

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> June 18, 2019	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
<b>DEPARTMENT:</b> Public Works and Transportation	
<b>APPROVING PARTY:</b> Tim H. Beals, Director	
<b>PHONE NUMBER:</b> 530-289-3201	

**AGENDA ITEM:** Resolution authorizing transfer of funds held in Road Fund Security Deposits to the Road Department for purposes of account reconciliation.

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other

**BACKGROUND INFORMATION:** Security Deposits are received for projects permitted under the encroachment permit processes. These deposits are intended to secure project completion and pay for costs incurred in permit oversight process or damages incurred during a a project. An audit finding requires the reconciliation of this account and an exhaustive search and analysis has been conduct in an attempt to identify, reconcile, refund if appropriate and otherwise determine a status of the project in terms of completion or current ownership. This resolution will authorize the Auditor to transfer funds into the Road Fund, subject to approval of the Director of Transportation, for services rendered, or where the deposited has been forfeited by concompliance and/or abandonment of the project.

**FUNDING SOURCE:** 8591001  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$to be determined N/A

<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>IS A BUDGET TRANSFER REQUIRED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**SPACE BELOW FOR CLERK'S USE**

<b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2019- _____ Agreement 2019- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**

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\_\_\_\_\_  
CLERK TO THE BOARD

\_\_\_\_\_  
DATE

IN THE MATTER OF AUTHORIZATION  
THE AUDITOR TO TRANSFER  
FUNDS HELD IN TRUST  
TO THE ROAD FUND

RESOLUTION NO. 2019-\_\_\_\_\_

**WHEREAS**, the Board of Supervisors recognize that the Road Security Deposit Trust fund has old deposits that were not transferred to the Road Operations or refunded; and

**WHEREAS**, these security deposits with the county are intended to offset the cost of the Road funds and secure completion of projects; and

**WHEREAS**, the Road Department administrative staff has done an exhaustive search of their records and has determined these funds either belong to the Road fund for services rendered that have never been transferred or for deposits forfeited due noncompliance and abandonment of permitted, secured project.

**NOW THEREFORE BE IT RESOLVED**, that the Auditor be hereby authorized to make the following transfer of funds subject to the approval of the Director of Transportation:

Transfer funds from Fund 8591001 Security Deposits Road to the Road Fund 03100004513 Road & Street Services, in the amount equal to the cost the county has incurred or the balance in the fund, whichever is less.

**ADOPTED** by the Board of Supervisors of the County of Sierra on the 18th day of June, 2019, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

COUNTY OF SIERRA

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PAUL ROEN  
CHAIRMAN, BOARD OF

SUPERVISORS

ATTEST:

APPROVED AS TO FORM:

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HEATHER FOSTER  
CLERK OF THE BOARD

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DAVID PRENTICE  
COUNTY COUNSEL