

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: April 2, 2019	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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DEPARTMENT: Behavioral Health APPROVING PARTY: Lea Salas, Administrative Director PHONE NUMBER: (530) 993-6746

AGENDA ITEM: Resolution increasing the 60% FTE Case Manager I position to 100% FTE Case Manager I position effective immediately due to staffing restrictions.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION: Please see attached Memo

FUNDING SOURCE: 0515670
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND: 5671, 5680
AMOUNT: \$58,584.00 Annually

ARE ADDITIONAL PERSONNEL REQUIRED? <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	IS THIS ITEM ALLOCATED IN THE BUDGET? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IS A BUDGET TRANSFER REQUIRED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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SPACE BELOW FOR CLERK'S USE

BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2019- _____ Agreement 2019- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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COMMENTS:

CLERK TO THE BOARD _____	DATE _____
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Memorandum

To: Sierra County Board of Supervisors
From: Lea Salas, Administrative Director
Reference: Agenda Item
Date of memo: March 26, 2019
Date of Board Meeting: April 2, 2019

Requested Action: Request that the 60% FTE Case Manager I position be increased to a 100% FTE Case Manager I position effective immediately due to staffing restrictions.

Mandated by:

Funding

Budgeted? Yes No

Revenue	\$58,584	Mental Health, MHSA, Drug/Alcohol
Expenses	\$58,584	Mental Health, MHSA, Drug/Alcohol
Difference	0	Current Sal & Ben is \$38,379 and is going up to \$58,584

Background Information: The Behavioral Health Department is requesting that the 60% FTE Case Manager I position be pulled out of the budget request for next fiscal year and are requesting to seek approval to make this a 100% FTE position today due to staffing restrictions. This will give Sierra County Behavioral Health the ability to provide Intensive Case Management services and ensure that client needs are being met.

Potential Issues to consider: None

Alternatives or Impacts of disapproval: Sierra County Behavioral Health will not be able to provide the services needed for the clients that are being served.

BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

RESOLUTION NO. _____

**IN THE MATTER OF APPROVING THAT A 60% CASE MANAGER I POSITION BE
INCREASED TO A 100% CASE MANAGER I POSITION EFFECTIVE IMMEDIATELY DUE
TO STAFFING RESTRICTIONS**

WHEREAS, the Behavioral Health Department staffing has been reduced by 78% due to unforeseen circumstances;

NOW THEREFORE BE IT RESOLVED, the Sierra County Board of Supervisors authorizes Lea Salas, Administrative Director of Behavioral Health to increase the 60% Case Manager to a 100% Case Manager to ensure the ability to provide Intensive Case Management Services and the client needs are being met.

ADOPTED by the Board of Supervisors of the County of Sierra, State of California on the 2nd day of April, 2019, by the following vote:

**AYES:
NOES:
ABSTAIN:
ABSENT:**

PAUL ROEN
Chairman, Board of Supervisors

Date

ATTEST:

APPROVED AS TO FORM:

HEATHER FOSTER
Clerk of the Board

DAVID PRENTICE
County Counsel