

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: October 1, 2013	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
DEPARTMENT: Sheriff-Coroner-Ex Officio Marshall-Animal Care Services APPROVING PARTY: Sheriff John I. Evans PHONE NUMBER: (530) 289-3700, Ext# 272	

AGENDA ITEM: Request to hire one full-time deputy sheriff-coroner to fill position vacant by long-term opening.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other
See one page memorandum and current agency staffing flow chart attached.

BACKGROUND INFORMATION:

FUNDING SOURCE: GENERAL FUND IMPACT: General Fund Impact OTHER FUND: C.C.P./A.B. 109 1/2 funding AMOUNT: \$<9,460 Annually	IS THIS ITEM ALLOCATED IN THE BUDGET? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IS A BUDGET TRANSFER REQUIRED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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ARE ADDITIONAL PERSONNEL REQUIRED? <input type="checkbox"/> Yes, -- -- <input type="checkbox"/> No	SIGNATURE:  John I. Evans, Sheriff APPROVING PARTY OR AUTHORIZED AGENT
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APPROVED AS TO FORM AND FUNDING SOURCES:

COUNTY COUNSEL

AUDITOR/RISK MANAGER

SPACE BELOW FOR CLERK'S USE

BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____ _____	Resolution 2013- _____ Agreement 2013- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent:
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COMMENTS:

CLERK TO THE BOARD

DATE

Office of the Sheriff of Sierra County



John I. Evans, Sheriff-Coroner
100 Courthouse Square ~ Post Office Box 66
Downieville, California 95936-0066
Ph: (530) 289-3700, Fx: (530) 289-3318
sheriffadmin@sierracounty.ws

Date: Thursday 19 September 2013

To: Board of Supervisors

From: Sheriff John Evans

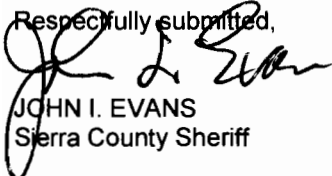
RE: Supporting Information to Hire One Full-Time Deputy Sheriff to Fill Void of Injured Deputy

The sheriff's office is currently authorized for 8 full-time sworn/deputy sheriff positions. This includes three positions in which patrol is not their primary function, such as the Undersheriff, a patrol Sergeant and a half position Drug Detective. This equates to actually having 5.5 dedicated full-time sworn deputy sheriffs (emergency response and general patrol personnel) to provide law enforcement services 24 hours per day covering the 962 square miles of Sierra County. Of those 5.5 deputy sheriffs, one has been off-duty since 23 June 2013 (almost 3 months) on an injury and there is no foreseeable return date of that deputy sheriff, leaving only 4.5 actual full-time deputy sheriffs for the county.

To mitigate this diminished staffing level the sheriff's office has been utilizing our sole reserve deputy sheriff to cover the injured deputy sheriff's regular patrol shifts and full duties. The sheriff's office will continue to do so until either the injured full-time deputy sheriff returns to full and active duty or until the reserve deputy sheriff runs-out of their allotted 960 part-time/extra-help hours allowed per fiscal year by regulation. The reserve deputy sheriff will have some 300 hours left available to work by the end of this month, and then will have to be "let go" until the beginning of the next fiscal year, 01 July 2014. That is if they are still available and interested in a part-time/extra-help un-benefitted deputy sheriff position. Sierra County has invested in hiring and fully training the reserve deputy sheriff to the State requirement for a full-time regular deputy sheriff and they are immediately trained to work solo. The reserve deputy sheriff lives locally with their young family and has recently been offered a full-time position with full family benefits at their previous employer.

Proposed funding to add this full-time position would come as follows. Per the Auditor-Controller, the County is saving some 70% to 80% of the payroll cost for the injured deputy sheriff who is out on workers compensation pending resolution of their injury and employment status with the State. The Community Corrections Partnership (C.C.P.), under Assembly Bill 109, has offered and has agreed to provide 50% funding for 1 full-time deputy sheriff to help compensate for the sheriff's office personnel obligations while dealing with the C.C.P. program/meetings and the Post Release Community Supervision (P.R.C.S.) management of local county parolees. The sheriff's office believes funding is available for this hire and would save the county the probable loss of a very good employee who is already fully trained and resides here. The sheriff's office, and potential full-time employee, are aware that should lack of funding occur in the future, that the/their position may be in jeopardy as last hired.

Respectfully submitted,


JOHN I. EVANS
Sierra County Sheriff

Staffing Flow Chart of Sierra County Sheriff's Office
(18 Office Members Total)

Sheriff-Coroner
John Evans

General Operations/Personnel Supervisor
Undersheriff James Concannon

Downville Patrol/Bailiff Supervisor — Loyalton Patrol/Sierra Valley Substation — Jail-Dispatch Supervisor
(Dvl, Sie, Gyb, Pik, Alg)
Patrol Sgt. Tim Standley

(Loy, Svl, Sat, Cal, Ver)
(Jail/9-1-1 Center/Admin. Operations)
Corrections Sgt. Michelle Anderson

(3) Regular Patrol Deputies

(2.5) Regular Patrol Deputies

(5) Full-Time Corrections-Communications Officers

(.5) Drug Detective

(2) Part-Time Corrections-Communications Officers

(1) Reserve Deputy Sheriffs
(Marine/USFS Patrol & Court Bailiff)

(0) Community & Animal Services Officer)