

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> December 4, 2018	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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<b>DEPARTMENT:</b> Clerk-Recorder <b>APPROVING PARTY:</b> Heather Foster <b>PHONE NUMBER:</b> 530-289-3295
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**AGENDA ITEM:** Minutes from the County Service Area (CSA) Board of Directors meeting held on November 15, 2018.

**SUPPORTIVE DOCUMENTS ATTACHED:**    Memo    Resolution    Agreement    Other  
Minutes

**BACKGROUND INFORMATION:**

**FUNDING SOURCE:**  
**GENERAL FUND IMPACT:** No Additional General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$ N/A

<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>IS A BUDGET TRANSFER REQUIRED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**SPACE BELOW FOR CLERK'S USE**

<b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2018- _____ Agreement 2018- _____ Ordinance _____ <b>Vote:</b> Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**

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CLERK TO THE BOARD _____	DATE _____
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**STATE OF CALIFORNIA, COUNTY OF SIERRA  
SERVICE AREA BOARD OF DIRECTORS  
MINUTES  
SPECIAL MEETING**

**Lee Adams, District 1**

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)

**Peter W. Huebner, District 2**

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - [phuebner@sierracounty.ca.gov](mailto:phuebner@sierracounty.ca.gov)

**Paul Roen, Vice-Chair, District 3**

P.O. Box 43 - Calpine, CA - 530-565-6048 - [supervisor3@sierracounty.ca.gov](mailto:supervisor3@sierracounty.ca.gov)

**Jim Beard, District 4**

P.O. Box 1140 - Loyalton, CA 96118 - 530-565-6092 - [jbeard@sierracounty.ca.gov](mailto:jbeard@sierracounty.ca.gov)

**Scott A. Schlefstein, Chair, District 5**

P.O. Box 192 - Loyalton, CA 96118 - 530-913-9218 - [supervisor5@sierracounty.ca.gov](mailto:supervisor5@sierracounty.ca.gov)

The Sierra County Service Area Board of Directors met in special session commencing at **6:00 p.m. on November 15, 2018 at the Sierra Brooks Lodge, 510 Longhorn Drive, Loyalton, CA.** This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Beard

**Present:** Lee Adams, Supervisor, District #1  
Peter W. Huebner, Supervisor, District #2  
Paul Roen, Supervisor, Chair, District #3  
Jim Beard, Supervisor, Vice-Chair, District #4  
Scott A. Schlefstein, Supervisor, District #5

**Staff:** Heather Foster, Clerk-Recorder  
Joe Larmour, Deputy County Counsel  
Tim Beals, Director of Planning and Transportation

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## **APPROVAL OF REGULAR AGENDA**

The Board moved to approve the Regular Agenda.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## **REGULAR AGENDA**

### **2. 6:00 P.M. PUBLIC HEARING - SIERRA BROOKS WATER SYSTEM PROPOSED ASSESSMENT**

- 2.A. 1) Conduct public hearing on proposed assessments for the Sierra Brooks Water System for County Service Area 5, Assessment District No. 2015-01; 2) conduct the tabulation of assessment ballots received following the conclusion of the public hearing; and 3) discussion/direction regarding resolution confirming assessments for Assessment District No. 2015-01, ordering proposed improvements to be made, providing for notice of recording of assessment and designating the County Treasurer-Tax Collector to collect and receive money.

Chair Schlefstein introduced the item and explained that all assessment ballots must be turned in prior to the close of the public hearing.

At 6:03 p.m. Chair Schlefstein opened the public hearing.

Public comment was received by Robert Bayly, Sierra Brooks questioning the amount of new pipe to be laid and the financing for the project.

The Director of Public Works explained the new pipe to be placed underground will be to serve existing lots not connected to the system in order to provide the option for service to those lots and to develop a loop system.

The Director continued to provided background on the financing for the project; the amount of costs incurred by the county which will be refunded should the project proceed; the Board having committed to allocating approximately \$57,000 of the annual property taxes within Sierra Brooks to the water system operation and maintenance costs; and the proposed improvements to be made to the water system which will stabilize the system and provide for more storage.

Public comment was received by Sue Camara, Sierra Brooks questioning an increase in expenses due to possible change orders to the project and where this money will come from.

The Director responded that there are a number of options to address unforeseen change orders including a healthy contingency fund available; changing the scope of the

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project to reduce costs; requesting additional funding; and requesting a higher appropriation of tax proceeds within the County Service Area to cover any overage.

Supervisor Roen clarified that the fees cannot be altered without a vote of the people.

Catherine Puckett, Sierra Brooks questioned which lots are not currently connected to the system.

The Director responded that there are approximately 30 lots on Smithneck Road that don't have access to the system.

Discussion ensued between the Director and members of the public.

At 6:38 p.m. Chair Schlefstein closed the public hearing with no further members of the public addressing the Board.

The Board recessed the meeting from 6:38 p.m. to 8:04 p.m. for the Clerk to conduct the tabulation of assessment ballots received and reconvened with all members present.

The Clerk announced the results of the tabulation of the assessment ballots: 157 in favor of the proposed assessments to 82 against the proposed assessments.

Following brief discussion and by consensus, the Board directed the resolution confirming assessments for Assessment District No. 2015-01, ordering proposed improvements to be made, providing for notice of recording of assessment and designating the County Treasurer-Tax Collector to collect and receive money to the December 4, 2018 Board meeting for approval.

## **ADJOURN**

At 8:06 p.m., with no further business, Chair Schlefstein adjourned the meeting.

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SCOTT SCHLEFSTEIN, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD