

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> June 16, 2020	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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<b>DEPARTMENT:</b> Behavioral Health <b>APPROVING PARTY:</b> Lea Salas, Administrative Director <b>PHONE NUMBER:</b> (530) 993-6746
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**AGENDA ITEM:** : Resolution Approving the Amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2019/2020 Annual Update Capital Facilities and Technologies Component

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other

**BACKGROUND INFORMATION:** Please see attached memo

**FUNDING SOURCE:** 0515670

**GENERAL FUND IMPACT:** No General Fund Impact

**OTHER FUND:** 5671

**AMOUNT:** \$82,000.00 N/A

<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  <input type="checkbox"/> Yes, -- -- <input checked="" type="checkbox"/> No	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>IS A BUDGET TRANSFER REQUIRED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**SPACE BELOW FOR CLERK'S USE**

<b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**  
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\_\_\_\_\_

\_\_\_\_\_  
CLERK TO THE BOARD

\_\_\_\_\_  
DATE

# Memorandum

**To:** Sierra County Board of Supervisors

**From:** Lea Salas, Administrative Director

**Reference:** Agenda Item

**Date of memo:** June 8, 2020

**Date of Board Meeting:** June 16, 2020

**Requested Action:** Resolution Approving the Amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2019/2020 Annual Update Capital Facilities and Technologies Component

**Mandated by:** Addendum approved by the Behavioral Health Advisory Board on June 4, 2020 and now is before the Sierra County Board of Supervisors for approval.

## **Funding: MHSA Capital Facilities and Technologies Component**

**Budgeted?** Yes  No

<b>Revenue</b>	\$82,000	<b>For items indicated in the amendment</b>
<b>Expenses</b>	\$82,000	<b>Expenses not to exceed \$82,000</b>
<b>Difference</b>	0	

## **Background Information:**

Sierra County Behavioral Health wishes transparency in conducting business. As such, the current MHSA FY 19/20 annual update indicates the purchase of a modular building. Not stated within the language are additional purchases needed to make the building habitable and viable to serve community members. Purchases include, but are not limited to: air conditioning, propane tank, washer & dryer, common room space furniture, activity room furniture, kitchen supplies, office furniture, computers and phones.

The COVID-19 Pandemic has also brought challenges in how Sierra County Behavioral Health can provide services. As an essential business, contractors and employees need technology to provide services via telehealth and telephonically. Electronic health records need to be maintained as well. HIPPA also needs to be considered when providing services in this new manner.

## **Potential Issues to consider:**

The \$82,000 will be earmarked to revert if not utilized by July 31, 2020.

## **Alternatives or Impacts of disapproval:**

In the spirit of transparency to the public, Behavioral Health Advisory Board and the Board of Supervisors we felt it necessary to create the amendment, go through the 30-day review process, conduct a public hearing and have the amendment approved.

**BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA**

**RESOLUTION NO. \_\_\_\_\_**

**IN THE MATTER OF APPROVAL OF  
THE AMENDMENT TO THE SIERRA COUNTY MENTAL HEALTH SERVICES ACT (MHSA)  
PLAN 2017-2020 FISCAL YEAR 2019-2020 ANNUAL UPDATE CAPITAL FACILITIES AND  
TECHNOLOGIES COMPONENT**

**WHEREAS**, Proposition 63, The Mental Health Services Act, funded by tax on high-income individuals, is designed to expand and transform California’s county mental health service systems, and;

**WHEREAS**, the State of California’s Department of Health Care Services assures that county mental health departments expend funds made available through the act towards a state-of-the-art, culturally competent system that promotes recovery/wellness through independence, hope, personal empowerment and resilience for adults and seniors with severe mental illness and for children and transitional age youth with serious emotional disorders and their families and;

**WHEREAS**, as mandated, Sierra County Behavioral Health completed and has posted a draft of the Sierra County Mental Health Services Act 2019-2020 Annual Update on the Sierra County website for review and comments and has had available to the public a hard copy for review, and;

**WHEREAS**, after thirty days on display, Sierra County Behavioral Health had a public hearing during the Sierra County Mental Health Advisory Board’s meeting in Loyalton for review and comment for the 2019-2020 Annual Update Amendment.

