

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: May 7, 2019	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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DEPARTMENT: OES APPROVING PARTY: Tim H. Beals PHONE NUMBER: 530-289-3251

AGENDA ITEM: Discussion and direction on authorizing issuance of an Request For Proposals (RFP) for a complete update of the County Emergency Operations Plan funded through Homeland Security funding

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION:

FUNDING SOURCE: SHS GRANTS

GENERAL FUND IMPACT: No General Fund Impact

OTHER FUND:

AMOUNT: \$ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?

Yes, -- --
 No

IS THIS ITEM ALLOCATED IN THE BUDGET? Yes No

IS A BUDGET TRANSFER REQUIRED? Yes No

SPACE BELOW FOR CLERK'S USE

<p>BOARD ACTION:</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p>	<p><input type="checkbox"/> Set public hearing For: _____</p> <p><input type="checkbox"/> Direction to: _____</p> <p><input type="checkbox"/> Referred to: _____</p> <p><input type="checkbox"/> Continued to: _____</p> <p><input type="checkbox"/> Authorization given to: _____</p>	<p>Resolution 2019- _____</p> <p>Agreement 2019- _____</p> <p>Ordinance _____</p> <p>Vote:</p> <p>Ayes:</p> <p>Noes:</p> <p>Abstain:</p> <p>Absent:</p> <p><input type="checkbox"/> By Consensus</p>
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COMMENTS:

CLERK TO THE BOARD

DATE

Agenda Item: Authorization to prepare an RFP for the complete rewriting and updating of the County Emergency Operations Plan, including limits or margins for budget expectations, timetable for completion, and content organization that melds all phases of County emergency operations into one functional document.

Background:

The County OAEC and as confirmed by the Board of Supervisors, has allocated \$15,000 from each of three (3) Homeland Security Grants (FY 17, 19, 20) for a total of \$45,000 to update and rewrite/organize the County Emergency Plan. This will commence by issuing an RFP to professional consultants and selecting the most qualified to take on this important task. The approach to the project, the scope, timetable, available budget, organization, and other elements will be included in the RFP and the RFP will be returned to the Board of Supervisors for approval before releasing it to the public.

The integrated County Emergency Plan will attempt where possible, to meld and organize all existing emergency functions into one resource document to be used by the appropriate department managers and emergency service personnel. Such functions that will be suggested as independent chapters in the overall County Emergency Plan will include civil preparedness (EOC, SEMS, EMA, Incident Command System), care and shelter including evacuation and shelter in place plan, fire safe council and county fire plan, pandemic flu, bioterrorism, weapons of mass destruction, public health emergencies, emergency organization of the County and OAEC, hazard mitigation plan, general plan safety element, and hazardous materials response plan. A new plan and effort will be to look at each community and address fire safety measures and this will be a separate chapter and/ or incorporated into the fire safe council responsibility (this new addition could require supplemental funding over and above the proposed \$45000).

I expect four weeks to complete the preparation of an RFP which will include affected department manager review, OAEC review with emergency service agencies, and a complete review before returning to the Board of Supervisors for approval and authorization to issue the final RFP.

Recommendation:

Authorize and direct preparation of an RFP for the County Emergency Plan for return to the Board of Supervisors for approval.