



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
AGENDA  
REGULAR MEETING**

**Lee Adams, District 1**

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**Peter W. Huebner, District 2**

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**Paul Roen, Chair, District 3**

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**Jim Beard, Vice-Chair, District 4**

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**Sharon Dryden, District 5**

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on June 18, 2019 in the Loyalton Social Hall, Loyalton City Park, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Huebner

**ROLL CALL**

**Present:** Lee Adams, Supervisor, District #1  
Peter W. Huebner, Supervisor, District #2  
Paul Roen, Supervisor, Chair, District #3  
Jim Beard, Supervisor, Vice-Chair, District #4  
Sharon Dryden, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Amanda Uhrhammer, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax-Collector  
Tim Beals, Director of Planning and Transportation  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Laura Marshall, Assessor/Solid Waste Fee Administrator

June 18, 2019

## **APPROVAL OF THE CONSENT AGENDA**

The Board moved to approve the Consent Agenda.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

### **13. CONSENT AGENDA**

13.A. Resolution authorizing the Auditor to make certain changes to the 2019-2020 Preliminary Budget to encumber funds for vehicle purchases. (AUDITOR)

**ADOPTED,** Resolution 2019-093

13.B. Agreement for Indemnification and Reimbursement for Extraordinary Costs for New Cingular Wireless PCS, LLC DBA AT&T Wireless, applicant and Peter Bryan, landowner: Consideration of a conditional use permit and site plan review to allow the installation of a new unmanned telecommunication facility consisting of a 150' tower with appurtenant equipment. The project site, identified as APN 002-150-010, is located at 160 Galloway Street, Downieville. (PLANNING)

**APPROVED,** Agreement 2019-052

13.C. Professional Services Agreement with Avalex, Inc. for continued monitoring and reporting services at the Alleghany Maintenance Facility Leaking Underground Fuel Tank Site through Fiscal Year 2020. (PUBLIC WORKS)

**APPROVED,** Agreement 2019-053

13.D. Resolution authorizing transfer of funds held in Road Fund Security Deposits to the Road Department for purposes of account reconciliation. (PUBLIC WORKS)

**ADOPTED,** Resolution 2019-094

13.E. Amendment to Agreement 2018-060 with Avalex, Inc. to amend the scope of work to include additional work tasks and increase compensation accordingly for the Solid Waste Consulting Services FY 2019. (PUBLIC WORKS)

**APPROVED,** Agreement 2019-054

13.F. Amendment to Sierra County Agreement 2018-016 with Bruce Boyd, Architecture & Planning to extend termination date for Downieville Community Hall. (PUBLIC WORKS)

June 18, 2019

**APPROVED**, Agreement 2019-055

- 13.G. Authorize payment of invoice 195115 to Intermountain Disposal for tipping fees for waste that has been diverted to Delleker Transfer Station. (PUBLIC WORKS)
- 13.H. Professional Services Agreement with Bender Rosenthal Incorporated for Right of Way Acquisition Services related to the Salmon Lake Road Bridge Project. (PUBLIC WORKS)

**APPROVED**, Agreement 2019-056

- 13.I. Authorize additional road department expenditure in the amount of \$2,200 for needed repairs for the Goodyears Bar Road Maintenance Shop Generator. (PUBLIC WORKS)
- 13.J. Resolution approving the Sierra County Children's Medical Services (CMS) Plan for Fiscal Year 2018-2019. (PUBLIC HEALTH)

**ADOPTED**, Resolution 2019-095

**APPROVED**, Agreement 2019-068

- 13.K. Resolution approving the Amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2018-2019 Annual Update Capital Facilities and Technologies Component. (BEHAVIORAL HEALTH)

**ADOPTED**, Resolution 2019-096

- 13.L. Professional Services Agreement between Clean & Sober Recovery Services, Inc. and County of Sierra for Substance Abuse Detoxification services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2019-057

- 13.M. Amendment to Professional Services Agreement 2018-082 between Community Recovery Resources and Sierra County for substance use disorder services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2019-058

- 13.N. Amendment to Professional Services Agreement 2019-031 between Barbara Coffman, MFT and County of Sierra. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2019-059

*June 18, 2019*

- 13.O. Personal Services Agreement between the County of Shasta, through its Department of Housing and Community Action Agency Programs, and the County of Sierra for the purpose of participating in a collaborative effort known as Continuum of Care (COC). (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2019-060

- 13.P. Resolution authorizing the Auditor to make certain transfers in the 2018-2019 County Budget regarding the Mental Health Realignment roll-forward funds from 2017-2018. (BEHAVIORAL HEALTH)

**ADOPTED**, Resolution 2019-097

- 13.Q. Approval of County Certification of Network Adequacy Data and Documentation Submission. (BEHAVIORAL HEALTH)
- 13.R. Professional Services Agreement between Celia Sutton-Pado and Sierra County Public Health. (PUBLIC HEALTH)

**APPROVED**, Agreement 2019-061

- 13.S. Lease Agreement between Richard and Sharon Elorza and Sierra County for the Fiscal Year 2019-2020. (PUBLIC HEALTH)

**APPROVED**, Agreement 2019-062

- 13.T. Resolution authorizing the Auditor to make certain transfers in the 2018-2019 County Budget regarding the roll-forward Public Health Realignment funds from 2017-2018. (PUBLIC HEALTH)

**ADOPTED**, Resolution 2019-098

- 13.U. Lease agreement between Janet M. Hamilton, Pamela A. Brandon and Sierra County for the Fiscal Year 2019-2020. (SOCIAL SERVICES)

**APPROVED**, Agreement 2019-063

- 13.V. Resolution authorizing the Sheriff's Office to accept funds from the DEA Domestic Cannabis Eradication/Suppression Program in the amount of \$20,000.00 for illegal marijuana investigations in Sierra County. (SHERIFF)

**ADOPTED**, Resolution 2019-099

**APPROVED**, Agreement 2019-064

June 18, 2019

- 13.W. Resolution for the 2019 Controlled Substance Annual Operating and Financial Plan Between the Sierra County Sheriff's Office and the USDA, Forest Service Tahoe and Plumas National Forest. (SHERIFF)

**ADOPTED**, Resolution 2019-100  
**APPROVED**, Agreement 2019-065

- 13.X. Minutes from the regular meeting held on May 7, 2019. (CLERK OF THE BOARD)

## **APPROVAL OF REGULAR AGENDA**

At the request of the Clerk, the Board moved to add the following items to the Regular Agenda as the matters came up after the close of the agenda and require action before the next meeting.

- 10.E. Authorization for the Sierra County Office of Education to lease office space at the Sierraville School for the Sierra County School of Adults.
- 10.F. Approval of aid to other governments in the form of snow removal for opening the Packer Saddle Road (USFS Road) from Packer Lake Road intersection to Packer Saddle.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

The Board moved to approve the Regular Agenda as amended.

**APPROVED as amended.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:08 a.m., Chair Roen opened and closed the public comment opportunity with no persons addressing the Board.

### **3. COMMITTEE REPORTS & ANNOUNCEMENT**

Supervisor Adams reported on the Nor-Cal EMS meeting held last Wednesday and the retirement of their Medical Director and the RCRC board will be held tomorrow.

Chair Roen reported on the status of the Sierra Valley Groundwater Management Joint Powers Agreement.

Supervisor Dryden reported on the Agency on Aging Area 4 meeting rescheduled to June 28, 2019.

#### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Behavioral Health provided an update on the No Place Like Home program and having selected Housing Tools as the vendor to perform the homeless needs assessment. The Director added that the next step is to bring forward an MOU between Sierra and Plumas County in order to allocate Sierra County's \$75,000 towards this vendor.

Board discussion ensued.

The Director of Health and Social Services reported on the three day CalFresh program audit; the new SSI Cash Out program; and the three year CUPA audit.

The Director of Planning reported on the pre-bid meeting for the Sierra Brooks Water Project held at the Sierra Brooks Lodge; the County Ag Commissioner Tim Gibson is scheduled to discuss industrial hemp at the July 9, 2019 Board meeting; the Solid Waste Committee will meet today at 2:00 p.m.; and an email he received regarding an effort to restrict snowmobiling.

#### **5. FOREST SERVICE UPDATE**

Sierraville District Ranger Quentin Youngblood provided an update on various matters going on in the district.

#### **6. BEHAVIORAL HEALTH - LEA SALAS**

6.A. Approval to pay Placer County Fiscal Year 2018-2019 invoice for Behavioral Health Services.

The Director of Behavioral Health provided background on the two-year agreement with Placer County for assisting in crisis intervention and 5150 placements and the need to pay for services provided for last year as the contract hasn't been brought before the Board yet as a result of negotiations over the Drug Medi-Cal billing, the MHSA audit, the tri-annual review, etc.

The Board moved to approve paying Placer County Fiscal Year 2018-2019 invoice for Behavioral Health Services.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

June 18, 2019

**7. HEALTH & SOCIAL SERVICES - VICKIE CLARK**

7.A. Approval of purchase of a LIFEPAK 15 for the Downieville Volunteer Fire Department.

The Director of Health and Social Services provided background on the purchase of the LIFEPAK 15 for the Downieville Volunteer Fire Department.

