden Primary Air to Ground

Douglas County Sheriff's Department Frequencies per this AOP:

<u>NAME</u>	<u>RECEIVE</u>	<u>PL</u>	<u>TRANSMIT</u>	<u>PL</u>	<u>W/N</u>
DCSO North/South	155.1300	186.2	155.6250	D 306	N
DCSO STATELINE	155.8050	203.5	155.6250	D 306	N
DCSO Minden	155.1150	173.8	155.6250	D 306	N
DCSO GLENBROOK	154.8900	162.2	155.6250	D 306	N
DCSO EAST PEAK	154.7400	118.8	155.6250	D 306	N



VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-006, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
 Albuquerque Service Center
 Payments – Grants & Agreements
 101B Sun Avenue NE
 Albuquerque, NM 87109
 FAX: (877) 687-4894
 E-Mail: asc_ga@fs.fed.us

Send copy to:

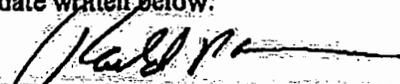
Jon Knudson
 U.S. Forest Service
 Humboldt-Toiyabe National Forest
 1536 S Carson St
 Carson City, NV 89701
 FAX: (775) 884-8113
 E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$5,000.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$5,000.00	0



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.


RONALD P. PIBRINI, Sheriff
Douglas County Sheriff's Department

7-17-15
Date


WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

7/21/15
Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

Date

The authority and format of this agreement have been reviewed and approved for signature.
11-LE-11041701-006, Modification 4


BYRON KIBELY
U.S. Forest Service Grants & Agreements Specialist

07/07/2015
Date

Burden Statement

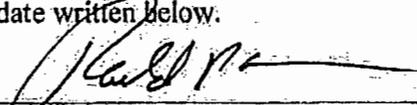
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2800 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-6992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



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RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

7-17-15
Date

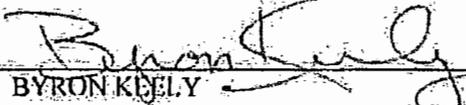
WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

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U.S. Forest Service, Region 4

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U.S. Forest Service Grants & Agreements Specialist

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RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

Date

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BYRON KEELY
U.S. Forest Service Grants & Agreements Specialist

07/07/2015
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USDA, Forest Service

OMB 0596-0217
05-1500-8A

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

7-17-15
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

7/21/15
Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

Date

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11-LE-11041701-006, Modification 4

BYRON KIBELY
U.S. Forest Service Grants & Agreements Specialist

07/07/2015
Date

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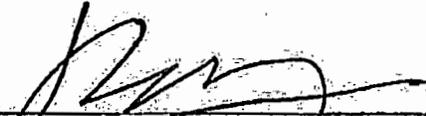
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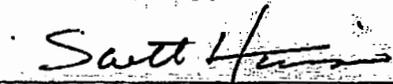
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RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

7-17-15
Date

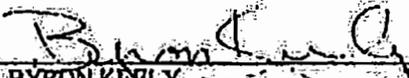

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

7/21/15
Date


KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4
Scott Harris

8/18/2015
Date

The authority and format of this agreement have been reviewed and approved for signature.
11-LE-11041701-006, Modification 4


BYRON KEELY
U.S. Forest Service Grants & Agreements Specialist

07/07/2015
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0398-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041701-006
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
DOUGLAS COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Douglas County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-006 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$9,450.00

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$5,535.00

Total Annual Operating Plan: \$14,985.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ronald P. Pierini, Sheriff Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401	Ross Chichester, Financial Analyst Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401 Email: rchichester@co.douglas.nv.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact		
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudson, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us		
<table border="1"> <thead> <tr> <th data-bbox="597 640 1177 709">U.S. Forest Service Administrative Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="597 709 1177 934"> Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us </td> </tr> </tbody> </table>		U.S. Forest Service Administrative Contact	Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us
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B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Overtime wages at the prevailing rage of \$50.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-006 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Rhuenstroth Power Dam Road, from the ridge construction site, south to the end of the road
2. Mud Lake Road, south of the ranchos, between the west water tank and the Main River Road. The west water tank is located approximately ¼ mile southwest of the intersection of Tillman and Mud Lake Road (Dresserville Pit Area).
3. Foothill Road at the Fay/Luther Trailhead
4. Carson Street (Genoa), west to the water tank
5. Jacks Valley; perimeter check of the area east of Jacks Valley and west of Indian Hills
6. Spooner Rest Area, south of U.S. Highway 50, at Spooner Summit

B. Total reimbursement for this category shall not exceed the amount of: **\$14,985.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.



Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

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What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

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- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
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- Breakout of actual costs:
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 5. Map of roadblock locations.

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Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way



Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:
Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
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Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

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This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the Forest Service and the Sheriff's Department are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but it not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
169.875	170.475	136.5 (TX)	Rawe Mtn.
169.875	170.475	131.8 (TX)	Hawkin Peak
169.875	170.475	110.9 (TX)	Slide Mtn.
169.975	171.425	103.5 (TX)	Leviation Mtn.
169.900	169.900	---	HUF LOC (Simplex/Car to Car)
164.875	164.875	---	Minden Primary Air to Ground



Douglas County Sheriff's Department Frequencies per this AOP:

NAME	RECEIVE	PL	TRANSMIT	PL	W/N
DCSO North/South	155.1300	186.2	155.6250	D 306	N
DCSO STATELINE	155.8050	203.5	155.6250	D 306	N
DCSO Minden	155.1150	173.8	155.6250	D 306	N
DCSO GLENBROOK	154.8900	162.2	155.6250	D 306	N
DCSO EAST PEAK	154.7400	118.8	155.6250	D 306	N

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-006, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8113
E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$14,985.00	
Training	\$0.00	



Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$14,985.00	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

1/3/14

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

1/6/14

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-006, Modification 3

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

1/2/14

Date

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.

KEVIN WORTH
U.S. Forest Service Grants Management Specialist

1/3/14

Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041701-006
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
DOUGLAS COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Douglas County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-006 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$3,300.00
Current Fiscal Year Obligation: \$6,150.00
FY 2013 Total Annual Operating Plan: \$9,450.00

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ronald P. Pierini, Sheriff Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401	Ross Chichester, Financial Analyst Douglas County Sheriff's Department PO Box 218 Minden, NV 89423 Telephone: (775) 782-9900 FAX: (775) 783-6401 Email: rchichester@co.douglas.nv.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudson, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Overtime wages at the prevailing rate of \$50.00/hour

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-006 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Rhuenstroth Power Dam Road, from the ridge construction site, south to the end of the road
2. Mud Lake Road, south of the ranchos, between the west water tank and the Main River Road. The west water tank is located approximately ¼ mile southwest of the intersection of Tillman and Mud Lake Road (Dresserville Pit Area).
3. Foothill Road at the Fay/Luther Trailhead
4. Carson Street (Genoa), west to the water tank
5. Jacks Valley; perimeter check of the area east of Jacks Valley and west of Indian Hills
6. Spooner Rest Area, south of U.S. Highway 50, at Spooner Summit

B. Total reimbursement for this category shall not exceed the amount of: **\$9,450.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the Forest Service and the Sheriff's Department are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information-sharing. This includes, but it not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
169.875	170.475	136.5 (TX)	Rawe Mtn.
169.875	170.475	131.8 (TX)	Hawkin Peak
169.875	170.475	110.9 (TX)	Slide Mtn.
169.975	171.425	103.5 (TX)	Leviation Mtn.
169.900	169.900	---	HUF LOC (Simplex/Car to Car)
164.875	164.875	---	Minden Primary Air to Ground

Douglas County Sheriff's Department Frequencies per this AOP:

<u>NAME</u>	<u>RECEIVE</u>	<u>PL</u>	<u>TRANSMIT</u>	<u>PL</u>	<u>W/N</u>
DCSO North/South	155.1300	186.2	155.6250	D 306	N
DCSO STATELINE	155.8050	203.5	155.6250	D 306	N
DCSO Minden	155.1150	173.8	155.6250	D 306	N
DCSO GLENBROOK	154.8900	162.2	155.6250	D 306	N
DCSO EAST PEAK	154.7400	118.8	155.6250	D 306	N

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.



B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-006, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8113
E-Mail: jknudson@fs.fed.us

C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$9,450.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$9,450.00	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

RONALD P. PIERINI, Sheriff
Douglas County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date


MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-006


KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

Welcome, RDHALL

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2013 Type LE Agency 11 Region 04 Unit 12 SubUnit 03 Seq 005

Mod No 002

*Org 0417

Execution Date 12/19/2010

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name LANDER COUNTY SHERIFF'S DEPT

*Project Title LANDER COUNTY COOP LAW AGR

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$4,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,867.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$4,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,742.13	\$0.00	\$124.87
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$4,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,867.00
Totals						\$0.00	\$14,601.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,609.13	\$0.00	\$4,991.87

Pending Payments Paid Invoices Rejected Invoices Expenditure Refunds

Payment Requests

Record Count: 0

Req No	*Inv No	*Invoice Date	*Payment Method	*Date Received	*Performance Start Date	*Performance End Date	Payee	*Invoice Total	Comments	Status	Status De
No data to display.											

Payment Request Lines

Record Count: 0

Line No	Line Edit No	Obligation Line No	Trans Code	Budget FY	Budget Org Code	Job Code	BOC	Undelivered Obligation	Amount	Comments
No data to display.										
Total										

Save | Revert | Print | Return | Attach | Help

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EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN
Between The
LANDER COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Lander County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041703-005 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$4,985.70
Current Fiscal Year Obligation: \$4,867.00
FY 2013 Total Annual Operating Plan: \$9,852.70

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ron Unger, Sheriff Lander County Sheriff's Department PO Box 1625 / #2 State Route 305 Battle Mountain, NV 89820 Telephone: (775) 635-1100 FAX: (775) 289-1586 Email: undersheriff@landerso.org	Robert Quick, Undersheriff Lander County Sheriff's Department PO Box 1625 / #2 State Route 305 Battle Mountain, NV 89820 Telephone: (775) 635-1100 FAX: (775) 289-1586 Email: rquick@landerso.org



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Kevin Hart, Law Enforcement Officer Humboldt-Toiyabe National Forest 825 Avenue E Ely, NV 89301 Telephone: (775) 289-5122 FAX: (775) 751-3225 Email: kevinhart@fs.fed.us
<p style="text-align: center;">U.S. Forest Service Administrative Contact</p> Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

\$1.50/mile patrolled
Wages at the prevailing rate of \$21.35/hour
Overtime wages at the prevailing rate of \$32.03/hour

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041703-005 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Kingston, Big Creek, and Birch Canyons
2. Visit with Campground Hosts and address their concerns
3. Bob Scott, Toquima Cave, Kingston and Big Creek

B. Total reimbursement for this category shall not exceed the amount of: **\$9,852.70**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041703-005, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Kevin Hart
U.S. Forest Service
Humboldt-Toiyabe National Forest
825 Avenue E
Ely, NV 89301
FAX: (775) 751-2225
E-Mail: kevinhart@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$9,852.70	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$9,852.70	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S.



Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

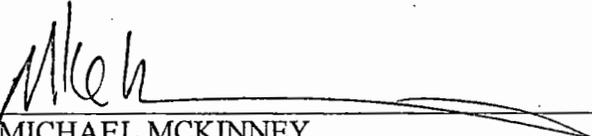
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

RON UNGER, Sheriff
Lander County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date



MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041703-005



KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041703-005

Cooperator Agreement No. _____
Mod 1

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
LANDER COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

FY 2012 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Lander County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041703-005 executed on 12/14/2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2011 and ending September 30, 2012.

Previous Year Carry-over: \$118.70
Current Fiscal Year Obligation: \$4,867.00
FY12 Total Annual Operating Plan: \$4,985.70

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Ron Unger, Sheriff Address: P.O. Box 1625, #2 State Route 305 City, State, Zip: Battle Mountain, NV 89820 Telephone: 775-635-1100 FAX: 775-289-1586 Email: undersheriff@landerso.org	Name: Robert Quick, Undersheriff Address: P.O. Box 1625, #2 State Route 305 City, State, Zip: Battle Mountain, NV 89820 Telephone: 775-635-1100 FAX: 775-289-1586 Email: undersheriff@landerso.org



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: David Leveille, Patrol Captain Address: 1200 Franklin Way City, State, Zip: Sparks, NV 89431 Telephone: 775-355-5327 FAX: 775-355-5397 Email: dleveille@fs.fed.us	Name: Kevin Hart, Law Enforcement Officer Address: 825 Ave. E. City, State, Zip: Ely, NV 89301 Telephone: 702-528-2291 FAX: 775-289-2132 Email: kevinhart@fs.fed.us

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement will be on an actual cost basis. Below are estimated rates:

- \$1.50/mile patrolled
- Wages at the prevailing rate of \$21.35/hour
- Overtime wages at the rate of \$32.03/hour.

