

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> September 1, 2020	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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**DEPARTMENT:** Clerk-Recorder  
**APPROVING PARTY:** Heather Foster, Clerk-Recorder  
**PHONE NUMBER:** 530-289-3295

**AGENDA ITEM:** Minutes from the regular meeting held on August 4, 2020.

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other  
Minutes

**BACKGROUND INFORMATION:**

**FUNDING SOURCE:**  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$ N/A

**ARE ADDITIONAL PERSONNEL REQUIRED?**  
  
 Yes, -- --  
 No

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  Yes  No  
  
**IS A BUDGET TRANSFER REQUIRED?**  Yes  No

**SPACE BELOW FOR CLERK'S USE**

<p><b>BOARD ACTION:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken</p>	<p><input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____</p>	<p>Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus</p>
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**COMMENTS:**  
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\_\_\_\_\_  
CLERK TO THE BOARD

\_\_\_\_\_  
DATE



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, Vice-Chair, District 1**

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)

**Peter W. Huebner, District 2**

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - [phuebner@sierracounty.ca.gov](mailto:phuebner@sierracounty.ca.gov)

**Paul Roen, District 3**

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - [supervisor3@sierracounty.ca.gov](mailto:supervisor3@sierracounty.ca.gov)

**Jim Beard, Chair, District 4**

P.O. Box 1140 - Loyalton, CA 96118 - 530-565-6092 - [jbeard@sierracounty.ca.gov](mailto:jbeard@sierracounty.ca.gov)

**Sharon Dryden, District 5**

P.O. Box 246 - Loyalton, CA 96118 - 530-913-9218 - [sdryden@sierracounty.ca.gov](mailto:sdryden@sierracounty.ca.gov)

The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on August 4, 2020. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Chair Beard

**ROLL CALL**

**Present:** Lee Adams, Supervisor, Vice-Chair, District #1  
Peter W. Huebner, Supervisor, District #2  
Paul Roen, Supervisor, District #3  
Jim Beard, Supervisor, Chair, District #4  
Sharon Dryden, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Amanda Uhrhammer, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax Collector  
Tim Beals, Director of Planning and Transportation  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Mike Fisher, Sheriff/Coroner  
Jeremy Miller, Chief Technology Officer

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**APPROVAL OF CONSENT AGENDA**

The Board moved to approve the Consent Agenda.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

**12. CONSENT AGENDA**

12.A. Resolution approving agreement for jail services between Nevada County and Sierra County for the booking and housing of inmates. (SHERIFF)

**ADOPTED,** Resolution 2020-086  
**APPROVED,** Agreement 2020-087

12.B. Resolution approving the California Office of Emergency Services (CalOES) 2020/21 Victim/Witness Grant. (DISTRICT ATTORNEY)

**ADOPTED,** Resolution 2020-087

12.C. Agreement between County of Sierra and Northern California EMS, Inc. COVID-19 Hospital Preparedness Program (HPP) award # COVID-19-4602 Multi-County Local Emergency Medical Services Agency (LEMSA) deliverables. (PUBLIC HEALTH)

**APPROVED,** Agreement 2020-088

12.D. Amendment to Agreement 2005-153, 2008-125, 2011-062, 2018-045 and 2020-012 between the County of Plumas and the County of Sierra for Unified Program Services. (PUBLIC HEALTH)

**APPROVED,** Agreement 2020-089

12.E. Professional Services Agreement between Sierra County Child Abuse Council and Sierra County to provide the community outreach and education, as well as skills training and resources to achieve goals essential to the safety, permanency, and well-being of children and families in Sierra County. (SOCIAL SERVICES)

**APPROVED,** Agreement 2020-090

12.F. Professional Services Agreement between Toddler Towers, Inc. and Sierra County for early childhood care and education, parent support and respite care services. (SOCIAL SERVICES)

**APPROVED,** Agreement 2020-091

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- 12.G. Resolution Approving the Training/Consultation Agreement between Victor Training Services and Sierra County Behavioral Health for Therapeutic Behavioral Services (TBS) and authorizing the Behavioral Health Administrative Director to sign the agreement. (BEHAVIORAL HEALTH)

**ADOPTED**, Resolution 2020-088

**APPROVED**, Agreement 2020-092

- 12.H. Tesla Energy Products Purchase Agreement-California Self-Generation Incentive Program (SGIP) for an Energy Storage System (battery backup) for the Sierra County Courthouse Complex to be installed at no cost to the county. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-093

- 12.I. Resolution of Intent proposing use of Title III funds in the total amount of \$500.00 for costs for mapping for the GIS System related to the Sierra Brooks Community Firewise Plan in order to increase protection of people and property, including adjacent federal lands, around the communities of Sierra Brooks. (PUBLIC WORKS)

**ADOPTED**, Resolution 2020-089

- 12.J. Minutes from the regular meeting held on July 21, 2020. (CLERK)

## **APPROVAL OF REGULAR AGENDA**

The Board moved to approve the Regular Agenda.

**APPROVED.** Motion: Huebner/Roen/Unanimous Roll Call Vote: 5/0

## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:02 a.m. Chair Beard opened and closed the public comment opportunity with no persons addressing the Board.

### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Adams wished Supervisor Dryden a Happy Birthday.

Supervisor Huebner reported on a meeting held last Friday regarding a 121 acre parcel in Verdi that was recently listed for \$1.2 million and having also met with Lauri Oberholtzer, Sierra County Land Trust regarding grant opportunities for the Land Trust to purchase this property.

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Supervisor Dryden reported on the Sierra Brooks Community Firewise meeting.

#### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Health and Social Services reported on the extension of the Cal Fresh program through the month of August; Child and Adult Protective Services; and making a request to the Finance Committee regarding making the Public Guardian position full time.

The Chief Technology Officer reported on the migration to Microsoft Office 365.

The Sheriff reported on the July 25<sup>th</sup> lightning strike incident at Stampede Reservoir that resulted in one victim and moving forward with the prosecution of the homicide that happened over the 4th of July weekend.

The Assessor reported she has mailed the invoice to the Forest Service for campground solid waste fees which is due on August 31<sup>st</sup>.

The Director of Planning reported on the completion of the grant guidelines for the Prop 68 funding and the need to reopen discussions regarding the available \$400,000 per capita funds to the County; working on the completion of signs prohibiting OHV use on six county roads including Long Valley, Dog Valley, Stampede, and Henness Pass; and solid waste issues on the west side of the County.

In response to Supervisor Dryden's inquiry, the Director indicated that COVID relief funds can be used to offset the costs for the increased sanitation services.

The Director continued to report on Professional Forester Danielle Bradford giving notice of termination of her contract and working on an amendment to the existing contract to name a new Professional Forester for the Yuba Project; PSP grant funds and working with Tesla for a battery backup for the Courthouse; three zoning and building code violations in the County that will be referred to the District Attorney; and the PPE distribution to the businesses from the Sierra Business Council.

In response to Supervisor Adams' inquiry, the Director clarified that the OHV signs will be added to the Howland Flat area, Long Valley, Dog Valley, Smithneck, Stampede, Henness Pass, Cal Ida, and Saddleback.

Discussion ensued regarding enforcement of Side by Sides on County roads.

Lee Murakami, Tesla provided background on the battery backup project being deployed at the County Courthouse.

Personnel Analyst Judi Behlke reported on the Trindel Loss Prevention Audit and the County receiving a score of 99 out of 100.

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## 5. FOREST SERVICE UPDATE

Yuba River District Ranger Lon Henderson provided an update on the large increase in usage of national forest roads; Engine 32 operations; timber sales; recent lightning strikes which resulted in six fires; the Aspen restoration project; and the status of campgrounds.

Sierraville District Ranger Quentin Youngblood provided an update on the increase in recreation activities on national forest roads; being fully staffed with respect to fire resources; and mastication/fuel reduction projects.

## 11. TIMED ITEMS

### 11.A. 10:00 A.M. COUNTY BOARD OF SUPERVISORS AND COUNTY SERVICE AREAS JOINT MEETING

At 10:01 a.m. Chair Beard convened as the County Board of Supervisors and County Service Area joint meeting.

11.A.i. 1) Conduct public hearing on proposed annual assessment fee for County Service Area 4 - Zone 4B Verdi and Long Valley Fire Protection and Emergency Medical Services; 2) determination of written protests received following the conclusion of the public hearing; and 3) possible adoption of resolution establishing annual assessment fee for County Service Area 4 - Zone 4B Verdi and Long Valley Fire Protection and Emergency Medical Services.

At 10:03 a.m. Chair Beard opened and closed the public hearing with no persons addressing the Board.

The Clerk stated for the record that only one written protest was received on the proposed annual assessment fee for County Service Area 4 – Zone 4B, therefore a majority protest was not received.

The Board moved to adopt the resolution establishing annual assessment fee for County Service Area 4 - Zone 4B Verdi and Long Valley Fire Protection and Emergency Medical Services.

**ADOPTED**, CSA Resolution 2020-006. Motion: Huebner/Roen/Unanimous Roll Call Vote: 5/0

William Copren, Sierra County Fire Protection District Director thanked the Board and staff for the completion of the annexation, zone of benefit and new assessment.

The Director of Planning provided an overview the entire project.

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- 11.A.ii. Resolution repealing a special tax in County Service Area 4 - Verdi Zone of Benefit imposed by Resolution 2006-063.

The Clerk provided background on the process for repealing the special tax and the determination that the Board of Supervisors could repeal the tax by resolution rather than sending it to the voters.

The Board moved to adopt the resolution repealing a special tax in County Service Area 4 - Verdi Zone of Benefit imposed by Resolution 2006-063.

**ADOPTED**, Resolution 2020-090. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

- 11.A.iii. Contract Change Order 10 for County Agreement # 2019-002 dated July 23, 2019 with RDC Construction to extend date of completion for the Sierra Brooks Water Project to November 9, 2020, an 81 day time extension.

The Director of Public Works briefly reviewed the Contract Change Order which extends the time for the completion of the project.

The Board moved to approve the Contract Change Order 10 for County Agreement #2019-002 dated July 23, 2020 with RDC Construction to extend date of completion for the Sierra Brooks Water Project to November 9, 2020, an 81 day time extension.

**APPROVED**. Motion: Dryden/Adams/Unanimous Roll Call Vote: 5/0

At 10:20 a.m. Chair Beard adjourned the joint meeting of the Board of Supervisors and County Service Area Board of Directors and reconvened as the Board of Supervisors.

## **6. BOARD OF SUPERVISORS**

- 6.A. CONTINUED COVID-19 PUBLIC HEALTH EMERGENCY UPDATE: Report from Sierra County Public Health, County Office of Emergency Services, County Department Managers, Forest Service Representatives, and other local agencies on recent developments relating developments to the COVID-19 Public Health Emergency and possible action/direction to staff. (CLERK OF THE BOARD)

Reports were given by the Director of Health and Social Services; the County Health Officer; and the Director of OES.

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**7. AUDITOR / TREASURER-TAX COLLECTOR - VAN MADDOX**

- 7.A. Professional Legal Services Agreement between Jeff Cunan and the County of Sierra for defense counsel services in the case of People v. John Thomas Conway, filed in the Sierra County Superior Court.

The Auditor requested not taking action on the proposed agreement at this time as they are still negotiating the terms of the contract with the attorney. The Auditor also clarified that he has added \$100,000 to the budget as the County's required match is \$87,000 and he added an additional \$13,000 for unforeseen costs not covered by the state.

No action taken.

**8. HEALTH & SOCIAL SERVICES - VICKIE CLARK**

- 8.A. Amendment to Employment Contract No. 2019-135, with an effective date of March 20, 2020 through March 19, 2021, by and between the County of Sierra, a political subdivision of the State of California and Celia Sutton-Pado, MD.

The Director of Health and Social Services provided background on the request for an amendment to the contract to increase the County Health Officer's time as a result of the COVID-19 pandemic, which is an allowable expense under the COVID-19 grant funding.

The Board moved to approve the amendment to Employment Contract No. 2019-135, with an effective date of March 20, 2020 through March 19, 2021, by and between the County of Sierra, a political subdivision of the State of California and Celia Sutton-Pado, MD.

**APPROVED**, Agreement 2020-094. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

**9. PUBLIC WORKS/TRANSPORTATION - TIM BEALS**

- 9.A. Approval of Stewardship Agreement Supplemental Project Agreement (SPA) between Sierra County and the USDA Forest Service- Tahoe National Forest tiered to Master Stewardship Agreement #20-SA-11051700-006 - 49 Aspen.

The Director of Public Works provided background on the Master Stewardship Agreement and the Yuba Project which is one of the first projects under the agreement.

Supervisor Roen clarified that this allows for the proceeds from the timber created on the project to be reinvested into the project to expand the treatment.

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Board discussion ensued regarding future projects prioritizing communities in the County.

The Board moved to approve the Stewardship Agreement Supplemental Project Agreement (SPA) between Sierra County and the USDA Forest Service- Tahoe National Forest tiered to Master Stewardship Agreement #20-SA- 11051700-006 - 49 Aspen.

**APPROVED**, Agreement 2020-095. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

**10. PLANNING / BUILDING - TIM BEALS**

10.A. Professional Services Agreement with NST Engineering, Inc to replace the agreement formerly with Jim McIntyre (Oak Knoll Engineering) for Building Department structural plan check services for building permit plan review as required by the adopted building codes for the County.

Following brief discussion, the Board moved to approve the agreement.

**APPROVED**, Agreement 2020-096. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

**ADJOURN**

At 11:07 p.m., with no further business, Chair Beard adjourned the meeting.

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JIM BEARD, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD