

**SIERRA COUNTY TRANSPORTATION COMMISSION**  
**P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936**

**COMMISSIONERS**

*NANCY ROGERS –CHAIRMAN*  
*PETER W. HUEBNER*  
*SHARON DRYDEN*  
*JOY MARKUM*

*PETER W. HUEBNER -VICE CHAIR*  
*MARIANNE MOORE*  
*DARLENE REIDE*  
*JAMES BEARD, ALTERNATE*

**WEDNESDAY**  
**FEBRUARY 20, 2019**  
**10:00 A.M.**

**SIERRAVILLE SCHOOL**  
**305 SOUTH LINCOLN**  
**SIERRAVILLE, CALIFORNIA**

**MINUTES**

**1. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order at 10:02 a.m. by Vice-Chairman Nancy Rogers.

**Roll Call**

Commissioners Present: Huebner; Moore; Dryden; Reide, Rogers; James Beard (Alternate for Commissioner Roen);

Commissioners Absent: Markum; Roen

A Quorum was established.

Staff Present: Miriam Dines, Executive Secretary; Bryan Davey, Transportation Planner

Also Present: Debbie Devenzio Transportation Director, Incorporated Senior Citizens; Mike Moore; Don Yegge, SSTAC Representative

**2. PLEDGE OF ALLEGIANCE:** Led by Commissioner Dryden

**3. APPROVAL OF AGENDA:**

**Commission Action: Commissioner Huebner moved to pull item 13 from the agenda; seconded by Commissioner Moore. Motion was carried unanimously by roll call.**

**Commission Action: Commissioner Reide moved to approve the amended agenda; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.**

**4. APPROVAL OF MINUTES:**

A necessary correction was noted in the minutes for November 14, 2018.

**Commission Action: Commissioner Huebner moved to approve the minutes of November 14, 2018 as corrected; seconded by Commissioner Moore. Motion was carried unanimously by roll call.**

5. **ELECTION OF 2019 CHAIR:** Commissioner Huebner nominated Commissioner Rogers to serve as Chairperson for 2019; Commissioner Beard seconded. The motion was carried by unanimously by roll call.

Commissioner Rogers assumed the Chair.

6. **ELECTION OF 2019 VICE-CHAIR:** Commissioner Moore nominated Commissioner Huebner to serve as Vice-Chairperson for 2019; Commissioner Beard seconded. The motion was carried unanimously by roll call.
7. **ANNOUNCEMENTS:** Miriam Dines announced a job opportunity for temporary extra help custodian to address snow removal at the Sierraville School.
8. **PUBLIC COMMENT:** No public comment was given.

9. **TRANSIT ISSUES**

Mr. Davey reported on the mid-year estimate of the transit fund which is provided by the Sierra County Auditor in accordance with the requirements of the Transportation Development Act. This information is necessary in order to advise the transit providers as to available funding for the next year. To date this fiscal year there are \$54,401.69 in LTF (1/4% sales tax) revenue receipts. It is anticipated that revenues for the transit program will total \$138,000 in Fiscal Year 2020. This does not include the cost of 2 new vehicles. The anticipated balance in State Transit Assistance Funds, which can be used for Capital Assistance, total \$123,835 which will be made available for the van replacements. Staff is recommending that the SCTC advise the transit providers that \$108,000.00, is available for transit for the upcoming fiscal year. Mr. Davey supplied the updated transit funding spreadsheet which is attached hereto as Exhibit 1.

Discussion ensued regarding the state of the transit program and alternate funding sources including the potential for Area 4 Agency on Aging funding and services from Department of Human Services. Debbie Devenzio indicates that the Incorporated Senior Citizens program is operating well but that there are times when they can't serve all the needs.

Debbie Devenzio questioned how the division of funds is determined and Commissioner Moore requested information on the transit program for Golden Rays.

**Commission Action: Commissioner Moore moved to approve funding for the next fiscal year at \$108,000; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.**

The Unmet Needs Hearing was scheduled by consensus of the Commission for 10:10 a.m. on Wednesday, May 22, 2019.

Ms. Dines discussed the Social Services Transportation Advisory Council Roster, requesting ratification of the SSTAC Roster as presented.

**Commission Action: Commissioner Huebner moved to approve SSTAC Roster as presented; seconded by Commissioner Moore. Motion was carried unanimously by roll call.**

## 10. OVERALL WORK PROGRAM

Mr. Davey reported on the status of the current year Overall Work Program, that it is progressing as planned and explaining that this is the plan that is prepared each year for transportation planning priorities.

Mr. Davey presented a necessary amendment to the plan explaining that there was carryover from the previous year that needed to be added into the current year budget, and that there were needed minor adjustments between the different work elements to accurately reflect the current work.

**Commission Action: Commissioner Dryden moved to adopt a resolution approving budget amendment number 1 in order to make corrections to the 2018-2019 SCTC Budget; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.**

## 11. REGIONAL TRANSPORTATION PLAN

Mr. Davey provided some background on the Regional Transportation Plan, which is a long range plan (20 years) for transportation that must be updated every 5 years. The updated is managed and prepared by a consultant. Staff solicited proposals, conducted interviews and are recommending a contract with LSC Transportation Consultants, Inc.

A brief discussion ensued and Mr. Davey further explained the process of developing the update.

**Commission Action: Commissioner Huebner moved to approve a Professional Services Agreement with LSC Transportation Consultants, Inc. for preparation of the 2020 Regional Transportation Plan update; seconded by Commissioner Moore. Motion was carried unanimously by roll call. Agreement 2018-05.**

## 12. REGIONAL SURFACE TRANSPORTATION PROGRAM

Mr. Davey reported that subsequent to the last meeting of the SCTC a meeting was conducted that involved the County staff, Sheriff's Office staff, California Highway Patrol, school officials, several community members as well as Commissioner Dryden and Commissioner Markum on behalf of the City of Loyalton. The meeting was concerned with speeding issues in the neighborhood and particularly in proximity to the elementary school. Potential solutions identified were enforcement; speed feedback signage in addition to the flashing lights at the school zone; speed surveys so that enforcement can be done; and additional warning zones.

Commissioner Dryden pointed out that in Nevada speed penalties are double in a school, but speed limits cannot be arbitrarily set and enforced without the speed survey work.

Concern was raised as well that many of the parents and the staff at the school are not paying attention to their speed and contributing to the problem.

**Commission Action: Commissioner moves to authorize expenditures of Regional Surface Transportation Funds for two additional speed feedback signs for County Road A-24 and Beckwith Street, Loyalton; Seconded by Commissioner Beard. Motion was carried unanimously by roll call.**

**13. TRANSPORTATION ISSUES AND PROJECT STATUS REPORTS**

**Bridge Projects Update:** Mr. Davey reported that we are still working on right of way for Salmon and Packer Lake Road Bridges and that the government shutdown slowed down the process. A consultant still needs to be selected for the Salmon Lake Road Right of Way process.

**Update on County Projects:** Mr. Davey reported on the County work of installing speed feedback signs, and snow removal.

**Update on City Projects:** Commissioner Rogers reported that the speed feedback signs on State Route 49 are working great.

**14. SCHEDULE NEXT MEETING**

The meeting is scheduled for Wednesday, April 24, 2019, 10:00 a.m. in Sierraville.

**15. ADJOURNMENT**

Chairman Rogers adjourned the meeting at 11:06 a.m.



---

**Nancy Rogers, Chairman**  
**Sierra County Transportation Commission**

**ATTEST:**



---

**Miriam B. Dines, Executive Secretary**