**Sierra County**  
**Board of Supervisors’**  
**Agenda Transmittal & Record of Proceedings**  

**MEETING DATE:**  
July 9, 2019  

**TYPE OF AGENDA ITEM:**  
☒ Regular ☐ Timed ☐ Consent  

**DEPARTMENT:**  
Board of Supervisors  

**APPROVING PARTY:**  
Peter W. Huebner, Supervisor, District No. 2  

**PHONE NUMBER:**  
530-289-3295  

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**AGENDA ITEM:** Discussion/action regarding request from Paul and Sharon Dobija to waive special use permit fees in exchange for dedication of land they wish to donate and convey to the County for the Cemetery District.  

**SUPPORTIVE DOCUMENTS ATTACHED:**  
☐ Memo ☐ Resolution ☐ Agreement ☒ Other  
Letter and background documents  

**BACKGROUND INFORMATION:**  

**FUNDING SOURCE:**  

**GENERAL FUND IMPACT:** General Fund Impact  

**OTHER FUND:**  

**AMOUNT:** $1,500.00 (Approx.) N/A  

**ARE ADDITIONAL PERSONNEL REQUIRED?**  

☐ Yes, -- --  
☒ No  

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  

☐ Yes ☒ No  

**IS A BUDGET TRANSFER REQUIRED?**  

☐ Yes ☐ No  

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**BOARD ACTION:**  

☐ Approved  
☐ Approved as amended  
☐ Adopted  
☐ Adopted as amended  
☐ Denied  
☐ Other  
☐ No Action Taken  

☐ Set public hearing  
For: ____________________  
☐ Direction to: ____________________  
☐ Referred to: ____________________  
☐ Continued to: ____________________  
☐ Authorization given to: ____________________  

Resolution 2019- ____________  
Agreement 2019- ____________  
Ordinance ____________  

Vote:  
Ayes:  
Noes:  
Abstain:  
Absent:  
☐ By Consensus  

**COMMENTS:**  

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**CLERK TO THE BOARD**  
__________________________  

**DATE**  
__________________________
RE: Dobija Cemetery Property Project

Dear Members of the Board:

We have filed application for a land use permit with the County to use a portion of open land in Sierra City and under our ownership as a personal burial plot for our family members. This open land is adjacent to the Sierra City Cemetery. It is also our intent to include a dedication to the County of a portion of this property, again contiguous to the existing cemetery, for future expansion. We see the need for more space and are more than willing to work with the County to attain it by offering additional land for future use by the Cemetery District.

We are not seeking reimbursement for the conveyance of the property as we wish to contribute this to the community since we live here, want to give something back to the community and have no intention of ever leaving. During the application review process we were advised of the fees and potential costs to administer the land use permit application (special use permit for a private burial plot) and it is our hope and request that the Board of Supervisors would cover our costs for the permit processing in exchange for a dedication of the land we wish to donate and convey to the County for the Cemetery District use. We are not requesting any special treatment or waiver of any of the permit requirements or its process but feel that under the circumstances, a waiver of any fees for a special use permit would be good and fair. The deposit requested was $1000 and the filing fees were likely another $300 to $500 which is not a large amount of money, but we feel it would be very easy for the Board to direct this action and work with us so we can have a private burial plot and also convey a portion to the County. We feel the future conveyance of land is an opportunity for the County to plan for the future expansion of the Cemetery as well as allow us to move forward with family burial plans.

I have attached a site plan/map and photographs for your use and based on our discussion with the Planning Department, compliance with any condition of approval that may be required will not be an issue for us at all.

Respectfully submitted,

Paul Dobija and Sharon Dobija, Applicants