



**SIERRA COUNTY**  
**DEPARTMENT OF PLANNING AND BUILDING**  
 P.O BOX 530  
 Downieville, California 95936  
 (530) 289-3251 FAX (530) 289-2828

**FORM NUMBER**  
**BD-20**

**DEPARTMENT OF ENVIRONMENTAL HEALTH**  
 P.O. BOX 7  
 Loyalton, California 96118  
 (530) 993-6716 FAX (530) 993-6790  
[envhealth@sierracounty.ca.gov](mailto:envhealth@sierracounty.ca.gov)

**ONSITE WASTEWATER TREATMENT SYSTEM (OWTS) PERMIT APPLICATION**  
 To be completed by Owner or Authorized Agent

Assessor Parcel Number: \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ Lot Size \_\_\_\_\_ Value (to include all labor & materials) \_\_\_\_\_

**PROJECT LOCATION:**

Property Address (street address): \_\_\_\_\_

Type Premise: Residential \_\_\_\_\_ Commercial or other (specify) \_\_\_\_\_

Total Number: Bedrooms \_\_\_\_\_ Baths \_\_\_\_\_ **Water Supply:** Public (Name) \_\_\_\_\_

or Private (type):  Well  Spring  Surface  Other \_\_\_\_\_

**PROPERTY OWNER INFORMATION:**

Property Owner's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**SCOPE OF WORK:**  New OWTS  OWTS Repair  Septic Tank Abandonment

**DO NOT FILL IN RED SECTION – HEALTH DEPT. USE ONLY**

Percolation Test	Yes _____ No _____	Results _____ min/in	Date _____	Performed by: _____
Septic Tank: Size	_____ Gals.	Material _____	Septic Tank Distance from Well	_____ Feet
Sewage Disposal System:	Distance from Well _____ Feet	Distance from Water Sources	_____ Feet	
Length Each Line	_____ Feet	Distance from Lot Line	_____ Feet	
Total Length of Leach Lines	_____ Feet	Distribution Box	Yes _____ No _____	
Width of Trench	_____ Feet	Depth of Gravel Beneath Leach Pipe	_____	Over _____
Depth of Trench	_____ Feet	Other:	_____	

Note: All Leach Lines must be installed level. Leach Gravel must be Graded ¾ to 2 ½ inches and washed.

HEALTH DEPARTMENT APPROVAL IS NOT A GUARANTEE THAT THE PROPOSED INSTALLATION WILL OPERATE SUCCESSFULLY BUT ONLY THAT THE SYSTEM MEETS THE MINIMUM REQUIREMENTS OF THE HEALTH DEPARTMENT.

**Health Department OWTS Application Number # \_\_\_\_\_**

Approval by: \_\_\_\_\_ R.E.H.S. Date \_\_\_\_\_

Final Inspection by: \_\_\_\_\_ R.E.H.S. Date \_\_\_\_\_

Remarks: \_\_\_\_\_

Issued by: \_\_\_\_\_ Building Permit No. \_\_\_\_\_ Date \_\_\_\_\_

**IDENTIFY PERMIT HOLDER OF RECORD**

This permit is to be issued in the name of the  **LICENSED CONTRACTOR** or the  **PROPERTY OWNER** as the permit holder of record who will be responsible and liable for the construction. (HSC. 19825, and BPC 7000 ct seq.)

Permit Holder's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**IDENTIFY THE CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there  IS or  IS NOT a construction lending agency for the performance of the work for which this permit is issued. (Sec. 8172, Cal. Civil Code).

Lender's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

**IDENTIFY WHO WILL PERFORM THE WORK (Complete either "A" or "B")**

**(A) - CALIFORNIA LICENSED CONTRACTOR DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Profession Code and my license is in full force and effect.

State of California Contractor's License Number: \_\_\_\_\_ Class: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Installed by/Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Contractor or \*\* Authorized Agent's Signature \_\_\_\_\_ Print \_\_\_\_\_

**\*\*Requires Proof of Authorization from Contractor**

**(B) - OWNER-BUILDER DECLARATION**

**(Must fill out separate "Owner-Builder Notice & Certification" form BD-03)**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (ref. Sec. 19825 (a), Health and Safety Code: "Every city, county, or city and county, whether general law or chartered, that requires the issuance of a permit as a condition precedent to the construction, alteration, improvement, demolition, or repair of any building or structure, shall require the execution of a permit application, in substantially the same form set forth under this subdivision, and require any individual who executes the Owner-Builder Declaration to present documentation sufficient to identify the property owner and, as necessary, verify the signature of the property owner. A city, county, or city and county may require additional information on the permit application"). [HSC 19825 (a)]

Please **check all that apply** for the following:

**I, as owner of the property, or my employees with wages as their sole compensation will do**  **ALL OF** or  **PORIONS OF** the work, and the structure is not intended or offered for sale. (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property, which, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale).

**I, as owner of the property, am exclusively contracting with licensed contractors to construct the project.** (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a licensed contractor pursuant to the Contractors' State License Law).

**I am exempt from licensure under the Contractors' State License law for the following reason:** \_\_\_\_\_

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an Owner-Builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following web site: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>

Property Owner\* or \*\*Authorized Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IDENTIFY WORKERS' COMPENSATION**

**WARNING:** Failure to secure workers' compensation coverage is unlawful, and can subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000.00), in addition to the cost of compensation and damages as provided for in Section 3706 of the Labor Code, plus interest and attorney's fees.

I hereby affirm under penalty of perjury **one** of the following declarations:

**I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations** as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. **Policy #:** \_\_\_\_\_

**I have and will maintain workers' compensation insurance,** as required by Section 3700 of the Labor code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:  
**Insurance Carrier:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**I certify that in the performance of the work for which this permit is issued,** I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California; and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**Contractor, \*Property Owner, or \*\*Authorized Agent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPLICANT'S DECLARATION**

By my signature below, I certify to each of the following: I am  a California licensed contractor or  authorized agent for a California licensed contractor or  property owner\* or  authorized to act on the property owner's behalf.\*\*

I have read this permit application and the information I have provided is true and correct. I agree to comply with all applicable county ordinances and state laws relating to building construction. I authorize representatives of Sierra County to enter upon the above-identified property for inspection purposes [HSC 19825 (a)].

Applicant's Signature: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_

\* requires separate "Owner-Builder Notice & Certification" form BD-03  
\*\*requires separate "Authorized Agent to Act on Owner's Behalf" form BD-02

*Note: A valid permit results when a permit card is issued by the Building Department. DO NOT begin work without issuance of a valid permit.*