Sierra County
Board of Supervisors’
Agenda Transmittal &
Record of Proceedings

MEETING DATE: January 21, 2020
TYPE OF AGENDA ITEM:
☐ Regular ☐ Timed ☒ Consent
DEPARTMENT: Public Health
APPROVING PARTY: Vickie Clark, Director
PHONE NUMBER: (530) 993-6700

AGENDA ITEM: Resolution ratifying the appointment of a temporary employee to be hired at an E step

SUPPORTIVE DOCUMENTS ATTACHED: ☒ Memo ☒ Resolution ☐ Agreement ☐ Other

BACKGROUND INFORMATION: Please see attached memo

FUNDING SOURCE: 0515610
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: $ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?
☐ Yes, -- --
☒ No

IS THIS ITEM ALLOCATED IN THE BUDGET? ☒ Yes ☐ No

IS A BUDGET TRANSFER REQUIRED? ☐ Yes ☒ No

SPACE BELOW FOR CLERK’S USE

BOARD ACTION:
☐ Approved
☐ Approved as amended
☐ Adopted
☐ Adopted as amended
☐ Denied
☐ Other
☐ No Action Taken
☐ Set public hearing
For: __________________________
☐ Direction to: __________________
☐ Referred to: __________________
☐ Continued to: __________________
☐ Authorization given to: __________________

Resolution 2020- ____________
Agreement 2020- ____________
Ordinance _________________

Vote:
Ayes:
Noes:
Abstain:
Absent:
☐ By Consensus

COMMENTS:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CLERK TO THE BOARD ___________________________ DATE ___________________________
Memorandum

To: Sierra County Board of Supervisors
From: Vickie Clark, Director
Reference: Agenda Item
Date of memo: January 14, 2020
Date of Board Meeting: January 21, 2020

Requested Action: Resolution ratifying the appointment of a temporary employee to be hired at an E step

Mandated by:

Funding
<table>
<thead>
<tr>
<th>Budgeted?</th>
<th>YesX</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
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<tr>
<td>Expenses</td>
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<tr>
<td>Difference</td>
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Background Information: Sierra County Board of Supervisors has adopted Resolution 2019-161 on December 17, 2019, an appointment of retired annuitant Elizabeth Morgan to the position of Environmental Health Specialist III for a period not to exceed 960 hours per fiscal year until the position is filled and beginning on December 25, 2019. It was an oversight to not call out the hiring above a step c at the board meeting for approval which this request is asking to ratify.

Potential Issues to consider: None

Alternatives or Impacts of disapproval:
RESOLUTION RATIFYING THE APPOINTMENT OF A TEMPORARY EMPLOYEE TO BE HIRED AT AN E STEP

WHEREAS, the Sierra County Board of Supervisors has adopted Resolution 2019-161 on December 17, 2019, an appointment of retired annuitant Elizabeth Morgan to the position of Environmental Health Specialist III for a period not to exceed 960 hours per fiscal year until the position is filled and beginning on December 25, 2019.

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors authorizes the position of Environmental Health Specialist III to be hired at the E step effective December 25, 2019.

ADOPTED by the Board of Supervisors of the County of Sierra, State of California on the 21st day of January, 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

__________________  __________________
JIM BEARD                     Date
Chairman, Board of Supervisors

ATTEST:                      APPROVED AS TO FORM:
__________________  __________________
HEATHER FOSTER              DAVID PRENTICE
Clerk of the Board            County Counsel