

**SIERRA COUNTY BOARD OF SUPERVISORS'**  
**AGENDA TRANSMITTAL & RECORD OF PROCEEDINGS**

<b>MEETING DATE:</b>	<b>TYPE OF AGENDA ITEM:</b> REGULAR          CONSENT          TIMED
<b>DEPARTMENT:</b> <b>APPROVING PARTY:</b> <b>PHONE NUMBER:</b>	<b>SUPPORTIVE DOCUMENT ATTACHED:</b> RESOLUTION          MEMO AGREEMENT OTHER _____
<b>AGENDA ITEM:</b>	
<b>BACKGROUND INFORMATION:</b>	
<b>FUNDING SOURCE:</b> <b>GENERAL FUND IMPACT:</b>	<b>OTHER FUND:</b> <b>AMOUNT: \$</b>
<b>ARE ADDITIONAL PERSONNEL REQUIRED?</b>  YES          NO  TYPE OF EMPLOYEE	<b>IS THIS ITEM ALLOCATED IN THE BUDGET?</b>  YES          NO  <b>IS A BUDGET TRANSFER REQUIRED?</b>  YES          NO
<b>SPACE BELOW FOR CLERK'S USE</b>	
<b>BOARD ACTION:</b>  APPROVED          APPROVED AS AMENDED  ADOPTED          ADOPTED AS AMENDED  DENIED          OTHER  NO ACTION TAKEN	SET PUBLIC HEARING FOR: _____  DIRECTION TO: _____  REFERRED TO: _____  CONTINUED TO: _____  AUTHORIZATION GIVEN TO: _____
<b>BOARD VOTE:</b>  AYES:                          NOES:  ABSTAIN:                      ABSENT:  BY CONSENSUS	RESOLUTION 2023-_____  AGREEMENT 2023-_____  ORDINANCE _____
<b>COMMENTS:</b>	

\_\_\_\_\_  
CLERK OF THE BOARD

\_\_\_\_\_  
DATE

# Memorandum

**To:** Sierra County Board of Supervisors  
**From:** Lea Salas, Administrative Director  
**Reference:** Agenda Item  
**Date of memo:** January 10, 2023  
**Date of Board Meeting:** January 17, 2023

**Requested Action:** Discussion and Direction regarding contracting for Veteran's Services Officer (VSO) and hiring two part-time positions for Veteran's Peer Support Specialist and/or Peer Support Specialist.

**Mandated by:** N/A

## Funding

**Budgeted?** Yes  No

<b>Revenue</b>		
<b>Expenses</b>		
<b>Difference</b>		

**Background Information:** Sierra County staffed the position for the Veteran's Service Officer, (VSO) and Veteran Peer Support/Harm Reduction utilizing a Substance Abuse Counselor. This position has been vacant since August 2022. The department has had discussions with the State VSO to explore our options. The department was successful in completing the necessary requirements to be a VSO office. We do not wish to lose that status.

We have two for discussion.

- 1) Hire a qualified VSO. Concerns are does the department have enough activity for a full-time employee without adding other duties.
- 2) Contract for VSO services and hire a Veteran Peer Support or a Veteran Representative to do the outreach and engagement, while the paperwork and claims which are filed with the State VSO is done by the contractor. This will provide mentorship to the person we hire. (The State did provide the County with a qualified VSO).

The second option is better suited for our needs currently. What the department would like to pursue is contracting for VSO services. Hire two extra help positions, one to provide the Veteran Peer Support or Representative. The second position would be to hire our general Peer Support Specialist. Although we still would like to have on the staffing matrix an FTE that would be held vacant to learn where the capacity really lies. Once we identify county needs, fill the FTE with one of the extra help positions.

**Potential Issues to consider:** None

**Alternatives or Impacts of disapproval:**