

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

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|--|---|
| <b>MEETING DATE:</b><br>October 20, 2020 | <b>TYPE OF AGENDA ITEM:</b><br><input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed<br><input type="checkbox"/> Consent |
|--|---|

**DEPARTMENT:** Assesor  
**APPROVING PARTY:** Laura A. Marshall  
**PHONE NUMBER:** 530-289-3283

|   |   |
|---|---|
| <b>AGENDA ITEM:</b> Discussion/direction to staff regarding historical document preservation and funding of supplies.   |   |
| <b>SUPPORTIVE DOCUMENTS ATTACHED:</b> <input checked="" type="checkbox"/> Memo <input type="checkbox"/> Resolution <input type="checkbox"/> Agreement <input type="checkbox"/> Other<br>See attached memo |   |
| <b>BACKGROUND INFORMATION:</b> \$10,000 funded for document preservation in final budget.   |   |
| <b>FUNDING SOURCE:</b> Contributions to others<br><b>GENERAL FUND IMPACT:</b> General Fund Impact<br><b>OTHER FUND:</b><br><b>AMOUNT:</b> \$10,000 One Time Expense                                       |   |
| <b>ARE ADDITIONAL PERSONNEL REQUIRED?</b><br><br><input type="checkbox"/> Yes, -- --<br><input checked="" type="checkbox"/> No  | <b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><br><b>IS A BUDGET TRANSFER REQUIRED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

**SPACE BELOW FOR CLERK'S USE**

|   |   |   |
|---|---|---|
| <b>BOARD ACTION:</b><br><input type="checkbox"/> Approved<br><input type="checkbox"/> Approved as amended<br><input type="checkbox"/> Adopted<br><input type="checkbox"/> Adopted as amended<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Other<br><input type="checkbox"/> No Action Taken | <input type="checkbox"/> Set public hearing<br>For: _____<br><input type="checkbox"/> Direction to: _____<br><input type="checkbox"/> Referred to: _____<br><input type="checkbox"/> Continued to: _____<br><input type="checkbox"/> Authorization given to:<br>_____ | Resolution 2020- _____<br>Agreement 2020- _____<br>Ordinance _____<br>Vote:<br>Ayes:<br>Noes:<br>Abstain:<br>Absent:<br><input type="checkbox"/> By Consensus |
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**COMMENTS:**

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CLERK TO THE BOARD

\_\_\_\_\_  
DATE

# SIERRA COUNTY

Assessor  
P.O. Box 8  
Downieville, California 95936  
Phone: 530-289-3283  
assessor@sierracounty.ca.gov



Laura A. Marshall  
County Assessor

October 20, 2020

To: Sierra County Board of Supervisors  
From: Laura Marshall, Sierra County Assessor  
RE: Historical Document Preservation Funding

The Sierra County Historical Society recently hired a curator to assist with document preservation. After receiving permission at the August 18<sup>th</sup> BOS meeting to preserve the Assessor historical maps the Sierra County Historical Society relocated the maps to a safer location.

The Finance Committee recommended and the Board of Supervisors approved \$10,000 for preservation supplies to be purchased by the Assessor. The Assessor is seeking permission from the Board to expend up to \$10,000 on the supply list attached to this memo.

## Laura Marshall

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**From:** Melissa Brewer <rewerb@msn.com>  
**Sent:** Tuesday, September 15, 2020 10:35 AM  
**To:** wgcopen@gotsky.com; Laura Marshall; LeeAdamsPersonal; Heather Foster  
**Subject:** Materials for Maps

Hello Everyone,

I found everything needed to flatten the maps. Luckily, I was able to find everything from only two vendors, Talas and Home Depot. I am copying the cart from Talas. Each item has a link that should hopefully be the correct size, thickness and amount. If not, the specifications are here.

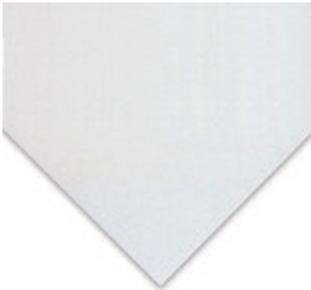
Only acrylic sheets are required from Home Depot. I have provided the link. 4 sheets are required.

I decided to use Sympatex instead of trashcans due to the large size of some of the maps. This will give a lot more flexibility to the process.

Before shipping, processing and taxes, the amount is \$7508.17. It ended up being less money since I was able to find most of it at one vendor. If you have any questions, let me know.

Thank you,  
Melissa Brewer

## Talas



### [Cotton Blotting Paper](#)

\$52.90

SKU: TPB139007

Select Size: 38" x 52"

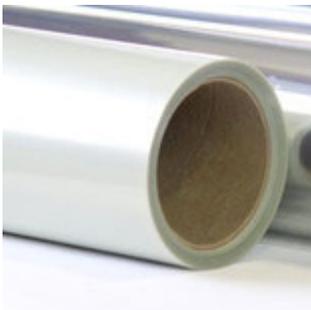
Select Thickness: 100pt

[Edit](#) [Save for Later](#) [Remove](#)

Quantity:

Total: \$529.00

Quantity discounts  
available



### [Silicone Coated Polyester Mylar Rolls](#)

\$299.50

SKU: TFM004005

Select Width: 62" x 150'

Select Thickness: 1.5 mil

Select Form: Coated 2 Sides

[Edit](#) [Save for Later](#) [Remove](#)

Quantity:

Total: \$299.50



[Wool Felt Blankets](#)

\$68.30 \$85.40

SKU: TNW072001

[Edit](#) Save for Later Remove

Quantity:

Total: \$751.30

Quantity discounts  
available



[Teflon Folders](#)

\$21.50

SKU: TTS003002

Select Size: Large

[Edit](#) Save for Later Remove

Quantity:

Total: \$21.50



[Japanese Hake Brushes](#)

\$22.85

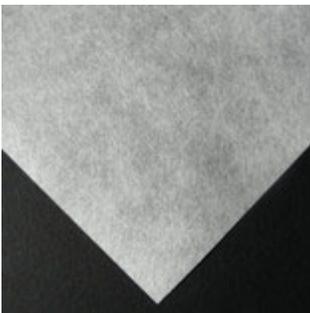
SKU: TTB090003

Select Width: 2-1/2"

[Edit](#) Save for Later Remove

Quantity:

Total: \$22.85



[Sympatex](#)

\$78.75 \$87.50

SKU: TFM006102

Select Type: L2315

[Edit](#) Save for Later Remove

Quantity:

Total: \$1,575.00

Quantity discounts  
available



[Reemay](#)  
 \$313.70  
 SKU: TNW008007  
 Select Number: 2014  
 Select Width: 72"  
 Select Length: 100 Yard Roll  
[Edit](#) Save for Later Remove  
 Quantity:

Total: \$313.70



[Map Folders](#)  
 \$13.00 \$15.00  
 SKU: TAS043016  
 Select Size: 36" x 48"  
 Select Thickness: 20pt  
[Edit](#) Save for Later Remove  
 Quantity:

Total: \$1,040.00  
 Quantity discounts available



[Paper Weights](#)  
 \$42.75  
 SKU: TTS070001  
 Select Size: 2" x 8"  
[Edit](#) Save for Later Remove  
 Quantity:

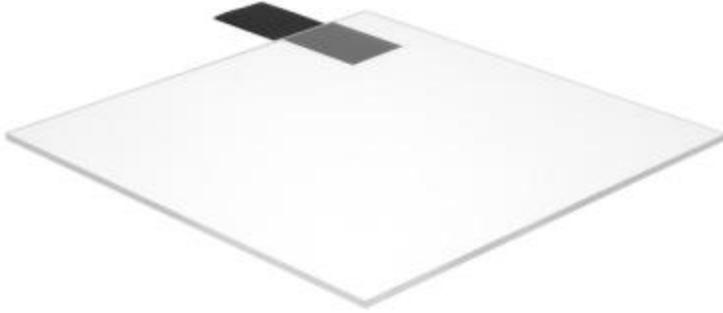
Total: \$171.00



[Mini Mechanical Dial Thermo Hygrometer](#)  
 \$39.00  
 SKU: TEC019004  
 Select Type: Farenheit  
[Edit](#) Save for Later Remove  
 Quantity:

Total: \$78.00

**Home Depot:**



**Falken Design 36 in. x 72 in. x 3/4 in. Thick Acrylic Clear Sheet**

Model #Falken Design ACRYLIC-CL-3-4/3672

Ship To Store

- 
- Sep. 22–Sep. 25
- Lake Elsinore
- 92530 | Change

FREE

Ship To Home

Schedule Delivery

Not Available for this item

Curbside Available

\$676.58/Item

\$2,706.32