AGENDA ITEM: Introduction and first reading of an ordinance amending Appendix I to Chapter 2.06 of the Sierra County Code pertaining to the Conflict of Interest Code for Sierra County.

SUPPORTIVE DOCUMENTS ATTACHED: □ Memo □ Resolution □ Agreement □ Other
Proposed Ordinance

BACKGROUND INFORMATION: The Sierra County Conflict of Interest Code needs to be updated to reflect current positions within the county.

FUNDING SOURCE:
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: $ N/A

ARE ADDITIONAL PERSONNEL REQUIRED? □ Yes, -- -- □ No

IS THIS ITEM ALLOCATED IN THE BUDGET? □ Yes □ No

IS A BUDGET TRANSFER REQUIRED? □ Yes □ No

SPACE BELOW FOR CLERK’S USE

BOARD ACTION:
□ Approved □ Approved as amended
□ Adopted □ Adopted as amended
□ Denied □ Other □ No Action Taken

Set public hearing
For: ______________________
Direction to: ______________
Referred to: ______________
Continued to: ______________
Authorization given to: ________________________________

Resolution 2019- ____________
Agreement 2019- ____________
Ordinance _______________
Vote: Ayes: ____________
Noes: ____________
Abstain: ____________
Absent: ____________
By Consensus

COMMENTS:

__________________________________________________________

CLERK TO THE BOARD ________________________ DATE ________________________
ORDINANCE NO. ______

AN ORDINANCE AMENDING APPENDIX I TO CHAPTER 2.06 PERTAINING TO THE CONFLICT OF INTEREST CODE FOR SIERRA COUNTY

THE SIERRA COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF SIERRA
ORDAINS as follows:

ORDINANCE SECTION 1

Appendix I to Chapter 2.06 of the Sierra County Code – pertaining to a County Conflict of Interest Code is hereby amended to read as follows:

APPENDIX I
(Chapter 2.06)

DISCLOSURE CATEGORIES

CATEGORY I:

Interests in real property within the County of Sierra, all sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County.

CATEGORY II:

All sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County.

CATEGORY III:

All sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County which are of the type the reporting party’s department or office does business with, is regulated by, or may secure material, supplies or equipment from.

CATEGORY IV:

Interests in real property within the County of Sierra.
DISCLOSURE REQUIREMENTS FOR DESIGNATED EMPLOYEES

Those designated employees who shall report under disclosure **Category I** are the following:

- Assessor
- Assistant Assessor
- Supervising Assessment Clerk
- Senior Appraiser
- Appraisers
- Auditor
- Sr. Auditor Controller
- **Chief Deputy Auditor**
- County Clerk-Recorder
- Assistant Clerk-Recorder
- Chief Probation Officer
- **Administrative Director of Behavioral Health**
- **Clinical Director of Behavioral Health**
- **Assistant Director of Behavioral Health**
- Director of Health and Human Services
- **Director of Health and Social Services**
- Deputy Director of Health and Social Services
- Health Officer
- **Integrated Case Work Supervisor**
- **Director of Environmental Health**
- Environmental Health Specialist
- Director of Public Works/Transportation
- Deputy Director Public Works
- **Deputy Director of Transportation – Administration**
- **Deputy Director of Transportation – Operations**
- Director of Planning and Building
- Assistant Director of Planning and Building
- Public Works Superintendent
- **Road Maintenance Superintendent**
- Road/Public Works Superintendent
- OES Coordinator
- Assistant Treasurer/Tax Collector
- Risk Manager
- Sheriff
- Undersheriff

Those designated employees who shall report under disclosure **Category II** are the following:

- Chief Technology Officer
- Interdepartmental Financial Officer
Ordinance No.

Those designated employees who shall report under disclosure Category III are the following:

Sheriff’s Sergeant
Sheriff’s Corporal
Deputy Probation Officer
Water Service Operator
Plant Manager
Information Systems Technician
Building Inspectors

Those designated employees who shall report under disclosure Category IV are the following:

Planners
Solid Waste Assessment Technician

ORDINANCE SECTION 2

This Ordinance shall take effect thirty (30) days after its passage. Before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in the Mountain Messenger, a newspaper of general circulation published in the County of Sierra, State of California.

Introduced at a regular meeting of the Board of Supervisors held on the 21st day of May, 2019, and passed and adopted by the Board of Supervisors of the County of Sierra, State of California, on the ___ date of__________, 2019 by the following roll call vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

COUNTY OF SIERRA

____________________________________
PAUL ROEN
CHAIR, BOARD OF SUPERVISORS

ATTEST:
APPROVED AS TO FORM:

____________________________________
HEATHER FOSTER

____________________________________
DAVID PRENTICE

3
Ordinance No.

CLERK OF THE BOARD

COUNTY COUNSEL
BOARD OF SUPERVISORS  
COUNTY OF SIERRA  
STATE OF CALIFORNIA

ORDINANCE NO. ______

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(Chapter 2.06)

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CATEGORY II:

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CATEGORY III:

All sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County which are of the type the reporting party’s department or office does business with, is regulated by, or may secure material, supplies or equipment from.

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Assistant Assessor  
Supervising Assessment Clerk  
Senior Appraiser  
Appraisers  
Auditor  
Sr. Auditor Controller  
Chief Deputy Auditor  
County Clerk-Recorder  
Assistant Clerk-Recorder  
Chief Probation Officer  
Administrative Director of Behavioral Health  
Clinical Director of Behavioral Health  
Assistant Director of Behavioral Health  
Director of Health and Social Services  
Deputy Director of Social Services  
Health Officer  
Integrated Case Work Supervisor  
Director of Environmental Health  
Environmental Health Specialist  
Director of Public Works/Transportation  
Deputy Director of Transportation – Administration  
Deputy Director of Transportation – Operations  
Director of Planning and Building  
Assistant Director of Planning and Building  
Road Maintenance Superintendent  
OES Coordinator  
Assistant Treasurer/Tax Collector  
Risk Manager  
Sheriff  
Undersheriff

Those designated employees who shall report under disclosure Category II are the following:

Chief Technology Officer  
Interdepartmental Financial Officer
Ordinance No.

Those designated employees who shall report under disclosure **Category III** are the following:

Sheriff’s Sergeant
Sheriff’s Corporal
Deputy Probation Officer
Plant Manager
Building Inspectors

Those designated employees who shall report under disclosure **Category IV** are the following:

Planners

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AYES:
NOES:
ABSTAIN:
ABSENT:

COUNTY OF SIERRA

________________________________________
PAUL ROEN
CHAIR, BOARD OF SUPERVISORS

ATTEST:  __________________________________________________________________________
APPROVED AS TO FORM:

________________________________________
HEATHER FOSTER  DAVID PRENTICE
CLERK OF THE BOARD  COUNTY COUNSEL