**NOW THEREFORE BE IT RESOLVED**, the Sierra County Board of Supervisors approves the 2019-2020 Mental Health Services Act Annual Update Amendment and authorizes Lea Salas, Administrative Director of Sierra County Behavioral Health, to submit the Annual Update Capital Facilities and Technologies Component Amendment to the State.

**ADOPTED** by the Board of Supervisors of the County of Sierra, State of California on the 16th day of June, 2020, by the following vote:

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

\_\_\_\_\_  
JIM BEARD  
Chairman, Board of Supervisors

\_\_\_\_\_ Date \_\_\_\_\_

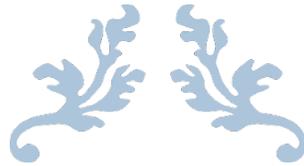
**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
HEATHER FOSTER  
Clerk of the Board

\_\_\_\_\_  
DAVID PRENTICE  
County Counsel

# Sierra County Behavioral Health



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## Amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2019/2020 Annual Update Capital Facilities and Technologies Component

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This Amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2019/2020 Annual Update Capital Facilities and Technologies Component is to include anticipated expenditures not currently not clearly identified.



Thirty (30) Day Public Review Posting Date of 5/4/2020

Public Hearing Date: June 4, 2020

Public Hearing Location: Sierra County Wellness Center, 207 Front Street, Loyalton, CA 96118

Questions or Comments? All are welcome.

Please contact:

Laurie Marsh, Behavioral Health Coordinator

[lmars@sierracounty.ca.gov](mailto:lmars@sierracounty.ca.gov)

Phone: (530) 993-6745

# Amendment Overview

Sierra County Behavioral Health wishes transparency in conducting business. As such, the current MHSa FY 19/20 annual update indicates the purchase of a modular building. Not stated within the language are additional purchases needed to make the building habitable and viable to serve community members. Purchases include, but are not limited to: air conditioning, propane tank, washer & dryer, common room space furniture, activity room furniture, kitchen supplies, office furniture, computers and phones.

The COVID-19 Pandemic has also brought challenges in how Sierra County Behavioral Health can provide services. As an essential business, contractors and employees need technology to provide services via telehealth and telephonically. Electronic health records need to be maintained as well. HIPPA also needs to be considered when providing services in this new manner.

A thirty-day public review process, public hearing and Sierra County Board of Supervisor approval must occur to approve these expenditures from the Capital Facilities and Technological component.

Please visit the Sierra County Website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov) and navigate to the Mental Health Services Act page to view the entire Mental Health Services Act Plan 2017-2020 Fiscal year 2019/2020 Annual Update.

**DESCRIPTION**

Behavioral Health currently owns the property occupied by the Sierra County Wellness Center. The Sierra County Wellness Center is located at 207 Front Street in Loyalton. Services offered through the Wellness Center have increased as well as the number of monthly encounters. Peer Support staff numbers have increased as well to provide the capacity to provide services and meet Wellness Center visitors' needs. The Veterans' Peer Support Specialist is also housed at the Wellness Center.

The addition of office space to the back to the existing building will create a greater space to provide services. The Sierra County Mental Health Advisory Board and the County Finance Committee approved the addition to the Wellness Center.

**GOALS & OBJECTIVES**

- Increase the square footage of the Wellness Center Building
- Provide services in a more efficient manner through the Wellness Center

**Key Activities during FY 17/18 and FY 18/19:**

Reversion fund balances had been identified between Department of Health Care Services and Sierra County fiscal department. Sierra County Behavioral Health hired an architect to create the plans for the expansion of the Wellness Center. Plans were completed and submitted to Public Works to put out to bid. Bids came in well beyond the projected project budget. No bids were accepted. The Wellness Center needed to expand or move to another location as more activities and individuals visit the Wellness Center. It was then determined to purchase a modular building and put it on the site next to the current Behavioral Health Building. The county owns the property. No objections were raised during community planning meetings or by the Behavioral Health Advisory Board. The Sierra County Board of Supervisors approved the project change.

**Planning and/or Modifications during FY 19/20**

Sierra County Behavioral Health will continue to pursue purchasing the modular building to house the Sierra County Wellness Center. Capital Facilities reversion funds will be utilized by June 30, 2020 to complete this project.

**AMENDMENT:****Planning and/or Modifications during FY 19/20**

Sierra County Behavioral Health has purchased a modular building to house the Sierra County Wellness Center. A contractor has been engaged to frame and pour the foundation. Capital Facilities AB 114 reversion funds will be utilized by June 30, 2020 to complete this project. These funds will also be utilized to make purchases enabling the new Wellness Center to be habitable and functional to staff and most importantly to serve community members comfortably and efficiently. The additional purchases requiring this amendment will include, but not be limited to: air conditioning, propane tank, washer & dryer, common room space furniture, activity room furniture, kitchen supplies, office furniture, computers and phones. this project will be AB 114 reversion fund dollars as first dollar. AB 114 Reversion funds sunset on July 1, 2020.

**DESCRIPTION**

Sierra County Behavioral Health must maintain electronic health records (EHR). As such Sierra County Behavioral Health contracts with Kingsview to utilize a platform from Cerner. Cerner has been bought out by Millennium. EHR maintenance and upgrades must continue to maintain compliance with the State.

Sierra County Behavioral Health's network is provided through Sierra County's network and Information Technologies employee. There will be costs associated with maintaining this network.

**GOALS & OBJECTIVES**

- Maintain state regulated EHR platforms to continue to be in compliance.
- Maintain County network as needed.

**Plans and/or Modifications in FY 19/20**

Sierra County Behavioral Health will be paying \$25,000 to upgrade the EHR Cerner to Millennium. Sierra County Behavioral Health will also fund any upcoming County network expenses to maintain operating capacity and functionality of the network through this component.

**AMENDMENT:****Planning and/or Modifications during FY 19/20**

Sierra County Behavioral Health will be purchasing computers for the new Sierra County Wellness Center based on the Sierra County Chief Technology Officer's recommendations. Phones, printers, scanners and other unforeseen technology deemed necessary to maintain current workstation status will be purchased through AB114 Reversion funds which will sunset on July 1, 2020.

On March 19, 2020 Governor Newsome signed the Stay at Home Executive Order N-33-20 and on March 20, 2020 the Sierra County Board of Supervisors signed the Resolution Proclaiming the Existence of a Local State of Emergency in Sierra County as a result of the COVID-19 Pandemic Virus Resolution 2020-034. Due to this pandemic 5 laptop computers will need to be purchased to provide essential services in a manner that is safe for both clients, employees and contractors via telehealth and telephonically. Electronic health records need to be maintained as well.

**Amendment to the FY 19/20 Annual Update to the 2017/2020 Three-Year Program & Expenditure Plan  
Capital Facilities/Technological Needs (CFTN) Funding**

County: Sierra

Date: 5/1/20

	<b>Fiscal Year 2019/2020</b>					
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
	<b>Estimated Total Mental Health Expenditures</b>	<b>Estimated CFTN Funding</b>	<b>Estimated Medi- Cal FFP</b>	<b>Estimated 1991 Realignment</b>	<b>Estimated Behavioral Health Subaccount</b>	<b>Estimated Other Funding</b>
<b>CFTN Programs - Capital Facilities Projects</b>						
1.						
2. WELLNESS CENTER MODULAR BLDG.	0	500,000				
3. NEW WELLNESS CTR PURCHASES	0	50,000				
4.	0					
5.	0					
6.	0					
7.	0					
8.	0					
9.	0					
10.	0					
<b>CFTN Programs - Technological Needs Projects</b>						
11. IT SERVER MAINTENANCE	0	25,000				
12. ELECTRONIC HEALTH RECORDS	0	25,000				
13. COVID RELATED IT PURCHASES	0	7,000				
14. NEW WELLNESS CTR IT PURCHASES		25,000				
15.	0	0				
16.	0	0				
17.	0	0				
18.	0	0				
19.	0	0				
20.	0	0				
<b>CFTN Administration</b>		20,000				
<b>Total CFTN Program Estimated Expenditures</b>	0	652,000	0	0	0	0