SIERRA COUNTY TRANSPORTATION COMMISSION
P. O. BOX 98 – DOWNIEVILLE, CALIFORNIA 95936

COMMISSIONERS

SHARON DRYDEN –CHAIRMAN
PAUL ROEN
PETE W. HUEBNER
JOY MARKUM

PAUL CUETO -VICE CHAIR
JERRY GEROV
DARLENE RIEDE
TERRY LEBLANC, COUNTY ALTERNATE

WEDNESDAY
APRIL 13, 2022
10:00 A.M.

SIERRAVILLE SCHOOL
SIERRAVILLE, CALIFORNIA

MINUTES

1. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 10:03 a.m. by Chair Sharon Dryden.

Roll Call

Commissioners Present: Huebner; Roen; Gerow; Cueto; Riede; Dryden

Commissioners Absent: Markum

A Quorum was established.

Staff Present: Miriam Dines, Executive Secretary; Bryan Davey, Transportation Planner; Tim Beals, Executive Director; David Prentice, Sierra County Counsel

Also in attendance – Sandra Loving, President, Golden Rays Senior Citizens; Joyce White, Transit Coordinator, Golden Rays; Kathy Williams, Transit Driver, Golden Rays; Gloria Shelton, Transit Coordinator, Incorporated Senior Citizens; Gary Arnold, Branch Chief, Caltrans District 3

Introductions were made.

2. PLEDGE OF ALLEGIANCE: Led by Commissioner Roen

3. APPROVAL OF AGENDA:

Mr. Beals recommended amending the agenda to include discussion of the Caltrans Fuel Reductions Project under Item 9A, Caltrans Report.

Commission Action: Commissioner Roen moved to approve the agenda as amended; seconded by Commissioner Riede. Motion was carried unanimously by roll call.

4. APPROVAL OF MINUTES:

Commission Action: Commissioner Roen moved to approve the minutes of February 16, 2022; seconded by Commissioner Riede. Motion was carried by roll call.
8. **OVERALL WORK PROGRAM**

Mr. Davey reported that 2 invoices have been submitted to Caltrans for the current fiscal year. He also reported that the issue around the Indirect Cost Plan is still open and that he will continue to pursue that issue. The Overall Work Program for Fiscal Year 22-23 (draft) was submitted to Caltrans and a comment letter was received on Monday (April 11, 2022) and therefore was distributed to the Commission in hard copy as it arrived after issuance of the agenda.

Mr. Beals initiated discussion with Mr. Arnold regarding the indirect cost issue and the delay in getting an acceptable solution. Mr. Arnold responded that it has been examined from every angle and it comes to the 3 options as listed in the response letter to the OWP which are:

- Invoicing for Direct Costs only
- Applying for the De Minimis Rate
- SCTC prepares an Indirect Cost Allocation Plan (ICAP) that names SCTC as the submitting party, rather than Sierra County.

Mr. Davey indicated that he would speak to the County Auditor and propose to prepare an identical ICAP under the letterhead of the Sierra County Transportation Commission and submit that, thinking that it is the only viable option.

Mr. Davey addressed the concerns outlined in Caltrans response letter and thinks that we’ll likely be able to address them, although some of the listed concerns do not make sense and will need to be discussed with Caltrans. There is a standing meeting with Gary Arnold (Caltrans) on Fridays and the letter will be discussed and hopefully addressed.

Commissioner Dryden questioned how GreenDot is involved in this situation, realizing that this is referring to the draft OWP for the next fiscal year. Mr. Davey explained GreenDot is involved in the draft OWP and that receiving a comment letter from Caltrans is normal, although the Indirect Cost Rate issue is a new and separate issue from the regular comments received. The ICAP issue has a domino effect in that it prevented us from closing out our certification of expenditures from last year and we won’t be able to certify for the current year until that is resolved. Caltrans has indicated that next year we will fail if this is not resolved. The Indirect Cost Rate Plan was utilized successfully for approximately 50 years until 2 years ago.

Mr. Beals questioned Gary Arnold again regarding the ICAP, asking what weight was given in the Indirect Cost Plan to the fact that there is a Memorandum of Understanding between the SCTC and Sierra County outlining the expectation of services? Mr. Arnold answered that the oversight office couldn’t budge, and they treated the MOU as immaterial.

Commissioner Dryden raised the question regarding the conceptual OWP Boot Camp and Mr. Arnold reported that it is a lost opportunity due to staffing issues, and that they are approaching the same subject matter in other ways, including the weekly meeting in which he brings subject matter experts. It was noted that GreenDot is involved in those meetings.

Mr. Davey explained the proposed budget amendment #1 to address the carryover from the 21/22 Fiscal Year and incorporated it into the current budget.

**Commissioner Roen moved to adopt a resolution approving budget amendment number 1 to move carryover from the 21-21 Fiscal Year into the budget for the current fiscal year; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.**
Commissioner Roen raised the subject of the Perry Creek Bridge, or box culvert, reiterating the ongoing problems with accidents on that facility. Mr. Beals also questioned what Caltrans’ response has had to recent published flood plain maps from FEMA that show significant increases in volume of water coming through Loyalton and all the way to Sierraville. He stated that it would be helpful to have Caltrans review of the mapping to help make the point that the FEMA Maps are excessive. Gary Arnold stated that he would contact the hydraulics team with regard to specifics on this issue.

Darlene Riede reported that the City of Loyalton is replacing all the streetlights with LEDs, hoping to cut costs so that savings can begin in order to address street repairs.

10. **SCHEDULE NEXT MEETING**

The next meeting is scheduled for May 18, 2022 at Sierraville School and it was noted that the Unmet Transit Needs hearing is that day.

13. **ADJOURNMENT**

Chairman Dryden adjourned the meeting at 11:19 a.m.

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**ATTEST:**

Suzanne Smith, Executive Secretary

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Sharon Dryden, Chairperson
Sierra County Transportation Commission