

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: March 19, 2019	TYPE OF AGENDA ITEM: <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
DEPARTMENT: Auditor APPROVING PARTY: Van Maddox, Auditor-Treasurer PHONE NUMBER: 530-289-3286	

AGENDA ITEM: Approval of Board of Supervisor Travel Reimbursement for Sharon Dryden FEB. 2019	
SUPPORTIVE DOCUMENTS ATTACHED: <input type="checkbox"/> Memo <input type="checkbox"/> Resolution <input type="checkbox"/> Agreement <input checked="" type="checkbox"/> Other The attached is the travel reimbursement for Sharon Dryden for the Feb. 20 - 22, 2019 CSAC New Supervisor Session II training in the amount of \$257.04	
BACKGROUND INFORMATION:	
FUNDING SOURCE: GENERAL FUND IMPACT: No General Fund Impact OTHER FUND: AMOUNT: \$ N/A	
ARE ADDITIONAL PERSONNEL REQUIRED? <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	IS THIS ITEM ALLOCATED IN THE BUDGET? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IS A BUDGET TRANSFER REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

SPACE BELOW FOR CLERK'S USE

BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2019- _____ Agreement 2019- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
COMMENTS: _____ _____ _____ _____		
CLERK TO THE BOARD _____	DATE _____	

Sierra County
Employee Reimbursement and Travel Expense Form

Employee Name: Shara Dryden
 Title: Supervisor
 Mailing Address: PO Box 246
Loyalton, CA 96118
 Department: BOS

TRAVEL ADVANCE/REIMBURSEMENT								
EVENT INFORMATION								
Event Title: <u>"CSAC" New Supervisor Institute Session 2</u>								
Location: <u>Embassy Suites, Sacramento</u>								
Departure Date/Time: <u>2/20/2019</u>				Return Date/Time: <u>2/28/2019</u>				
Description	Dates		Number Needed	x	Amount	Total	A R	
	From	To						
Registration 5501				x		0.00		
Special Instructions:								
Travel 5502								
Parking Fees				x		0.00		
Car Rental				x		0.00		
Bridge Tolls				x		0.00		
Air Fare				x		0.00		
Other				x		0.00		
Total Travel						0.00		
Special Instructions:								
Per Diem 5503								
Breakfast (before 7am)				x		0.00		
Lunch	<u>2/20</u>	<u>2/22</u>	<u>2</u>	x	<u>17</u>	<u>34</u>	0.00	
Dinner (after 7pm)	<u>2/20</u>	<u>2/21</u>	<u>2</u>	x	<u>28</u>	<u>56</u>	0.00	
Total Per Diem						0.00		
Mileage 5504	<u>2/20</u>	<u>2/22</u>	<u>271</u>	x	0.580	157.15	0.00	
Lodging 5505				x		0.00		
Hotel/Motel Name:								
Special Instructions:								
Misc. Travel Expense 5506				x		0.00		
Object Code:								
Explanation:								
CONFERENCE 5506								
Total Travel Expense	Orgkey					<u>247.18</u>		

Employee Reimbursement of Department Expenses Paid from Personal Funds or Credit Card

Description	Orgkey	Account	Amount
Total Non-Travel Reimbursement			-

SIGNATURES

Employee: Shara Dryden
 Department Approval for Expenses _____
 Dept. Manager _____
 Date: _____

For Accounting Purposes Only

\$90 RC
\$167.04 RC
\$257.04 RC

COURSE SYLLABUS

New Supervisors Institute

Embassy Suites Sacramento Riverfront Promenade, Sacramento



Session 2 Agenda

DAY 1 Thursday, February 21, 2019

- 8:30 Coffee and Networking
- 9:00 **Opening Remarks and Review**
- ◆ Erin Hannigan, Institute Moderator
 - Solano County Supervisor
- 9:15 **The Art & Practice of Leadership in Governance**
- Discussion examines the practice of leadership within a community and an organization. Participants consider balancing authority with capacity and public value, and separating technical problems from adaptive challenges.*
- ◆ Bill Chiat, Dean, CSAC Institute
- 10:30 Break
- 10:45 **The County-State Fiscal Relationship – The Revenue Side**
- An overview of county revenue sources and the state-county fiscal relationship, including a brief review of significant laws which affect current county revenues*
- ◆ Diane Cummins, Senior Advisor to the Governor on State – Local Finance
 - ◆ Patrick Blacklock, County Administrator, Yolo County
 - ◆ Robert Bendorf, County Administrative Officer, Yuba County
- Noon Luncheon – **Effective County Advocacy: Working with the State Legislature – Perspectives from the Legislature**
- ◆ Assemblymember Mark Stone (D-Monterey Bay)
 - ◆ Assemblymember Cecilia Aguiar-Curry (D-Winters)
- 1:30 **The First Two Months in Office: Reflections and Observations**
- Small group discussions with shared lessons learned.*
- ◆ Erin Hannigan, Institute Moderator
- 2:15 **Wading Through the County Budgeting Process**
- Counties are complex organizations with a complex budget. As you engage in your first budget cycle understand what to expect and what to look for in the budget.*
- ◆ Patrick Blacklock, County Administrator, Yolo County
 - ◆ Robert Bendorf, County Administrative Officer, Yuba County
- 3:30 Break

3:45 **A Supervisor's Guide to Land Use Decision-Making**
Explore the county's role in shaping the environment in which county residents live, work and recreate.
 ✦ Tim Snellings, Development Services Director, Butte County
 ✦ Tennis Wick, AICP, Director, Permit Sonoma

5:00 **Reception with CSAC Staff**

DAY 2 Friday, February 22, 2019

7:30 Networking Breakfast

8:00 **'Take Aways' from Thursday**
Participants' highlights and questions from the Thursday discussion
 ✦ Erin Hannigan, Institute Moderator

8:15 **Effective Advocacy: Working with the State Legislature and Regulatory Agencies**
Examine how CSAC advocates on behalf of counties and the role of Policy Committees. Learn about and have input on current hot policy issues.
 ✦ CSAC Legislative Representatives

8:30 **2019 Legislative Issues Affecting Counties**
Round Robin small group discussions with CSAC policy experts on current key legislative issues affecting counties in each of the major policy areas.
 ✦ CSAC Legislative Representatives

10:15 Break

10:30 **A Supervisor's Guide to County Health and Human Services**
Understand major areas of county responsibility for social services, public health, health care, behavioral health, and alcohol and other drug abuse.
 ✦ Mimi Hall, MPH, Health Services Agency Director, Santa Cruz County
 ✦ Michael Heggarty, Health and Human Services Director, Nevada County

11:55 **Recap of Session II**
 ✦ Erin Hannigan and Bill Chiat

Noon Adjourn

Final Session of the New Supervisors Institute is **Thursday-Friday, July 18-19, 2019** from 10:00 AM to 4:00 PM on Thursday and 9:00 AM to 3:00 PM on Friday at the Embassy Suites, Sacramento.

- * Working effectively with county employees and employee organizations
- * Successful media relations and use of the media
- * Managing and planning county infrastructure – roads, utilities, facilities
- * Working with and engaging your constituents
- * Board roles in emergencies and disasters
- * Building relationships with other government agencies
- * Reflections on your first six months in office

SIERRA COUNTY TRANSPORTATION COMMISSION

P.O. Box 98
Downieville, California 95936
(530)289-3201 FAX (530) 289-2828



Tim H. Beals
Executive Director

March 6, 2019

TO: Caleb Nelson
Chief Deputy Auditor

FR: Miriam Dines 
Executive Secretary, SCTC

RE: February 20, 2019 SCTC Meeting

As the official recording secretary and Executive Secretary to the Sierra County Transportation Commission I hereby attest to the attendance at the meeting of the February 20, 2019 meeting as follows:

Commissioner Peter W. Huebner	Present
Commissioner Sharon Dryden	Present
Commissioner Alternate Jim Beard	Present
Commissioner Nancy Rogers	Present
Commissioner Darlene Reide	Present
Commissioner Marianne Moore	Present
Commissioner Joy Markum	Absent
Commissioner Paul Roen	Absent

The meeting was conducted at Sierraville School.

mbd301

001-5010-5505

C-65: cc



EMBASSY SUITES
HOTELS

EMBASSY SUITES SACRAMENTO
100 CAPITOL MALL
SACRAMENTO, CA 95814
United States of America
TELEPHONE 916-326-5000 • FAX (916) 326-5001
Reservations
www.embassysuites.com or 1 800 EMBASSY

DRYDEN, SHARON

573 LONG HORN DRIVE
PO BOX 246
LOYALTON CA 96118
UNITED STATES OF AMERICA

Room No: 719/TDBN
Arrival Date: 2/20/2019 4:07:00 PM
Departure Date: 2/22/2019 12:29:00 PM
Adult/Child: 2/0
Cashier ID: JPEARCE3
Room Rate: 189.00
AL:
HH # 1051592580 BLUE
VAT #
Folio No/Che 998273 A

Confirmation Number: 85907451

EMBASSY SUITES SACRAMENTO 2/22/2019 12:29:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
1/24/2019	6362872	Advance Deposit VS *4159	(\$435.60)
2/20/2019	6391232	PARKING-2307	\$32.00
2/20/2019	6391233	GUEST ROOM	\$189.00
2/20/2019	6391233	OCCUPANCY TAX	\$22.68
2/20/2019	6391233	CITY TOURISM ASSESSMENT	\$5.67
2/20/2019	6391233	CA TOURISM ASSESSMENT	\$0.45
2/21/2019	6392214	PARKING-2307	\$32.00
2/21/2019	6392215	GUEST ROOM	\$189.00
2/21/2019	6392215	OCCUPANCY TAX	\$22.68
2/21/2019	6392215	CITY TOURISM ASSESSMENT	\$5.67
2/21/2019	6392215	CA TOURISM ASSESSMENT	\$0.45
2/22/2019	6392390	VS *4159	(\$64.00)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	2/20/2019	2/21/2019	STAY TOTAL
ROOM AND TAX	\$217.80	\$217.80	\$435.60
MISCELLANEOUS	\$32.00	\$32.00	\$64.00
DAILY TOTAL	\$249.80	\$249.80	\$499.60

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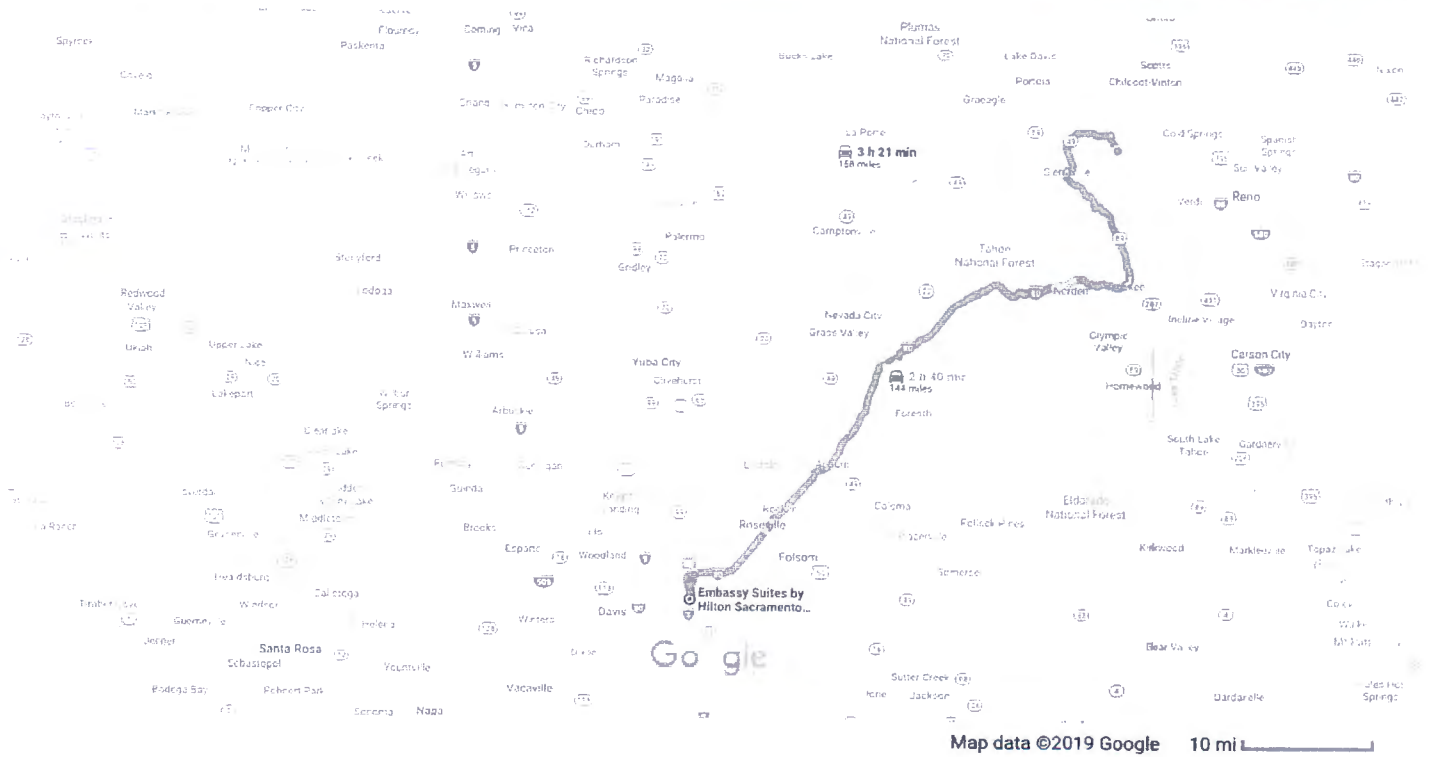
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2/22 HOME

Google Maps

Your location to Embassy Suites by Hilton Sacramento Riverfront Promenade

Drive 144 miles, 2 h 40 min
x 2 = 288 miles.



Your location

Get on I-80 W in Truckee from CA-49 N and CA-89 S

49 min (40.7 mi)

- ↑ 1. Head north on Longhorn Dr toward W Sierra Brooks Dr
0.2 mi
- ➔ 2. Turn right at the 1st cross street onto W Sierra Brooks Dr
0.2 mi
- ➔ 3. Turn left onto Smithneck Rd
2.7 mi
- ➔ 4. Turn left onto CA-49 N
13.8 mi
- ➔ 5. Turn left onto CA-89 S
22.5 mi
- 📍 6. At the traffic circle, take the 2nd exit onto CA-89
0.3 mi
- 📍 7. At the traffic circle, take the 1st exit onto Donner Pass Rd
0.2 mi