

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: May 5, 2020	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
-------------------------------------	---

DEPARTMENT: Board of Supervisors
APPROVING PARTY: Heather Foster, Clerk of the Board
PHONE NUMBER: 530-289-3295

AGENDA ITEM: Discussion/action regarding the Sierra County Economic Development Committee.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other
Current Roster, Resolution Reconstituting the Economic Development Committee and Resolutions increasing the Committee's membership.

BACKGROUND INFORMATION: At

FUNDING SOURCE: N/A

GENERAL FUND IMPACT: No General Fund Impact

OTHER FUND:

AMOUNT: \$0 N/A

ARE ADDITIONAL PERSONNEL REQUIRED? <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	IS THIS ITEM ALLOCATED IN THE BUDGET? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IS A BUDGET TRANSFER REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

SPACE BELOW FOR CLERK'S USE

BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
---	---	---

COMMENTS:

CLERK TO THE BOARD

DATE

Committee Name	Member Name	Position	Term Expiration Date
Economic Development Committee	BEALS, TIMOTHY H	DIRECTOR OF PLANNING	N/A
Economic Development Committee	BEARD, JAMES	BOS REPRESENTATIVE	N/A
Economic Development Committee	VACANT	MEMBER	N/A
Economic Development Committee	CHRISTIAN, SIDONIE	MEMBER	N/A
Economic Development Committee	CLARK, WILL	MEMBER	N/A
Economic Development Committee	DOBIJA, SHARON	MEMBER	N/A
Economic Development Committee	HALL, PATRICIA	MEMBER	N/A
Economic Development Committee	HUEBNER, PETER	BOS REPRESENTATIVE	N/A
Economic Development Committee	PAYEN, PAMELA	MEMBER	N/A
Economic Development Committee	SCHLEFSTEIN, SCOTT A	BOS ALTERNATE	N/A
Economic Development Committee	WAGNER, RANDY	MEMBER-SEDCORP	N/A
Economic Development Committee	VACANT	CITY REP	N/A
Economic Development Committee	VACANT	MEMBER	N/A
Economic Development Committee	YEGGE, DON	MEMBER	N/A
Economic Development Committee	DINES, MIRIAM	CLERICAL SUPPORT	N/A

**BOARD OF SUPERVISORS
COUNTY OF SIERRA
STATE OF CALIFORNIA**

Resolution 2007-042

**IN THE MATTER OF RECONSTITUTING
THE SIERRA COUNTY BOARD OF SUPERVISORS
COMMITTEE ON ECONOMIC DEVELOPMENT**

WHEREAS, the Sierra County Board of Supervisors Committee on Economic Development was previously formed by the adoption of County Resolution 2001-046 and was subsequently amended through adoption of County Resolutions 2002-125, 2005-143, and 2007-010; and,

WHEREAS, it is the intent of the Board of Supervisors in adopting this resolution to reform and reconstitute the Sierra County Board of Supervisors Committee on Economic Development as the Sierra County Board of Supervisors Committee on Economic and Business Development in order to clearly establish the purpose and functions of the Committee as an advisory body that serves at the will and pleasure of the Board of Supervisors; and,

WHEREAS, it is the further intent of the Board of Supervisors to provide standardized by-laws to be used by the Sierra County Board of Supervisors Committee on Economic and Business Development in the business and operation of the Commission.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS that:

- 1) Sierra County Resolution 2001-046, 2002-125, 2005-143, and 2007-010 and all other prior resolutions and minute orders of the Board of Supervisors pertaining to the formation, creation, powers, and operation of the Sierra County Board of Supervisors Economic Development Committee are hereby rescinded.
- 2) The Sierra County Board of Supervisors Committee on Economic Development is hereby reformed and reconstituted as follows:
 - a. **Section 1-Creation of Committee:** There is hereby created the Sierra County Committee on Economic and Business Development (hereinafter "committee").
 - b. **Section 2-Composition:** The "committee" shall consist of nine (9) members of which six (6) members are appointed by the Board of Supervisors at-large, two (2) members whom shall be members of the Board of Supervisors appointed in conformance with rules of the Board of Supervisors, and one (1) member shall be the Mayor of the City of Loyalton or his/her designee.
 - c. **Section 3-Term:** The "committee" members shall serve without a specified term and shall serve at the will and pleasure of the Board of Supervisors.
 - d. **Section 4-Compensation:** Members appointed to the "committee" shall serve on a volunteer basis and shall receive no compensation.
 - e. **Section 5-Committee Staff and Support Resource Members:** The "committee" may engage the services of the County Planning and Building Department for staff resources and may include business and economic development entities that exist within the County or within the County region for inclusion in the work of the "committee" including but not limited to: the Sierra County Chamber of Commerce, the Sierra Business Council, the Sierra Economic Development District, the Plumas Corporation, the Plumas County Community Development Commission, the Sierra County Arts Council, the Sierra County Historical Society, the Sierra County Office of Education, the Sierra-Plumas Joint Unified School District.
 - f. **Section 6-Area of Jurisdiction:** The "Committee" shall be responsible for matters referred to it by the Board of Supervisors that exist within the unincorporated areas of

Sierra County and with prior approval of the Board of Supervisors, the "committee" may engage in regional activities with surrounding jurisdictions.

- g. **Section 7-Scope of Duties:** The purpose of the "committee" is to advise and make recommendations to the Board of Supervisors with regard to matters that directly affect business and economic development in the County. The "committee" shall not operate or function as an autonomous body and all actions shall be in the form of a motion transmitting its advice or recommendation to the Board of Supervisors, except for actions that:
- i. Are consistent with the approved, annual expenditure budget of the "committee" as approved by the Board of Supervisors; or,
 - ii. Are incidental to programs approved in an annual work program approved by the Board of Supervisors; or,
 - iii. Are emergency or time-sensitive in nature where a Board of Supervisors meeting is not timely scheduled to allow for review and approval of any recommendation or proposed action of the "committee" and in such cases, the matter shall be scheduled for Board of Supervisors review at the next timely scheduled meeting of the Board of Supervisors.
- h. **Section 8-Responsibilities:** The "committee" is authorized to review and be responsible for making recommendations to the Board of Supervisors on matters as described in the following topical areas:
- i. Annually and only if budget appropriations are necessary to carry out the operation of the "committee", submit a work program and expenditure budget to the Board of Supervisors for the operation of the "committee" for the upcoming fiscal year.
 - ii. Absent an express request from the Board of Supervisors, the "committee" shall not involve itself with or provide advice or recommendation as to specific projects for the development of land within the County.
 - iii. Make recommendations on grants, loans, and other programs designed to enhance or develop the County economic and business infrastructure.
 - iv. Promote and assist local organizations program or plan special events, assist the Chamber of Commerce in business programs.
 - v. Public awareness and education in the areas of business and economic development, business training programs, workshops, resource coordination.
 - vi. Programs and activities involving economic development, business development, economic diversification and enhancements, funding programs centering on business and economic development, business opportunities, community facilities and related infrastructure, and related topics focusing on business opportunities and economic development.
- i. **Section 9-Committee By-Laws:** The "committee" shall abide by and operate the business of the "committee" in accordance with the "standardized by-laws for County Committees and Commissions" attached hereto and incorporated herein as exhibit "A" and as these are from time to time amended by resolution of the Board of Supervisors.

ADOPTED by the Board of Supervisors of the County of Sierra, State of California, on the 3rd day of April 2007 by the following vote:

Ayes: Supervisors Gutman, Huebner and Mitchell

Noes: Supervisors Nunes and Whitley

Absent: None

Abstain: None


Peter W. Huebner
Chairman of the Board

Attest:


Heather Foster
Clerk of the Board

Approved As To Form:


James A. Curtis
County Counsel

**BOARD OF SUPERVISORS
COUNTY OF SIERRA
STATE OF CALIFORNIA**

RESOLUTION NO. 2008-048

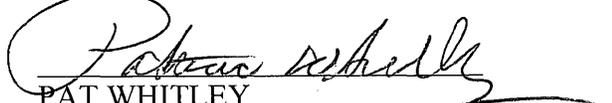
**Resolution Amending Resolution No. 07-042 Pertaining to
the Composition of the Economic Development Committee**

NOW THEREFORE BE IT RESOLVED BY THE SIERRA COUNTY BOARD OF SUPERVISORS that the Board of Supervisors hereby amends Resolution No. 07-042 Pertaining to the Composition of the Economic Development Committee, to reflect that the committee shall consist of eleven (11) members, eight of which shall be members appointed at large by the Board, two members of the Board of Supervisors and one member shall be the Mayor of the City of Loyalton or his or her designee.

