



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
MINUTES
REGULAR MEETING**

Lee Adams, District 1

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - supervisor1@sierracounty.ca.gov

Peter W. Huebner, District 2

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - phuebner@sierracounty.ca.gov

Paul Roen, Vice-Chair, District 3

P.O. Box 43 - Calpine, CA - 530-565-6048 - supervisor3@sierracounty.ca.gov

Jim Beard, District 4

P.O. Box 1140 - Loyalton, CA 96118 - 530-565-6092 - jbeard@sierracounty.ca.gov

Scott A. Schlefstein, Chair, District 5

P.O. Box 192 - Loyalton, CA 96118 - 530-913-9218 - supervisor5@sierracounty.ca.gov

The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on June 5, 2018 in the Board of Supervisors' Chambers, Courthouse, Downieville, CA. This meeting was recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

PLEDGE OF ALLEGIANCE: Led by Supervisor Beard

ROLL CALL

Present: Lee Adams, Supervisor, District #1
Paul Roen, Supervisor, Vice-Chair, District #3
Jim Beard, Supervisor, District #4
Scott A. Schlefstein, Supervisor, Chair, District #5

Absent: Peter W. Huebner, Supervisor, District #2

Staff: Heather Foster, County Clerk-Recorder
David Prentice, County Counsel
Van Maddox, Auditor/Treasurer Tax-Collector
Tim Beals, Director of Planning and Transportation
Lea Salas, Director of Behavioral Health
Vickie Clark, Director of Health and Social Service

June 5, 2018

APPROVAL OF CONSENT AGENDA

At the request of Chair Schlefstein, Consent Item 15.R. was moved to the Regular Agenda as Item 6.B.

15.R. Resolution delegating authority to the Risk Manager for CalPERS disability retirement determination. (COUNTY COUNSEL)

The Board moved to approve the Consent Agenda as amended.

APPROVED. Motion: Adams/Roen/Unanimous Roll Call Vote: 4/0/1 (Supervisor Huebner ABSENT)

15. CONSENT AGENDA

15.A. Agreement between University of California Davis and Sierra County for ten (10) units of training. (SOCIAL SERVICES)

APPROVED, Agreement 2018-043

15.B. Lease agreement between Richard and Sharon Elorza and Sierra County for Fiscal Year 2018-2019. (BEHAVIORAL HEALTH)

APPROVED, Agreement 2018-044

15.C. Amendment to Agreement 2005-153, 2008-125, 2011-062 between the County of Plumas and the County of Sierra for Unified Program Services. (PUBLIC HEALTH)

APPROVED, Agreement 2018-045

15.D. Resolution authorizing the Sierra County Sheriff's Office to apply for and receive grant funding from the Off-Highway Motor Vehicle Recreation Division Grant and Cooperative Agreement for 2018-2019, project agreement number G17-03-55-L01. (SHERIFF)

ADOPTED, Resolution 2018-056

15.E. Resolution approving Cooperative Law Enforcement Fiscal Year 2018 annual Operating and Financial Plan between the Sierra County Sheriff's Office and the USDA, Forest Service Humboldt-Toiyabe National Forest. (SHERIFF)

ADOPTED, Resolution 2018-057

APPROVED, Agreement 2018-046

June 5, 2018

- 15.F. Resolution approving Cooperative Law Enforcement Fiscal Year 2018 Controlled Substance annual Operating and Financial Plan between the Sierra County Sheriff's Office and the USDA, Forest Service Tahoe and Plumas National Forests. (SHERIFF)

ADOPTED, Resolution 2018-058

APPROVED, Agreement 2018-047

- 15.G. Resolution approving Cooperative Law Enforcement Fiscal Year 2018 Operating Plan and Financial Plan and reimbursement to the County, Agreement No. 17-LE-11051360-020, between the Sierra County Sheriff's Office and the USDA, Forest Service Tahoe and Plumas National Forests. (SHERIFF)

ADOPTED, Resolution 2018-059

APPROVED, Agreement 2018-048

- 15.H. Resolution authorizing Auditor to implement changes to the Fiscal Year 2017-2018 transit budget in order to align the County Budget with the budget that was approved and provided by the Sierra County Transportation Commission. (PUBLIC WORKS)

ADOPTED, Resolution 2018-060

- 15.I. Resolution rescinding Agreement 2018-022 and approving new Participating Agreement with USDA Forest Service for Sierra County Tree Mortality Project. (PUBLIC WORKS)

ADOPTED, Resolution 2018-061

APPROVED, Agreement 2018-049

- 15.J. Resolution rescinding Agreement 2018-023 and approving revised Participating Agreement between the County of Sierra and the US Forest Service Tahoe National Forest for the Sierra County Watercraft Inspection Program. (PUBLIC WORKS)

ADOPTED, Resolution 2018-062

APPROVED, Agreement 2018-050

- 15.K. Resolution approving updated Zero Tolerance Drug and Alcohol Policy for transit providers under contract to Sierra County. (PUBLIC WORKS)

ADOPTED, Resolution 2018-063

June 5, 2018

- 15.L. Resolution approving Agreement for Transportation Services in the amount of \$54,000 between County of Sierra and Golden Rays Senior Citizens of Sierra County, Inc. for Fiscal Year 2019. (PUBLIC WORKS)

ADOPTED, Resolution 2018-064
APPROVED, Agreement 2018-051

- 15.M. Resolution approving Agreement for Transportation Services in the amount of \$54,000 between County of Sierra and Incorporated Senior Citizens of Sierra County, Inc. for Fiscal Year 2019. (PUBLIC WORKS)

ADOPTED, Resolution 2018-065
APPROVED, Agreement 2018-052

- 15.N. Authorize payment of invoice to Intermountain Disposal for tipping fees for waste that has been diverted to Delleker Transfer Station. (PUBLIC WORKS)

- 15.O. Amendment to Professional Services Agreement 2014-095 with MGE Engineering for time extension on the Salmon Lake Road Bridge Replacement Project. (PUBLIC WORKS)

APPROVED, Agreement 2018-053

- 15.P. Amendment to Professional Services Agreement 2014-097 with MGE Engineering for time extension on the Plumbago Creek Bridge Replacement Project. (PUBLIC WORKS)

APPROVED, Agreement 2018-054

- 15.Q. Amendment to Professional Services Agreement 2014-096 with MGE Engineering for time extension on the Packer Lake Road Bridge Replacement Project. (PUBLIC WORKS)

APPROVED, Agreement 2018-055

- 15.S. Revised lease agreement between the County of Sierra and Sierra County Fire Protection District No. 1 permitting the use of County property for the Fire Station at Calpine. (CLERK OF THE BOARD)

APPROVED, Agreement 2018-056

- 15.T. Review and approval of application from Linda Miller for a vacant position on the Nevada County Resource Conservation District. (CLERK OF THE BOARD)

June 5, 2018

15.U. Minutes from the regular meeting held on May 15, 2018. (CLERK-RECORDER)

APPROVAL OF THE REGULAR AGENDA

At the request of the Clerk, Regular Agenda Item 10.A. was pulled from the agenda.

10.A. Resolution pertaining to Solid Waste Fees for the 2018-2019 Fiscal Year.

At the request of Chair Schlefstein on behalf of Supervisor Huebner, Regular Agenda Item 12.A. was continued to a special meeting.

12.A. Discussion and possible approval of reorganizing information services for the County of Sierra: 1) Discussion and approval of the concept of an IT Department for County of Sierra; 2) Discussion and approval of job description for Information Technology Officer (ITO); 3) Discussion and adoption of resolution setting the salary for ITO position; 4) Discussion and approval of a contract with CPS for recruitment of ITO; and 5) Direction to staff regarding development of further actions to facilitate IT Department creation. (FINANCE COMMITTEE)

The Board moved to approve the Regular Agenda as amended.

