### Sierra County
**Board of Supervisors’ Agenda Transmittal & Record of Proceedings**

**MEETING DATE:** July 2, 2019  
**TYPE OF AGENDA ITEM:** ☑ Regular  
☐ Timed  
☐ Consent  
**DEPARTMENT:** Public Works and Transportation  
**APPROVING PARTY:** Tim H. Beals, Director  
**PHONE NUMBER:** 530-289-3201

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>Supportive Documents Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of purchase order (SW-02) to Cretecraft Concrete Construction, Inc. for construction of a concrete slab at the Loyalton Transfer Station which will complete the compactor/pad area.</td>
<td>☐ Memo  ☐ Resolution  ☐ Agreement  ☑ Other Purchase Order</td>
</tr>
</tbody>
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<thead>
<tr>
<th>Background Information</th>
<th>Funding Source: SOLID WASTE 041</th>
</tr>
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<tbody>
<tr>
<td>In accordance with the California Uniform Public Construction Cost Accounting Act, public projects of $45,000 or less may be performed by purchase order. All requirements of County Code and the California Uniform Public Construction Account Act have been met with regard to this purchase order.</td>
<td><strong>GENERAL FUND IMPACT:</strong> No General Fund Impact</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Other Fund</th>
<th>Amount:</th>
<th>Is This Item Allocated in the Budget?</th>
<th>Is a Budget Transfer Required?</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>$43,394.40</td>
<td>☑ Yes  ☐ No</td>
<td>☐ Yes  ☑ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Are Additional Personnel Required?</th>
<th>Board Action:</th>
</tr>
</thead>
</table>
| ☑ No                               | ☐ Approved  
☐ Approved as amended  
☐ Adopted  
☐ Adopted as amended  
☐ Denied  
☐ Other  
☐ No Action Taken  
☐ Set public hearing  
☐ Direction to:  
☐ Referred to:  
☐ Continued to:  
☐ Authorization given to:  
Resolution 2019-  
Agreement 2019-  
Ordinance  
Vote:  
☐ By Consensus |

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<thead>
<tr>
<th>Comments:</th>
<th>Clerk To The Board</th>
</tr>
</thead>
</table>

**Vote:** Ayes:  Noes:  Abstain:  Absent:  ☐ By Consensus  
**Resolution 2019-  
Agreement 2019-  
Ordinance  
Clerk To The Board  
Date**
**DESCRIPTION** | **Invoice/Service Date** | **Invoice No.** | **Quantity** | **Unit Price** | **Total**
---|---|---|---|---|---
Construct concrete flatwork approx 1548 ft² x 9" | | 1.00 | 43,394.40 | $43,394.40
In accordance with attached plans and specifications.

**DEPARTMENTAL APPROVAL**

I hereby certify that the above articles and/or services have been contracted for and therefore approve and authorize this expenditure in accordance with Government Code § 29702 & 29749.

Tim H. Beals
7/2/19

**CERTIFICATION**

The undersigned hereby certifies that the statement of claim for goods and services as herein set forth is true and correct, that no part thereof has been paid, and is presented within one year after the last article or service as agreed upon has been delivered, and that no interest or penalties except those expressly agreed upon in writing have accrued on the unpaid balance of this claim.

(Signature of Claimant)

**AUDITOR AUTHENTICATION**

Date Received in Auditor's Office

Copy of updated - BLANK P.O. FORM
PRELIMINARY ESTIMATE

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar of the Board whose address is: Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.

Date: June 13, 2019
Crete Craft Concrete Construction
Contractor's License #603344

To: Sierra County
   Department of Public Works and Transportation
   P.O. Box 98
   Downieville, CA 95936
   (530) 289-3201
   bdavey@sierracounty.ca.gov

Re: Loyalton Transfer Station

The undersigned proposes the following work of improvement at the above location in accordance with the plans and specifications provided by Sierra County per Bryan Davey adjustments, dated June 13, 2019 and by reference incorporated herewith:

Form, pour, place and finish concrete flatwork per plan as follows;

1. Concrete flatwork approximately 1548 sq ft X 9"
2. Rebar #9 set at 22" OC
3. Concrete is bid with a 4,000 psi mix
4. Any concrete used more than 48 CY will be an additional charge
5. Owner will provide designated wash out area for concrete mixer and pump, cleanup and removal of concrete debris, trash bin, hubs, surveying, radius points, elevations and guineas, accessibility to job site, snow removal and portable toilet facility, if we provide a facility it will be an additional charge of $150.00 per week
6. Does not include excavation, grading, compaction, fill materials, cold weather concrete procedures, electrical power, concrete testing, special inspections, water proofing, vapor barrier, permits or fences, as needed.
7. Adjustments made by Sierra County or others may result in additional cost to the owners.

The above work is to be completed in a substantial and workmanlike manner according to standard practices on or before (Not Applicable) save and except for any delays caused by strikes, Acts of God, adverse weather, or other unforeseen happenstance over which the contractor has no control, for the sum of $43,394.40 which is due and payable upon completion of our portion of the job.

If adverse weather conditions hinder the accessibility to the job site, Crete Craft Concrete Construction will notify the contractor and/or owner who will make site accessible.

Received
JUN 17 2019

Sierra County Planning & Building Departments
Any alteration or deviation from the above descriptions involving extra costs in labor or materials will only be executed upon written orders for the same and may become an extra charge over the sum mentioned in this estimate. All agreements must be made in writing.

Any controversy or claim arising out of or relating to this proposal and contract, or the breach thereof, will be settled by binding mediation and judgment upon the award rendered by the mediators may be entered in any court having jurisdiction thereof. The prevailing party will be entitled to compensation for attorney’s fees.

No contractual rights arise from this estimate until a contract is prepared and is accepted in writing by both parties.

Respectfully submitted:

[Signature]

By
Dixie Lee Higgins
Crete Craft Concrete Construction
73880 Hwy. 70 - Portola, CA 96122