

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> January 21, 2020	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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**DEPARTMENT:** Public Health  
**APPROVING PARTY:** Vickie Clark, Director  
**PHONE NUMBER:** (530) 993-6700

**AGENDA ITEM:** Resolution ratifying the appointment of a temporary employee to be hired at an E step

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other

**BACKGROUND INFORMATION:** Please see attached memo

**FUNDING SOURCE:** 0515610  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$ N/A

**ARE ADDITIONAL PERSONNEL REQUIRED?**  
  
 Yes, -- --  
 No

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  Yes  No  
  
**IS A BUDGET TRANSFER REQUIRED?**  Yes  No

**SPACE BELOW FOR CLERK'S USE**

<p><b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p>	<p><input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____</p>	<p>Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus</p>
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**COMMENTS:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
CLERK TO THE BOARD

\_\_\_\_\_  
DATE

# Memorandum

To: Sierra County Board of Supervisors

From: Vickie Clark, Director

Reference: Agenda Item

Date of memo: January 14, 2020

Date of Board Meeting: January 21, 2020

**Requested Action:** Resolution ratifying the appointment of a temporary employee to be hired at an E step

**Mandated by:**

## Funding

Budgeted? Yes  No

Revenue		
Expenses		
Difference	0	

**Background Information:** Sierra County Board of Supervisors has adopted Resolution 2019-161 on December 17, 2019, an appointment of retired annuitant Elizabeth Morgan to the position of Environmental Health Specialist III for a period not to exceed 960 hours per fiscal year until the position is filled and beginning on December 25, 2019. It was an oversight to not call out the hiring above a step c at the board meeting for approval which this request is asking to ratify.

**Potential Issues to consider: None**

**Alternatives or Impacts of disapproval:**

**BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION RATIFYING THE APPOINTMENT OF A TEMPORARY EMPLOYEE TO BE HIRED AT AN E STEP**

**WHEREAS**, the Sierra County Board of Supervisors has adopted Resolution 2019-161 on December 17, 2019, an appointment of retired annuitant Elizabeth Morgan to the position of Environmental Health Specialist III for a period not to exceed 960 hours per fiscal year until the position is filled and beginning on December 25, 2019.

**NOW THEREFORE BE IT RESOLVED**, the Board of Supervisors authorizes the position of Environmental Health Specialist III to be hired at the E step effective December 25, 2019.

**ADOPTED** by the Board of Supervisors of the County of Sierra, State of California on the 21st day of January, 2020, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
JIM BEARD  
Chairman, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST:**  
  
\_\_\_\_\_  
HEATHER FOSTER  
Clerk of the Board

**APPROVED AS TO FORM:**  
  
\_\_\_\_\_  
DAVID PRENTICE  
County Counsel