APPROVED as amended. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

REGULAR AGENDA

2. PUBLIC COMMENT OPPORTUNITY

At 9:05 a.m. Chair Schlefstein opened the public comment opportunity.

Mr. Joseph Maslan requested the Board of Supervisors support the nomination of the Hays Cabin at Howland Flat for the inclusion on the National Register of Historical Places.

Supervisor Adams commented on a previous resolution in support adopted by the Board in 2014 and that he would be willing to do so again.

At 9:08 a.m. Chair Schlefstein closed the public comment opportunity with no further persons addressing the Board.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Supervisor Adams reported that he and Supervisor Huebner met as the budget committee for the Sierra Valley Groundwater Management District and agreed to this

June 5, 2018

year's budget and are hopeful that both Plumas and Sierra County will continue to contribute \$4,000 to the District. Supervisor Adams also reported that the bill which would provide volunteer fire fighters a tax credit has been stalled in Committee.

The Auditor commented that the \$4,000 for the Sierra Valley Groundwater Management District is in the County's budget.

Supervisor Roen reported on a meeting held last Friday with the Deputy Director of the Department of Water Resources in regards to watermaster service fees.

4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

The Director of Behavioral Health reported on the audit of the substance abuse prevention and treatment program and the department will be posting for a list of possible candidates for the office manager position in Downieville.

The Director of Health and Social Services reported on the Local Agency Management Program (LAMP) with respect to working with the Department of Building and Planning on the process for issuing conditional building permits until the program is approved by the state in August.

5. FOREST SERVICE UPDATE

Ms. Marilyn Tierney, Yuba River Ranger District Wildlife Biologist provided an update to the Board on various matters going on in the district

At 9:19 a.m. Supervisor Adams stepped down from the Board.

DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS CONTINUED

The Director of Planning reported on the Sierraville Airport project which won't start until September in order to avoid groundwater issues; they are a week behind on the closure of landfill due to weather conditions; a meeting he attended last Friday with the Deputy Director of the Department of Water Resources regarding groundwater management policies and how the state assesses the watermaster service fees in the Sierra Valley; and the Sierra County LAFCo meeting held last week wherein the commission adopted a resolution formally requesting Plumas County LAFCo to handle the annexation and dissolution proceedings for the Sierra Valley Hospital District and having retained John Benoit to provide professional services to make sure the Sierra County Fire Protection District No. 1 annexation proceedings are handled properly.

6. AUDITOR / TREASURER-TAX COLLECTOR - Van Maddox

6.A. Discussion/direction on loan of gold replica display to Nevada County Gem & Mineral Society.

June 5, 2018

The Auditor provided brief background on the loan of the gold replica display to the Nevada County Gem & Mineral Society.

Board discussion ensued regarding who owns the second set of gold replica which is displayed at the museum in Downieville.

Chair Schlefstein indicated he is not in support of loaning the gold replica display.

No action taken.

7. CLERK-RECORDER/ELECTIONS - Heather Foster

7.A. Appointment to the Alleghany County Water District.

Following a brief introduction by the Clerk, the Board moved to appoint Coral Spencer to the Alleghany County Water District.

APPROVED. Motion: Roen/Beard/Unanimous Roll Call Vote: 3/0/2 (Supervisors Adams and Huebner ABSENT)

8. PUBLIC WORKS/TRANSPORTATION - Tim Beals

8.A. Discussion/direction on public works project to add an air conditioner to the Courthouse computer equipment room.

The Director of Public Works provided background on the air conditioner improvement project which is necessary due to the computer room overheating as a result of the amount of equipment and size of the room. The Director also commented that the Homeland Security Grant program should be able to fund a majority of the project.

The Board moved to authorized staff to move forward with the public works project to add an air conditioner to the Courthouse computer equipment room.

