

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: June 16, 2020	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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DEPARTMENT: Probation APPROVING PARTY: Charles W Henson PHONE NUMBER: 530.289.3277

AGENDA ITEM: Resolution approving the proposed 2020-2021 budget for the Community Corrections Partnership (CCP)

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION: Memo Attached

FUNDING SOURCE: AB109 & SB678

GENERAL FUND IMPACT: No General Fund Impact

OTHER FUND:

AMOUNT: \$ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?

Yes, -- --
 No

IS THIS ITEM ALLOCATED IN THE BUDGET? Yes No

IS A BUDGET TRANSFER REQUIRED? Yes No

SPACE BELOW FOR CLERK'S USE

<p>BOARD ACTION:</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p>	<p><input type="checkbox"/> Set public hearing For: _____</p> <p><input type="checkbox"/> Direction to: _____</p> <p><input type="checkbox"/> Referred to: _____</p> <p><input type="checkbox"/> Continued to: _____</p> <p><input type="checkbox"/> Authorization given to: _____</p>	<p>Resolution 2020- _____</p> <p>Agreement 2020- _____</p> <p>Ordinance _____</p> <p>Vote:</p> <p>Ayes:</p> <p>Noes:</p> <p>Abstain:</p> <p>Absent:</p> <p><input type="checkbox"/> By Consensus</p>
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COMMENTS:

CLERK TO THE BOARD

DATE



Charles W. Henson
Interim Chief Probation
Officer

Probation Department Sierra County

P.O. Box 67
Downieville, California 95936
(530) 289-3277
FAX (530) 289-2821



Hon. Charles H. Ervin
Hon. Yvette Durant
Superior Court Judges

To: Sierra County Board of Supervisors
From: Charles Henson
Date: June 9, 2020
Subject: CCP budget for 2020-2021

2020-2021 Budget as Approved by CCP

The attached budget was approved by the Community Corrections Partnership (CCP) at its meeting held via Webex from the Downieville Courthouse on May 18, 2020. The CCP budget always comes in a bit late as we do not receive the final numbers from the state in time for the normal budget calendar; however, there is enough in reserve to cover the proposed budget.

The information provided below is included for clarification and for those members of the public who are less familiar with the operations of the CCP.

- SB678 A realignment funding category that predates criminal justice realignment. The primary function of this category is to provide funding for probation departments to better enable them to reduce prison commitments through supervision and programs.
- AB109 A different funding category created as part of criminal justice realignment. The purpose of this category is to provide funding for all agencies that are affected by criminal justice realignment.
- RI: Realignment Implementation Originally called "Start Up" funding. This is an additional \$100,000 awarded each year to counties that participate in an annual evaluation and goal setting process and report it to the state. This funding was included in the May revise.
- SDPO Senior Deputy Probation Officer. This position is funded by SB678 and is not currently filled due to the interim status of the Chief Probation Officer.
- Court Coordinator This position is a combination of Drug Court Coordinator and Probation Specialist.
- 2 x SCSO CCP has approved funding for two deputy sheriffs. However, over concern for supplanting, CCP wishes to emphasize that these are to be in addition to, not in place of, positions in the sheriff's office

	that are funded by the general fund. Neither position is currently filled.
Services and Supplies	Put before the CCP at the request of the Auditor. This fund is a catch all for miscellaneous costs and can be used for a portion of the Chief Probation Officer salary.
Inmate Housing CDCR	Realignment created a new category of prison term. In some circumstances, prison terms are to be served at a local county jail. Because Sierra County is so small, Probation has entered into a contract with CDCR (California Department of Corrections & Rehabilitation, in other words, state prison) to enable us to house these individuals at CDCR anyway. The terms are similar to the arrangement with WBCF.
Inmate Housing WBCF	Helps pay for the cost of housing felons and certain high-risk misdemeanants at the Nevada County Jail (WBCF).
Inmate Health Insurance	The Auditor has asked that the CCP fund health insurance for inmates housed out of county for a safeguard in the event of serious illness or injury.
Communications/IT	Reserved for communications maintenance and I.T. upgrades for Sheriff's Office and Probation Department. It also includes DA/SO/Probation's portion of email security software
Phone System	DA/SO/Probation's portion of the county's phone system
DA's Karpel CMS	One time startup fund for District Attorney's case management system. DA has never had a viable case management system. Will help in managing cases and tracking outcomes.
Lexipol	Company that provides policy manuals for Sheriff's Office and Probation.
Lexis-Nexis	Company that provides legal research and other types of computer searches as used by SO/Probation
Nobles & BDS ICMS Assessments	The Probation Department is required to complete risk assessments in all criminal cases. We use two different companies, as we use many different types depending on the situation.
F Lang.	Frank Lang provides a valuable service as the medical consultant to the drug court team.
Drug Court Expenses	A small fund that finances certain incentives & other similar activities for Drug Court
Extra Treatment	A budget category that funds treatments for individuals (usually those in drug court, but not always) who have treatment needs that are not otherwise covered by county services.
Electronic Monitoring	The Probation Department's contract for electronic monitoring services
Alcohol Monitoring	The Probation Department's contract for in-home alcohol monitoring and testing
Test supplies	The testing kits and similar used for drug and alcohol testing
Drug/Alcohol	This funding is primarily used when samples are sent off to the lab

testing	for further testing as required by court
Equipment	Additional funding for use in patrol or field training equipment.
Training	Additional training and conference funds for Probation (primarily SB678) and Sheriff's Office (primarily AB109)
Remainder	The amount left over in each category after budget This is to be used to cover any unexpected or new expenses that arise during the year. As approved by the board in previous years, the chairman of the CCP is authorized to approve any additional expense up to \$7,500. Anything beyond that would have to be approved by CCP and brought before the Board of Supervisors for final approval.

BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

**IN THE MATTER OF THE PROPOSED 2020-2021 BUDGET FOR THE
COMMUNITY CORRECTIONS PARTNERSHIP**

RESOLUTION 2020-_____

WHEREAS, Sierra County's Community Corrections Partnership (CCP) has met and duly voted on its budget for 2020-2021, as part of its annual realignment plan as presented.

NOW, THEREFORE BE IT RESOLVED, that the County does hereby adopt the proposed CCP budget as presented and attached hereto.

ADOPTED by the Board of Supervisors of the County of Sierra on the 16th day of June, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

COUNTY OF SIERRA:

JAMES BEARD
CHAIRMAN OF THE BOARD

ATTEST:

APPROVED AS TO FORM:

HEATHER FOSTER
CLERK OF THE BOARD

DAVID PRENTICE
COUNTY COUNSEL

2020-2021 Approved Budget for CCP

	MIP	SB678	AB109	RI	Total
Fund Number		8130000	8131000	8131010	
(Rounded) Cash Balance (5-12-20)		\$350,000	\$200,000	\$350,000	\$900,000
2020-2021 Allotment (estimate)		\$215,000	\$244,000	\$100,000	\$559,000
		Actuals Unavailable until Fall			
Total funds available (estimate)		\$565,000	\$444,000	\$450,000	\$1,459,000
2020-2021 Proposed Budget		\$299,100	\$268,742	\$308,881	\$876,723
Salaries & Benefits		\$182,000	\$54,042	\$270,000	\$506,042
Senior Deputy Probation Officer		\$135,000			\$135,000
Probation Specialist/DCC		\$47,000	\$30,000		\$77,000
2 x sheriff's deputies				\$270,000	\$270,000
Services and Supplies			\$24,042		\$24,042
Inmate Housing	6040		\$205,000		\$205,000
CDCR			\$5,000		\$5,000
Wayne Brown			\$200,000		\$200,000
Professional Expenses	5165	\$117,100	\$9,700	\$38,881	\$165,681
Inmate Health Insurance				\$13,000	\$13,000
Portion of IT Back-up system					
Probation				\$5,794	\$5,794
Sheriff				\$9,932	\$9,932
DA				\$1,655	\$1,655
Phone system payment		\$8,200			\$8,200
Lexipol (Policy Manuals)		\$2,500	\$2,500		\$5,000
Lexis-Nexis (Legal Research)		\$1,200	\$1,200		\$2,400
Noble & BDS-ICMA (Assessments)		\$3,000			\$3,000
Frank Lang Services (Drug Court)		\$10,000			\$10,000
Drug Court extra expenses				\$3,500	\$3,500
Additional Treatment		\$70,000			\$70,000
Electronic Monitoring		\$5,000			\$5,000
Alcohol Monitoring		\$3,000			\$3,000
Drug Test Supplies		\$1,200			\$1,200
Drug Lab use		\$8,000	\$1,000		\$9,000
Additional Training		\$5,000	\$5,000		\$10,000
Equipment		\$5,000			\$5,000