



**STATE OF CALIFORNIA, COUNTY OF SIERRA
BOARD OF SUPERVISORS
MINUTES
REGULAR MEETING**

Lee Adams, District 1

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Peter W. Huebner, District 2

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Paul Roen, Vice-Chair, District 3

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Jim Beard, District 4

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Scott A. Schlefstein, Chair, District 5

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The Sierra County Board of Supervisors met in regular session commencing at 9:00 a.m. on August 21, 2018 in the Loyalton Social Hall, Loyalton City Park, Loyalton, CA. This meeting was recorded for posting on the Board of Supervisors' website at www.sierracounty.ca.gov.

PLEDGE OF ALLEGIANCE: Led by Supervisor Huebner

ROLL CALL

Present: Lee Adams, Supervisor, District #1
Peter W. Huebner, Supervisor, District #2
Paul Roen, Supervisor, Vice-Chair, District #3
Jim Beard, Supervisor, District #4
Scott A. Schlefstein, Supervisor, Chair, District #5

Staff: Heather Foster, County Clerk-Recorder
Joe Larmour, Deputy County Counsel
Van Maddox, Auditor/Treasurer Tax-Collector
Tim Beals, Director of Planning and Transportation
Lea Salas, Director of Behavioral Health
Vickie Clark, Director of Health and Social Services
Laura Marshall, Assessor

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APPROVAL OF CONSENT AGENDA

At the request of the Clerk, Regular Agenda Item 15.K. was pulled from the agenda.

15.K. Minutes from the regular meeting held on August 7, 2018. (CLERK-RECORDER)

The Board moved to approve the Regular Agenda as amended.

APPROVED as amended. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

15. CONSENT AGENDA

15.A. Resolution approving amendment to Agreement No. 2012-072 between Nevada County and Sierra County for the housing of Sierra County inmates and authorizing the Sheriff to sign the amendment. (SHERIFF)

ADOPTED, Resolution 2018-091

APPROVED, Agreement 2018-095

15.B. Memorandum of Understanding between Blue Cross of California Partnership Plan, Inc. ("Anthem") and Sierra County, a Local Health Department ("LHD") for coordination of services. (PUBLIC HEALTH)

APPROVED, Agreement 2018-096

15.C. Professional Services Agreement between Sierra County Child Abuse Council and Sierra County Behavioral Health to conduct the Nurturing Parenting Program through Mental Health Services Act Prevention/Early Intervention funding. (BEHAVIORAL HEALTH)

APPROVED, Agreement 2018-097

15.D. Professional Services Agreement between Willow Glen Care Center and Sierra County Behavioral Health for residential treatment. (BEHAVIORAL HEALTH)

APPROVED, Agreement 2018-098

15.E. Resolution approving the surplus of two vehicles from Behavioral Health Department to the General Fund. (BEHAVIORAL HEALTH)

ADOPTED, Resolution 2018-092

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- 15.F. Professional Services Agreement between Kings View Corporation and Sierra County Behavioral Health for Telepsychiatry services. (BEHAVIORAL HEALTH)

APPROVED, Agreement 2018-099

- 15.G. Approval of purchase from Les Schwab of 4 2-lug tubeless loader tires for equipment #291. (PUBLIC WORKS)
- 15.H. Resolution approving plans, specifications and bidding documents and authorization to solicit bids for the Sierra County Wellness Center Addition Project. (PUBLIC WORKS)

ADOPTED, Resolution 2018-093

- 15.I. Authorize payment of invoice 186866 to Intermountain Disposal from previous year's budget due to its materiality, for tipping fees for waste that has been diverted to Delleker Transfer Station. (PUBLIC WORKS)
- 15.J. Authorize payment of invoice 187417 to Intermountain Disposal for tipping fees for waste that has been diverted to Delleker Transfer Station. (PUBLIC WORKS)

APPROVAL OF REGULAR AGENDA

At the request of Supervisor Huebner, Item 13.B. was pulled from the Regular Agenda.

- 13.B. Introduction and first reading of an ordinance repealing Sierra County Code Section 2.04.090 and replacing with a revised Board of Supervisors travel policy.

The Board moved to approve the Regular Agenda as amended.

APPROVED as amended. Motion: Huebner/Beard/Unanimous Roll Call Vote: 5/0

REGULAR AGENDA

2. PUBLIC COMMENT OPPORTUNITY

At 9:03 a.m. Chair Schlefstein opened the public comment opportunity.

Dr. Merrill Grant, Superintendent of Schools provided an update to the Board on the upcoming school year and his plan to put a lot of effort into school safety including ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training for every staff member.

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Dr. Grant also provided an update on the conclusion of the paving project at the Loyalton Elementary and High School and the new boiler system in Downieville.

Ms. Ilene Benson, Loyalton expressed concerns regarding the house located at 204 Granite Avenue in Loyalton and the stealing of water.

Deputy County Counsel clarified that the County doesn't have control over the water, rather this is an issue for the City of Loyalton.

Board discussion ensued regarding the County having no jurisdiction over the City of Loyalton.

At 9:14 a.m. Chair Schlefstein closed the public comment opportunity with no further persons addressing the Board.

3. COMMITTEE REPORTS & ANNOUNCEMENTS

Supervisor Adams briefly reported on the RCRC meeting he attended last Tuesday.

4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS

The Director of Behavioral Health provided an update on the Wellness Center project.

In response to the public comments made by Ms. Benson, the Director of Planning briefly clarified the County doesn't have building inspection, planning or environmental health jurisdiction within the City of Loyalton.

The Director continued to report on the meeting with the Forest Service and the PCT Association held on August 10th regarding the seasonal influx of PCT hikers into Sierra City and looking at overflow camping and other services and facilities that the PCT Association might have access to; an upcoming meeting this Friday with the PCT Association, the Forest Service, the American Resources Council and other stakeholders; ongoing waste disposal issues in the Lakes Basin campgrounds; a meeting held in Verdi on August 15th sponsored by the Truckee Meadows Fire Protection District regarding outreach and consensus building with respect to defensible space, community wildfire protection plan and providing services on both sides of the border; a meeting held with the power company in Verdi regarding illegal green waste dumping in remote areas of Verdi and the power company agreeing to work on securing their property; an overrun on the Bassetts OHV project due to the former vault having twice as much concrete and disposal; looking to Plumas County to perform approximately \$60,000 of FEMA work in the La Porte area on Sierra County's behalf through an agreement; the completion of the Sierraville Dearwater Airport project; The FFA annual compliance review before the Planning Commission which is scheduled for August 30th in Downieville; and George Morris, Cal Fire Unit Chief having confirmed he

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will attend the Board of Supervisors meeting on September 4th to address timberland conversion permits for parcel owners clearing property for construction of a residence and a number of other issues including the mutual aid agreement between the Forest Service and the California Department of Forestry.

6. ASSESSOR / SOLID WASTE ADMINISTRATOR - Laura A. Marshall

- 6.A. Resolution authorizing the Assessor to apply for the State Supplementation for County Assessors' Program.

The Assessor provided background on the State Supplementation for County Assessors' Program which authorizes \$5 million annually for the next three years to Assessor office functions including procuring information technology systems and software to assist with the collection of taxes. The Board of Supervisors has to make an application for funding to the state and no county can receive more than \$750,000 in a single year. For every \$1 the county puts forward, the state grants \$2.00.

The Assessor further reviewed the County's purchase of the new Megabyte property tax system last year and the ability to use these funds towards funds the County has pledged to the new property tax system this year. The Assessor continued to question the amount the Board would be comfortable putting forward as a match for this funding.

Comments were received by Supervisor Adams regarding the Finance Committee's recommendation to hold certain expenditures until the gas tax is known.

Comments were received by the Auditor with respect to attempting to pay down what the County owes on the new property tax system in order to get rid of future costs.

Following brief discussion, the Board tabled this item to later in the meeting in order to hold the budget hearings before making a determination on this item.

7. HEALTH & SOCIAL SERVICES - Vickie Clark

- 7.A. Introduction and first reading of an ordinance adding Section 12.04.081 to Title 12 Chapter 12.04 adopting current Local Agency Management Program by reference.

The Director of Health and Social Service provided background on the State Water Board having signed off on the County's LAMP (Local Agency Management Plan) and the proposed ordinance making changes to the County code to reference the LAMP. The Director added that the County will continue to move forward with issuing conditional building permits until the ordinance takes effect.

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The Board moved to waive the first reading of the an ordinance adding Section 12.04.081 to Title 12 Chapter 12.04 adopting current Local Agency Management Program by reference.