APPROVED. Motion: Roen/Beard/Unanimous Roll Call Vote: 3/0/2 (Supervisors Adams and Huebner ABSENT)

8.B. Discussion/direction to staff on development of operating rules and fee schedule for use of county parks and agreements for maintenance on sites where no current agreements exist.

The Director of Public Works provided background on the increase in use of county parks and the need to develop regulatory oversight and guidance for the use of county parks and facilities.

Brief discussion ensued with the Board.

June 5, 2018

By consensus, the Board directed staff to proceed with bringing forward recommendations to the Board regarding updated operating rules and fee schedule for use of county parks and agreements for maintenance on sites where no current agreements exist.

- 8.C. Resolution adopting amendment to Schedule L of Resolution 2018-024, Sierra County Fee Schedules.

The Board moved to adopt the resolution adopting amendment to Schedule L of Resolution 2018-024, Sierra County Fee Schedules.

ADOPTED, Resolution 2018-066. Motion: Roen/Beard/Unanimous Roll Call Vote: 3/0/2 (Supervisors Adams and Huebner ABSENT)

- 6.B. Resolution delegating authority to the Risk Manager for CalPERS disability retirement determination. (COUNTY COUNSEL) (**Consent Item 15.R.**)

Chair Schlefstein expressed concerns with delegating the authority to the Risk Manager.

County Counsel suggested making an interim appointment.

The Board moved to adopt the resolution making an interim delegation to the Risk Manager of the authority to make determinations for CalPERS disability retirement.

ADOPTED as amended, Resolution 2018-067. Motion: Roen/Beard/Unanimous Roll Call Vote: 3/0/2 (Supervisors Adams and Huebner ABSENT)

9. PLANNING / BUILDING - Tim Beals

- 9.A. Discussion/direction on the Final Budget for Fiscal Year 2018-2019 Local Agency Formation Commission (LAFCo) Budget.

The Director of Planning provided background on the LAFCo final budget which is required by June 15th and required to be split 50/50 between the County and the City of Loyalton. With respect to the 2018/2019 budget the Commission has approved a \$31,000 budget which the majority is a reimbursement for services, however the Auditor's recommendation is to only include the County's administrative portion of the budget and to have the balance shown as services that the Auditor will track separately from the budget. The Director clarified that the \$31,000 reflects the \$3000 burden to the County, the \$3,000 burden to the City of Loyalton and \$25,000 to be billed and reimbursed by the Sierra County Fire Protection District No. 1.

June 5, 2018

The Auditor commented that the current budget reflects \$6,000 and he will set up a fund for the Sierra County Fire Protection District No. 1.

By consensus, the Board directed the Auditor to reflect \$6,000 in the 2018/2019 LAFCo budget.

11. INFORMATION SYSTEMS MANAGER - Laura A. Marshall

11.A. Letter of resignation of volunteer Information Systems Manager.

The Information Systems Manager briefly reviewed her resignation as the volunteer Information Systems Manager which becomes effective August 31, 2018.

12. BOARD OF SUPERVISORS

12.B. Discussion on press release from Gretchen Bennett, Executive Director, Northern Sierra Air Quality Management District regarding the Air District issuing vouchers to replace old woodstoves and fireplaces within Plumas, Sierra and Nevada Counties. (SUPERVISOR HUEBNER)

Supervisor Roen provided background on the Northern Sierra Air Quality Management District's woodstove replacement program which is a first come, first serve award basis and everyone in Sierra County qualifies.

Board discussion ensued.

12.C. Appointment to the Sierra Valley Resource Conservation District. (CLERK OF THE BOARD)

The Board moved to appoint Cleve Anseth to the Sierra Valley Resource Conservation District.

APPROVED. Motion: Roen/Beard/Unanimous Roll Call Vote: 3/0/2 (Supervisors Adams and Huebner ABSENT)

13. COUNTY SERVICE AREA BOARD OF DIRECTORS

Meeting of the County Service Area (CSA) Board of Directors.

