Sierra County
Board of Supervisors’
Agenda Transmittal &
Record of Proceedings

MEETING DATE:       TYPE OF AGENDA ITEM:
June 4, 2019         ☑ Regular ☐ Timed
                      ☐ Consent

DEPARTMENT: Clerk-Recorder
APPROVING PARTY: Heather Foster, Clerk-Recorder
PHONE NUMBER: 530-289-3295

AGENDA ITEM: Second reading and adoption of an ordinance amending Appendix I to Chapter 2.06 of the Sierra County Code pertaining to the Conflict of Interest Code for Sierra County.

SUPPORTIVE DOCUMENTS ATTACHED: ☐ Memo ☐ Resolution ☐ Agreement ☑ Other
Proposed Ordinance.

BACKGROUND INFORMATION: The Sierra County Conflict of Interest Code needs to be updated to reflect current positions within the county.

FUNDING SOURCE:
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: $ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?  ☐ Yes, -- --  ☑ No

IS THIS ITEM ALLOCATED IN THE BUDGET? ☑ Yes ☐ No

IS A BUDGET TRANSFER REQUIRED? ☑ Yes ☐ No

SPACE BELOW FOR CLERK’S USE

BOARD ACTION:
☐ Approved
☐ Approved as amended
☐ Adopted
☐ Adopted as amended
☐ Denied
☐ Other
☐ No Action Taken

☐ Set public hearing
   For: _______________________
☐ Direction to: _______________
☐ Referred to: _______________
☐ Continued to: _______________
☐ Authorization given to:
   ___________________________

Resolution 2019- ____________
Agreement 2019- ____________
Ordinance __________________
Vote:
   Ayes: _____________________
   Noes: _____________________
   Abstain: _________________
   Absent: _________________
☐ By Consensus

COMMENTS:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CLERK TO THE BOARD ______________________ DATE ______________________
AN ORDINANCE AMENDING APPENDIX I TO CHAPTER 2.06 PERTAINING TO THE CONFLICT OF INTEREST CODE FOR SIERRA COUNTY

THE SIERRA COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF SIERRA ORDAINS as follows:

ORDINANCE SECTION 1

Appendix I to Chapter 2.06 of the Sierra County Code – pertaining to a County Conflict of Interest Code is hereby amended to read as follows:

APPENDIX I
(Chapter 2.06)

DISCLOSURE CATEGORIES

CATEGORY I:

Interests in real property within the County of Sierra, all sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County.

CATEGORY II:

All sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County.

CATEGORY III:

All sources of income, business positions, investments and financial interests in business entities located or doing business in Sierra County which are of the type the reporting party’s department or office does business with, is regulated by, or may secure material, supplies or equipment from.

CATEGORY IV:

Interests in real property within the County of Sierra.
DISCLOSURE REQUIREMENTS FOR DESIGNATED EMPLOYEES

Those designated employees who shall report under disclosure **Category I** are the following:

- Assessor
- Assistant Assessor
- Supervising Assessment Clerk
- Senior Appraiser
- Appraisers
- Auditor
- Sr. Auditor Controller
- Chief Deputy Auditor
- County Clerk-Recorder
- Assistant Clerk-Recorder
- Chief Probation Officer
- Administrative Director of Behavioral Health
- Clinical Director of Behavioral Health
- Assistant Director of Behavioral Health
- Director of Health and Social Services
- Deputy Director of Social Services
- Health Officer
- Integrated Case Work Supervisor
- Director of Environmental Health
- Environmental Health Specialist
- Director of Public Works/Transportation
- Deputy Director of Transportation – Administration
- Deputy Director of Transportation – Operations
- Director of Planning and Building
- Assistant Director of Planning and Building
- Road Maintenance Superintendent
- OES Coordinator
- Assistant Treasurer/Tax Collector
- Risk Manager
- Sheriff
- Undersheriff

Those designated employees who shall report under disclosure **Category II** are the following:

- Chief Technology Officer
- Interdepartmental Financial Officer
Ordinance No.

Those designated employees who shall report under disclosure Category III are the following:

Sheriff’s Sergeant
Sheriff’s Corporal
Deputy Probation Officer
Plant Manager
Building Inspectors

Those designated employees who shall report under disclosure Category IV are the following:

Planners

**ORDINANCE SECTION 2**

This Ordinance shall take effect thirty (30) days after its passage. Before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in the Mountain Messenger, a newspaper of general circulation published in the County of Sierra, State of California.

Introduced at a regular meeting of the Board of Supervisors held on the 21st day of May, 2019, and passed and adopted by the Board of Supervisors of the County of Sierra, State of California, on the ___ date of ____________, 2019 by the following roll call vote, to-wit:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

COUNTY OF SIERRA  

________________________________________  
PAUL ROEN  
CHAIR, BOARD OF SUPERVISORS  

ATTEST:  
APPROVED AS TO FORM:  

________________________________________  
HEATHER FOSTER  
CLERK OF THE BOARD  

________________________________________  
DAVID PRENTICE  
COUNTY COUNSEL