



SIERRA COUNTY
DEPARTMENT OF PLANNING AND BUILDING
P.O BOX 530
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FORM NUMBER
BD-30

DEFERRED SUBMITTAL WORKSHEET

The following information must be completed by the contractor, developer, architect, engineer, or owner upon submitting a request for a deferred item to the Building Inspection Division. The deferred item cannot be processed without this information.

Note: This worksheet is for deferred item(s) to plans that are currently in for plan review.

PROJECT INFORMATION

Assessors Parcel Number (APN): _____
Owner: _____
Phone#: _____ Email: _____
Address: _____ City: _____ Zip: _____
Permit#: _____ Contractor: _____
Project Address: _____
Project Name: _____
Architect/Engineer: _____ Arch/Eng Phone: _____

DEFERRED ITEM(S) DEXCRIPTION

Provide a comprehensive description of the deferred item(s) being submitted:

- Architectural: _____ Structural: _____
 Truss Calculations Fire Sprinklers & Hydraulic Calculations

APPLICANTS SIGNATURE

Print Sign Date

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Background:

This policy provides clarifications and general enforcement guidelines to California Building Code (CBC) Section 107.3.4.1 (Deferred Submittals).

Guidelines:

1. Written request from the architect or engineer of record listing the deferred submittal items and reasons for the deferral shall be submitted to the building official for approval prior to permit issuance.
2. All deferred submittal items shall be clearly listed on the title or cover sheet of the approved set(s) of construction plans. Solar can not be deferred.
3. All design criteria of the deferred submittal items shall be stated on original approved plans.
4. The impacts of the deferred submittal items on the entire building shall be included in the original design; i.e. complete load path, point load from girder trusses, fire sprinkler water demand, etc.
5. Submittal documents for deferred submittal items shall be submitted to the architect or engineer of record who shall review them and forward them to the Building Official with a notation indicating that the deferred submittal documents have been reviewed and that they have been found to be in general conformance with the design of the building.
6. **Deferred submittal items shall be submitted to the Building Official for review and approval prior to installation. The applicant shall be responsible for coordination of the deferred submittal items and allow adequate review time by the Building Department. For example; a fire sprinkler system plan shall be submitted, reviewed, approved and available onsite at time of the rough framing inspection or the inspection cannot be conducted.**
7. A separate fee based on time and materials may be charged for review of the deferred submittal items.