Sierra County
Board of Supervisors’
Agenda Transmittal &
Record of Proceedings

<table>
<thead>
<tr>
<th>MEETING DATE:</th>
<th>January 7, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPE OF AGENDA ITEM:</td>
<td>[ ] Regular  [ ] Timed  [x] Consent</td>
</tr>
<tr>
<td>DEPARTMENT:</td>
<td>Sheriff’s Office</td>
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<tr>
<td>APPROVING PARTY:</td>
<td>Mike Fisher - Sheriff</td>
</tr>
<tr>
<td>PHONE NUMBER:</td>
<td>(530) 289-3700</td>
</tr>
</tbody>
</table>

**AGENDA ITEM:** Resolution authorizing a Petty Cash Fund for the Sheriff's Office.

**SUPPORTIVE DOCUMENTS ATTACHED:** [ ] Memo  [x] Resolution  [ ] Agreement  [ ] Other

**BACKGROUND INFORMATION:** Sheriff’s office needs to have a petty cash fund in the amount of $500.00 for making change and for situations such as impromptu inmate transports and trainings out of the area.

**FUNDING SOURCE:** Sheriff Budget

**GENERAL FUND IMPACT:** No General Fund Impact

**OTHER FUND:** AMOUNT: $500.00 One Time Expense

**ARE ADDITIONAL PERSONNEL REQUIRED?**

[ ] Yes, -- --  [x] No

**IS THIS ITEM ALLOCATED IN THE BUDGET?** [ ] Yes  [x] No

**IS A BUDGET TRANSFER REQUIRED?** [ ] Yes  [x] No

**SPACE BELOW FOR CLERK’S USE**

**BOARD ACTION:**

[ ] Approved

[ ] Approved as amended

[ ] Adopted

[ ] Adopted as amended

[ ] Denied

[ ] Other

[ ] No Action Taken

[ ] Set public hearing

For: __________________________

[ ] Direction to: ________________

[ ] Referred to: ________________

[ ] Continued to: ________________

[ ] Authorization given to: ________________

Resolution 2020- ____________

Agreement 2020- ____________

Ordinance ________________

Vote:  

  Ayes: ________________________
  Noes: ________________________
  Abstain: ________________
  Absent: ________________
  [ ] By Consensus

**COMMENTS:**

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Clerk to the Board ____________  Date ____________
RESOLUTION APPROVING A PETTY CASH FUND FOR THE
SIEGRA COUNTY SHERIFF’S OFFICE

Resolution 2020-

WHEREAS, the Government Code authorizes the establishment of a petty cash fund for County offices; and

WHEREAS, Sheriff’s office needs to have a petty cash fund in the amount of $500.00 for making change and for situations such impromptu inmate transports and trainings out of the area.

NOW THEREFORE BE IT RESOLVED that the Sierra County Board of Supervisors, County of Sierra, State of California does hereby authorize the Sierra County Auditor’s office to provide the Sheriff’s office with $500.00 cash taken from the Sheriff’s office budget to establish the Sheriff’s office petty cash fund.

ADOPTED by the Board of Supervisors of the County of Sierra on the 7th day of January 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

COUNTY OF SIERRA

________________________
JIM BEARD, CHAIRMAN
BOARD OF SUPERVISORS

ATTEST:

________________________
HEATHER FOSTER
CLERK TO THE BOARD

________________________
DAVID PRENTICE
COUNTY COUNSEL