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Patrol on following Forest Service roads, campgrounds, developed sites, or dispersed areas:

Kingston, Big Creek, and Birch Canyons.

Visit with Campground Hosts and address their concerns.

Bob Scott, Toquima Cave, Kingston and Big Creek

Total reimbursement for this category shall not exceed the amount of **\$4,985.70**

III. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated



representative will then notify the cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals. Funds used for compensation will be from the funding source for the fire incident.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IV. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

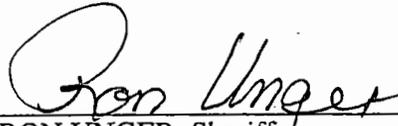
- A. The Cooperator shall bill the U.S. Forest Service on a quarterly basis.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$4985.70	100.00
Training	0.00	N/A
Equipment	0.00	N/A
Special Enforcement Situations	0.00	N/A
Total	\$4985.70	100.00

C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement Provision IV-D*.

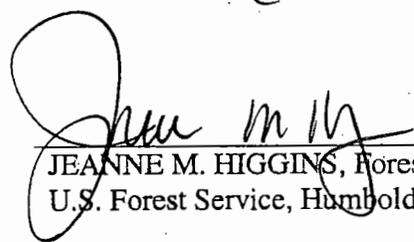
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



 RON UNGER, Sheriff
 Lander County

2-29-12

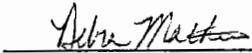
 Date



 JEANNE M. HIGGINS, Forest Supervisor
 U.S. Forest Service, Humboldt-Toiyabe N.F.

3/9/12

 Date

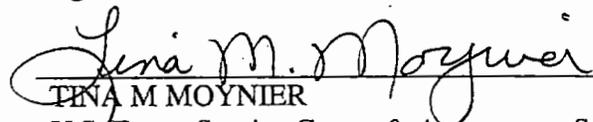


 DEBRA A MATHEWS, Special Agent in Charge
 U.S. Forest Service, Intermountain Region

3/14/2012

 Date

The authority and format of this agreement have been reviewed and approved for signature.



 TINA M MOYNIER
 U.S. Forest Service Grants & Agreements Specialist

11/17/2011

 Date

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041703-005
Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
LANDER COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE, HUMBOLDT-TOIYABE NATIONAL FOREST**

2011 OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Lander County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041703-005 executed on _____. This Operating Plan is made and agreed to as of the last date signed below and is for the period beginning October 1, 2010, and ending September 30, 2011.

Any remaining funding in this Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement (see related Provision V-T).

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ron Unger, Sheriff Lander County P.O. Box 1625, #2 State Route 305 Battle Mountain, NV 89820 Telephone: (775) 635-1100 FAX: () Email:	Robert Quick, Undersheriff Lander County P.O. Box 1625, #2 State Route 305 Battle Mountain, NV 89820 Telephone: (775) 635-1100 FAX: (775) 635-8196 Email: undersheriff@landerso.org



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
David Leveille, Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5397 Email: dleveille@fs.fed.us	Kevin Hart, Law Enforcement Officer Humboldt-Toiyabe National Forest 825 Ave E. Ely, NV 89301 Telephone: (702) 528-2291 FAX: () Email: khart@fs.fed.us

B.

B. Reimbursement for all types of enforcement activities shall be at the following rates unless Specifically stated otherwise:

Vehicle Cost per \$ 1.50 /mile

Regular wages for the individual officer at the rate of \$ 21.35 /hour.

Overtime wages for the individual officer at the rate of \$ 32.03 /hour.

II. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.

III. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Patrol on following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

- Kingston, Big Creek, and Birch Canyons.
- Visit with Campground Hosts and address their concerns.
- Bob Scott, Toquima Cave, Kingston and Big Creek

Total reimbursement for this category shall not exceed the amount of **\$4,867.00**



IV. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

Total reimbursement for this category shall not exceed the amount of \$0.00

V. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

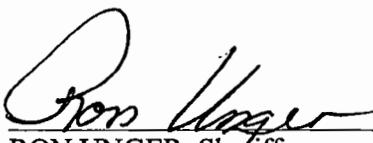
Total reimbursement for this category shall not exceed the amount of \$0.00

VI. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.
 - 1. Drug Enforcement: Funds are not available at this time.
 - 2. Fire Emergency: Funds used for compensation will be from the funding source for the fire incident.
 - 3. Group Gatherings: Funds are not available at this time.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IN WITNESS WHEREOF, the parties hereto have executed this Operating Plan as the last date written below.


RON UNGER, Sheriff
Lander County

11-22-2010
Date



for Ellen Heil 12/8/10

 JEANNE M, HIGGINS, Forest Supervisor Date
 U.S. Forest Service, Humboldt-Toiyabe National Forest

Debra Mathews 12/14/2010

 DEBRA A. MATHEWS, Special Agent in Charge Date
 U.S. Forest Service, Intermountain Region

The authority and format of this instrument have been reviewed and approved for signature.

Jean Burt 10/15/10

 JEAN BURT, Grants & Agreements Specialist Date
 U.S. Forest Service

Job Code- NFLE04 Override 1360 - **\$4,867.00**

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Grants and Agreements

Welcome, RDHALL

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type BE Agency 11 Region 04 Unit 17 SubUnit 01 Seq 007 Mod No 003 *Org 0417

Execution Date 12/21/2010 Start Date 10/01/2010 Expiration Date 09/30/2015

*Applicant/Cooperator Name SIERRA COUNTY SHERIFF'S OFFICE *Project Title SIERRA COUNTY LAW ENFORCEMENT Status GA-EXECUTED

HHS Payment? Yes No Master Agreement? Yes No WPAP Status OUT FOR SIGNATURE

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$12,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,385.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$12,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,385.00	\$0.00	\$0.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$12,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,385.00	\$0.00	\$0.00
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$11,146.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,998.73	\$0.00	\$147.27
Totals						\$0.00	\$48,301.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,153.73	\$0.00	\$147.27

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 4

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.
001	000	000	2013	2559	NFLE0411	2011	1360	NFLE	12X1106	SIERRA COUNTY SHERIFF'S DEPA...	\$12,385.00		FFIS-PROCESSED	01/07/2014	G04192798	7600022303
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	SIERRA COUNTY SHERIFF'S DEPA...	\$12,385.00	FY 12 AOP	FFIS-PROCESSED	01/31/2012	G04192798	7600022303
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	SIERRA COUNTY SHERIFF'S DEPA...	\$12,385.00	See attached Mod 2 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192798	7600022303
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	SIERRA COUNTY SHERIFF'S DEPA...	\$11,146.00	FY14 Workplan Attached	FFIS-PROCESSED	02/20/2014	G04192798	7600022303
Total											\$48,301.00					

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FS Agreement No. 11-LE-11041701-007
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN
Between The
SIERRA COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Sierra County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-007 executed on December 21, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$20,482.50

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$11,146.00

Total Annual Operating Plan: \$31,628.50

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
John Evans, Sheriff Sierra County Sheriff's Department PO Box 66 Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 Email: sheriffadmin@sierracounty.ws	Michelle Anderson Sierra County Sheriff's Department PO Box 66 Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 Email: michelleanderson@sierracounty.us



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Roads in the Long Valley, Dog Valley, and Truckee Canyon area.
2. Crystal Mine, all campgrounds, picnic areas, recreation sites in the Long Valley, Dog Valley, and Truckee Canyon area.

B. Total reimbursement for this category shall not exceed the amount of: **\$31,628.50**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made



at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.



Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer

Humboldt-Toiyabe National Forest

1200 Franklin Way

Sparks, NV 89431

Telephone: 775-355-5315

Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist

Humboldt-Toiyabe National Forest

1200 Franklin Way

Sparks, NV 89431

Telephone: 775-355-5364

Email: lgaylord@fs.fed.us



- 3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-007, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

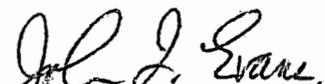
- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



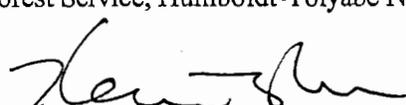
Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$31,628.50	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$31,628.50	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

 Sheriff Feb. 10 Jan. 2014
 JOHN I. EVANS, Sheriff Date
 Sierra County Sheriff's Department

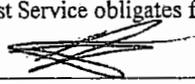
WILLIAM A. DUNKELBERGER, Forest Supervisor Date
 U.S. Forest Service, Humboldt-Toiyabe National Forest

 2/6/14
 KEVIN RICE, Special Agent in Charge Date
 U.S. Forest Service, Region 4

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-007, Modification 3

 1/3/14
 KEVIN WORTH Date
 U.S. Forest Service Grants & Agreements Specialist

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.

 1/31/14
 KEVIN WORTH Date
 U.S. Forest Service Grants Management Specialist



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041701-007
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
SIERRA COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Sierra County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-007 executed on December 21, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$8,097.50
Current Fiscal Year Obligation: \$12,385.00
FY 2013 Total Annual Operating Plan: \$20,482.50

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
John Evans, Sheriff Sierra County Sheriff's Department PO Box 66 Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 Email: sheriffadmin@sierracounty.ws	Michelle Anderson Sierra County Sheriff's Department PO Box 66 Downieville, CA 95936 Telephone: (530) 289-3700 FAX: (530) 289-3318 Email: michelleanderson@sierracounty.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$65.00/hour
Overtime wages the prevailing rate of \$98.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-007 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Roads in the Long Valley, Dog Valley, and Truckee Canyon area.
2. Crystal Mine, all campgrounds, picnic areas, recreation sites in the Long Valley, Dog Valley, and Truckee Canyon area.

B. Total reimbursement for this category shall not exceed the amount of: \$20,482.50
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: \$0.00

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: \$0.00
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.**
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).**

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-007, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$20,482.50	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$20,482.50	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S.



Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

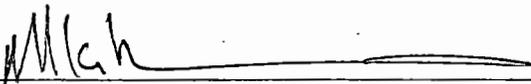
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

JOHN I. EVANS, Sheriff
Sierra County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date



MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-007



KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

	USDA, Forest Service	OMB 0596-0217 FS-1500-8A
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FS Agreement No. 11-LE-11041703-007
Mod 1

Cooperator Agreement No. _____

EXHIBIT A

COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN & FINANCIAL PLAN

**Between The
SIERRA COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

FY 2012 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Sierra County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041703-007 executed on 12/21/2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2011 and ending September 30, 2012.

Previous Year Carry-over: 0.00
Current Fiscal Year Obligation: \$12,385.00
FY 2012 Total Annual Operating Plan: 12,385.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: John Evans, Sheriff Address: P.O. Box 66 City, State, Zip: Downieville, CA 95936-0066 Telephone: 530-289-3700 FAX: 530-289-3318 Email: sheriffadmin@sierracounty.ws	Name: Michelle Anderson Address: P.O. Box 66 City, State, Zip: Downieville, CA 95936-006 Telephone: 530-289-3700 FAX: 530-289-3318 Email: michelleanderson@sierracounty.ws



USDA, Forest Service

OMB 0596-0217
FS-1500-8A

Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: David Leveille, Patrol Captain Address: 1200 Franklin Way City, State, Zip: Sparks, NV 89431 Telephone: 775-355-5327 FAX: 775-355-5397 Email: dleveille@fs.fed.us	Name: Jon Knudson, Law Enforcement Officer Address: 1536 E. Carson Street City, State, Zip: Carson City, NV 89701 Telephone: 775-884-8113 FAX: 775-884-8199 Email: jknudson@fs.fed.us

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement will be on an actual cost basis. Below are estimated rates:

Wages at the prevailing rate of \$65.00 hour.
Overtime wages at the rate of \$98.00/hour.