The Board moved to approve the purchase of a LIFEPAK 15 for the Downieville Volunteer Fire Department.

**APPROVED.** Motion: Adams/Beard/Unanimous Roll Call Vote: 5/0

10.F. Approval of aid to other governments in the form of snow removal for opening the Packer Saddle Road (USFS Road) from Packer Lake Road intersection to Packer Saddle.

The Director of Transportation provided background on the request from the Forest Service to open Packer Saddle Road which is a Forest Service road and the county being precluded by law from expending public funds on any non-county road unless there is an arrangement for aid to another government agency.

The Director further recommended approving the request which shouldn't take longer than 6 to 8 hours.

The Board moved to approve the aid to other governments in the form of snow removal for opening the Packer Saddle Road (USFS Road) from Packer Lake Road intersection to Packer Saddle.

Comments were received by Greg Williams, Sierra Buttes Trail Stewardship, encouraging the Board to support the request.

The Director continued to comment on an opportunity to evaluate if the county wants to engage in a permit process with the Forest Service which will give the county some rights and obligation to do certain things on that stretch of road similar to what was done on Smokey Bear Lane in Downieville.

Discussion ensued with the Board.

Ranger Youngblood commented on an option for the Tahoe National Forest to enter into an agreement with the county for the Forest Service to obligate funds over a 10-year collection agreement so the funding is available to reimburse the county to do this type of work in the future.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## 8. PUBLIC WORKS/TRANSPORTATION - TIM BEALS

- 8.A. Resolution approving sales agreement and authorizing purchase of one new CAT Model 289 C Compact Track Loader (Skid Steer).

The Director of Transportation provided background on the resolution approving the sales agreement and authorizing the purchase of one new skid steer which cost will be split between the solid waste fund and the road fund.

The Board moved to adopt the resolution approving sales agreement and authorizing purchase of one new CAT Model 289 C Compact Track Loader (Skid Steer) to be purchased out of the 2019/2020 Fiscal Year.

**ADOPTED**, Resolution 2019-101 and **APPROVED**, Agreement 2019-066. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

- 8.B. Services agreement for fire and EMS services for Verdi and Long Valley with Truckee Meadows Fire Protection District of Washoe County.

The Director of Planning provided background on the proposed agreement which will be presented in final form to the Board on July 9, 2019. The Director continued to review in detail the terms of the proposed agreement including not addressing new construction with respect to the assessment during the three year agreement and review and incorporate any changes after the three years; inserting Long Valley and treating both Verdi and Long Valley as one community; a 90-day termination clause; higher insurance rates and expanded indemnification to go both ways; the assessment will not go into place until January 1<sup>st</sup>; the County and Sierra County Fire Protection District No. 1 consent to allow Truckee Meadows Fire District to bill third parties for events that occur on the highway corridors; maintain statistics; involve the California side in all fuels projects in Verdi; with respect to wildland fires Truckee Meadows will provide temporary initial response but will immediately transfer jurisdiction to those who have the authority once they arrive; and with respect to payments they will be made July 30<sup>th</sup> and January 30<sup>th</sup> per the County Auditor.

By consensus the Board agreed to the stated terms of the agreement.

## 12. TIMED ITEMS

### 12.A. 10:00 AM CAL FIRE UPDATE

Update by Brian Estes, Unit Chief, CAL FIRE - Nevada Yuba Placer Unit, on policies and programs, fire issues and related topics as they pertain to Sierra County.

Brian Estes, Unit Chief, CAL FIRE made a PowerPoint presentation to the Board regarding CAL FIRE's presence and role in Sierra County. Mr. Estes also introduced the



*June 18, 2019*

Division Chief Jim Mathias and Chief Steve Garcia, Registered Professional Forester at the supervisor level.

Supervisor Adams commented on the Forest Practices Act and how laws apply locally to folks in a subdivision removing a tree and having to obtain a conversion permit.

Discussion ensued with the Board regarding what requires a conversion permit.

Mr. Estes clarified that if the removal of a tree on private land is not for commercial sale of timber then there is no need for a permit.

In response to Chair Roen's inquiry regarding the conversion from LRA to SRA in the Sierra Valley, Mr. Estes explained that this can't happen for agricultural land.

Discussion ensued with the Board.

Comments were received by Mr. Dave Goicoechea on behalf of the Sierra County Firesafe and Watershed Council regarding the use of Title III funds for their trailer program which is made available to people who want to clean up around their properties and requesting additional Title III funds in the amount of \$30,000 to deliver the debris to ARP (American Renewable Power).

Comments were received by Jim Turner, ARP regarding having brought in 2.2 million pounds of unprocessed green waste from Plumas County and a little over 1 million in Sierra County.

Discussion ensued with the Board.

8.C. Resolution approving proposed Solid Waste Budget for Fiscal Year 2019-2020.

The Director of Public Works reviewed the proposed solid waste budget which has an approximate \$400,000 positive balance, however they will not know until December 2019 whether the County will have an enforcement order from CalRecycle on whether to implement an active methane vent system to reduce the release of methane to below state standards which will cost \$1 million or more to install.

The Director continued to review the budget and the possible opportunity to consider a fee reduction next year; the loss of recyclables due to the loss of market for recyclables; and the need to add \$15,000 for the approved skid steer.

Discussion ensued with the Board.

The Board moved to adopt the resolution approving proposed Solid Waste Budget for Fiscal Year 2019-2020 as amended to add the \$15,000 for the skid steer.

June 18, 2019

**ADOPTED as amended**, Resolution 2019-102. Motion. Adams/Huebner/Unanimous Roll Call Vote: 5/0

**9. ASSESSOR / SOLID WASTE ADMINISTRATOR - LAURA A. MARSHALL**

9.A. Resolution pertaining to Solid Waste Fees for the 2019-2020 Fiscal Year.

The Solid Waste Fee Administrator reviewed the solid waste fees for the 2019-2020 fiscal year which calculates to \$23.38 per loose cubic yards and \$420.80 per residential unit.

**ADOPTED**, Resolution 2019-103. Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

9.B. Discussion/authorization to pay California CAD Solutions bill for GIS data conversion.

The Assessor provided background on the script changes to the GIS data conversion as a result of the implementation of the new property tax system and working to increase fees for the GIS data in order to help the system pay for itself. The Assessor also requested the GIS data sales be deposited into the Assessor's reproduction cost trust fund in the future if the GIS system is not going to be supported by the general fund.

The Assessor further requested paying the invoice for the conversion in the amount of \$10,012.50 which was not anticipated or budgeted out of the Assessor's Reproduction Cost Trust Fund.

Supervisor Adams commented on the importance of making this system self-sustainable.

Discussion ensued regarding the internal departmental use of the GIS system and setting aside funds in the general fund each year to cover the operational expense of the system.

The Board moved to authorize paying California CAD Solutions bill for GIS data conversion.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

**10. BOARD OF SUPERVISORS**

10.A. Renewal of contract for Public Defender Services with J. Lon Cooper.  
(CLERK OF THE BOARD)

The Clerk provided brief background on the renewal of the contract for Public Defender Services with J. Lon Cooper.

June 18, 2019

**APPROVED**, Agreement 2019-067. Motion: Dryden/Beard/Unanimous Roll Call Vote: 5/0

10.B. Discussion/direction regarding agreement for free library services between Sierra and Plumas Counties. (CLERK OF THE BOARD)

The Clerk provided background on the request from Plumas County to provide a contact for coordinating the review of the library services agreement between Plumas and Sierra County.

Brief discussion ensued with the Board.

By consensus, the Board appointed Supervisor Dryden to coordinate with Plumas County on the review of the library services agreement.

10.C. Discussion/action to change the July 2019 Board of Supervisors meeting dates to Tuesday, July 9, 2019 in Downieville and Tuesday, July 23, 2019 in Loyalton. (CLERK OF THE BOARD)

The Board moved to change the July 2019 Board of Supervisors meeting dates to Tuesday, July 9, 2019 in Downieville and Tuesday, July 23, 2019 in Loyalton.

**APPROVED**. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

10.D. Appointment to the Cemetery District No. 5. (CLERK OF THE BOARD)

The Board moved to appoint Kim McKinney to the Cemetery District No. 5.

**APPROVED**. Motion: Adams/Beard/Unanimous Roll Call Vote: 5/0

## **11. COUNTY SERVICE AREA BOARD OF DIRECTORS**

Meeting of the County Service Area (CSA) Board of Directors.

At 12:30 p.m. Chair Roen recessed the Regular Board meeting and reconvened as the County Service Area Board of Directors.

At 12:35 a.m. Chair Roen adjourned as the County Service Area Board of Directors and reconvened as the Board of Supervisors.

10.E. Authorization for the Sierra County Office of Education to lease office space at the Sierraville School for the Sierra County School of Adults.

Chair Roen requested tabling this item to a future meeting as the funding was extended to September 1, 2019.

*June 18, 2019*

**14. CORRESPONDENCE LOG**

14.A. Application for Alcoholic Beverage License submitted by Boomtown Lounge.

No action taken.

**ADJOURN**

At 12:37 p.m., with no further business, Chair Roen adjourned the meeting.

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PAUL ROEN, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD