

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> May 7, 2019	<b>TYPE OF AGENDA ITEM:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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<b>DEPARTMENT:</b> Behavioral Health <b>APPROVING PARTY:</b> Lea Salas, Administrative Director <b>PHONE NUMBER:</b> (530) 993-6746
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**AGENDA ITEM:** Approval to pay 2017/18 invoices in the amount of \$39,880.70

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other  
Breakdown of invoices to be paid

**BACKGROUND INFORMATION:** Please see attached Memo

**FUNDING SOURCE:** 0515670  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:** 5671  
**AMOUNT:** \$39,880.70 N/A

<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>IS A BUDGET TRANSFER REQUIRED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**SPACE BELOW FOR CLERK'S USE**

<b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2019- _____ Agreement 2019- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ CLERK TO THE BOARD	_____ DATE
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# Memorandum

**To:** Sierra County Board of Supervisors  
**From:** Lea Salas, Administrative Director  
**Reference:** Agenda Item  
**Date of memo:** April 30, 2019  
**Date of Board Meeting:** May 7, 2019

**Requested Action:** Approval to pay 2017/18 invoices in the amount of \$39,880.70

## Funding

Budgeted? Yes  No

Revenue	\$39,880.70	MHSA FSP
Expenses	\$39,880.70	MHSA FSP
Difference	0	

**Background Information:** Therapeutic Behavioral Services (TBS) is a supplemental specialty mental health service covered under the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) benefit through Medi-Cal. TBS is an intensive, individualized, one-to-one behavioral mental health service available to children/youth with serious emotional challenges. Services are made available for those children placed in a treatment group home setting such as Charis Youth Center.

Sierra County Fiscal Department received notice that we had five unpaid invoices from October 2017-July 2018 for TBS services in early March. Unfortunately, these invoices were not included with the mental health treatment services as they are considered separate and invoiced separately. The County did not receive these invoices until March 25, 2019 upon our request. After much discussion with Charis as to the timeliness of these invoices it was noted that a change in management at Charis may have been the cause for us not receiving these. The County shows no record of receipt of these invoices only that of regular mental health treatment. The October through June 2018 invoices are out of contract and will need to be approved by the Board of Supervisors to pay, the July 2018 has been paid out of the current contract.

Behavioral Health does have the funds to cover these expenditures as the 2018-19 contract with Charis has over \$69K remaining which will not be used. We also have notified our Mental Health Services Act analyst to insure that these services from the previous year may be claimed, which they can. It is the recommendation of the department to pay these invoices in good faith for services provided.

**Potential Issues to consider:** None

**Alternatives or Impacts of disapproval:**

**Charis Youth Center UnPaid TBS/ Mental Health Services invoices 2017/2018**

<b>Service Dates:</b>	<b>Invoice Dates:</b>	<b>Amounts:</b>	<b>What for:</b>
4/1-29/2018	5/5/2018	\$ 12,823.20	TBS Services- FSP 1834
5/1-31/2018	6/5/2018	\$ 13,086.24	TBS Services- FSP 1834
6/3-29/2018	7/5/2018	\$ 13,330.10	TBS Services- FSP 1834
10/1-31/2017	11/5/2017	\$ 641.16	Mental Health Services- FSP 1834

**Total 17/18 owed \$ 39,880.70**

**Contract Details:**

**Total 17/18 Charis Youth Center Contract:**  
\$ 40,000.00

Already Paid Services 17/18 FSP \$ 29,393.96

Remaining Balance: \$ 10,606.04

**Total 18/19 Charis Youth Center Contract:**  
\$ 80,500.00

Already Paid Services 18/19 FSP \$ 11,212.64

Remaining Balance: \$ 69,287.36

**Charis Youth Center**  
714 West Main Street  
Grass Valley, CA 95945

Phone (530)477-9800  
Fax (530)477-9803



**Bill To:** Sierra County Social Services  
PO Box 1019  
Loyalton, CA 96118

Date: 11/05/17  
Invoice #: [REDACTED]  
Client Name: [REDACTED]

