**Sierra County**  
**Board of Supervisors’**  
**Agenda Transmittal &**  
**Record of Proceedings**  

**MEETING DATE:** December 4, 2018  
**TYPE OF AGENDA ITEM:**  
☑️ Regular  ☐ Timed  
☐ Consent  

**DEPARTMENT:** Clerk of the Board  
**APPROVING PARTY:** Heather Foster, Clerk-Recorder  
**PHONE NUMBER:** 530-289-3295

**AGENDA ITEM:** Designation of the 2019 Rural Counties’ Environmental Services Joint Powers Authority (ESJPA) Delegate and Alternates.  

**SUPPORTIVE DOCUMENTS ATTACHED:** ☐ Memo  ☐ Resolution  ☐ Agreement  ☐ Other

**BACKGROUND INFORMATION:**

**FUNDING SOURCE:**  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** $ N/A

<table>
<thead>
<tr>
<th>ARE ADDITIONAL PERSONNEL REQUIRED?</th>
<th>IS THIS ITEM ALLOCATED IN THE BUDGET? ☐ Yes ☐ No</th>
<th>IS A BUDGET TRANSFER REQUIRED? ☐ Yes ☐ No</th>
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<tbody>
<tr>
<td>☐ Yes, -- --</td>
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<td>☐ No</td>
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**SPACE BELOW FOR CLERK’S USE**

**BOARD ACTION:**  
☐ Approved  
☐ Approved as amended  
☐ Adopted  
☐ Adopted as amended  
☐ Denied  
☐ Other  
☐ No Action Taken  

☐ Set public hearing  
For: __________________________  
☐ Direction to: __________________________  
☐ Referred to: __________________________  
☐ Continued to: __________________________  
☐ Authorization given to: __________________________  

Resolution 2018- ____________  
Agreement 2018- ____________  
Ordinance ____________________  

Vote:  
Ayes:  
Noes:  
Abstain:  
Absent:  
☐ By Consensus

**COMMENTS:**

________________________________________  

**CLERK TO THE BOARD**  
**DATE**
To: ESJPA Board of Directors
ESJPA Alternates
ESJPA CAO’s
ESJPA Clerks of the Board

From: Greg Norton
President & CEO

Date: November 27, 2018

Re: Designation of the 2019 ESJPA Delegates and Alternates - ACTION REQUIRED

The first ESJPA Board Meeting of 2019 will be held on March 14th in Sacramento. Please complete the attached designation form specifying the official Delegate and Alternate for your county.

Upon the official determination by the county, please provide confirmation of your county’s election/appointment. Please forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org, or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

Please note that the ESJPA bylaws require that a Supervisor be the Delegate. Alternates are generally a staff member in charge of solid waste/recycling programs for the county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights.

Additionaly, please note that all Delegates and Alternates will be required to comply with the ESJPA conflict of interest code and file a Form 700.

Please do not hesitate to contact me at gnorton@rcrcnet.org or Staci Heaton, ESJPA Program Manager, at sheaton@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance in this matter.

Attachments
• ESJPA Designation Form
Designation of 2019 Delegate and Alternates for the
Rural Counties’ Environmental Services Joint Powers Authority (ESJPA)

Board of Directors

Date: ________________________________

County: ________________________________

Delegate: Supervisor ________________________________

1st Alternate: ________________________________

2nd Alternate: ________________________________

*An Alternate is generally a staff member who is in charge of solid waste/recycling programs for the member county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate will have voting rights. Please note that all Delegates and Alternates will be required to comply with the ESJPA’s conflict of interest code and file a Form 700.

Authorization:

________________________________________________________