**AGENDA ITEM:** Resolution authorizing the Auditor to make certain changes to the Clerk-Recorder's 2019/2020 Final Budget for overtime.

**SUPPORTIVE DOCUMENTS ATTACHED:**  
- Memo
- Resolution
- Agreement
- Other

**BACKGROUND INFORMATION:** The Clerk's office has been down one staff member for some time and with the upcoming March 2020 Presidential Primary Election and ongoing duties within the office it is necessary for staff to work overtime in order to complete all of the necessary tasks within the office and meet critical deadlines as they pertain to the election. There is no general fund impact due to savings from not having an authorized FTE position filled in the office.

**FUNDING SOURCE:** General Fund  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
- AMOUNT: $5,000 N/A

**ARE ADDITIONAL PERSONNEL REQUIRED?**  
- Yes, -- --  
- No

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  
- Yes ☑  
- No

**IS A BUDGET TRANSFER REQUIRED?**  
- Yes ☑  
- No

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**BOARD ACTION:**  
- ☐ Approved  
- ☐ Approved as amended  
- ☐ Adopted  
- ☐ Adopted as amended  
- ☐ Denied  
- ☐ Other  
- ☐ No Action Taken

- ☐ Set public hearing  
  For:  
  ☐ Direction to:  
  ☐ Referred to:  
  ☐ Continued to:  
  ☐ Authorization given to:  
  ☐ Resolution 2020- __________  
  ☐ Agreement 2020- __________  
  ☐ Ordinance __________  
  Vote:  
  ☐ Ayes:  
  ☐ Noes:  
  ☐ Abstain:  
  ☐ Absent:  
  ☐ By Consensus

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**COMMENTS:**

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**CLERK TO THE BOARD**  
**DATE**
WHEREAS, the Board of Supervisors may authorize the Auditor to make budget changes pursuant to Government Code § 29125, and

NOW THEREFORE BE IT RESOLVED, that the Auditor is hereby authorized to adjust the 2019/20 Final Budget transfers for the below noted funds:

Appropriations:

<table>
<thead>
<tr>
<th>Increase:</th>
<th>Decrease:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0015430 5002 Overtime</td>
<td>0015430 5000 Regular Wages</td>
</tr>
<tr>
<td>$5,000</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

ADOPTED by the Board of Supervisors of the County of Sierra, State of California on the 7th day of January, 2020 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

COUNTY OF SIERRA

________________________  
JIM BEARD, CHAIR  
BOARD OF SUPERVISORS

________________________  
HEATHER FOSTER  
CLERK OF THE BOARD

________________________  
DAVID PRENTICE  
COUNTY COUNSEL