Minutes	Service Description	Procedure	Rate	Amount
	Case Management	T1017	\$2.12	\$ -
	Med Support	H2010HE	\$5.06	\$ -
115	Individual Rehab	H2017HE	\$2.74	\$ 315.10
65	Group Rehab	H2017HEGR	\$2.74	\$ 178.10
	Collateral/Family T	X9508	\$2.74	\$ -
	Assessment	99205	\$2.74	\$ -
28	Plan Development	H0032	\$2.74	\$ 76.72
26	Individual T	X9502	\$2.74	\$ 71.24
	Group T	X9506	\$2.74	\$ -
	Crisis	H2011HE	\$4.08	\$ -
	[REDACTED]			
			Subtotal	\$ 641.16
			TOTAL	\$ 641.16

**Changing Communities One Youth at a Time Since 1984**

**Charis Youth Center**  
 714 West Main Street  
 Grass Valley, CA 95945

Phone (530)477-9800  
 Fax (530)477-9803



**Bill To: Sierra County Social Services**  
 PO Box 1019  
 Loyalton, CA 96118

Date: 05/05/18  
 Invoice #: XXXXXXXXXX  
 Client Name: XXXXXXXXXX

# Units	Service Description	Rate	Amount																																																																																																																																																																																									
4680	Minutes March 2018 Therapeutic Behavioral Services	\$ 2.74	\$ 12,823.20																																																																																																																																																																																									
	<table border="1"> <thead> <tr> <th>Date</th> <th>Time Period From</th> <th>To</th> <th>Doc Time</th> <th>Total Minutes</th> </tr> </thead> <tbody> <tr><td>4/1/2018</td><td>5:00pm</td><td>7:00pm</td><td>7</td><td>120</td></tr> <tr><td>4/2/2018</td><td>8:30am</td><td>10:00am</td><td>6</td><td>90</td></tr> <tr><td>4/2/2018</td><td>2:35pm</td><td>4:30pm</td><td>7</td><td>125</td></tr> <tr><td>4/3/2018</td><td>10:00am</td><td>12:00pm</td><td>5</td><td>120</td></tr> <tr><td>4/4/2018</td><td>1:00pm</td><td>3:00pm</td><td>7</td><td>120</td></tr> <tr><td>4/4/2018</td><td>3:00pm</td><td>5:30pm</td><td>6</td><td>150</td></tr> <tr><td>4/5/2018</td><td>2:00pm</td><td>4:00pm</td><td>6</td><td>120</td></tr> <tr><td>4/6/2018</td><td>9:00am</td><td>10:00am</td><td>5</td><td>60</td></tr> <tr><td>4/6/2018</td><td>11:00am</td><td>1:00pm</td><td>6</td><td>120</td></tr> <tr><td>4/6/2018</td><td>1:00pm</td><td>2:00pm</td><td>5</td><td>60</td></tr> <tr><td>4/7/2018</td><td>12:45pm</td><td>2:45pm</td><td>6</td><td>120</td></tr> <tr><td>4/9/2018</td><td>9:00am</td><td>11:00am</td><td>6</td><td>120</td></tr> <tr><td>4/9/2018</td><td>1:00pm</td><td>2:30pm</td><td>5</td><td>90</td></tr> <tr><td>4/10/2018</td><td>9:00am</td><td>11:00am</td><td>6</td><td>120</td></tr> <tr><td>4/11/2018</td><td>1:00pm</td><td>3:00pm</td><td>8</td><td>120</td></tr> <tr><td>4/11/2018</td><td>3:00pm</td><td>5:00pm</td><td>6</td><td>120</td></tr> <tr><td>4/12/2018</td><td>9:15am</td><td>11:15am</td><td>6</td><td>120</td></tr> <tr><td>4/12/2018</td><td>5:20pm</td><td>6:50pm</td><td>7</td><td>90</td></tr> <tr><td>4/13/2018</td><td>2:00pm</td><td>3:25pm</td><td>5</td><td>85</td></tr> <tr><td>4/14/2018</td><td>10:15am</td><td>11:45am</td><td>7</td><td>90</td></tr> <tr><td>4/14/2018</td><td>1:00pm</td><td>2:00pm</td><td>5</td><td>60</td></tr> <tr><td>4/15/2018</td><td>4:30pm</td><td>6:30pm</td><td>7</td><td>120</td></tr> <tr><td>4/16/2018</td><td>8:30am</td><td>10:30am</td><td>6</td><td>120</td></tr> <tr><td>4/17/2018</td><td>12:30pm</td><td>2:00pm</td><td>6</td><td>90</td></tr> <tr><td>4/17/2018</td><td>3:30pm</td><td>4:30pm</td><td>5</td><td>30</td></tr> <tr><td>4/18/2018</td><td>10:30am</td><td>11:30am</td><td>5</td><td>60</td></tr> <tr><td>4/18/2018</td><td>1:00pm</td><td>2:00pm</td><td>5</td><td>60</td></tr> <tr><td>4/18/2018</td><td>3:00pm</td><td>4:30pm</td><td>7</td><td>90</td></tr> <tr><td>4/19/2018</td><td>1:20pm</td><td>4:20pm</td><td>6</td><td>180</td></tr> <tr><td>4/20/2018</td><td>10:30am</td><td>12:30pm</td><td>8</td><td>120</td></tr> <tr><td>4/20/2018</td><td>2:00pm</td><td>5:00pm</td><td>6</td><td>180</td></tr> <tr><td>4/23/2018</td><td>6:30am</td><td>9:00am</td><td>6</td><td>150</td></tr> <tr><td>4/23/2018</td><td>2:00pm</td><td>4:00pm</td><td>7</td><td>120</td></tr> <tr><td>4/24/2018</td><td>1:00pm</td><td>4:00pm</td><td>9</td><td>180</td></tr> <tr><td>4/25/2018</td><td>7:30am</td><td>9:00am</td><td>5</td><td>90</td></tr> <tr><td>4/25/2018</td><td>1:00pm</td><td>2:15pm</td><td>5</td><td>75</td></tr> </tbody> </table>	Date	Time Period From	To	Doc Time	Total Minutes	4/1/2018	5:00pm	7:00pm	7	120	4/2/2018	8:30am	10:00am	6	90	4/2/2018	2:35pm	4:30pm	7	125	4/3/2018	10:00am	12:00pm	5	120	4/4/2018	1:00pm	3:00pm	7	120	4/4/2018	3:00pm	5:30pm	6	150	4/5/2018	2:00pm	4:00pm	6	120	4/6/2018	9:00am	10:00am	5	60	4/6/2018	11:00am	1:00pm	6	120	4/6/2018	1:00pm	2:00pm	5	60	4/7/2018	12:45pm	2:45pm	6	120	4/9/2018	9:00am	11:00am	6	120	4/9/2018	1:00pm	2:30pm	5	90	4/10/2018	9:00am	11:00am	6	120	4/11/2018	1:00pm	3:00pm	8	120	4/11/2018	3:00pm	5:00pm	6	120	4/12/2018	9:15am	11:15am	6	120	4/12/2018	5:20pm	6:50pm	7	90	4/13/2018	2:00pm	3:25pm	5	85	4/14/2018	10:15am	11:45am	7	90	4/14/2018	1:00pm	2:00pm	5	60	4/15/2018	4:30pm	6:30pm	7	120	4/16/2018	8:30am	10:30am	6	120	4/17/2018	12:30pm	2:00pm	6	90	4/17/2018	3:30pm	4:30pm	5	30	4/18/2018	10:30am	11:30am	5	60	4/18/2018	1:00pm	2:00pm	5	60	4/18/2018	3:00pm	4:30pm	7	90	4/19/2018	1:20pm	4:20pm	6	180	4/20/2018	10:30am	12:30pm	8	120	4/20/2018	2:00pm	5:00pm	6	180	4/23/2018	6:30am	9:00am	6	150	4/23/2018	2:00pm	4:00pm	7	120	4/24/2018	1:00pm	4:00pm	9	180	4/25/2018	7:30am	9:00am	5	90	4/25/2018	1:00pm	2:15pm	5	75		
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4/26/2018 7:30pm	8:45pm	7	75		
4/27/2018 9:00am	11:30am	8	150		
4/29/2018 12:30pm	3:30pm	8	180		
4/29/2018 3:30pm	6:30pm	7	180		
<b>TOTAL UNITS:</b>			<b>4680</b>	<b>Total:</b>	<b>\$ 12,823.20</b>

Changing Communities One Youth at a Time Since 1988

**Charis Youth Center**  
 714 West Main Street  
 Grass Valley, CA 95945

Phone (530)477-9800  
 Fax (530)477-9803



**Bill To:** Sierra County Social Services  
 PO Box 1019  
 Loyalton, CA 96118

Date: 06/05/18  
 Invoice #: [REDACTED]  
 Client Name: [REDACTED]

# Units	Service Description					Rate	Amount
4776	Minutes May 2018 Therapeutic Behavioral Services					\$ 2.74	\$ 13,086.24
	<u>Date</u>	<u>Time Period From</u>	<u>To</u>	<u>Doc Time</u>	<u>Total Minutes</u>		
	5/1/2018	8:15am	10:15am	6	120		
	5/1/2018	11:15am	12:40pm	6	85		
	5/2/2018	10:30am	11:30am	5	60		
	5/2/2018	1:00pm	2:00pm	5	60		
	5/2/2018	3:00pm	4:00pm	5	60		
	5/3/2018	1:00pm	3:00pm	8	120		
	5/3/2018	3:42pm	5:43pm	7	121		
	5/4/2018	7:00am	10:00am	6	180		
	5/5/2018	2:00pm	3:00pm	5	60		
	5/5/2018	6:27pm	8:02pm	8	155		
	5/7/2018	8:30am	11:00am	5	150		
	5/7/2018	3:00pm	4:00pm	5	60		
	5/8/2018	9:30am	11:30am	6	120		
	5/8/2018	1:15pm	2:30pm	8	75		
	5/9/2018	9:15am	11:15am	5	90		
	5/10/2018	9:08am	11:10am	5	122		
	5/11/2018	2:15pm	3:15pm	5	60		
	5/11/2018	3:15pm	5:15pm	5	122		
	5/11/2018	5:46pm	8:51pm	5	185		
	5/13/2018	3:21pm	5:54pm	7	153		
	5/14/2018	8:22am	10:40am	8	139		
	5/14/2018	12:30pm	2:45pm	5	135		
	5/15/2018	8:45am	9:30am	5	45		
	5/15/2018	10:00am	12:45pm	5	165		
	5/16/2018	12:55pm	3:25pm	5	150		
	5/18/2018	3:29pm	4:49pm	5	90		
	5/19/2018	12:59pm	3:33pm	7	154		
	5/20/2018	8:21am	10:55am	7	154		
	5/20/2018	11:01am	12:10pm	5	69		
	5/21/2018	8:45am	11:00am	5	140		
	5/21/2018	1:00pm	2:00pm	5	60		
	5/21/2018	2:03pm	3:08pm	8	65		
	5/22/2018	6:32am	9:02am	5	150		
	5/22/2018	1:05pm	2:37pm	8	92		
	5/23/2018	9:35am	11:45am	5	130		
	5/24/2018	11:15am	12:49pm	7	94		

5/24/2018	1:28pm	3:00pm	7	92		
5/26/2018	6:32pm	8:54pm	7	142		
5/28/2018	3:30pm	6:00pm	5	150		
5/29/2018	3:36pm	4:55pm	6	79		
5/29/2018	10:30am	11:45am	5	75		
5/30/2018	9:20am	10:22am	5	60		
5/30/2018	2:15pm	3:23pm	8	68		
5/31/2018	9:30am	11:30am	5	120		
<b>TOTAL UNITS:</b>				4776	<b>Total:</b>	<b>\$ 13,086.24</b>