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Patrol on following Forest Service roads, campgrounds, developed sites, or dispersed areas:

Roads in the Long Valley, Dog Valley, and Truckee Canyon area.

Crystal Mine, all campgrounds, picnic areas, recreation sites in the Long Valley, Dog Valley, and Truckee Canyon area.

Total reimbursement for this category shall not exceed the amount of **\$12,385.00**

III. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the cooperator whether funds will be authorized for



reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals. Funds used for compensation will be from the funding source for the fire incident.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IV. BILLING FREQUENCY:

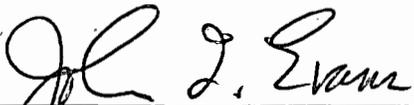
See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a quarterly basis.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$12,385.00	100.00
Training	0.00	N/A
Equipment	0.00	N/A
Special Enforcement Situations	0.00	N/A
Total	\$12,385.00	100.00

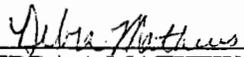
C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.


Wed. 14 Dec. 2011

JOHN I. EVANS, Sheriff Date
 Sierra County

JEANNE M. HIGGINS, Forest Supervisor Date
 U.S. Forest Service, Humboldt-Toiyabe N.F.


1/3/2012

DEBRA A MATHEWS, Special Agent in Charge Date
 U.S. Forest Service, Intermountain Region

The authority and format of this agreement have been reviewed and approved for signature.


11/17/2011

TINA M MOYNIER Date
 U.S. Forest Service Grants & Agreements Specialist

Job Code: NFLE04 Override 1360 - \$12,385.00



USDA, Forest Service

OMB 0596-0217
FS-1500-8A

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

Welcome, RDHALL

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY: 2011 Type: LE Agency: IT Region: 04 Unit: 17 SubUnit: 10 Seq: 010 Mod No: 003 *Org: 0417
 Execution Date: 12/14/2010 Start Date: 10/01/2010 Expiration Date: 09/30/2015
 *Applicant/Cooperator Name: HUMBOLDT COUNTY SHERIFFS-D *Project Title: HUMBOLDT COUNTY SHERIFFS-O Status: GA-EXECUTED
 HHS Payment? Yes No Master Agreement? Yes No WPAP Status: NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,249.84	\$0.00	\$1,250.16
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
Totals						\$0.00	\$9,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,249.84	\$0.00	\$8,500.16

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 4

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	HUMBOLDT COUNTY	\$2,500.00		FFIS-PROCESSED	01/07/2011	G04192782	7600022294
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	HUMBOLDT COUNTY	\$2,500.00	FY 12 AOP	FFIS-PROCESSED	01/31/2012	G04192782	7600022294
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	HUMBOLDT COUNTY	\$2,500.00	See attached Mod 2 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192782	7600022294
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	HUMBOLDT COUNTY	\$2,250.00	FY14 Workplan Attached	FFIS-PROCESSED	03/06/2014	G04192782	7600022294
Total											\$9,750.00					

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FS Agreement No. 11-LE-11041710-010

Mod 1

Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
HUMBOLDT COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

FY 2012 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Humboldt County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041710-010 executed on 12/14/2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2011 and ending September 30, 2012.

Previous Year Carry-over: 0.00

Current Fiscal Year Obligation: \$2,500.00

FY 2012 Total Annual Operating Plan: \$2,500.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Ed Kilgore, Sheriff Address: 50 W. 5 th Street City, State, Zip: Winnemucca, NV 89445-3150 Telephone: 775-623-6410 FAX: 760-623-2192 Email: h101@hconsv.com	Name: Michelle Rathbun Address: 50 W. 5 th Street City, State, Zip: Winnemucca, NV 89445-3150 Telephone: 775-623-6419 FAX: 760-623-2192 Email: h110@hconsv.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: David Leveille, Patrol Captain Address: 1200 Franklin Way City, State, Zip: Sparks, NV 89431 Telephone: 775-355-5327 FAX: 775-355-5397 Email: dleveille@fs.fed.us	Name: David Leveille, Patrol Captain Address: 1200 Franklin Way City, State, Zip: Sparks, NV 89431 Telephone: 775-355-5327 FAX: 775-355-5397 Email: dleveille@fs.fed.us

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement will be on an actual cost basis. Below are estimated rates:

Vehicle Cost Per \$.50/mile
 Wages at the prevailing rate of \$32.48/hour.
 Overtime wages at the rate of \$48.72/hour.

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Patrol on following Forest Service roads, campgrounds, developed sites, or dispersed areas:

All roads within the Santa Rosa Ranger District, with particular emphasis on those that access developed recreation sites or dispersed camping areas.

Lye Creek Campground and dispersed sites in the area of McDermitt on FR 527 and 083.

Total reimbursement for this category shall not exceed the amount of \$2,500.00

III. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the cooperator whether funds will be authorized for



reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals. Funds used for compensation will be from the funding source for the fire incident.
3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IV. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a quarterly basis.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$2,500.00	100.00
Training	0.00	N/A
Equipment	0.00	N/A
Special Enforcement Situations	0.00	N/A
Total	\$2,500.00	100.00

C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement Provision IV-D*.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

Ed Kilgore 12-13-11
 ED KILGORE, Sheriff Date
 Humboldt County

JEANNE M. HIGGINS, Forest Supervisor Date
 U.S. Forest Service, Humboldt-Toiyabe N.F.

Debra Mathews 11/3/2012
 DEBRA A MATHEWS, Special Agent in Charge Date
 U.S. Forest Service, Intermountain Region

The authority and format of this agreement have been reviewed and approved for signature.

Tina M. Moynier 11/01/2011
 TINA M MOYNIER Date
 U.S. Forest Service Grants & Agreements Specialist

Job Code: NFLE04 Override 1360 - \$2,500.00

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041710-010
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
HUMBOLDT COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Humboldt County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041710-010 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$5,000.00
Current Fiscal Year Obligation: \$2,500.00
FY 2013 Total Annual Operating Plan: \$7,500.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ed Kilgore, Sheriff Humboldt County Sheriff's Department 50 W 5 th ST Winnemucca, NV 89445 Telephone: (775) 623-6410 Email: h101@hcsnv.com	Michelle Rathbun, Administrative Assistant Humboldt County Sheriff's Department 50 W 5 th ST Winnemucca, NV 89445 Telephone: (775) 623-6419 Email: h110@hcsnv.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Vehicle Cost at \$0.50/mile
Wages at the prevailing rate of \$32.48/hour
Overtime wages at the prevailing rage of \$48.72/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041710-010 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. All roads within the Santa Rosa Ranger District, with particular emphasis on those that access developed recreation sites or dispersed camping areas
2. Lye Creek Campground and dispersed sites in the area of McDermitt on FR 527 and 083

B. Total reimbursement for this category shall not exceed the amount of: **\$7,500.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041710-010, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Donald Harris
U.S. Forest Service
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
FAX: (775) 355-5327
E-Mail: deharris@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$7,500.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$7,500.00	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S.



Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

ED KILGORE, Sheriff
Humboldt County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

3/25/17

MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041710-010

3/4/13

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041710-010
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
HUMBOLDT COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Humboldt County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041710-010 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$6,250.16

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$2,250.00

Total Annual Operating Plan: \$8,500.16

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ed Kilgore, Sheriff Humboldt County Sheriff's Department 50 W 5 th ST Winnemucca, NV 89445 Telephone: (775) 623-6410 Email: h101@hconv.com	Michelle Rathbun, Administrative Assistant Humboldt County Sheriff's Department 50 W 5 th ST Winnemucca, NV 89445 Telephone: (775) 623-6419 Email: h110@hconv.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact		
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us		
<table border="1"> <thead> <tr> <th data-bbox="597 638 1182 709">U.S. Forest Service Administrative Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="597 709 1182 934"> Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us </td> </tr> </tbody> </table>		U.S. Forest Service Administrative Contact	Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us
U.S. Forest Service Administrative Contact			
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us			

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Vehicle Cost at \$0.50/mile
Wages at the prevailing rate of \$32.48/hour
Overtime wages at the prevailing rate of \$48.72/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041710-010 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. All roads within the Santa Rosa Ranger District, with particular emphasis on those that access developed recreation sites or dispersed camping areas
2. Lye Creek Campground and dispersed sites in the area of McDermitt on FR 527 and 083

B. Total reimbursement for this category shall not exceed the amount of: **\$8,500.16**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special



Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.



Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us



- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041710-010, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Donald Harris
U.S. Forest Service
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
FAX: (775) 355-5327
E-Mail: deharris@fs.fed.us

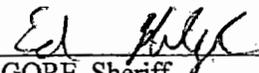
- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$8,500.16	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$8,500.16	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



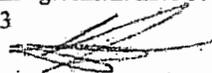
 ED KILGORE, Sheriff
 Humboldt County Sheriff's Department
 Date 1-7-14

 WILLIAM A. DUNKELBERGER, Forest Supervisor
 U.S. Forest Service, Humboldt-Toiyabe National Forest
 Date



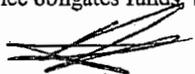
 KEVIN RICE, Special Agent in Charge
 U.S. Forest Service, Region 4
 Date 2/12/14

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041710-010, Modification 3



 KEVIN WORTH
 U.S. Forest Service Grants & Agreements Specialist
 Date 1/2/14

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.



 KEVIN WORTH
 U.S. Forest Service Grants Management Specialist
 Date 2/11/14



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

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.Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type LE Agency 11 Region 04 Unit 17 SubUnit 06 Seq 009

Mod No 004

*Org 0417

Execution Date 3/28/2011

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name ELKO COUNTY LAW ENFORCEMEN

*Project Title ELKO COUNTY LAW ENFORCEMEN

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$7,051.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,051.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$7,051.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,051.00	\$0.00	\$0.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$7,051.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,051.00	\$0.00	\$0.00
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$6,346.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,346.00	\$0.00	\$0.00
5	1360	NFLE0415	2015	FS	FOREST SERVICE	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00
Totals						\$0.00	\$33,499.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,499.00	\$0.00	\$0.00

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 5

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.	
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	ELKO COUNTY OF, SHERIFFS DE...	\$7,051.00		FFIS-PROCESSED	04/28/2011	G04192795		
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	ELKO COUNTY OF, SHERIFFS DE...	\$7,051.00	FY12 AOP	FFIS-PROCESSED	04/10/2012	G04192795		
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	ELKO COUNTY OF, SHERIFFS DE...	\$7,051.00	See attached Mod 2 FY13 Workplan	FFIS-PROCESSED	04/30/2013	G04192795	7600029219	
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	ELKO COUNTY OF, SHERIFFS DE...	\$6,346.00	FY14 Workplan Attached	FFIS-PROCESSED	01/28/2014	G04192795	7600029219	
005	000	004	2015	2550	NFLE0415	2015	1360	NFLE	12X1106	ELKO COUNTY OF, SHERIFFS DE...	\$6,000.00		FFIS-PROCESSED	08/24/2015	G04192795	7600029219	
Total											\$33,499.00						

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FS Agreement No. 11-LE-11041706-009
Modification No. 004

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
ELKO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Elko County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041706-009 executed on March 28, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Current Fiscal Year Obligation: \$6,000.00
Total Annual Operating Plan: \$6,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
James Pitts, Sheriff Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2501 Email: elkosheriff@elkocountynv.net	Armida Marin, Administrative Assistant Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2525 Email: amarin@elkocountynv.net



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Roads patrolled will be at the County's discretion
2. Ruby Mountain, Mountain City and Jarbidge Ranger Districts with primary emphasis on developed recreation dispersed sites
3. Lamoille Canyon with particular attention to developed recreation sites and campgrounds, and to Angel Lake and Angel Creek Campgrounds

B. Total reimbursement for this category shall not exceed the amount of: \$6,000.00
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: \$0.00

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. Equipment reimbursement cannot exceed 49% of budget.

A. Total reimbursement for this category shall not exceed the amount of: \$0.00
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.



1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.



If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- o Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- o Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- o DUNS number.
- o Tax ID number.
- o Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYTEMS AND FREQUENCIES

Both the Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.470	172.225146.2 (TX)	--	Johns Hill
171.470	172.225136.5 (TX)	--	Spruce Mtn.
171.475	171.475	--	Elko Local (Simplex/Car to Car)
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
171.7875	171.7875	--	Elko Primary Air to Ground
168.200	168.200	--	Crew Net TAC
171.475	172.225123.0 (TX)	--	Merritt Mtn.
171.475	172.225131.8 (TX)	--	Deer Mtn.



Elko County Sheriff's Department Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
155.055	154.040	131.8 (TX)	Elko Mtn.
153.740	153.740	162.2 (TX)	SO TAC
155.055	154.040	141.3 (TX)	Marys Carlin
155.055	154.040	100.0 (TX)	Rocky Wells
155.055	154.040	88.5 (TX)	L&D Jackpot
155.055	154.040	114.8 (TX)	Penn Mtn. City
155.055	154.040	173.8 (TX)	Spruce Mtn.
155.055	154.040	82.5 (TX)	Peavey
155.055	155.055	331.0 (DPLTX)	ECISO Local
155.055	154.040	151.4 (TX)	ECISO Deer
154.845	158.730	103.5 (TX or RX)	Elko PD
155.940	155.940	103.5 (TX or RX)	Elko PD TAC
155.565	155.565	131.8 (TX or RX)	Jail

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041706-009, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Dan Cole
U.S. Forest Service
Mountain City Ranger District
2035 Last Chance Road
Elko, NV 89801
FAX: (775) 355-5327
E-Mail: dscole@fs.fed.us



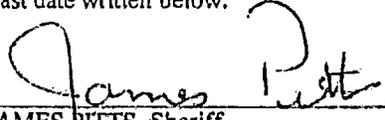
C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$6,000.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$6,000.00	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



 JAMES PITTS, Sheriff
 Elko County Sheriff's Department

7/6/15

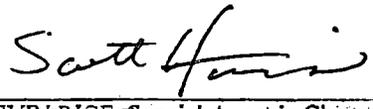
 Date



 WILLIAM A. DUNKELBERGER, Forest Supervisor
 U.S. Forest Service, Humboldt-Toiyabe National Forest

7/7/15

 Date

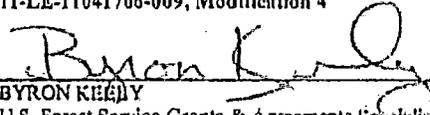


 KEVIN RICE, Special Agent in Charge
 U.S. Forest Service, Region 4
 Scott Harris

8/18/2015

 Date

The authority and format of this agreement have been reviewed and approved for signature.
11-LE-11041706-009, Modification 4



 BYRON KEELEY
 U.S. Forest Service Grants & Agreements Specialist

07/06/15

 Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-710-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-3642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041706-009
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
ELKO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Elko County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041706-009 executed on March 28, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

FY 2014 Total Annual Operating Plan: \$6,346.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
James Pitts, Sheriff Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2501 Email: elkosheriff@elkocountynv.net	Armida Marin, Administrative Assistant Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2525 Email: amarin@elkocountynv.net



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Dan Cole, Law Enforcement Officer Mountain City Ranger District 2035 Last Chance Road Elko, NV 89801 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: dscole@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$28.00/hour
Overtime wages at the prevailing rate of \$45.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041706-009 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Roads patrolled will be at the County's discretion
2. Ruby Mountain, Mountain City and Jarbidge Ranger Districts with primary emphasis on developed recreation dispersed sites
3. Lamoille Canyon with particular attention to developed recreation sites and campgrounds, and to Angel Lake and Angel Creek Campgrounds

B. Total reimbursement for this category shall not exceed the amount of: **\$6,346.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.



1. **Drug Enforcement:** This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.



If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:
Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYTEMS AND FREQUENCIES

Both the Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.470	172.225146.2 (TX)	--	Johns Hill
171.470	172.225136.5 (TX)	--	Spruce Mtn.
171.475	171.475	--	Elko Local (Simplex/Car to Car)
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
171.7875	171.7875	--	Elko Primary Air to Ground
168.200	168.200	--	Crew Net TAC
171.475	172.225123.0 (TX)	--	Merritt Mtn.
171.475	172.225131.8 (TX)	--	Deer Mtn.

Elko County Sheriff's Department Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
155.055	154.040	131.8 (TX)	Elko Mtn.
153.740	153.740	162.2 (TX)	SO TAC
155.055	154.040	141.3 (TX)	Marys Carlin
155.055	154.040	100.0 (TX)	Rocky Wells



155.055	154.040	88.5 (TX)	L&D Jackpot
155.055	154.040	114.8 (TX)	Penn Mtn. City
155.055	154.040	173.8 (TX)	Spruce Mtn.
155.055	154.040	82.5 (TX)	Peavey
155.055	155.055	331.0 (DPLTX)	ECSO Local
155.055	154.040	151.4 (TX)	ECSO Deer
154.845	158.730	103.5 (TX or RX)	Elko PD
155.940	155.940	103.5 (TX or RX)	Elko PD TAC
155.565	155.565	131.8 (TX or RX)	Jail

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041706-009, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Dan Cole
U.S. Forest Service
Mountain City Ranger District
2035 Last Chance Road
Elko, NV 89801
FAX: (775) 355-5327
E-Mail: dscole@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

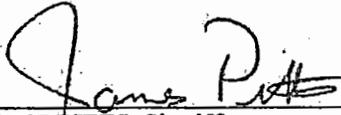
Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$6,346.00	
Training	\$0.00	



Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
FY 2014 Total	\$6,346.00	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



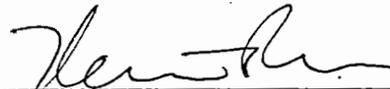
 JAMES PITTS, Sheriff
 Elko County Sheriff's Department

1-2-14

 Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
 U.S. Forest Service, Humboldt-Toiyabe National Forest

 Date

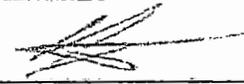


 KEVIN RICE, Special Agent in Charge
 U.S. Forest Service, Region 4

1/6/14

 Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041706-009, Modification 3



 KEVIN WORTH
 U.S. Forest Service Grants & Agreements Specialist

1/2/14

 Date

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.



 KEVIN WORTH
 U.S. Forest Service Grants Management Specialist

1/2/14

 Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041706-009
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
ELKO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Elko County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041706-009 executed on March 28, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$0.00
Current Fiscal Year Obligation: \$7,051.00
FY 2013 Total Annual Operating Plan: \$7,051.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
James Pitts, Sheriff Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2501 Email: elkosheriff@elkocountynv.net	Rick Keema, Undersheriff Elko County Sheriff's Department 775 W Silver ST Elko, NV 89801 Telephone: (775) 777-2502 Email: rkeema@elkocountynv.net



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Dan Cole, Law Enforcement Officer Mountain City Ranger District 2035 Last Chance Road Elko, NV 89801 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: dscole@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$28.00/hour
Overtime wages at the prevailing rage of \$45.00/hour

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041706-009 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Roads patrolled will be at the County's discretion
2. Ruby Mountain, Mountain City and Jarbidge Ranger Districts with primary emphasis on developed recreation dispersed sites
3. Lamoille Canyon with particular attention to developed recreation sites and campgrounds, and to Angel Lake and Angel Creek Campgrounds

B. Total reimbursement for this category shall not exceed the amount of: **\$7,051.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).



This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYTEMS AND FREQUENCIES

Both the Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.470	172.225146.2 (TX)	--	Johns Hill
171.470	172.225136.5 (TX)	--	Spruce Mtn.
171.475	171.475	--	Elko Local (Simplex/Car to Car)
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
171.7875	171.7875	--	Elko Primary Air to Ground
168.200	168.200	--	Crew Net TAC
171.475	172.225123.0 (TX)	--	Merritt Mtn.
171.475	172.225131.8 (TX)	--	Deer Mtn.

Elko County Sheriff's Department Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
155.055	154.040	131.8 (TX)	Elko Mtn.
153.740	153.740	162.2 (TX)	SO TAC
155.055	154.040	141.3 (TX)	Marys Carlin
155.055	154.040	100.0 (TX)	Rocky Wells
155.055	154.040	88.5 (TX)	L&D Jackpot
155.055	154.040	114.8 (TX)	Penn Mtn. City
155.055	154.040	173.8 (TX)	Spruce Mtn.
155.055	154.040	82.5 (TX)	Peavey
155.055	155.055	331.0 (DPLTX)	ECSO Local
155.055	154.040	151.4 (TX)	ECSO Deer
154.845	158.730	103.5 (TX or RX)	Elko PD
155.940	155.940	103.5 (TX or RX)	Elko PD TAC
155.565	155.565	131.8 (TX or RX)	Jail

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.



B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041706-009, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Dan Cole
U.S. Forest Service
Mountain City Ranger District
2035 Last Chance Road
Elko, NV 89801
FAX: (775) 355-5327
E-Mail: dscole@fs.fed.us

C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$7,051.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$7,051.00	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*



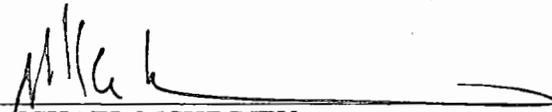
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

JAMES PITTS, Sheriff
Elko County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date


MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041706-009


KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

Welcome, RDHALL

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type LE Agency 01 Region 04 Unit 17 SubUnit 09 Seq 004

Mod No 005

*Org 0417

Execution Date 12/14/2010

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name WHITE PINE COUNTY SHERIFF'S

*Project Title WHITE PINE COUNTY SHERIFF'S

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$5,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,684.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$5,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,834.53	\$0.00	\$1,849.47
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$5,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,147.88	\$0.00	\$4,536.12
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$5,115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,115.00
5	1360	NFLE0415	2015	FS	FOREST SERVICE	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Totals						\$0.00	\$26,167.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,666.41	\$0.00	\$15,500.59

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 5

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.	
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	WHITE PINE, COUNTY OF	\$5,684.00		FFIS-PROCESSED	01/07/2011	G04192799	7600022304	
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	WHITE PINE, COUNTY OF	\$5,684.00	FY 12 AOP	FFIS-PROCESSED	02/10/2012	G04192799	7600022304	
003	000	003	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	WHITE PINE, COUNTY OF	\$5,684.00	See attached Mod 3 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192799	7600022304	
004	000	004	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	WHITE PINE, COUNTY OF	\$5,115.00	FY14 Workplan Attached	FFIS-PROCESSED	02/14/2014	G04192799	7600022304	
005	000	005	2015	2550	NFLE0415	2015	1360	NFLE	12X1106	WHITE PINE, COUNTY OF	\$4,000.00	FY15 AGREEMENT	FFIS-PROCESSED	08/24/2015	G04192799	7600022304	
Total											\$26,167.00						

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FS Agreement No. 11-LE-11041709-004
Modification No. 005

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WHITE PINE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the White Pine County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041709-004 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Current Fiscal Year Obligation: \$4,000.00

Total Annual Operating Plan: \$4,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Dan Watts, Sheriff White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586 Email: dwatts@whitepinecountynv.gov	Ray Sawyer, Lieutenant White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586 Email: rsawyer@whitepinecountynv.gov



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Kevin Hart, Law Enforcement Officer Humboldt-Toiyabe National Forest 825 Avenue E Ely, NV 89301 Telephone: (775) 289-5122 FAX: (775) 751-3225 Email: kevinhart@fs.fed.us
U.S. Forest Service Administrative Contact Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byrondkeely@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

\$.50/mile patrolled
Wages at the prevailing rate of \$29.22/hour
Overtime wages at the prevailing rate of \$43.83/hour

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and **shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041709-004 on September 30, 2015.**
3. Be routed to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. All roads pertaining to the Ely Ranger District, within White Pine County with emphasis on Ski Hill Road, FSR 440.
2. Visit with Campground Hosts and address their concerns
3. Ward Mountain Campground and recreation area, and the Duck Creek area Campgrounds (to include East Cr., Bird Cr., Timber Cr. and Berry Cr.).
4. National Forest lands surrounding Cave Lake State Park.

B. Total reimbursement for this category shall not exceed the amount of: **\$4,000.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. Equipment reimbursement cannot exceed 49% of budget.

A. Equipment loaned to the Cooperator on a completed AD-107 includes:
2009 Dodge Power Wagon Truck VIN# 3D7KS28T89G533516
2009 Yamaha Rhino VIN# 5Y4AM16Y09A013549
2007 Triton, Charmac Box Trailer, VIN#4RYG121048T110371

B. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests



for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings.



Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- o Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- o Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- o DUNS number.
- o Tax ID number.
- o Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.475	171.475	--	Ely LOC (Simplex/Car to Car)
171.475	172.225	156.7 (TX)	Hamilton
171.475	172.225	167.9(TX)	Worthington Peak
169.875	170.475	123.0 (TX)	Cave
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
172.525	172.575	--	Ely Primary Air to Ground

Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
155.160	155.160	--	Local (Simplex/ Car to Car)
155.100	155.805	114.8 (TX)	Cave Rpt.
155.100	155.805	127.3 (TX)	Kimberly Rpt.
155.100	155.805	100.0 (TX)	Victoria Rpt.



VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041709-004, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Kevin Hart
U.S. Forest Service
Humboldt-Toiyabe National Forest
825 Avenue E
Ely, NV 89301
FAX: (775) 751-3225
E-Mail: kevinhart@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$4,000.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$4,000.00	



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

Dan Watts

DAN WATTS, Sheriff
White Pine County Sheriff's Department

7/13/2015
Date

William A. Dunkelberger
(for) WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

7/20/2015
Date

Scott Harris

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4
Scott Harris

8/18/2015
Date

The authority and format of this agreement have been reviewed and approved for signature.
11-LE-11041709-004, Modification 5

Byron Keely
BYRON KEELY

U.S. Forest Service Grants & Agreements Specialist

07/07/2015
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions; searching existing data sources; gathering and maintaining the data needed; and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041709-004
Modification No. 004

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WHITE PINE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the White Pine County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041709-004 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$9,359.75

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$5,115.00

Total Annual Operating Plan: \$14,474.75

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Dan Watts, Sheriff White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586	Ray Sawyer, Lieutenant White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586 Email: rsawyer@mwpower.net



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Kevin Hart, Law Enforcement Officer Humboldt-Toiyabe National Forest 825 Avenue E Ely, NV 89301 Telephone: (775) 289-5122 FAX: (775) 751-3225 Email: kevinhart@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

\$.50/mile patrolled
Wages at the prevailing rate of \$29.22/hour
Overtime wages at the prevailing rate of \$43.83/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041709-004 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. All roads pertaining to the Ely Ranger District, within White Pine County with emphasis on Ski Hill Road, FSR 440.
2. Visit with Campground Hosts and address their concerns
3. Ward Mountain Campground and recreation area, and the Duck Creek area Campgrounds (to include East Cr., Bird Cr., Timber Cr. and Berry Cr.).
4. National Forest lands surrounding Cave Lake State Park.

B. Total reimbursement for this category shall not exceed the amount of: **\$14,474.75**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Equipment loaned to the Cooperator on a completed AD-107 includes:

2009 Dodge Power Wagon Truck VIN# 3D7KS28T89G533516
2009 Yamaha Rhino VIN# 5Y4AM16Y09A013549
2007 Triton, Charmac Box Trailer, VIN#4RYG121048T110371

B. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.



Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- o Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- o Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- o DUNS number.
- o Tax ID number.
- o Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way



Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:
Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.475	171.475	--	Ely LOC (Simplex/Car to Car)
171.475	172.225	156.7 (TX)	Hamilton
171.475	172.225	167.9(TX)	Worthington Peak
169.875	170.475	123.0 (TX)	Cave
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
172.525	172.575	--	Ely Primary Air to Ground

Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
155.160	155.160	--	Local (Simplex/ Car to Car)



155.100	155.805	114.8 (TX)	Cave Rpt.
155.100	155.805	127.3 (TX)	Kimberly Rpt.
155.100	155.805	100.0 (TX)	Victoria Rpt.

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041709-004, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
 Albuquerque Service Center
 Payments – Grants & Agreements
 101B Sun Avenue NE
 Albuquerque, NM 87109
 FAX: (877) 687-4894
 E-Mail: asc_ga@fs.fed.us

Send copy to:

Kevin Hart
 U.S. Forest Service
 Humboldt-Toiyabe National Forest
 825 Avenue E
 Ely, NV 89301
 FAX: (775) 751-3225
 E-Mail: kevinhart@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$14,474.75	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
FY 2014 Total	\$14,474.75	



D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

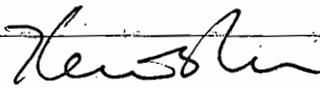


DAN WATTS, Sheriff
White Pine County Sheriff's Department

1/7/14
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date



KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

1/9/14
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041709-004, Modification 4



KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

1/9/14
Date

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.

KEVIN WORTH
U.S. Forest Service Grants Management Specialist

Date



D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

DAN WATTS, Sheriff
White Pine County Sheriff's Department
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest
Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041709-004, Modification 4



KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist
Date 1/2/14

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.



KEVIN WORTH
U.S. Forest Service Grants Management Specialist
Date 1/7/14



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041709-004
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WHITE PINE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the White Pine County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041709-004 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$4,823.63
Current Fiscal Year Obligation: \$5,684.00
FY 2013 Total Annual Operating Plan: \$10,507.63

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Dan Watts, Sheriff White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586	Ray Sawyer, Lieutenant White Pine County Sheriff's Department 1785 Great Basin Blvd Ely, NV 89301 Telephone: (775) 289-8808 FAX: (775) 289-1586 Email: rsawyer@mwpower.net



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Kevin Hart, Law Enforcement Officer Humboldt-Toiyabe National Forest 825 Avenue E Ely, NV 89301 Telephone: (775) 289-5122 FAX: (775) 751-3225 Email: kevinhart@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

\$.50/mile patrolled
Wages at the prevailing rate of \$29.22/hour
Overtime wages at the prevailing rate of \$43.83/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041709-004 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. All roads pertaining to the Ely Ranger District, within White Pine County with emphasis on Ski Hill Road, FSR 440.
2. Visit with Campground Hosts and address their concerns
3. Ward Mountain Campground and recreation area, and the Duck Creek area Campgrounds (to include East Cr., Bird Cr., Timber Cr. and Berry Cr.).
4. National Forest lands surrounding Cave Lake State Park.

B. Total reimbursement for this category shall not exceed the amount of: **\$10,507.63**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Equipment loaned to the Cooperator on a completed AD-107 includes:

2009 Dodge Power Wagon Truck VIN# 3D7KS28T89G533516
2009 Yamaha Rhino VIN# 5Y4AM16Y09A013549
2007 Triton, Charmac Box Trailer, VIN#4RYG121048T110371

B. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
171.475	171.475	--	Ely LOC (Simplex/Car to Car)
171.475	172.225	156.7 (TX)	Hamilton
171.475	172.225	167.9(TX)	Worthington Peak
169.875	170.475	123.0 (TX)	Cave
168.775	168.775	--	R4 SOA (Simplex/Car to Car)
172.525	172.575	--	Ely Primary Air to Ground

Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
155.160	155.160	--	Local (Simplex/ Car to Car)
155.100	155.805	114.8 (TX)	Cave Rpt.
155.100	155.805	127.3 (TX)	Kimberly Rpt.
155.100	155.805	100.0 (TX)	Victoria Rpt.

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.



- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041709-004, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Kevin Hart
U.S. Forest Service
Humboldt-Toiyabe National Forest
825 Avenue E
Ely, NV 89301
FAX: (775) 751-3225
E-Mail: kevinhart@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$10,507.63	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$10,507.63	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

DAN WATTS, Sheriff
White Pine County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date


MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041709-004


KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type LE Agency 11 Region 04 Unit 17 SubUnit 01 Seq 003

Mod No 004

*Org 0417

Execution Date 1/11/2011

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name WASHOE COUNTY SHERIFFS DEP

*Project Title WASHOE COUNTY COOP LAW AGI

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$18,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,536.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$18,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,536.00	\$0.00	\$0.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$18,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,536.00	\$0.00	\$0.00
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$16,682.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,188.52	\$0.00	\$3,493.48
5	1360	NFLE0415	2015	FS	FOREST SERVICE	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,319.08	\$0.00	\$1,680.92
Totals						\$0.00	\$86,290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81,115.60	\$0.00	\$5,174.40

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 5

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	WASHOE, COUNTY OF, SHERIFF...	\$18,536.00		FFIS-PROCESSED	03/01/2014	G04192800	7600022305
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	WASHOE, COUNTY OF, SHERIFF...	\$18,536.00		FFIS-PROCESSED	12/29/2011	G04192800	7600022305
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	WASHOE, COUNTY OF, SHERIFF...	\$18,536.00	See attached FY13 Mod 2 Workplan	FFIS-PROCESSED	10/31/2012	G04192800	7600022305
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	WASHOE, COUNTY OF, SHERIFF...	\$16,682.00	FY14 Workplan Attached	FFIS-PROCESSED	02/14/2014	G04192800	7600022305
005	000	004	2015	2550	NFLE0415	2015	1360	NFLE	12X1106	WASHOE, COUNTY OF, SHERIFF...	\$14,000.00		FFIS-PROCESSED	08/24/2015	G04192800	7600022305
Total											\$86,290.00					

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EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WASHOE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Washoe County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-003 executed on January 11, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Current Fiscal Year Obligation: \$14,000.00
Total Annual Operating Plan: \$14,000.00.

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Chuck Allen, Sheriff Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: callen@washoecounty.us	Jeff Masten, Deputy Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: jmasten@washoecounty.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
U.S. Forest Service Administrative Contact	
Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byrondkeely@fs.fed.us	

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Vehicle cost at \$10.00/hour patrolled
Wages at the prevailing rate of \$68.00/hour
Overtime wages for an individual officer at the prevailing rate of \$82.00/hour

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-003 on September 30, 2015.
3. Be routed to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Galena Creek area: North of Washoe County Park on the west side of SR 431 and north of the Joy Lake Road Area on the east side of SR431.
2. Peavine Mountain; including Keystone Canyon Area, areas accessed for Poeville, Hoge Roads, Horizon Hills, the Seventh Street Pit, Mogul Road, Kings Row and the area southwest of Border Town.
3. The Hunter Creek Trailhead, accessed of Woodchuck Circle
4. Forest System roads in the Caughlin Ranch area accessing Hunter Lake, Alum Creek, and Dutch Louie Flat.
5. Bull Ranch Road
6. Peavine Mountain with emphasis on Kings Row and West Keystone Trail Heads. Raleigh Heights and Red Metal areas, Thomas Creek Canyon dispersed campsites along the canyon road and the two former campsites (day use only as of July 2003) on the north side of Thomas Creek, east of Timberline Road. Whites Creek Canyon Road and trailhead newly constructed day use only area, especially in the late evening hours after the gate is closed to ensure no one has breached the tire shredder.

- B. Total reimbursement for this category shall not exceed the amount of: **\$14,000.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

- A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. **Equipment reimbursement cannot exceed 49% of budget.**

- A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.
1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the



County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- o Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- o Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- o DUNS number.
- o Tax ID number.
- o Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.



4. Incident Action Plans – copies of plans that document assignment to that incident.
5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-003, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
 Albuquerque Service Center
 Payments – Grants & Agreements
 101B Sun Avenue NE
 Albuquerque, NM 87109
 FAX: (877) 687-4894
 E-Mail: asc_ga@fs.fed.us

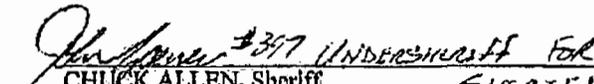
Send copy to:

Jon Knudson
 U.S. Forest Service
 Humboldt-Toiyabe National Forest
 1536 S Carson St
 Carson City, NV 89701
 FAX: (775) 884-8199
 E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$14,000.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$14,000.00	

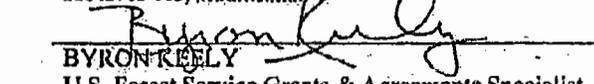
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.


