



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, District 1**

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**Peter W. Huebner, Chair, District 2**

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**Paul Roen, District 3**

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**Jim Beard, District 4**

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**Scott A. Schlefstein, Vice-Chair, District 5**

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on July 18, 2017 in the Loyalton Social Hall, Loyalton City Park, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Schlefstein

**ROLL CALL**

**Present:** Lee Adams, Supervisor, District #1  
Peter W. Huebner, Supervisor, Chair, District #2  
Paul Roen, Supervisor, District #3  
Jim Beard, Supervisor, District #4  
Scott A. Schlefstein, Supervisor, Vice-Chair, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Joe Larmour, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax-Collector  
Tim Beals, Director of Planning and Transportation  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Tim Standley, Sheriff/Coroner

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## **APPROVAL OF CONSENT AGENDA**

The Board moved to approve the Consent Agenda.

**APPROVED.** Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

### **9. CONSENT AGENDA**

9.A. Resolution authorizing appointment of retired annuitant to extra help position. (AUDITOR)

**ADOPTED,** Resolution 2017-093

9.B. Governing Body Resolution naming authorizing agents for Sierra County Homeland Security Grant for a period of three years. (OES)

**ADOPTED,** Resolution 2017-094

9.C. Amendment to Agreement 2017-077 with Incorporated Senior Citizens to correct a clerical error in the funding amount. (PUBLIC WORKS)

**APPROVED,** Agreement 2017-084

9.D. Authorization to advertise and fill a vacancy in the Department of Public Works and Transportation - Administrative Secretary I-III. (PUBLIC WORKS)

9.E. Amendment to professional services Agreement 2016-104, and Amendment 2017-018, between Community Recovery Resources and County of Sierra for residential and transitional living services. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2017-085

9.F. Professional services agreement between CSTL Inc. DBA Clean & Sober Living, for sober living environment services for residents of Sierra County. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2017-086

9.G. Resolution approving Naloxone Distribution Grant Agreement between the California Department of Public Health and Sierra County and authorizing the Clinical Director of Behavioral Health to sign the agreement and all invoices to secure funds. (BEHAVIORAL HEALTH)

**ADOPTED,** Resolution 2017-095

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**APPROVED**, Agreement 2017-087

- 9.H. Professional services agreement between Plumas Crisis Intervention and Resource Center and Sierra County for crisis line services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2017-088

- 9.I. Professional services agreement between Clean & Sober Detox and Sierra County for substance use detoxification services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2017-089

- 9.J. Professional services agreement between Crestwood Behavioral Health, Inc. and Sierra County for adult residential care services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2017-090

- 9.K. Resolution approving the agreement between the County of Plumas and the County of Sierra for Ryan White Part B Services. (PUBLIC HEALTH)

**ADOPTED**, Resolution 2017-096

**APPROVED**, Agreement 2017-091

- 9.L. Request to recruit and fill a vacant Eligibility Worker I-III position with an Integrated Case Worker I-II position. (SOCIAL SERVICES)
- 9.M. Professional services agreement between UC Davis and Sierra County for 10 units of training. (SOCIAL SERVICES)

**APPROVED**, Agreement 2017-092

- 9.N. Memorandum of Understanding between the California Department of Social Services and the California Department of Health Care Services as the Compact Administrator and Compact Co-Administrator and the County of Sierra for access of the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) database. (SOCIAL SERVICES)

**APPROVED**, Agreement 2017-093

- 9.O. Modification of Agreement No. 2010-086 with Northern California EMS, Inc. for Emergency Management Services (EMS) Services within Sierra County, extending services for fiscal year 2017/2018. (CLERK OF THE BOARD)

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**APPROVED**, Agreement 2017-094

9.P. Minutes from the regular meeting held on July 5, 2017. (CLERK-RECORDER)

## **APPROVAL OF THE REGULAR AGENDA**

The Board moved to approve the Regular Agenda.

**APPROVED.** Motion: Schlefstein/Beard/Unanimous Roll Call Vote: 5/0

## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:02 a.m. Chair Huebner opened the public comment opportunity.

Public comment was received by Mr. Jim Rimmer, Loyalton in regards to the Loyalton Mobile Home Park.

### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Roen reported on the Sierra Valley Groundwater Management District meeting held on July 17, 2017.