APPROVED. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

8. BEHAVIORAL HEALTH - Lea Salas

8.A. Professional Services Agreement between Dr. Mai Nguyen and Sierra County Behavioral Health for psychiatric peer review of medical charts.

The Director of Behavioral Health provided background on the requirement to have medical charts audited in order to be in compliance with the state.

The Board moved to approve the professional services agreement between Dr. Mai Nguyen and Sierra County Behavioral Health for psychiatric peer review of medical charts.

APPROVED, Agreement 2018-100. Adams/Huebner/Unanimous Roll Call Vote: 5/0

8.B. Resolution approving the application for one time funding - Homeless Mentally Ill Outreach and Treatment Program.

The Director of Behavioral Health provided background on the Homeless Mentally Ill Outreach and Treatment Program which is a two year program for one-time funding in the amount of \$100,000 for those individuals who are seriously mentally ill and are either homeless or at risk of being homeless, or are incarcerated or being released from incarceration.

Supervisor Adams suggested collaborating with other counties that have these services.

The Board moved to adopt the resolution approving the application for one time funding - Homeless Mentally Ill Outreach and Treatment Program.

ADOPTED, Resolution 2018-094. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

5. FOREST SERVICE UPDATE

Sierraville District Ranger Quentin Youngblood provided an update on various Forest Service activities within Sierra County.

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14. TIMED ITEMS

14.A. 10:00AM ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.

Presentation by Valerie Bourque, Business Services Representative, Alliance for Workforce Development, Inc. on information regarding business and job seeker services provided to Sierra County.

Ms. Valerie Bourque provided an update on the Alliance for Workforce Development's activities within Sierra County.

Comments were received by Mr. Don Yegge, Loyaltan with respect to finding a cook for the Gold West.

12. BOARD OF SUPERVISORS

12.A. Discussion/direction regarding the 2018-2019 Fiscal Year Statement of State Watermaster Services for Plumas and Sierra Counties for the Middle Fork Feather River service area. (SUPERVISOR ROEN)

Supervisor Roen briefly introduced the item.

The Director of Planning provided an update on the meeting held with the Deputy Director of the State Department of Water Resources in Sacramento last June wherein the County was assured a response regarding the current distribution of costs and responsibilities for reimbursement of the State's cost for administering the watermaster program. The Director added that the County is still waiting for a formal reply from the agency.

Mr. Dave Goicoechea, Loyaltan and Sierra Valley Resource Conservation District Director commended the Board for their consistent support of property and water rights and encouraged the Board to continue their efforts.

Mr. Rick Roberti, Plumas-Sierra County Cattlemen's Association President expressed concerns regarding the watermaster program with respect to being charged hundreds of thousands of dollars every year to pay for legal fees that the state should be picking up. Mr. Roberti further requested the Board continue putting pressure on the Department of Water Resources.

Discussion ensued pertaining to sending a letter to the Department of Water Resources if a response is not received within the next few days.

The Board moved to authorize a letter from the Board at the Director of Planning's discretion.

APPROVED. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

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- 9.B. Discussion/direction with regard to Sierra County's Proclamation of Emergency, Resolution 2014-066, with regard to catastrophic wildfire potential.

The Director of Planning briefly provided background on the County's proclamation of emergency in 2014 and 2016 with regard to catastrophic wildfire along with a concerted effort to gain the support of the rural counties represented by RCRC and the Sierra Nevada Conservancy. The Director further expressed frustration with the paralysis from the agencies who have the greatest ability to move this issue forward.

Comments were received by Supervisor Roen with respect to having forwarded the County's resolution to Congressman LaMalfa's staff in order to draw attention to this issue.

Discussion ensued with the Board.

Sierraville District Ranger Quentin Youngblood commented on an opportunity to work with the state and focusing on three points of consideration: 1) expansion of Tier 1 and 2 designations to advance the abatement of hazardous fuels; 2) an expedited planning process; and 3) and streaming available grant funding appropriations directly to the County. Ranger Youngblood also suggested discussing this issue with Jim Branham, Executive Director of the Sierra Nevada Conservancy, the State of California and the Forest Service.

Discussion ensued with the Board.

Comments were received from Shane Starr, Congressman LaMalfa's District Representative and Dave Goicoechea, Loyalton.

By consensus, the Board directed Supervisor Roen and the Director of Planning to schedule a meeting with Jim Branham, Executive Director of the Sierra Nevada Conservancy.

14.B. 10:30AM COUNTY BOARD OF SUPERVISORS AND COUNTY SERVICE AREAS JOINT MEETING

Board of Supervisors to convene as Board of Directors for County Service Area (CSA) 1, 2, 3, 4, 5, and 4A5A (Sierra Brooks Water) and to hold joint meetings as both the County Board of Supervisors and the CSA Board of Directors.

- 14.B.i. Conduct public hearing and direction to staff on the 2018-2019 Final Budget for the County Service Area 1, 2, 3, 4, 5, 4A5A (Sierra Brooks Water and Parks).

At 11:08 a.m. Chair Schlefstein called the joint meeting of the County Service Area Board of Directors and County Board of Supervisors to order.

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At 11:08 a.m. Chair Schlefstein opened the public hearing.

The Auditor provided a brief overview of the 2018-2019 Final Budget for the County Service Areas.

At 11:10 a.m. Chair Schlefstein closed the public hearing with no persons addressing the Board.

14.B.ii. Conduct public hearing and direction to staff on the 2018-2019 Final Budget for the County of Sierra.

At 11:10 a.m. Chair Schlefstein opened the public hearing.

The Auditor briefly commented on the Finance Committee's recommendations with respect to the list of budget requests. The Auditor further reviewed the request by the Department Managers to move forward with the internal parity study and the Director of Health and Social Services request to increase overtime in Social Services.

Supervisor Adams indicated that he can support the request for the internal parity study and increase in overtime for Social Services. Supervisor Adams further referred to the Finance Committee's recommendation to hold off on certain requests until after the election so the County knows what will happen with the gas tax.

The Auditor clarified that with respect to the general fund there is \$162,000 in the outside counsel budget and the road fund has \$50,641 in contingencies.

At 11:15 a.m. Chair Schlefstein closed the public hearing with no persons addressing the Board.

14.B.iii. Resolution approving Assessment Engineer's Report, Sierra Brooks Water System Improvements Assessment District and direction scheduling of a public hearing and mailing of a notice and ballot.

The Director of Public Works provided considerable background on the Sierra Brooks Water project and the remaining tasks involved in this process including: 1) approving the Assessment Engineer's Report; 2) the Proposition 218 assessment proceedings for the payback of the USDA loan; 3) revising the County's ordinances; 4) conduct a Proposition 218 written protest for the operation and maintenance costs; and 5) having the final construction plans and specifications out to bid in order to be under a construction contract by April 2019.

Mr. Keith Knibb, Sauers Engineering, Inc. reviewed the changes to the proposed Assessment Engineer's Report for the Sierra Brooks Water System Improvements Assessment District since the last Board meeting and the cost to the property owner per

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EDU being \$5,606.86 if a direct cash payment is made or \$9,140.90 if payments are made over 39 years.

Public questioning ensued.

Following discussion, the Board directed continuing this item to the September 4, 2018 Board meeting.

At 12:08 p.m. Chair Schlefstein adjourned the joint meeting of the County Service Area Board of Directors and County Board of Supervisors and reconvened as the County Board of Supervisors.

Item 6.A. continued from earlier in the meeting.

Following brief discussion, the Board moved to adopt the resolution authorizing the Assessor to apply for the State Supplementation for County Assessors' Program with a County match of \$120,000.

ADOPTED, Resolution 2018-095. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

9. PUBLIC WORKS/TRANSPORTATION - Tim Beals

9.A. Request for authorization to expend funds in excess of the threshold established by the California Uniform Construction Cost Accounting Commission Cost Accounting Policies and Procedures without going through informal bidding procedures for water truck services provided by Folchi Construction for the Loyalton Landfill Closure.

The Board moved to authorize to expend funds in in excess of the threshold established by the California Uniform Construction Cost Accounting Commission Cost Accounting Policies and Procedures without going through informal bidding procedures for water truck services provided by Folchi Construction for the Loyalton Landfill Closure.

APPROVED. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

9.C. Resolution authorizing solicitation of bids for a 3 year snow grooming contract.

The Board moved to adopt the resolution authorizing solicitation of bids for a 3 year snow grooming contract.