07-08-15
 CHUCK ALLEN, Sheriff SHERIFF Date
 Washoe County Sheriff's Department CHUCK ALLEN


7/10/15
 WILLIAM A. DUNKELBERGER, Forest Supervisor Date
 U.S. Forest Service, Humboldt-Toiyabe National Forest


8/18/2015
 KEVIN RICE, Special Agent in Charge Date
 U.S. Forest Service, Region 4

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-003, Modification 4


07/07/2015
 BYRON REELY Date
 U.S. Forest Service Grants & Agreements Specialist

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-3339 (TDD) or (866) 377-8942 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041701-003
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WASHOE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Washoe County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-003 executed on January 11, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$4,481.12

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$16,682.00

Total Annual Operating Plan: \$21,163.12

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Mike Haley, Sheriff Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: mhaley@washoecounty.us	Jeff Masten, Deputy Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: jmasten@washoecounty.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Vehicle cost at \$10.00/hour patrolled
Wages at the prevailing rate of \$68.00/hour
Overtime wages for an individual officer at the prevailing rate of \$82.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-003 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Galena Creek area: North of Washoe County Park on the west side of SR 431 and north of the Joy Lake Road Area on the east side of SR431.
2. Peavine Mountain; including Keystone Canyon Area, areas accessed for Poeville, Hoge Roads, Horizon Hills, the Seventh Street Pit, Mogul Road, Kings Row and the area southwest of Border Town.
3. The Hunter Creek Trailhead, accessed of Woodchuck Circle
4. Forest System roads in the Caughlin Ranch area accessing Hunter Lake, Alum Creek, and Dutch Louie Flat.
5. Bull Ranch Road
6. Peavine Mountain with emphasis on Kings Row and West Keystone Trail Heads. Raleigh Heights and Red Metal areas, Thomas Creek Canyon dispersed campsites along the canyon road and the two former campsites (day use only as of July 2003) on the north side of Thomas Creek, east of Timberline Road. Whites Creek Canyon Road and trailhead newly constructed day use only area, especially in the late evening hours after the gate is closed to ensure no one has breached the tire shredder.

B. Total reimbursement for this category shall not exceed the amount of: **\$21,163.12**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.
 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the



County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.



For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-003, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.



Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

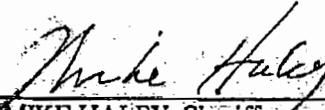
- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$21,163.12	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$21,163.12	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.



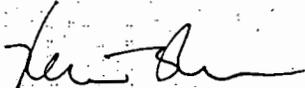
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.


MIKE HALEY, Sheriff
Washoe County Sheriff's Department

1/16/14
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

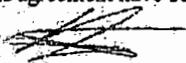


1/16/14
Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-003, Modification 3



1/2/14
Date

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

Date

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.



KEVIN WORTH
U.S. Forest Service Grants Management Specialist

1/6/14
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041701-003
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
WASHOE COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Washoe County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041701-003 executed on January 11, 2011. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$4,260.70
Current Fiscal Year Obligation: \$18,536.00
FY 2013 Total Annual Operating Plan: \$22,796.70

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Mike Haley, Sheriff Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: mhaley@washoecounty.us	Jeff Masten, Deputy Washoe County Sheriff's Department 911 Parr Blvd Reno, NV 89512 Telephone: (775) 328-3010 FAX: (775) 325-6461 Email: jmasten@washoecounty.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Vehicle cost at \$10.00/hour patrolled
Wages at the prevailing rate of \$68.00/hour
Overtime wages for an individual officer at the prevailing rate of \$82.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041701-003 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Galena Creek area: North of Washoe County Park on the west side of SR 431 and north of the Joy Lake Road Area on the east side of SR431.
2. Peavine Mountain; including Keystone Canyon Area, areas accessed for Poeville, Hoge Roads, Horizon Hills, the Seventh Street Pit, Mogul Road, Kings Row and the area southwest of Border Town.
3. The Hunter Creek Trailhead, accessed of Woodchuck Circle
4. Forest System roads in the Caughlin Ranch area accessing Hunter Lake, Alum Creek, and Dutch Louie Flat.
5. Bull Ranch Road
6. Peavine Mountain with emphasis on Kings Row and West Keystone Trail Heads. Raleigh Heights and Red Metal areas, Thomas Creek Canyon dispersed campsites along the canyon road and the two former campsites (day use only as of July 2003) on the north side of Thomas Creek, east of Timberline Road. Whites Creek Canyon Road and trailhead newly constructed day use only area, especially in the late evening hours after the gate is closed to ensure no one has breached the tire shredder.

B. Total reimbursement for this category shall not exceed the amount of: **\$22,796.70**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

**V. SPECIAL ENFORCEMENT SITUATIONS:**

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041701-003, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

**Submit original invoice(s) for
payment to:**

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us



C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$22,796.70	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$22,796.70	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

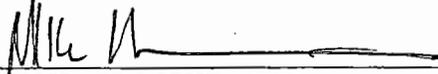
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

MIKE HALEY, Sheriff
Washoe County Sheriff's Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date


MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

3/25/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041701-003


KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

3/4/2013
Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Grants and Agreements

Welcome, RDHALL

Save Revert Print Return Attach Help

Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY 2011 Type LE Agency 11 Region 04 Unit 17 SubUnit 05 Seq 001

Mod No 007

*Org 0417

Execution Date 1/3/2011

Start Date 10/01/2010

Expiration Date 09/30/2015

*Applicant/Cooperator Name LAS VEGAS METRO POLICE DEPAR

*Project Title LAS VEGAS METRO POLICE COOP

Status GA-EXECUTED

HHS Payment? Yes No

Master Agreement? Yes No

WPAP Status NEW

Details Notes Contacts Cooperators Funding(+) Collections Payments Modifications FFATA Financial Plan Certifications Monitoring Authorities

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
2	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$24,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,618.00	\$0.00	\$0.00
3	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$24,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,618.00	\$0.00	\$0.00
4	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$24,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,618.00	\$0.00	\$0.00
5	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$22,156.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,156.00	\$0.00	\$0.00
Totals						\$0.00	\$122,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121,906.47	\$0.00	\$103.53

Summary Est. Funding Commitment Other Contributions Obligations

FS Obligation Transaction:

Record Count: 6

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.	
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$24,618.00		FFIS-PROCESSED	03/01/2011	G04192796		
002	000	002	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$10,000.00	INCREASE FY11 FUNDS OK per Deb Mathews	FFIS-PROCESSED	09/29/2011	G04192796		
003	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$24,618.00	FY12 AOP	FFIS-PROCESSED	01/17/2012	G04192796	7600022301	
004	000	004	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$24,618.00	See attached Mod 4 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192796	7600022301	
005	000	005	2014	2559	NFLE0414	2014	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$22,156.00	FY14 Workplan Attached	FFIS-PROCESSED	02/20/2014	G04192796	7600022301	
006	000	006	2015	2559	NFLE0415	2015	1360	NFLE	12X1106	LAS VEGAS METROPOLITAN POLI...	\$16,000.00	FY15 Workplan Attached	FFIS-PROCESSED	08/24/2015	G04192796	7600022301	
Total											\$122,010.00						

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FS Agreement No. 11-LE-11041705-001
Modification No. 006

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
LAS VEGAS METROPOLITAN POLICE DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Las Vegas Metropolitan Police Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041705-011 executed on December 13, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Previous Year Carry-over: \$4,005.67

*(*Current as of May 26, 2015. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$16,000.00

Total Annual Operating Plan: \$20,005.67

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Joseph Lombardo, Sheriff Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 386-3231 FAX: (702) 382-2904 Email: sheriff@lvmpd.com	Andrew LeGrow, Sergeant Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 872-5419 FAX: (702) 872-5300 Email: A2952L@lvmpd.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jarvis Alexander, Law Enforcement Officer Humboldt-Toiyabe National Forest 4701 N Torrey Pines Drive Las Vegas, NV 89130 Telephone: (702) 493-3914 FAX: (702) 515-5499 Email: jalexander@fs.fed.us
U.S. Forest Service Administrative Contact	
Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byronckeely@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

	Officer	Sergeant	Lieutenant
Regular Rate*	\$27.45 - \$53.92	\$34.31 - \$67.39	\$41.17 - \$72.78
Overtime*	\$41.18 - \$80.87	\$51.47 - \$101.08	\$61.76 - \$109.17
*Plus additional benefits package of 44.95%			

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041705-00 on September 30, 2015.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. **The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:**

The Cooperator will make summer vehicular patrols, in the Spring Mountains National Recreation Area, of the Humboldt-Toiyabe National Forest with specific attention directed to campgrounds, picnic areas, recreation sites and related roads in the vicinity of Kyle Canyon, Deer Creek, Lee Canyon, Macks Canyon, Champion Road, and the Cold Creek/Willow Creek areas. The primary purpose of such patrols is a deterrent to crime and minimizing vandalism. Occasional patrols may be scheduled in the Mt. Springs, Lovell Canyon, Trout Canyon, Carpenter Canyon, Wallace Canyon, Clark Canyon, Wheeler Well, and Mt. Potosi areas.

The Cooperator will make winter vehicular patrols, in the Spring Mountains National Recreation Area, Humboldt-Toiyabe National Forest, with specific attention directed to the Lee Canyon Highway, Deer Creek Highway, ski area parking lot and Kyle Canyon Highway. The vehicle shall be equipped for hazardous winter driving conditions. The primary purpose of such patrols is to alleviate parking congestion during hazardous road conditions. One visit per day during ski season will be made to the ski lodge area.

B. Total reimbursement for this category shall not exceed the amount of: **\$20,005.67**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. **Equipment reimbursement cannot exceed 49% of budget.**

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated



representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings.



Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us



Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
169.875	170.475	146.2 (TX) & 110.9 (RX)	Angel Pk.
169.875	170.475	123.0 (TX) & 110.9 (RX)	Potosi Pk.
169.875	169.875	156.7 (TX) & 110.9 (RX)	Mt. Charleston
168.775	168.775	--	HUF LOC (Simplex/Car to Car)
170.525	170.525	--	LVICC Primary Air to Ground

Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE (TX or RX Side)</u>	<u>USE</u>
158.7900	154.6500	77.0 (TX)	METRO Admin
153.965	153.965	--	Simplex/Car to Car
156.030	156.030	--	Search & Rescue



VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041705-001, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jarvis Alexander
U.S. Forest Service
Humboldt-Toiyabe National Forest
4701 N Torrey Pines Drive
Las Vegas, NV 89130
FAX: (702) 515-5499
E-Mail: jalexander@fs.fed.us



- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$20,005.67	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total FY15 Funds	\$20,005.67	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

6/23/15

JOSEPH LOMBARDO, Sheriff
Las Vegas Metropolitan Police Department

Date

6/30/15

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

7/6/2015

~~MICHAEL MCKINNEY~~ Scott Harris
~~Assistant~~ Special Agent in Charge, Region 4

Date

The authority and format of this agreement have been reviewed and approved for signature.

11-LE-11041705-001, Modification 6

06/11/2015

BYRON KEELY
U.S. Forest Service Grants & Agreements Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041705-001
Modification No. 005

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
LAS VEGAS METROPOLITAN POLICE DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Las Vegas Metropolitan Police Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041705-011 executed on December 13, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$6,544.44

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$22,156.00

Total Annual Operating Plan: \$28,700.44

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Douglas Gillespie, Sheriff Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 386-3231 FAX: (702) 382-2904 Email: sheriff@lvmpd.com	Andrew LeGrow, Sergeant Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 872-5419 FAX: (702) 872-5300 Email: A2952L@lvmpd.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jarvis Alexander, Law Enforcement Officer Humboldt-Toiyabe National Forest 4701 N Torrey Pines Drive Las Vegas, NV 89130 Telephone: (702) 493-3914 FAX: (702) 515-5499 Email: jalexander@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

	Officer	Sergeant	Lieutenant
Regular Rate*	\$27.04 – \$53.12	\$33.80 - \$66.39	\$40.56 - \$71.70
Overtime*	\$40.56 - \$79.67	\$50.70 – \$99.59	\$60.84 - \$107.55
*Plus additional benefits package of 46.55%			

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041705-00 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal



Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.

II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

The Cooperator will make summer vehicular patrols, in the Spring Mountains National Recreation Area, of the Humboldt-Toiyabe National Forest with specific attention directed to campgrounds, picnic areas, recreation sites and related roads in the vicinity of Kyle Canyon, Deer Creek, Lee Canyon, Macks Canyon, Champion Road, and the Cold Creek/Willow Creek areas. The primary purpose of such patrols is a deterrent to crime and minimizing vandalism. Occasional patrols may be scheduled in the Mt. Springs, Lovell Canyon, Trout Canyon, Carpenter Canyon, Wallace Canyon, Clark Canyon, Wheeler Well, and Mt. Potosi areas.

The Cooperator will make winter vehicular patrols, in the Spring Mountains National Recreation Area, Humboldt-Toiyabe National Forest, with specific attention directed to the Lee Canyon Highway, Deer Creek Highway, ski area parking lot and Kyle Canyon Highway. The vehicle shall be equipped for hazardous winter driving conditions. The primary purpose of such patrols is to alleviate parking congestion during hazardous road conditions. One visit per day during ski season will be made to the ski lodge area.

B. Total reimbursement for this category shall not exceed the amount of: **\$28,700.44** (Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00** (Unused Equipment funds may be used toward Patrol Activities, Section II(A).)



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.
 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the



County. It is critically important that the IMT, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.



5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
169.875	170.475	146.2 (TX) & 110.9 (RX)	Angel Pk.
169.875	170.475	123.0 (TX) & 110.9 (RX)	Potosi Pk.
169.875	169.875	156.7 (TX) & 110.9 (RX)	Mt. Charleston
168.775	168.775	--	HUF LOC (Simplex/Car to Car)
170.525	170.525	--	LVICC Primary Air to Ground



Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
158.795	154.950	77.0 (TX)	METRO Admin.
153.965	153.965	--	Simplex/Car to Car
156.030	156.030	--	Search & Rescue

VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041705-001, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
 Albuquerque Service Center
 Payments – Grants & Agreements
 101B Sun Avenue NE
 Albuquerque, NM 87109
 FAX: (877) 687-4894
 E-Mail: asc_ga@fs.fed.us

Send copy to:

Jarvis Alexander
 U.S. Forest Service
 Humboldt-Toiyabe National Forest
 4701 N Torrey Pines Drive
 Las Vegas, NV 89130
 FAX: (702) 515-5499
 E-Mail: jalexander@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$28,700.44	
Training	\$0.00	
Equipment	\$0.00	49%



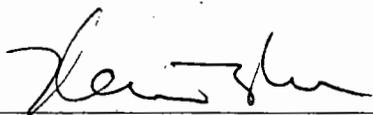
Special Enforcement Situations	\$0.00	
Total FY14 Funds	\$28,700.44	

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

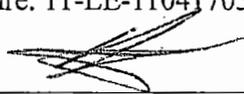
DOUGLAS GILLESPIE, Sheriff Date
Las Vegas Metropolitan Police Department

WILLIAM A. DUNKELBERGER, Forest Supervisor Date
U.S. Forest Service, Humboldt-Toiyabe National Forest



KEVIN RICE Date
Special Agent in Charge, Region 4 2/6/14

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041705-001, Modification 5



KEVIN WORTH Date
U.S. Forest Service Grants & Agreements Specialist 1/14/14

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.

KEVIN WORTH Date
U.S. Forest Service Grants Management Specialist



EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN
Between The
LAS VEGAS METROPOLITAN POLICE DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Las Vegas Metropolitan Police Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041705-011 executed on December 13, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$8,679.07
Current Fiscal Year Obligation: \$24,618.00
FY 2013 Total Annual Operating Plan: \$33,297.07

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Douglas Gillespie, Sheriff Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 386-3231 FAX: (702) 382-2904 Email: sheriff@lvmpd.com	Andrew LeGrow, Sergeant Las Vegas Metropolitan Police Department 400 S Martin Luther King Blvd Las Vegas, NV 89101-2913 Telephone: (702) 872-5419 FAX: (702) 872-5300 Email: A2952L@lvmpd.com



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jarvis Alexander, Law Enforcement Officer Humboldt-Toiyabe National Forest 4701 N Torrey Pines Drive Las Vegas, NV 89130 Telephone: (702) 493-3914 FAX: (702) 515-5499 Email: jalexander@fs.fed.us
U.S. Forest Service Administrative Contact	
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

	Officer	Sergeant	Lieutenant
Regular Rate*	\$26.74 - \$52.51	\$33.42 - \$65.69	\$40.11 - \$70.91
Overtime*	\$40.11 - \$78.76	\$50.13 - \$98.53	\$60.17 - \$106.36
*Plus additional benefits package of 44.60%			

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041705-00 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal



Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.

II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

The Cooperator will make summer vehicular patrols, in the Spring Mountains National Recreation Area, of the Humboldt-Toiyabe National Forest with specific attention directed to campgrounds, picnic areas, recreation sites and related roads in the vicinity of Kyle Canyon, Deer Creek, Lee Canyon, Macks Canyon, Champion Road, and the Cold Creek/Willow Creek areas. The primary purpose of such patrols is a deterrent to crime and minimizing vandalism. Occasional patrols may be scheduled in the Mt. Springs, Lovell Canyon, Trout Canyon, Carpenter Canyon, Wallace Canyon, Clark Canyon, Wheeler Well, and Mt. Potosi areas.

The Cooperator will make winter vehicular patrols, in the Spring Mountains National Recreation Area, Humboldt-Toiyabe National Forest, with specific attention directed to the Lee Canyon Highway, Deer Creek Highway, ski area parking lot and Kyle Canyon Highway. The vehicle shall be equipped for hazardous winter driving conditions. The primary purpose of such patrols is to alleviate parking congestion during hazardous road conditions. One visit per day during ski season will be made to the ski lodge area.

B. Total reimbursement for this category shall not exceed the amount of: **\$33,297.07** (Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00** (Unused Equipment funds may be used toward Patrol Activities, Section II(A).)



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. SHARING OF COMMUNICATIONS SYSTEMS AND FREQUENCIES

Both the U.S. Forest Service and the Cooperator are permitted to use each other's frequencies for the purposes of officer safety, cooperation and information sharing. This includes, but is not limited to, law enforcement services typically provided by dispatching centers to field officers. This includes access to information in the Nevada Criminal Justice Information System (NCJIS) and the National Crime Information Center (NCIC) through the Forest Service's Origination Agency Identifier (ORI) of UTDOA 9900.

Federal Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
169.875	170.475	146.2 (TX) & 110.9 (RX)	Angel Pk.
169.875	170.475	123.0 (TX) & 110.9 (RX)	Potosi Pk.
169.875	169.875	156.7 (TX) & 110.9 (RX)	Mt. Charleston
168.775	168.775	--	HUF LOC (Simplex/Car to Car)
170.525	170.525	--	LVICC Primary Air to Ground

Cooperator Frequencies per this AOP:

<u>RX</u>	<u>TX</u>	<u>TONE</u> (TX or RX Side)	<u>USE</u>
158.795	154.950	77.0 (TX)	METRO Admin.
153.965	153.965	--	Simplex/Car to Car
156.030	156.030	--	Search & Rescue



VII. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041705-001, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jarvis Alexander
U.S. Forest Service
Humboldt-Toiyabe National Forest
4701 N Torrey Pines Drive
Las Vegas, NV 89130
FAX: (702) 515-5499
E-Mail: jalexander@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

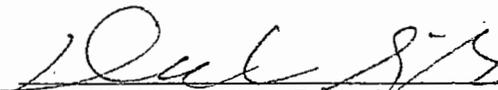
Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$33,297.07	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$33,297.07	

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S.



Forest Service. *See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.


DOUGLAS GILLESPIE, Sheriff
Las Vegas Metropolitan Police Department

2/25/13
Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date


MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

4/4/13
Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041705-001

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Forest Service. See Cooperative Law Enforcement Agreement for related Provision IV(D) and (E).

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

DOUGLAS GILLESPIE, Sheriff
Las Vegas Metropolitan Police Department

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

MICHAEL MCKINNEY
Assistant Special Agent in Charge, Region 4

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041705-001

1/29/2013

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



Grants and Agreements

Welcome, RDHALL

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Link WPAP Send Program Resp. Letter Copy Agreement Delete Agreement Print Expiration Letter Print Agreement

FY: 2011 Type: LEF Agency: IT Region: 09 Unit: 17 SubUnit: 02 Seq: 008 Mod No: 004 *Org: 0417
 Execution Date: 12/14/2010 Start Date: 10/01/2010 Expiration Date: 09/30/2015
 *Applicant/Cooperator Name: MONO COUNTY SHERIFFS DEPT *Project Title: MONO COUNTY COOP LAW Status: GA-EXECUTED
 HHS Payment? Yes No Master Agreement? Yes No WPAP Status: NEW

[Details](#) [Notes](#) [Contacts](#) [Cooperators](#) [Funding\(+\)](#) [Collections](#) [Payments](#) [Modifications](#) [FFATA](#) [Financial Plan](#) [Certifications](#) [Monitoring](#) [Authorities](#)

Fund Summary

Line No	Budget Org Code	Job Code	Budget FY	Source	Name	Total Other Value	Total Obligation	Total Collection	Advance Total	Advance Liq. Total	Advance Remaining	Payments To Date	Pending Payment	Undelivered Obligation
1	1360	NFLE0411	2011	FS	FOREST SERVICE	\$0.00	\$15,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,185.00	\$0.00	\$0.00
2	1360	NFLE0412	2012	FS	FOREST SERVICE	\$0.00	\$15,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,185.00	\$0.00	\$0.00
3	1360	NFLE0413	2013	FS	FOREST SERVICE	\$0.00	\$15,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,185.00	\$0.00	\$0.00
4	1360	NFLE0414	2014	FS	FOREST SERVICE	\$0.00	\$13,666.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,666.00	\$0.00	\$0.00
5	1360	NFLE0415	2015	FS	FOREST SERVICE	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,717.30	\$0.00	\$6,282.70
Totals						\$0.00	\$69,221.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,938.30	\$0.00	\$6,282.70

[Summary](#) [Est. Funding](#) [Commitment](#) [Other Contributions](#) [Obligations](#)

FS Obligation Transaction:

Record Count: 5

Line No	Edit No	Mod No	Fiscal Year	BOC	Job Code	Budget FY	Budget Org Code	Program Code	Treasury Symbol	*Payee	*Amount	Comments	Obligation Status	Status Date	NRM Doc ID	FMMI Doc Nbr.	
001	000	000	2011	2559	NFLE0411	2011	1360	NFLE	12X1106	MONO COUNTY SHERIFFS DEPA...	\$15,185.00		FFIS-PROCESSED	01/07/2011	G04192797		
002	000	001	2012	2559	NFLE0412	2012	1360	NFLE	12X1106	MONO COUNTY SHERIFFS DEPA...	\$15,185.00	FY12 AOP	FFIS-PROCESSED	04/02/2012	G04192797	7600022302	
003	000	002	2013	2559	NFLE0413	2013	1360	NFLE	12X1106	MONO COUNTY SHERIFFS DEPA...	\$15,185.00	See attached Mod 2 FY13 Workplan	FFIS-PROCESSED	10/31/2012	G04192797	7600022302	
004	000	003	2014	2550	NFLE0414	2014	1360	NFLE	12X1106	MONO COUNTY SHERIFFS DEPA...	\$13,666.00	FY14 Workplan Attached	FFIS-PROCESSED	02/14/2014	G04192797	7600022302	
005	000	004	2015	2550	NFLE0415	2015	1360	NFLE	12X1106	MONO COUNTY SHERIFFS DEPA...	\$10,000.00		FFIS-PROCESSED	08/24/2015	G04192797	7600022302	
Total											\$69,221.00						

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FS Agreement No. 11-LE-11041702-008

Modification No. 004

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
MONO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Mono County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041702-008 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Current Fiscal Year Obligation: \$10,000.00
Total Annual Operating Plan: \$10,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ingrid Braun, Sheriff Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435	Richard Hahn, Sergeant Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435 Email: rhahn@monosheriff.org



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us

U.S. Forest Service Administrative Contact
Byron Keely, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4266 FAX: (208) 373-4294 Email: byrondkeely@fs.fed.us

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$45.00/hour

C. Annual Operating Plans shall:

See Cooperative Law Enforcement Agreement Provisions IV (D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041702-008 on September 30, 2015.
3. Be routed to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Visit with Campground Hosts and address their concerns
2. Campgrounds: Chris Flat, Sonora Bridge, Bootleg, Leavitt Meadows, Buckeye, Honeymoon, Robinson Creek, Paha, Craggs, Lower Twins Lakes, Trumbull, and Green Creek
3. Dispersed camping, day use areas and trailheads: Shingle Mill Flat, Sonora Bridge Rest Area, Leavitt Trailhead, Buckeye Trailhead and Hot Springs, Twin Lakes Trailhead, Green Creek Trailhead, Virginia lakes Trailhead, Obisidian Prinitive Campground and adjacent trailheads.

B. Total reimbursement for this category shall not exceed the amount of: **\$10,000.00**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information. Equipment reimbursement cannot exceed 49% of budget.

A. Estimated Equipment & Supply Purchases:

Description	Cost
Communication equipment for vehicles (i.e. radios, wiring harness, etc.)	Each item shall be under \$5,000.00

B. Total reimbursement for this category shall not exceed the amount of: **\$4,900.00**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.
1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the



County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the FS for payment processing:

- o Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- o Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- o DUNS number.
- o Tax ID number.
- o Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.



5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:

Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041702-008, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.



Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$10,000.00	
Training	\$0.00	
Equipment	\$0.00	49%
Special Enforcement Situations	\$0.00	
Total	\$10,000.00	



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

6.30.15

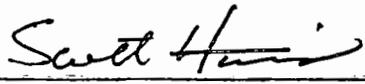
Date



WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

6/30/15

Date

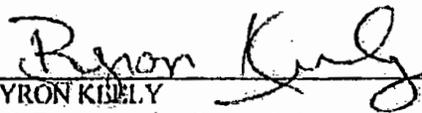


KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4
Scott Harris

8/18/2015

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041702-008, Modification 4



BYRON KIBELY
U.S. Forest Service Grants & Agreements Specialist

6/30/2015

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202.720.2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20260-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8842 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041702-008
Modification No. 003

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
MONO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2014 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Mono County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041702-008 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2013 and ending September 30, 2015.

Previous Year Carry-over: \$17,601.25

*(*Current as of January 2, 2014. If there are any unbilled or unpaid invoices outstanding, then this amount and the total amount below may not be accurate. It is the responsibility of the Cooperator to know the accurate amount of previous year carry-over and total funds available.)*

Current Fiscal Year Obligation: \$13,666.00

FY 2014 Total Annual Operating Plan: \$31,267.25

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Ralph Obenberger, Sheriff Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435	Richard Hahn, Sergeant Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435 Email: rhahn@monosheriff.org



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact		
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us		
<table border="1"> <thead> <tr> <th data-bbox="597 636 1179 709">U.S. Forest Service Administrative Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="597 709 1179 932"> Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us </td> </tr> </tbody> </table>		U.S. Forest Service Administrative Contact	Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us
U.S. Forest Service Administrative Contact			
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us			

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$45.00/hour
--

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041702-008 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Visit with Campground Hosts and address their concerns
2. Campgrounds: Chris Flat, Sonora Bridge, Bootleg, Leavitt Meadows, Buckeye, Honeymoon, Robinson Creek, Paha, Crags, Lower Twins Lakes, Trumbull, and Green Creek
3. Dispersed camping, day use areas and trailheads: Shingle Mill Flat, Sonora Bridge Rest Area, Leavitt Trailhead, Buckeye Trailhead and Hot Springs, Twin Lakes Trailhead, Green Creek Trailhead, Virginia lakes Trailhead, Obisidian Prinitive Campground and adjacent trailheads.

B. Total reimbursement for this category shall not exceed the amount of: **\$15,946.30**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Estimated Equipment & Supply Purchases:

Description	Cost
Communication equipment for vehicles (i.e. radios, wiring harness, etc.)	Each item shall be under \$5,000.00

B. Total reimbursement for this category shall not exceed the amount of: **\$15,320.95**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating and Financial Plan. The designated representative will then notify the Department whether funds will be authorized for reimbursement. With the exception of Fire Emergency Situations (No. 2 listed below), if funds are authorized, the parties will then jointly prepare a revised Operating and Financial Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Resource Order. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Department agrees to provide special services beyond those provided under other identified Sections of the Operating and Financial Plan, within the Department's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Department will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, the Department personnel assigned to an incident where meals are provided will be entitled to such meals.

The below information provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the contacts listed below:

During fire emergencies, the Forest Service will reimburse the Department for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by FS dispatch to the County. It is critically important that the IMT, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.



Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Department will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation.
2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Department to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and annual Operating and Financial Plan.
- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 1. Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 2. Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 3. Mileage – Summary by day by vehicle and personnel using the vehicle.
 4. Incident Action Plans – copies of plans that document assignment to that incident.
 5. Map of roadblock locations.

For questions concerning incident/fire emergencies, please contact:

Russell Bird, Forest Fire Management Officer
Humboldt-Toiyabe National Forest
1200 Franklin Way



Sparks, NV 89431
Telephone: 775-355-5315
Email: russellbird@fs.fed.us

Bills will be submitted to:
Laurette Gaylord, Incident Business Specialist
Humboldt-Toiyabe National Forest
1200 Franklin Way
Sparks, NV 89431
Telephone: 775-355-5364
Email: lgaylord@fs.fed.us

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041702-008, period of performance, description of goods provided or services performed, dates of service, and amount of payment request.



Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$15,946.30	51%
Training	\$0.00	
Equipment	\$15,320.95	49%
Special Enforcement Situations	\$0.00	
Total	\$31,267.25	100%

- D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

RALPH OBENBERGER, Sheriff
Mono County Sheriff's Department

1/7/14

Date

WILLIAM A. DUNKELBERGER, Forest Supervisor
U.S. Forest Service, Humboldt-Toiyabe National Forest

Date

KEVIN RICE, Special Agent in Charge
U.S. Forest Service, Region 4

1/9/14

Date

The authority and format of this agreement have been reviewed and approved for signature. 11-JE-11041702-008, Modification 3

KEVIN WORTH
U.S. Forest Service Grants & Agreements Specialist

1/2/14

Date

If the U.S. Forest Service obligates funds, then the U.S. Forest Service shall sign last.

KEVIN WORTH
U.S. Forest Service Grants Management Specialist

1/8/14

Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 11-LE-11041702-008
Modification No. 002

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
MONO COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
HUMBOLDT-TOIYABE NATIONAL FOREST**

2013 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Mono County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Humboldt-Toiyabe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11041702-008 executed on December 14, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2012 and ending September 30, 2015.

Previous Year Carry-over: \$8,513.75
Current Fiscal Year Obligation: \$15,185.00
FY 2013 Total Annual Operating Plan: \$23,698.75

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Rick Scholl, Sheriff Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435 Email: rscholl@monosheriff.org	Phil West, Sergeant Mono County Sheriff's Department PO Box 616 Bridgeport, CA 93517 Telephone: (760) 932-7549 FAX: (760) 932-7435 Email: pwest@monosheriff.org



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact		
Donald Harris, Law Enforcement Patrol Captain Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431 Telephone: (775) 355-5327 FAX: (775) 355-5399 Email: deharris@fs.fed.us	Jon Knudsen, Law Enforcement Officer Humboldt-Toiyabe National Forest 1536 S Carson St Carson City, NV 89701 Telephone: (775) 884-8113 FAX: (775) 884-8199 Email: jknudson@fs.fed.us		
<table border="1"> <thead> <tr> <th data-bbox="597 659 1179 730">U.S. Forest Service Administrative Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="597 730 1179 959"> Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us </td> </tr> </tbody> </table>		U.S. Forest Service Administrative Contact	Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us
U.S. Forest Service Administrative Contact			
Kevin Worth, Grants Management Specialist Southwest ID & NV Acquisition Center 1249 S Vinnell Way, Suite 200 Boise, ID 83709 Telephone: (208) 373-4295 FAX: (208) 373-4294 Email: kworth@fs.fed.us			

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. Reimbursement shall be on an actual cost basis.

Wages at the prevailing rate of \$45.00/hour
--

C. **Annual Operating Plans shall:**

See Cooperative Law Enforcement Agreement Provisions IV(D), (E), and (O) for additional information.

1. Be reviewed and negotiated annually by the appropriate Principal Contacts listed above in Section I(1)(A) prior to each fiscal year which begins on October 1.
2. Remain in effect until modified by an FS-1500-8A, an FS-1500-19, or an equivalent form whenever pertinent revisions occur (i.e. Changes to Principal Contacts, patrol routes, annual funding, radio frequencies, etc.) throughout a fiscal year or annually and shall end concurrently with the Cooperative Law Enforcement Agreement 11-LE-11041702-008 on September 30, 2015.
3. Be sent out separately to each appropriate signatory authority for signatures to expedite the signature process. The appropriate Grants Management Specialist shall send out the fully-signed and executed copies to the relevant Principal Contacts listed in the above Section I(1)(A). This process also applies to any modifications to an Annual Operating Plan throughout a fiscal year.



II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

A. The Cooperator shall patrol on the following U.S. Forest Service roads, campgrounds, developed sites, or dispersed areas:

1. Visit with Campground Hosts and address their concerns
2. Campgrounds: Chris Flat, Sonora Bridge, Bootleg, Leavitt Meadows, Buckeye, Honeymoon, Robinson Creek, Paha, Craggs, Lower Twins Lakes, Trumbull, and Green Creek
3. Dispersed camping, day use areas and trailheads: Shingle Mill Flat, Sonora Bridge Rest Area, Leavitt Trailhead, Buckeye Trailhead and Hot Springs, Twin Lakes Trailhead, Green Creek Trailhead, Virginia lakes Trailhead, Obsidian Prinitive Campground and adjacent trailheads.

B. Total reimbursement for this category shall not exceed the amount of: **\$12,086.36**
(Unused Equipment funds listed in Section IV may be used for Patrol Activities.)

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

A. Total reimbursement for this category shall not exceed the amount of: **\$0.00**

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

A. Estimated Equipment & Supply Purchases:

Description	Cost
Communication equipment for vehicles (i.e. radios, wiring harness, etc.)	Each item shall be under \$5,000.00

B. Total reimbursement for this category shall not exceed the amount of: **\$11,612.39**
(Unused Equipment funds may be used toward Patrol Activities, Section II(A).)

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare and modify this Annual Operating Plan in accordance with the above Section I(C).

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING AND FUNDING:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator shall bill the U.S. Forest Service on a **quarterly** basis.
- B. The U.S. Forest Service shall reimburse the Cooperator for actual expenses incurred, not to exceed the estimated amount shown in this Annual Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display the Cooperator's actual expenditures to date of the invoice, displayed by separate cost elements as documented in this Annual Operating Plan, less any previous U.S. Forest Service payments. *See Cooperative Law Enforcement Agreement related Provisions II-H and IV-H.*

To reduce the possibility of payment delays, invoices shall contain the appropriate and authorized names and signatures, invoice date, Agreement number 11-LE-11041702-008, period of performance, description of goods provides or services performed, dates of service, and amount of payment request.

Invoices shall be forwarded as follows:

Submit original invoice(s) for payment to:

USDA, Forest Service
Albuquerque Service Center
Payments - Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: asc_ga@fs.fed.us

Send copy to:

Jon Knudson
U.S. Forest Service
Humboldt-Toiyabe National Forest
1536 S Carson St
Carson City, NV 89701
FAX: (775) 884-8199
E-Mail: jknudson@fs.fed.us

- C. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$12,086.36	51%
Training	\$0.00	
Equipment	\$11,612.39	49%
Special Enforcement Situations	\$0.00	
Total	\$23,698.75	100%

D. This Annual Operating Plan will be negotiated on a fiscal year basis in accordance with the above Section I(C). Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See *Cooperative Law Enforcement Agreement for related Provision IV(D) and (E)*.

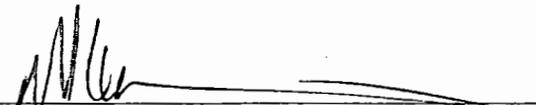
In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

 RICK SCHOLL, Sheriff
 Mono County Sheriff's Department

 Date

 WILLIAM A. DUNKELBERGER, Forest Supervisor
 U.S. Forest Service, Humboldt-Toiyabe National Forest

 Date


 MICHAEL MCKINNEY
 Assistant Special Agent in Charge, Region 4

 4/8/13
 Date

The authority and format of this agreement have been reviewed and approved for signature. 11-LE-11041702-008


 KEVIN WORTH
 U.S. Forest Service Grants & Agreements Specialist

 3/4/2013
 Date



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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