Sierra County
Board of Supervisors’
Agenda Transmittal &
Record of Proceedings

**Meeting Date:**
October 1, 2019

**Type of Agenda Item:**
- ☐ Regular
- ☑ Timed
- ☐ Consent

**Department:**
Planning Department

**Approving Party:**
Tim H. Beals, Director

**Phone Number:**
530-289-3251

**Agenda Item:** Presentation of Resolution of Appreciation for Kathryn Whitlow, Departmental Specialist for the Planning Department and Office of Emergency Services, upon her retirement from public service.

**Supportive Documents Attached:**
- Memo
- Resolution
- Agreement
- Other

**Background Information:**

**Funding Source:**
- General Fund Impact

**Other Fund:**
- Amount: $ N/A

**Are Additional Personnel Required?**
- ☐ Yes, -- --
- ☑ No

**Is This Item Allocated in the Budget?**
- ☐ Yes
- ☑ No

**Is a Budget Transfer Required?**
- ☐ Yes
- ☑ No

**Board Action:**
- ☐ Approved
- ☐ Approved as amended
- ☐ Adopted
- ☐ Adopted as amended
- ☐ Denied
- ☐ Other
- ☐ No Action Taken

- ☐ Set public hearing
- ☐ Direction to: _____________
- ☐ Referred to: _____________
- ☐ Continued to: _____________
- ☐ Authorization given to: _____________

Resolution 2019- _____________
Agreement 2019- _____________
Ordinance _____________

- Vote: Ayes: _____________
  Noes: _____________
  Abstain: _____________
  Absent: _____________
  ☐ By Consensus

**Comments:**

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Clerk to the Board ___________________________ Date ___________________________