ADOPTED, Resolution 2018-096. Motion: Roen/Beard/Unanimous Roll Call Vote: 5/0

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- 9.D. Second reading and adoption of an ordinance repealing Subsection (I) from 11.08.020 and adding Subsection (M) to 11.08.010 the Sierra County Code establishing a 15 mile per hour speed limit on Old Toll Bridge Road.

The Board moved to waive the second reading and adopt the ordinance repealing Subsection (I) from 11.08.020 and adding Subsection (M) to 11.08.010 the Sierra County Code establishing a 15 mile per hour speed limit on Old Toll Bridge Road.

ADOPTED, Ordinance No. 1083. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

- 9.E. Resolution approving revised Exhibit A to Agreement 2014-084, Landscape Maintenance Agreement within State Highway Right of Way on Route 49 within the County of Sierra, in order to accommodate 2 additional speed feedback signs which have been funded by the Sierra County Transportation Commission.

The Board moved to adopt the resolution approving revised Exhibit A to Agreement 2014-084, Landscape Maintenance Agreement within State Highway Right of Way on Route 49 within the County of Sierra, in order to accommodate 2 additional speed feedback signs which have been funded by the Sierra County Transportation Commission.

ADOPTED, Resolution 2018-097. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

10. PLANNING / BUILDING - Tim Beals

- 10.A. Discussion and adoption of resolution of intent to use Title III funds to cover the required costs of filing the approved Mitigated Negative Declaration for the Upper North Yuba Forest Health and Resilience Project, Fish & Wildlife CEQA Filing Fees in the amount of \$2,280.75.

The Board moved to adopt the resolution of intent to use Title III funds to cover the required costs of filing the approved Mitigated Negative Declaration for the Upper North Yuba Forest Health and Resilience Project, Fish & Wildlife CEQA Filing Fees in the amount of \$2,280.75.

ADOPTED, Resolution 2018-098. Motion: Roen/Adams/Unanimous Roll Call Vote: 5/0

11. OFFICE OF EMERGENCY SERVICES (OES) -Tim Beals

- 11.A. Resolution approving a sole source vendor for the Sheriff's Office computer aided dispatch and record retention software.

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Following a brief overview of the item by the Director of OES, the Board moved to adopt the resolution approving a sole source vendor for the Sheriff's Office computer aided dispatch and record retention software.

ADOPTED, Resolution 2018-099. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

12.B. Discussion/authorization for Sharon Dryden, Supervisor-Elect, District 5, to attend the California State Association of Counties (CSAC) New Supervisor's Institute held at the San Diego Annual Conference, November 25-27, 2018. (CLERK OF THE BOARD)

The Clerk provided background on the request.

Board discussion ensued.

The Board moved to authorize Sharon Dryden Supervisor-Elect, District 5, to attend the California State Association of Counties (CSAC) New Supervisor's Institute held at the San Diego Annual Conference, November 25-27, 2018 in an amount not to exceed \$2,500.

APPROVED. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

13. COUNTY COUNSEL - David Prentice

13.A. Discussion/approval for retention of a mediator to resolve an issue between two members of the Board of Supervisors and the County Auditor in an amount not to exceed \$3,000.

Deputy County Counsel briefly explained the purpose of the mediation.

In response to Supervisor Adams' comment as to how mediation is helpful, Deputy County Counsel commented that there may be some tools in mediation to assist in resolution.

The Board moved to approve the retention of a mediator to resolve an issue between two members of the Board of Supervisors and the County Auditor in an amount not to exceed \$3,000.

APPROVED. Motion: Beard/Huebner/Majority Roll Call Vote: 3/2 (Supervisors Adams and Roen NO)

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16. CORRESPONDENCE LOG

16.A. Response from the Sierra County Clerk-Recorder to the 2017-2018 Grand Jury Report.

No action taken.

16.B. Response from the Sierra County Board of Supervisors to the 2017-2018 Grand Jury Report.

No action taken.

16.C. Application for Alcoholic Beverage License submitted by Sherali Food Company, Inc.

No action taken.

ADJOURN

At 12:22 p.m., with no further business, Chair Schlefstein adjourned the meeting.

SCOTT A. SCHLEFSTEIN, CHAIR
BOARD OF SUPERVISORS

ATTEST:

HEATHER FOSTER
CLERK OF THE BOARD