ADOPTED by the Board of Supervisors of the County of Sierra, State of California on the 1st day of April, 2008.

AYES: Supervisors Gutman, Huebner, Nunes, Mitchell and Whitley
NOES: None
ABSENT: None
ABSTAIN: None

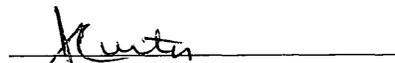
COUNTY OF SIERRA


PAT WHITLEY
CHAIRMAN, BOARD OF SUPERVISORS

ATTEST:


HEATHER FOSTER
CLERK OF THE BOARD

APPROVED AS TO FORM:


JAMES A. CURTIS
COUNTY COUNSEL

BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

**IN THE MATTER OF
AMENDING THE COMPOSITION OF THE
ECONOMIC DEVELOPMENT COMMITTEE**

RESOLUTION 2013-122

BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Sierra hereby amends Resolution Number 2008-048 pertaining to the composition of the Economic Development Committee to reflect that the committee shall consist of twelve (12) members, eight of which shall be members appointed at large by the Board, two members of the Board of Supervisors, one member shall be the Mayor of the City of Loyalton or his or her designee, and one member shall be the Executive Director of SEDCorp.

ADOPTED by the Board of Supervisors of the County of Sierra on the 17th day of December, 2013, by the following vote:

AYES: Supervisors.. Adams, Huebner, Roen, Beard, Schlefstein

NOES: None

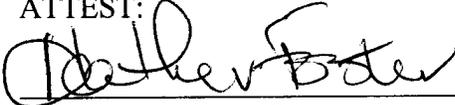
ABSTAIN: None

ABSENT: None

COUNTY OF SIERRA


SCOTT SCHLEFSTEIN, CHAIRMAN
BOARD OF SUPERVISORS

ATTEST:


HEATHER FOSTER
CLERK OF THE BOARD

APPROVED AS TO FORM:


JAMES A. CURTIS
COUNTY COUNSEL



SIERRA COUNTY BOARD OF SUPERVISORS

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION OR SPECIAL DISTRICT

PLEASE PRINT OR TYPE

APPLICATION FOR MEMBERSHIP ON: _____
(NAME OF BOARD/COMMISSION/DISTRICT)

FILING DEADLINE (AS LISTED ON VACANCY LISTING): _____

NAME: _____

RESIDENCE ADDRESS: _____

MAILING ADDRESS: _____

PHONE NUMBERS: HOME: _____ BUSINESS: _____

IN WHICH SUPERVISORIAL DISTRICT DO YOU RESIDE? _____

TIMES YOU ARE AVAILABLE FOR MEETINGS? DAYS: _____ TIMES: _____

EMPLOYMENT EXPERIENCE: _____

ORGANIZATION AND COMMUNITY EXPERIENCE: _____

OTHER EXPERIENCE WHICH YOU FEEL WOULD BE HELPFUL TO BRING TO THE ATTENTION OF
BOARD MEMBERS IN MAKING THIS APPOINTMENT: _____

EDUCATION (INCLUDE HIGH SCHOOL, COLLEGE AND/OR UNIVERSITY, AND GRADUATE STUDY):

WHY WOULD YOU LIKE TO BE APPOINTED?: _____

A RESUME CONTAINING OTHER PERTINENT INFORMATION ABOUT YOURSELF WOULD BE HELPFUL TO THE BOARD MEMBERS IN
EVALUATING YOUR APPLICATION.

DATE: _____ SIGNATURE _____

APPLICATION MUST BE FILED WITH THE CLERK OF THE BOARD OF SUPERVISORS
PO DRAWER D, DOWNIEVILLE, CA 95936

MEMBERS OF THIS ADVISORY BOARD/COMMISSION/SPECIAL DISTRICT ARE:

REQUIRED ARE NOT REQUIRED to file a Statement of Economic Interests with the County Clerk. If you should have any
questions as to what this might involve, please call the County Clerk's office at (530) 289-3295.