Supervisor Schlefstein reported that the Lassen Plumas Sierra Community Action Agency is tentatively planning a meeting for held August 17, 2017 at 10:00 a.m. in Sierra Brooks.

Supervisor Adams reported on Sierra County receiving the silver ribbon for the county's State Fair Exhibit and thanked Mary Ervin for her continued support.

### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

Mr. Chuck Henson, Senior Probation Officer announced the hiring of the Administrative Assistant/Drug Court position and a letter from the Governor proclaiming July 16<sup>th</sup> through July 22<sup>nd</sup> as Probation Services Week.

### **5. FOREST SERVICE UPDATE**

Sierraville District Ranger Quentin Youngblood provided an update on several items going on in the district.

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**6. HEALTH & SOCIAL SERVICES - Vickie Clark**

- 6.A. Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding between Northern Rural Training and Employment Consortium (NORTEC) and America's Job Center of California Partner's.

The Director of Health and Social Services provided background on the Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding. The Director clarified that the allocation within the MOU is already being utilized by the staff in Human Services to provide workforce case management skills. This memorandum is for Phase 2 and states the county will continue to collaborate and share resources, training, etc. with the Alliance for Workforce Development in Sierraville.

The Board moved to approve the Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding between Northern Rural Training and Employment Consortium (NORTEC) and America's Job Center of California Partner's.

**APPROVED**, Agreement 2017-096. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

- 6.B. Agreement between the California Department of Public Health and Sierra County for the Emergency Preparedness programs including Public Health Emergency Preparedness (PHEP), Hospital Preparedness Program (HPP), and Pandemic Influenza (Pan Flu).

The Director of Health and Social Services briefly introduced the item.

Ms. LeTina Vanetti, Public Health Educator provided an overview of the agreement which will be a five year contract and the 2017/2018 budget and work plans will be coming before the Board for approval in the next 30 days.

**APPROVED**, Agreement 2017-097. Motion: Adams/Schlefstein/Unanimous Roll Call Vote: 5/0

**7. AUDITOR / TREASURER-TAX COLLECTOR - Van Maddox**

- 7.A. Discussion/direction to staff regarding proposals for an internal equity study.

The Auditor provided background on the item and reviewed the two quotes received from CPS HR Consulting and Koff & Associates for an internal equity study. The Auditor also reviewed the 2017/2018 county budget which he is projecting approximately \$60,000 available to spend in the general fund.

Discussion ensued regarding adding the internal equity study to the Finance Committee's list of priorities for the 2017/2018 county budget and the study not including management.

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By consensus, the Board directed adding the internal equity study to the Finance Committee's list of budget priorities for the 2017/2018 county budget.

**8. BOARD OF SUPERVISORS**

- 8.A. Discussion/action regarding response to the 2016/2017 report of the Sierra County Grand Jury. (SUPERVISOR ADAMS)

Chair Huebner thanked Supervisor Adams for preparing the response.

Following brief discussion, the Board moved to approve the response to the 2016/2017 report of the Sierra County Grand Jury and authorized the Director of Planning to add an addendum to the response.

**APPROVED.** Motion: Roen/Schlefstein/Unanimous Roll Call Vote: 5/0

- 8.B. Update/discussion regarding the Loyalton Mobile Estates mobilehome park. (SUPERVISOR BEARD)

Supervisor Beard briefly introduced the item.

Comments were received by the Director of Planning and Deputy County Counsel with regards to the status of code enforcement and revocation of the permit to operate by the Department of Housing and Community Development (HCD).

Comments were received by the following members of the public: David Allen, resident of the mobilehome park; Jim Rimmer, manager of mobilehome park; Ilene Benson, Loyalton; and Monica Funk, resident of the mobilehome park.

Considerable discussion ensued regarding collecting solid waste fees from the residents of the mobilehome park; the eviction of squatters in the mobilehome park; and code enforcement.

The Sheriff responded to comments made by Mr. Rimmer.

**10. CORRESPONDENCE LOG**

- 10.A. Letter from Karen Baylor, Ph.D., Deputy Director, Mental Health and Substance Use Disorder Services regarding the appointment of Ms. Kathryn Hill, Clinical Director of Behavioral Health for Sierra County.

No action taken.

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**ADJOURN**

At 10:16 a.m., with no further business, Chair Huebner adjourned the meeting.

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PETER HUEBNER, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD