



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
AGENDA  
REGULAR MEETING**

**Lee Adams, District 1**

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**Peter W. Huebner, District 2**

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**Paul Roen, Chair, District 3**

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**Jim Beard, Vice-Chair, District 4**

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**Sharon Dryden, District 5**

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The Sierra County Board of Supervisors will meet in regular session commencing at 9:00 a.m. on October 1, 2019 in the Board of Supervisors' Chambers, Courthouse, Downieville, CA. This meeting will be recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Supervisor Beard

**ROLL CALL**

**Present:** Lee Adams, Supervisor, District #1  
Peter W. Huebner, Supervisor, District #2  
Paul Roen, Supervisor, Chair, District #3  
Jim Beard, Supervisor, Vice-Chair, District #4  
Sharon Dryden, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Amanda Uhrhammer, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax-Collector  
Tim Beals, Director of Planning and Transportation  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services

October 1, 2019

## **APPROVAL OF THE CONSENT AGENDA**

The Board moved to approve the Consent Agenda.

**APPROVED.** Motion: Dryden/Beard/Unanimous Roll Call Vote: 5/0

### **13. CONSENT AGENDA**

13.A. Mental Health Performance Agreement between the Department of Health Care Services and Sierra County for the period of July 1, 2018 through June 30, 2021. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2019-110

13.B. Rescind Agreement 2019-079 and approve professional services agreement between Crestwood Behavioral Health, Inc. and Sierra County for adult residential care services. (BEHAVIORAL HEALTH)

**APPROVED,** Agreement 2019-111

13.C. Resolution designating the Sierra County Arts Council as the Local Arts Agency for 2020/2021. (CLERK OF THE BOARD)

**APPROVED,** Resolution 2019-131

## **APPROVAL OF REGULAR AGENDA**

At the request of Supervisor Adams and the County Clerk, the Board moved to add Items 9.C. and 9.D. to the Regular Agenda as the matters came up after the close of the agenda and require action before the next meeting.

9.C. Approval of letters of support for Sierra Nevada Conservancy Grant applications for the Hot Springs WUI Fuels Reduction Project and the Independence Fuels Thinning and Forest Health Restoration Project.

9.D. Amendment to Lease Agreement 2015-067, Lease No. AG-91S8-L-1T01, between the U.S. Department of Agriculture Forest Service and County of Sierra for radio vault space located on the Calida site.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

The Board moved to approve the Regular Agenda as amended.

**APPROVED as amended.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

October 1, 2019

## **REGULAR AGENDA**

### **2. PUBLIC COMMENT OPPORTUNITY**

At 9:03 a.m. Chair Roen opened and closed the public comment opportunity with no persons addressing the Board.

### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Adams reported on the RCRC annual meeting and the discussions regarding forest health issues and the disparity of fire safe councils throughout the region; both the federal PILT and SRS is moving through Congress as a two-year bill and Senators Feinstein and Harris have weighed in on a letter in support; and a discussion with the State Director for USDA regarding the Sierra Brooks Water Project.

Supervisor Dryden reported on the Lassen Plumas Sierra Community Action Agency meeting and the tour of the Roberti Ranch hemp operations.

### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Health and Social Services reported on Emergency Preparedness equipment and donating a generator to the Downieville Volunteer Fire Department. The Director also reported on an upcoming meeting with Ann Guerra (Executive Director of Nevada Sierra IHSS) and Sierra County's IHSS statistics: 42 active IHSS cases and 5436 authorized IHSS hours which equals \$65,232 in wages to the County's workforce.

Supervisor Dryden commented on the upcoming meeting with Ann Guerra and the need to identify and meet the needs of seniors in the community that don't meet the qualifications for IHSS.

### **5. FOREST SERVICE UPDATE**

Yuba River District Ranger Lon Henderson provided an update on matters going on in the district.

### **6. BEHAVIORAL HEALTH - LEA SALAS**

- 6.A. Discussion/direction regarding a remodel of the Behavioral Health waiting room in Loyalton.

The Director of Behavioral Health provided background on the need for the remodel due to office space shortage in the building which would cost approximately \$10,000.

Discussion ensued with the Board.

October 1, 2019

Following discussion and by consensus the Board authorized moving forward with the remodel of the Behavioral Health waiting room in Loyalton.

## **7. PLANNING / BUILDING - TIM BEALS**

- 7.A. Discussion and declaration of vacancy on County Planning Commission, authorize advertising and interviews, and direction on Resolution of Appreciation to Retiring Commissioner Richard Devore.

The Director of Planning provided background on the request to declare Mr. DeVore's position vacant on the Planning Commission due to Mr. DeVore having relocated out of the County. The Director also requested continuing the resolution of appreciation to the next meeting.

The Board moved to declare a vacancy on the County Planning Commission and authorized the Clerk to advertise.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## **8. PUBLIC WORKS/TRANSPORTATION - TIM BEALS**

- 8.A. Approval of agreement between Truckee Meadows Fire Protection District, Sierra County Fire Protection District, and Sierra County for fire protection services in Verdi and Long Valley.

The Director of Public Works commented that Chief Moore and the Sierra County Fire Protection District No. 1 have approved the proposed agreement.

The Board moved to approve the agreement between Truckee Meadows Fire Protection District, Sierra County Fire Protection District, and Sierra County for fire protection services in Verdi and Long Valley.

**APPROVED,** Agreement 2019-112. Motion: Huebner/Adams/Unanimous Roll Call Vote: 5/0

- 8.B. Approval of authorization to sign Memorandum of Understanding for the North Yuba River Watershed Partnership and approval of MOU paragraph describing Sierra County interest for purposes of MOU.

The Director of Public Works distributed and reviewed the County's paragraph for insertion into the North Yuba MOU.

Discussion ensued with the Board.

October 1, 2019

Supervisor Dryden suggested adding the proposed paragraph as part of a mission statement for the County and read the paragraph into the record.

The Board moved to authorize the signing of the Memorandum of Understanding for the North Yuba River Watershed Partnership and approved the MOU paragraph describing Sierra County interest for purposes of the MOU.

**APPROVED.** Motion: Huebner/Beard/Unanimous Roll Call Vote: 5/0

The Board further directed adding the Chairman of the Board as the primary contact and the County Clerk as the administrative contact within the MOU.

- 8.C. Discussion and direction regarding authorizing a part time accounting position in the Road Department and request for Personnel Committee Meeting or Finance Committee Meeting to further discuss.

By consensus, the Board referred this to the Finance Committee following the meeting with the Personnel Director.

- 8.D. Approval of temporary reclassification of Road Maintenance Supervisor to Road Superintendent during extended leave of absence of Road Superintendent, effective to August 25, 2019, per personnel action form as recommended by Department Manager.

Following brief discussion, the Board moved to approve the temporary reclassification of the Road Maintenance Supervisor to Road Superintendent during extended leave of absence of Road Superintendent, effective September 25, 2019.

**APPROVED.** Motion: Dryden/Adams/Unanimous Roll Call Vote: 5/0

- 8.E. Request for extended leave of absence beyond the thirty (30) day administrative leave allowed within the Sierra County Code for an existing employee due to medical issues.

The Director of Public Works provided background on the request for the extended leave of absence.

The Auditor expressed concerns with this request setting precedence and the impacts to smaller departments.

Deputy County Counsel also indicated this sets a legal precedence as judges will look at what the entity has done in the past.

Comments were received by Supervisor Adams in support of extending the leave by 60 days.

October 1, 2019

Discussion ensued with the Board and staff.

The Board moved to authorize the request for 60 days extended leave of absence beyond the thirty (30) day administrative leave allowed within the Sierra County Code for an existing employee due to medical issues.

**APPROVED.** Motion: Adams/Dryden/Unanimous Roll Call Vote: 5/0

## **12. TIMED ITEMS**

### **12.A. 10:00 A.M. EMERGENCY MEDICAL SERVICES TAX MEASURE**

Presentation by the Downieville Fire Protection District regarding a special election for Emergency Medical Services (EMS) tax measure. (SUPERVISOR ADAMS)

Mr. Frank Lang provided background on the two prior voter initiatives for a special parcel tax within the Downieville Fire Protection District and the Sierra City Fire District and the proposal to impose an EMS/ALS fee collected on the TOT tax structure that currently exists along with a general parcel tax on improved parcels only.

Discussion ensued with the Board and staff.

Following discussion and by consensus the Board directed the Clerk and County Counsel to review the mechanism to add the EMS/ALS fee/tax to the County's TOT structure within the district boundaries and to report back to the Board at the November 5, 2019 meeting.

9.B. Discussion/action regarding request from Sierra County Chamber of Commerce to form a committee to locate another financial institution to replace Wells Fargo in Downieville. (CHAIR ROEN)

Supervisor Adams provide background on his conversations with Bank of the West, Tri Counties Bank, and Sierra Central Credit Union. Supervisor Adams explained that Tri Counties Bank was the only financial institution that said they would consider opening a branch in Downieville.

Supervisor Adams also expressed concerns with the potential of losing the Wells Fargo Bank ATM should another bank open a branch in town and later decide to close.

Cherry Simi, Downieville reviewed a list of banks in California and expressed concerns about the impacts of not having a bank in Downieville.

The Director of Planning provided background on the previous prospectus' that were developed by community groups when attempting to bring banks into Downieville and Loyaltan and suggested continuing to pursue a dialog with Wells Fargo and also developing a new prospectus study.

October 1, 2019

Discussion ensued with the Board.

Following discussion, Chair Roen appointed Supervisor Adams as Chair and Supervisor Huebner as Vice-Chair to an ad hoc committee to look into this matter countywide.

- 8.F. Approval of letter to USFS making formal comment/objection to Plumas National Forest on OSV Management Plan for Plumas National Forest.

The Director of Public Works provided background on the proposed comment letter to the Plumas National Forest on the OSV Management Plan.

The Board moved to approve the letter to the USFS making formal comment/objection to Plumas National Forest on OSV Management Plan for Plumas National Forest.

**APPROVED.** Motion: Huebner/Beard/Unanimous Roll Call Vote: 5/0

- 8.G. Approval of letters of support for Greene Acres Sierra Nevada Conservancy Grant application at Bassetts and for a Sierra Nevada Conservancy Grant application for Sierra Valley Resource Conservation District at Sierra Brooks.

The Board moved to approve and direct the Chair to sign the letters of support for Greene Acres Sierra Nevada Conservancy Grant application at Bassetts and for a Sierra Nevada Conservancy Grant application for Sierra Valley Resource Conservation District at Sierra Brooks.

**APPROVED.** Motion: Dryden/Beard/Unanimous Roll Call Vote: 5/0

- 9.C. Approval of letters of support for Sierra Nevada Conservancy Grant applications for the Hot Springs WUI Fuels Reduction Project and the Independence Fuels Thinning and Forest Health Restoration Project.

The Board moved to approve and direct the Chair to sign letters of support for Sierra Nevada Conservancy Grant applications for the Hot Springs WUI Fuels Reduction Project and the Independence Fuels Thinning and Forest Health Restoration Project.

**APPROVED.** Motion: Dryden/Huebner/Unanimous Roll Call Vote: 5/0

- 8.H. Discussion and direction regarding consideration of a contract creating a services agreement for County Forester to interface with efforts to reduce fire hazard severity.

October 1, 2019

The Director of Public Works provided background on the need to have professional forester services available to the County when pursuing grant programs.

Discussion ensued with the Board.

Chair Roen appointed himself and Supervisor Adams to an ad hoc committee to work on a contract for County Forester services.

**12.B. 11:00 A.M. RESOLUTION OF APPRECIATION**

Presentation of Resolution of Appreciation for Kathryn Whitlow, Departmental Specialist for the Planning Department and Office of Emergency Services, upon her retirement from public service.

Comments were received by the Director of Planning thanking Ms. Whitlow for her years of service to the community and the County.

Chair Roen presented the resolution of appreciation to Kathryn Whitlow.

8.I. Services Agreement between North Valley Resource Management, Danielle Bradfield, Registered Professional Forester and Sierra County for Professional Forestry Services on a time and materials basis.

The Director of Public Works provided background on the agreement.

Board discussion ensued.

The Board moved to approve the services agreement between North Valley Resource Management, Danielle Bradfield, Registered Professional Forester and Sierra County for Professional Forestry Services on a time and materials basis.

**APPROVED**, Agreement 2019-114. Motion: Dryden/Huebner/Unanimous Roll Call Vote: 5/0

8.J. Services Agreement with Plexus Global to provide drug screening reports and drug screening programs for job applicants and employees for Sierra County.

The Director of Public Works provided background on the agreement which is necessary to keep the program moving forward.

Discussion ensued regarding changing the term of the agreement from five years to one year.

The Board moved to approve the services agreement with Plexus Global to provide drug screening reports and drug screening programs for job applicants and employees for Sierra County as amended for a one-year term. The Board also



October 1, 2019

authorized the Chair to choose a different term for the agreement should there be a problem with a one-year term.

**APPROVED as amended**, Agreement 2019-116. Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## **9. BOARD OF SUPERVISORS**

9.A. Approval of letter of support for Sierra Buttes Trail Stewardship Proposition 68 - Connected Communities grant. (SUPERVISOR ADAMS)

Supervisor Adams provided background on the Connected Communities grant which promotes travel amongst communities.

Cherry Simi, President of the Downieville Improvement Group (DIG) questioned if the County is going to require any kind of studies on the impacts to communities and indicated that DIG plans to request more information prior to submitting a support letter as they are named as a partner and are unsure of what they are getting as a partner of the grant.

Supervisor Adams expressed concerns with not supporting the grant.

The Board moved to approve the letter of support for Sierra Buttes Trail Stewardship Proposition 68 - Connected Communities grant.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

9.D. Amendment to Lease Agreement 2015-067, Lease No. AG-91S8-L-1T01, between the U.S. Department of Agriculture Forest Service and County of Sierra for radio vault space located on the Calida site.

Comments were received by the Clerk and Supervisor Adams regarding the lease agreement for radio vault space located on the Calida site.

The Board moved to approve the amendment Lease Agreement 2015-067, Lease No. AG-91S8-L-1T01, between the U.S. Department of Agriculture Forest Service and County of Sierra for radio vault space located on the Calida site.

**APPROVED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

## **10. COUNTY SERVICE AREA BOARD OF DIRECTORS**

At 11:37 a.m. Chair Roen recessed the County Board of Supervisors meeting and convened as the County Service Area Board of Directors.

At 11:38 a.m. Chair Roen adjourned the County Service Area Board of Directors meeting and reconvened as the County Board of Supervisors.

October 1, 2019

**11. CLOSED SESSION**

11.A. Closed session pursuant to Government Code Section 54957 - performance review regarding Personnel Director.

This item was continued to the next meeting.

**14. CORRESPONDENCE LOG**

14.A. Letter of resignation from Christopher "Riz" Martinetti from the Sierra County Fire Protection District No. 1.

No action taken.

14.B. Letter of resignation from Tim Butler for the Sierra County (Calpine) Waterworks District No.1.

No action taken.

**ADJOURN**

At 11:39 a.m., with no further business, Chair Roen adjourned the meeting.

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PAUL ROEN, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD