WEDNESDAY
MAY 18, 2022
10:00 A.M.

MINUTES

1. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 10:00 a.m. by Chair Sharon Dryden.

Roll Call

Commissioners Present: Huebner; Gerow; Cueto; LeBlanc (for Roen); Dryden

Commissioners Absent: Markum; Riede; Roen

A Quorum was established.

Staff Present: Miriam Dines, Executive Secretary (Remote); Bryan Davey, Transportation Planner (Remote); Tim Beals, Executive Director; Corri Jimenez, Planner, Sierra County Planning Department

Also in attendance – Sandra Loving, President, Golden Rays Senior Citizens; Joyce White, Transit Coordinator, Golden Rays; Kathy Williams, Transit Driver, Golden Rays; Carolyn Widman, Executive Director, Incorporated Senior Citizens; Matthew Cadrett, Transportation Planner, Caltrans District 3

Introductions were made.

2. PLEDGE OF ALLEGIANCE: Led by Commissioner Huebner.

3. APPROVAL OF AGENDA:

Commission Action: Commissioner Cueto moved to approve the agenda; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.

4. APPROVAL OF MINUTES:

Commissioner Huebner requested that the minutes be tabled until the next meeting due to the late arrival of his packet.

5. ANNOUNCEMENTS: No announcements were made.
6. **PUBLIC COMMENT:** No public comment was given.

7. **TRANSIT ISSUES**

Bryan Davey reported that total Local Transportation Funds (LTF-1/4% sales tax) received to date this current fiscal year is $55,070.78 which is consistent with expectations.

Mr. Davey reported on the meeting of the Social Services Transportation Advisory Council, that the meeting was productive, and that progress was made during the meeting. Carolyn Widman commented that there have not been many changes, except for the extreme fuel price challenge. The SSTAC adopted definitions of unmet transit needs and those that are reasonable to meet for consideration of the Transportation Commission which are reflected in the minutes of the SSTAC.

Chairman Dryden opened the Unmet Transit Needs hearing at 10:10 a.m. With no public testimony, the hearing was closed at 10:11 a.m.

Mr. Davey presented the definition of “unmet needs” and those needs that are “reasonable to meet” as recommended by the SSTA and noted a correction to the draft resolution to correct the amount available under paragraph b) of the “reasonable to meet” definition to $160,000.

**Commission Action:** Commissioner Huebner moved to adopt resolution establishing the definition of those transit needs that are reasonable to meet during fiscal year 2022/2023 as corrected; seconded by Commissioner Cueto. Motion was carried unanimously by roll call.

The Transit Operations Budget for 22-23 was presented. In a brief discussion it was noted how vital the transit services are, and Carolyn Widman pointed out that the people most severely impacted by the fuel prices are the people on fixed income.

**Commission Action:** Commissioner Huebner moved to adopt a resolution approving the transit operation budget for FY 23 as presented; seconded by Commissioner Cueto. Motion was carried unanimously by roll call.

8. **OVERALL WORK PROGRAM**

Mr. Davey reported that there have been several additional meetings with Caltrans regarding the Indirect Cost Allocation Plan (ICAP) which hopefully leads to a problem solution. He reported that it remains to prepare and submit 3rd and 4th quarter invoices for the OWP and will be working on that as soon as it is clear that the ICAP issue is resolved.

Mr. Davey also discussed the Fiscal Year 22-23 Overall Work Program explaining that after submitting the draft comments from Caltrans were received and responses incorporated to the draft OWP.

**Commission Action:** Commissioner Huebner moved to adopt a resolution approving the OWP FY 2022/2023 and approving the OWP Agreement as well as Certifications and Assurances as presented; seconded by Commissioner Cueto. Motion was carried unanimously by roll call vote.

Mr. Davey explained that a revised budget with corrections required by Caltrans has been provided and replaces the budget provided in the packet.
Commission Action: Commissioner Huebner moved to adopt a resolution approving the Sierra County Transportation Commission Budget FY 2022/2023; seconded by Commissioner Cueto. Motion was carried unanimously by roll call vote.

9. REGIONAL SURFACE TRANSPORTATION PROGRAM

Mr. Davey explained that the Regional Surface Transportation Program funds (Federal Apportionment Exchange Program Funding) are the funds with which the speed feedback signs have been installed. The funds can be utilized toward other projects, and a decision on how to expend the funds does not need to be made at this time.

Commission Action: Commissioner Huebner moved to adopt a resolution approving the agreement for Federal Apportionment Exchange Program Funding; seconded by Commissioner Cueto. Motion was carried unanimously by roll call.

10. AUDITS

Mr. Davey presented the Sierra County Transportation Commission Financial Statements along with the Independent Auditor’s Report for the year ending June 30, 2021 and well as the Sierra County Transit Fund Financial Statements together with Independent Auditors Report for the year ending June 30, 2021. He explained that there had been no audit exceptions. The following Commission action was taken:

Commission Action: Commissioner Cueto moved to approve the Sierra County Transit Fund Financial Statements together with Independent Auditors Report for the year ending June 30, 2021 as presented; seconded by Commissioner Huebner. Motion was carried unanimously by roll call.

And

Commission Action: Commissioner Huebner moved to approve the Sierra County Transportation Commission Financial Statements along with the Independent Auditor’s Report for the year ending June 30, 2021 as presented; seconded by Commissioner Cueto. Motion was carried unanimously by roll call.

11. CALTRANS REPORT AND OTHER TRANSPORTATION DISCUSSION/DIRECTION ITEMS AND UPDATES

Matthew Cadrett, Caltrans Planner, stated that he is the Interim Liaison. The following issues were recognized as ongoing and discussed briefly:

The Little Truckee River Bridge a Bickford Meadows on State Route 89 as related to the hydrology and resulting damage to the meadow and fish population as well as the riprap that impairs deer crossing and access to the river;

The Perry Creek Bridge on State Route 89/49 Sierraville with regard to accidents/collisions;

and Sierra City Main Street pedestrian issues.

Discussed more at length were the FEMA Flood Plain maps and the fact that if the maps are not altered all of the Caltrans structures in the Sierra Valley are inadequate. Mr. Beals iterated that the Caltrans hydrologists need to know about these maps and respond to the inadequacies and the
flawed model. The County is preparing to reach out to respond to these maps and will need Caltrans’ testimony about the flawed model and its devastating effects.

As to Perry Creek Mr. Beals suggests that Caltrans not be misled by collision reports as most of the collisions on that bridge involve damage to autos and are not reported. Mr. Davey suggests that Caltrans check in with their local maintenance shop to investigate how many times repairs have been necessary on that bridge.

The Caltrans Wildfire Reduction Program was discussed. Mr. Cadrett was not informed about the program. Mr. Beals expressed frustration regarding lack of communication on this critical issue, as well as the utter inadequacy of the plans which will not treat any right of way along lands owned by the United States Forest Service, which is most of the 49 corridor in Sierra County, and there begs the question, “what will they be treating?”

Mr. Cadrett explained that his attendance was “last minute” and that Satwinder Dhatt would be beginning again as the Sierra County Liaison in June, and that Gary Arnold would still be the branch chief.

Under other updates Commissioner Dryden discussed the Loyalton Timberfest stating that it was a large event and the community never looked better.

12. SCHEDULE NEXT MEETING

The next meeting is scheduled for July 20, 2022 at Sierraville School

13. ADJOURNMENT

Chairman Dryden adjourned the meeting at 10:54 a.m.

[Signature]
Sharon Dryden, Chairperson
Sierra County Transportation Commission

ATTEST:

[Signature]
Suzanne Smith, Executive Secretary