At 10:14 a.m. Chair Schlefstein recessed the Regular Board meeting and reconvened as the County Service Area Board of Directors.

At 10:16 a.m. Chair Schlefstein adjourned as the County Service Area Board of Directors and reconvened as the Board of Supervisors. (Supervisors Adams and Huebner ABSENT)

June 5, 2018

14. TIMED ITEMS

14.B. 10:30AM PRESENTATION BY SIERRA COUNTY LAND TRUST

Update on Sierra County Land Trust properties in Sierra Buttes/Lakes Basin area Long Term Forest Management Plan.

Ms. Laurie Oberholtzer, Director of the Sierra County Land Trust provided a brief update to the Board on receiving a grant from the Sierra Nevada Conservancy and having hired a professional forester, Kevin Whitlock, who has put together a forest management plan for them.

Mr. Kevin Whitlock briefly reviewed the Forest Management Plan.

Discussion ensued regarding the proposed fuels reduction projects within the plan, archeological sites and the status of the road to Volcano Lake and the road going into Young America.

Comments were received by the Director of Planning regarding the road to Volcano Lake and encouraging no further road improvements or maintenance to the road.

In response to the Director's comments, Ms. Oberholtzer clarified that their policy is not to do any improvements to the road, however they do not keep people from crossing it.

14.A. 10:00AM VERDI AREA FIRE SERVICES

Workshop and direction regarding fire and emergency medical protection services agreement with Truckee Meadows Fire Protection District (Nevada) for serving Sierra County properties along the California-Nevada border.

The Director of Planning provided considerable background on the history of fire protection services provided to the properties in Sierra County along the California-Nevada border and the costs associated with the contract with Truckee Meadows Fire Protection District, formerly Sierra Fire Protection District in the amount of \$10,000 from the County and \$6,000 from the Sierra County Fire Protection District No. 1 to provide structural fire protection, fire suppression and emergency medical services only.

The Director continued to review meetings held with the Truckee Meadows Fire Protection District, Chief Moore in regards to the need to revise the current contract to reflect accurate costs to resolve service delivery issues in both Verdi and Long Valley. The Director also provided background on community meetings held by the Sierra County Fire Protection District No. 1 with the goal to provide more outreach with respect to their annexation in eastern Sierra County and to establish more consistent service in Verdi and Long Valley.

June 5, 2018

The Director continued to explain that the following an analysis done by the County Assessor and Mr. William Copren, the costs necessary to provide consistent equitable fire protection services to these areas is approximately \$40,000.

At 10:55 a.m. Supervisor Adams reconvened with the Board.

The Director further indicated the advisory committee has recommended the Board authorize a letter to Chief Moore outlining the starting of negotiations for a contract which would: 1) be an annual agreement between Sierra County, Sierra County Fire Protection District No. 1 and Truckee Meadows Fire Protection District; 2) include Verdi and Long Valley; 3) Sierra County would continue to pursue creating a zone of benefit for Long Valley and Verdi; 4) include the tax proceeds from the Sierra County Fire Protection District No. 1 who will need to determine if they will send 100% of the tax proceeds or 85% and retain 15% to cover their operating costs; and 5) Sierra County would retain the current inventory of private water tanks acquired by CDF.

Discussion ensued with the Board.

The Board moved to authorize the Director to draft a letter to Truckee Meadows Fire Protection District, Chief Moore outlining the starting of negotiations for a contract for fire protection services.

APPROVED. Motion: Roen/Adams/Unanimous Roll Call Vote: 4/0/1 (Supervisor Huebner ABSENT)

ADJOURN

At 11:16 a.m., with no further business, Chair Schlefstein adjourned the meeting.

SCOTT A. SCHLEFSTEIN, CHAIR
BOARD OF SUPERVISORS

ATTEST:

HEATHER FOSTER
CLERK OF THE BOARD