

**SIERRA COUNTY
LOCAL AGENCY FORMATION COMMISSION
MINUTES**

May 31, 2023

The May 31, 2023 meeting of the Sierra County LAFCo was called to order by Chair Roen at 3:10 p.m. in the Sierra County Courthouse, Board of Supervisors Chambers, Downieville, California.

ITEM 1a: ROLL CALL

Present Commissioners: Joy Markum, Dorie Gayner, Sharon Dryden, Paul Roen
Absent Commissioners (Alternates): Lee Adams, Sarah Jackson, Tom Rowsen
(vacant public member seat)

Staff Present: Executive Officer Tim Beals, Clerk Monica Beachell, Executive Officer Candidate Brandon Pangman

No members of the public were in attendance or online.

Commissioner Markum moved to elect Paul Roen as Chair. Seconded by Commissioner Dryden. Unanimous Roll Call Vote: 4/0.

ITEM 2: APPROVAL OF AGENDA - May 31, 2023

Motion to approve without changes:
Markum/Dryden. Unanimous Roll Call Vote: 4/0.

ITEM 3: PUBLIC COMMENT

None.

ITEM 4: BUSINESS ITEMS WITH PUBLIC HEARINGS/ACTION ITEMS

None.

ITEM 5: BUSINESS ITEMS WITHOUT PUBLIC HEARING

a. Discussion/direction of LAFCo budget for 2023-2024 Fiscal Year

Executive Officer Beals reviewed the 2022-2023 Fiscal Year Budget (\$5,800) versus actual expenditures (\$2,866.77 YTD) with the Commissioners, going on to indicate that LAFCo's budget is a 50/50 split between the County's General Fund and the City of Loyalton. Commissioners Dryden and Roen suggested that the budget for the 2023-2024 Fiscal Year should increase to \$6,000.

Motion to approve \$6,000 budget for 2023-2024 Fiscal Year Budget:
Dryden/Gayner. Unanimous Roll Call Vote: 4/0.

b. Discussion/direction of advertising and appointing a Public Member

Commissioners confirmed the vacancy of the public member and public member alternate positions. Executive Officer Beals reminded the Commission

of the 5-member make-up and explained that they have tended to shy away from tagging additional fees on the Special Districts by having District representation on LAFCo, because the local Districts tend to be very small and made up of volunteer Boards. Executive Officer Beals gave a brief overview of past LAFCo projects and general discussion of possible future projects, including changes to the County Service Areas; Loyalton Sphere of Influence and Out of Service Area agreements, etc. C.O. Beals then reviewed LAFCo policies about filling the vacant public member seat, including that the only qualification is that it must be a resident of Sierra County or the city of Loyalton; the vacancy notice must be advertised for 21 days; that the term is for 4 years (until the first Monday in May of the 4th year); and that once the selection of the member is made that it must be backdated to fill the expired term of the last public member. LAFCo Commissioners directed staff to advertise the vacancies and to set a special meeting date of July 19th to appoint the new member.

c. Discussion of request from the City of Loyalton concerning the out of service area agreement for water and sewer services.

Commissioner Markum stated that the City of Loyalton's infrastructure has been challenged and doesn't currently have the capacity to supply additional out of service area agreements for water or sewer services. Executive Officer Beals explained that a "will serve" letter is not a "must serve" letter, and that there are no entitlements currently to provide water or sewer to the former Loyalton Mobilehome Park and other properties outside the city limits; however there are prior commitments to the former SPI Business Park in a LAFCo-approved out of service area agreement. LAFCo Commissioners discussed the City of Loyalton's State of Emergency regarding lack of water and the grant funding needed to fix the infrastructure (\$6 million of the required \$44 million has been secured). Commissioners discussed amending the Sphere of Influence and Municipal Services Review documents at a future meeting.

ITEM 6: EXECUTIVE OFFICER'S REPORT

a. Appointment of new Executive Officer, effective June 2, 2023

Executive Officer Beals' retirement date is June 2nd, 2023. Discussion took place on appointing Brandon Pangman as Executive Officer.

Motion: Markum/Dryden. Unanimous Roll Call Vote: 4/0.

ITEM 7: COMMISSION MEMBERS REPORTS & ANNOUNCEMENTS

LAFCo Commissioners thanked Tim Beals for his 50 years of service to Sierra County.

ITEM 8: OTHER BUSINESS

None.

Item 9: ADJOURNMENT

Meeting adjourned at 3:23 pm



PAUL ROEN, CHAIR



BY: MONICA BEACHELL
SIERRA LAFCO CLERK



ATTEST: BRANDON PANGMAN
EXECUTIVE OFFICER