**Changing Communities One Youth at a Time Since 1988**



**Charis Youth Center**  
 714 West Main Street  
 Grass Valley, CA 95945

Phone (530)477-9800  
 Fax (530)477-9803



**Bill To:** Sierra County Social Services  
 PO Box 1019  
 Loyalton, CA 96118

Date: 07/05/18  
 Invoice #: [REDACTED]  
 Client Name: [REDACTED]

# Units	Service Description					Rate	Amount
4865	Minutes May 2018 Therapeutic Behavioral Services					\$ 2.74	\$ 13,330.10
	<u>Date</u>	<u>Time Period From</u>	<u>To</u>	<u>Doc Time</u>	<u>Total Minutes</u>		
	6/3/2018	4:41pm	6:46pm	6	125		
	6/3/2018	6:49pm	8:50pm	6	121		
	6/4/2018	10:35am	1:05pm	5	150		
	6/5/2018	10:35am	12:46pm	5	136		
	6/5/2018	3:45pm	4:45pm	5	60		
	6/6/2018	10:20am	12:40pm	5	80		
	6/6/2018	1:00pm	3:02pm	8	150		
	6/7/2018	10:43am	12:46pm	5	123		
	6/8/2018	3:05pm	3:40pm	5	35		
	6/8/2018	2:09pm	3:26pm	6	77		
	6/9/2018	12:30pm	3:00pm	7	150		
	6/9/2018	6:40pm	9:29pm	7	169		
	6/10/2018	5:15pm	7:21pm	6	126		
	6/10/2018	7:25pm	8:50pm	7	85		
	6/11/2018	9:58am	1:16pm	8	198		
	6/11/2018	1:30pm	3:30pm	5	120		
	6/11/2018	6:35pm	8:57pm	7	142		
	6/12/2018	5:15pm	8:15pm	5	180		
	6/14/2018	9:00am	11:00am	5	120		
	6/14/2018	1:15pm	2:27pm	7	72		
	6/15/2018	3:00pm	4:24pm	7	84		
	6/15/2018	10:15pm	11:15pm	5	60		
	6/16/2018	3:49pm	6:19pm	8	149		
	6/17/2018	3:40pm	6:04pm	8	144		
	6/18/2018	8:13am	10:15am	5	122		
	6/18/2018	1:02pm	1:34pm	5	32		
	6/19/2018	8:45am	10:15am	5	90		
	6/19/2018	1:15pm	2:45pm	8	87		
	6/19/2018	10:50am	11:58am	8	68		
	6/20/2018	8:35am	10:10am	5	95		
	6/21/2018	2:11pm	4:44pm	8	153		
	6/21/2018	12:02pm	1:30pm	5	88		
	6/22/2018	10:47am	11:20am	5	33		
	6/22/2018	1:44pm	2:16pm	5	32		
	6/23/2018	4:07pm	6:51pm	7	164		
	6/24/2018	3:43pm	9:25pm	6	102		
	6/25/2018	3:00pm	4:42pm	8	102		

6/25/2018	12:40pm	1:00pm	5	20		
6/25/2018	9:29am	11:29am	5	120		
6/26/2018	1:40pm	2:53pm	8	73		
6/26/2018	10:45am	12:51pm	5	126		
6/26/2018	4:00pm	4:38pm	8	38		
6/27/2018	8:30am	9:32am	5	62		
6/27/2018	9:32am	11:41am	8	129		
6/28/2018	9:00am	11:34am	5	154		
6/28/2018	12:40pm	1:38pm	8	58		
6/29/2018	12:15pm	1:16pm	5	61		
<b>TOTAL UNITS:</b>				4865	<b>Total:</b>	<b>\$ 13,330.10</b>

**Changing Communities One Youth at a Time Since 1988**