

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> May 5, 2020	<b>TYPE OF AGENDA ITEM:</b> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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**DEPARTMENT:** Board of Supervisors  
**APPROVING PARTY:** Heather Foster, Clerk of the Board  
**PHONE NUMBER:** 530-289-3295

**AGENDA ITEM:** CONTINUED COVID-19 PUBLIC HEALTH EMERGENCY UPDATE: Report from Sierra County Public Health, County Office of Emergency Services, County Department Managers, Forest Service Representatives, and other local agencies on recent developments relating to the COVID-19 Public Health Emergency and possible action/direction to staff.

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other

**BACKGROUND INFORMATION:**

**FUNDING SOURCE:**  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$ N/A

**ARE ADDITIONAL PERSONNEL REQUIRED?**  
  
 Yes, -- --  
 No

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  Yes  No  
  
**IS A BUDGET TRANSFER REQUIRED?**  Yes  No

**SPACE BELOW FOR CLERK'S USE**

<p><b>BOARD ACTION:</b></p> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**

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CLERK TO THE BOARD \_\_\_\_\_ DATE \_\_\_\_\_

## Heather Foster

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**From:** Devan R <devanrosdahl@gmail.com>  
**Sent:** Friday, April 24, 2020 11:15 AM  
**To:** Clerk-Recorder  
**Subject:** Why the fishing ban?

Dear Sierra County representatives,

The response the county has had to Covid-19 is devastating and uncalled for.

Given how small the case totals are in CA you're, shutting down hotels, short term rentals and now the fishing season has basically caused economic desolation to anyone involved in Downieville and Sierra County.

Fly fishing and Fishing in general isn't something people do in groups.... it's a perfect distancing activity that allows people to get out and breath fresh air. Fresh air is known to help with mental and physical health in this pandemic.

These bans affect our local support people who live and provide for their families in Sierra County, and fishing bans further extend that economic impact to local working families and services providers.

I find the response that the county and local government are continuing to push forward to be a huge over reaction and infringement on basic rights protected by the constitution.

Collecting property and local taxes while restricting the use of public space provided and paid for by those taxes is against everything we hold dear as Americans.

Yours truly-  
Devan Rosdahl

## Heather Foster

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**From:** Dallin Rosdahl <dallin.rosdahl@gmail.com>  
**Sent:** Friday, April 24, 2020 12:29 PM  
**To:** Clerk-Recorder  
**Subject:** Sierra County

Hi,

Please consider the implications of your actions in now announcing a delay to the fishing season opening will have on the small businesses in the county. Case counts in California are significantly lower than the rest of the US, and fishing in particular is not an activity that requires or even typically includes groups of people. I am a homeowner in Downieville and use Airbnb to help me pay for my mortgage as well as improve the property I own. I use local labor to both clean and maintain by property providing much needed work and income to residents of Downieville directly. Under the current conditions my help is receiving zero income due to lost bookings.

Mountain biking, hiking, and fishing are not activities that are spreading this virus. I understand people are scared, but the devastation that your actions will have on the local economy this summer if you don't open up may be irreparable.

I believe your actions are an over-reaction to the situation, and I would ask that you consider the trade-offs when making these decisions.

Thanks,  
Dallin Rosdahl

**From:** [Sierra Pines Resort](#)

**Sent:** Monday, April 27, 2020 9:03 PM

**To:** [Peter Huebner](#); [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)

**Cc:** [Buttes Resort](#); [Bassetts Station](#); [Steve & Jenny Treviso](#); [409chevy@sbcglobal.net](mailto:409chevy@sbcglobal.net); [Felice Partida](#); [Sonya Z Meline](#); [Downieville River Inn](#); [hello@lureresort.com](mailto:hello@lureresort.com); [Mary Ervin](#)

**Subject:** Sierra County & Grants

Dear Peter and Lee,

I understand that the county has limited funds and much of the budget comes from state and federal grants, but I believe the third biggest contributor to the county budget is the hospitality and tourism industry. It is time that the county starts to take care of its heart and soul of and offer grants to its small businesses. We all know that tourism is suffering because of the limitations put on by the county government. I believe that the community will be made whole by grants from the state and federal government; therefore, the county supervisors should look at passing some of that money back to the small businesses, so that they will be here in the future. I think the county should propose a \$10,000 grant to every small business under its jurisdiction. That would go a long way towards keeping all of the small businesses alive and paying their taxes in the future. It is one thing to keep the citizens safe by discouraging tourism with signs, closing parks, citations for gathering, and closing waterways to fishing, but without small business this county will continue to shrink and die. Below is a link to an example of what other counties in the US are doing:

[https://www.hudsonvalley360.com/news/publicservicenews/foundation-offers-relief-for-small-businesses-in-pandemic/article\\_2265bbd2-7a71-5998-91e9-383315dc0c2e.html](https://www.hudsonvalley360.com/news/publicservicenews/foundation-offers-relief-for-small-businesses-in-pandemic/article_2265bbd2-7a71-5998-91e9-383315dc0c2e.html)

What is the proper way to put this on the agenda so that the supervisors can take action? Thank you for your considerations.

Best,

**Glen Haubl**

Sierra Pines Resort

104 Main Street

Sierra City, CA 96125

(530) 862-1151

[www.SierraPinesResort.com](http://www.SierraPinesResort.com)

**From:** [Sonya Z Meline](#)  
**Sent:** Wednesday, April 29, 2020 10:27 AM  
**To:** [peter4actions@gmail.com](mailto:peter4actions@gmail.com); [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)  
**Subject:** FW: Sierra County & Grants

Peter and Lee,

Great to meet you sirs. I wish it were under more wonderful circumstances, but as it is, I do appreciate all you are doing for our county to keep us safe and updated.

I have a few questions:

1. Where do we get information on attending the meetings the board holds each week? I don't see it on the website. Can you provide a link or place I can look?
2. We have started a group of tourism focused business owners in Sierra County and we are calling ourselves the Sierra County Visitors Bureau. I want to let this group know more about the grants available to them, as many of them are struggling to keep the lights on and have received no assistance! Our group is meeting on May 12 at 1:30pm (virtually of course) and I wanted to ask if we can have one or both of you gentlemen or anyone else from our board of supervisors to speak at this meeting. We will also have HHS there to discuss the distancing requirements and any ideas they have on phased reopening plans. Attached is our latest newsletter.

Thank you again for all you do, and please stay safe!

Sincerely,

Sonya



**Sonya Z. Meline**  
**Hotel Manager**

Front Desk: 530.289.3573  
Direct: 619.379.1088

**Carriage House Inn**  
110 Commercial Street  
Downieville, CA  
95936

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## Heather Foster

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**From:** Starr, Shane <Shane.Starr@mail.house.gov>  
**Sent:** Thursday, April 30, 2020 9:41 AM  
**To:** Shane Starr  
**Subject:** PRESS RELEASE: LaMalfa Asks Newsom to Answer Rural California's Call to Reopen



For Immediate Release – April 30, 2020 Contact: [Savannah Glasgow](#) – (202) 525-8538

### **LaMalfa Asks Newsom to Answer Rural California's Call to Reopen** *A One Size Fits All Approach Won't Work for California*

(Chico, CA) – Congressman Doug LaMalfa (R-Richvale) spoke with Governor Gavin Newsom yesterday afternoon along with the entire bi-partisan California Congressional delegation. During the call Congressman LaMalfa asked Governor Newsom to recognize the differences in the regions of the state and that many areas including much of Northern California has already met or surpassed his previous criteria for beginning to reopen.

LaMalfa said: “Cities, counties, individuals, and businesses across Northern California have been contacting me to help give them answers on when we can begin to responsibly reopen parts of our region. Much of the North State has already surpassed the guidelines Governor Newsom previously laid out. Butte County hasn't had a new case in 16 days and many northern counties haven't had a single case. In consultation with local health departments and County Boards of supervisors, there is a responsible way to begin reopening large parts of Northern California. We shouldn't have to wait for Los Angeles or San Francisco to meet the goals we already have surpassed. If the reverse was true, we certainly wouldn't see the state waiting on us to reopen major cities. My discussion with the Governor today was to recognize the reality that if he didn't move, the counties and local communities would likely open without approval. Its best if we work together to open with a plan, but if not – it is still going to happen.”

*Congressman Doug LaMalfa is a lifelong farmer representing California's First Congressional District, including Butte, Glenn, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou and Tehama Counties.*

###

All the best,  
**Savannah Glasgow**  
*Communications Director*

Congressman Doug LaMalfa (CA-01)  
322 CHOB | Washington, DC 20515 | 202-225-3076  
[Facebook](#) | [Twitter](#) | [Website](#) | [eNewsletter](#)

## Sierra County Phased Opening Plan

Sierra County has established a phased plan for reopening during COVID-19. The local plan is based on California's Pandemic Roadmap and is subject to change based on the Governor's orders. This is a phased plan that will allow a slow and steady pace to return our community to normal operations. The phased plan is necessary to continue to limit the spread of COVID-19 disease until we have developed wide spread immunity. This Plan also allows for targeted mitigation measures, as well as the regression to a prior phase should a spike in community transmission of COVID-19 occur. This plan is a living document that will align with the local and state Public Health Officer's orders. As new findings and recommendations are developed at the Federal, State and Local level this document shall evolve to provide guidance to communities throughout Sierra County.

California Department of Education will be providing the guidance for implementation of their schools in conjunction with Public Health as to the optimal time to open in class learning.

Community support and personal responsibility is critical for this Plan to work. We ask that each resident of Sierra County make informed decisions to keep yourself and your family healthy throughout the duration of this pandemic.

### Stage 1:

#### Individuals:

- **Anyone who is feeling ill should stay home**
- **Continue social distancing** – When in public maintain at least **6** feet from others.
- **Maintain good hygiene practices** – Washing hands, use hand sanitizer, cleaning frequently touched surfaces, covering coughs & sneezes.
- **Face covering**- required to wear a face covering in public, when social distancing is not possible and when in places of business.
- **Social Settings** – Gatherings should be limited to 10 people or less while maintaining at least **6** feet from others.
- **Public Settings**
  - Require that a business would expect all patrons to comply and place adequate signage stating this demand.
  - Require all employees of a business wear a face covering.
  - Make sure you carry hand sanitizer and look for hand sanitizer offered at place of business to use on your way in and out of the door.
- **Vulnerable (high risk) individuals** – those over the age of 65 and individuals with pre-existing health conditions, are encouraged to stay at home. Households with

vulnerable members should be aware that other members of the household may increase risk of transmission if resuming normal activities. Precautions should be taken to protect the vulnerable household members.

- **Non-essential travel is discouraged**
- **Residents are encouraged to participate in outdoor activities close to their home daily.**

**Work & Business:**

- **Return to work and business should be phased, provide appropriate physical distancing measures, and ensure sick employees do not come to work. Please refer to OSHA guidelines: <https://dir.ca.gov/dosh/coronavirus/Health-Care-General-Industry.html>**
  - Provide posted signage educating the public what is expected inside and outside the business including social distancing, face coverings and rescheduling their visit if they are sick.
  - Mark with visuals where employees and customers should be standing.
  - Ensure sick employees remain at home or go home immediately if they become ill at work.
  - Meeting rooms, break rooms and other common areas should remain closed or be limited in capacity to provide physical distancing of at least 6 feet between employees.
  - Return employees back to work in phases, rather than all at once.
  - Consider staggering work schedules to decrease exposure. Continue encouraging telecommuting if possible.
  - Protection and accommodations should be provided to employees who are high risk for COVID-19.
  - If not able to maintain 6 feet distancing employees and customers **MUST** wear face coverings.
  - Clean frequently touched surfaces with appropriate disinfectant.
  - Provide for frequent hand washing and/or make hand sanitizer readily available to both employees and customers.
- **Businesses in Stage I** are the current essential workers and businesses laid out in the Governors Executive Order of March 19, 2020
- **Check with your Healthcare provider and dentist for updated services offered.**

## **Stage 2:**

### **Changes from Stage 1:**

- **Businesses such as pet groomers, offices, retail stores-curb side services only may open with a Public Health approved plan.**
  - **Owners and operators are encouraged to limit the number of staff and customers in the building at a given time.**
    - Optimally less than 6 people in a small store or office. Social distancing of at least 6 feet must be maintained if possible.
  - Consider staggering work schedules to decrease exposure. Continue encouraging telecommuting if possible.
  - Provide posted signage educating the public what is expected inside and outside the business including social distancing, face coverings and rescheduling their visit if they are sick.
  - Mark with visuals where employees and customers should be standing.
  - If not able to maintain 6 feet distancing employees and customers **MUST** wear face coverings.
  - Provide as many services as feasible with limited contact for example:
    - Online orders with in store pickup
    - Limiting number of customers in a lobby or waiting area
    - Staggering appointments
  - Clean frequently touched surfaces with appropriate disinfectant.
  - Provide for frequent hand washing and/or make hand sanitizer readily available to both employees and customers.
- **Outdoor recreation may open.**
  - Physical distancing should be promoted and maintained.
  - If equipment is provided it should be cleaned after use.
  - Organized team sports of more than 10 should remain cancelled
  - Organized youth sports should remain cancelled
- **Neighborhood sports may resume** with appropriate physical distancing & hygiene protocols, no sports allowed that require out of county travel.
- **Gatherings of no more than 10 (# subject to change) people recommended maintaining at least 6 feet from others.**
  - In addition to social settings, this applies to organized activities, groups, meetings, religious groups etc.
  - Recommend use of technology based services for groups and meetings whenever possible.

**What should remain closed:**

- Hair salons, nail salons, barbers and massage therapists
- Restaurant dine in
- Short term rentals and lodging
- Bars
- Hot springs and pools
- Organized youth sports
- Organized Camps
- Churches, synagogues, mosques, temples
- Skilled nursing facilities should be closed to non-essential visitors.

**The Medical Health Operational Area Coordination Team (MHOAC) will evaluate and monitor:**

- Regional medical and EMS data will be monitored
- Local healthcare facilities will continue to provide weekly situation reports
- Local and regional testing will be monitored
- Case investigation and contact tracing will be conducted
- Coroner reports will be reviewed

**Should an increase in illness occur, targeted mitigation measures will be employed as determined by the MHOAC Team. This could include one or more of the following:**

- Increased monitoring of exposed contacts
- Stricter quarantine of contacts
- Increased recommended use of PPE
- Recommended reduction in worksite staff
- Sanitation of a specific facility
- Closure or partial closure of a specific facility
- Recommended reduction in social gatherings
- **Should the number of positive COVID cases increase to 3 cases, the public will be asked to return to stricter protocols and Stage 2 would be delayed.**
- **Should no significant increase in cases occur over a period of at least 30 days; then we will enter Stage 3 for reopening which allows for decrease in recommended restrictions.**

### **Stage 3**

#### **Changes from Stage 2:**

- **Vulnerable groups-** those over the age of 65 and individuals with pre-existing health conditions are no longer under the stay at home order but encouraged to continue with face coverings, social distancing and handwashing frequently.
- **Businesses such as hair salons, nail salons, barbers, massage therapists, may open.**
  - **Owners and operators are encouraged to limit the number of staff and customers in the building at a given time.**
    - Social distancing of at least **6** feet must be maintained if possible.
    - For example, a salon has **3** chairs or booths, consider opening only **1** at one time to allow for physical distancing.
  - Consider staggering work schedules to decrease exposure. Continue encouraging telecommuting if possible.
  - Provide posted signage educating the public what is expected inside and outside the business including social distancing, face coverings and rescheduling their visit if they are sick.
  - Mark with visuals where employees and customers should be standing.
  - If not able to maintain 6 feet distancing employees and customers **MUST** wear face coverings.
  - Provide as many services as feasible with limited contact for example:
    - Limiting number of customers in a lobby or waiting area
    - Staggering appointments
  - Clean frequently touched surfaces with appropriate disinfectant.
  - Provide for frequent hand washing and/or hand sanitizer readily available to both employees and customers.

*\* Licensed providers such as cosmetology, dental, medical etc. should refer to State Licensing Board and National Associations for guidelines, provisions, and requirements related to their particular profession.*

- **Restaurants may open for limited dine in options.**
  - Provide posted signage educating the public what is expected inside and outside the business including social distancing, face coverings and rescheduling their visit if they are sick.
  - Mark with visuals where employees and customers should be standing.
  - Tables must allow for appropriate physical distancing of **6** feet.

- No more than half capacity should be reached.
- Take out options should continue to be promoted.
- Clean frequently touched surfaces with appropriate disinfectant.
- Provide for frequent hand washing and/or hand sanitizer readily available to both employees and customers.
- **Lodging and short term rentals may open.**
  - Provide posted signage educating the public what is expected inside and outside the business including social distancing, face coverings and rescheduling their visit if they are sick.
  - Mark with visuals where employees and customers should be standing.
  - Clean frequently touched surfaces with appropriate disinfectant.
  - Provide for frequent hand washing and/or hand sanitizer readily available to both employees and customers.
- **Social Settings** – Gatherings should be limited to a reasonable number and maintaining at least **6** feet from others.
- **Travel may resume**
- **Bars may open** maintaining at least **6** feet from others, diminished occupancy and cleaning frequently touched surfaces.
- **Congregate settings may open** with appropriate physical distancing & hygiene protocols:
  - Hot Springs and Pools
  - Camps
  - Organized youth activities including sports
  - Churches, synagogues, mosques, temples
  - Weddings

**Should an increase in illness occur, targeted mitigation measures will be employed as determined by the MHOAC Team. This could include one or more of the following:**

- Increased monitoring of exposed contacts
- Stricter quarantine of contacts
- Increased recommended use of PPE
- Recommended reduction in worksite staff
- Sanitation of a specific facility
- Closure or partial closure of a specific facility
- Recommended reduction in social gatherings
- Closure or partial closure of congregate settings

- Return to takeout only options for restaurants
- Cancellation of non-essential travel
  
- **Should the increase in community spread of illness be significant, the public will be asked to return to stricter protocols and Stage 3 would be delayed.**
- **Should no significant increase in cases occur over a period of 30 days, then we will enter Stage 4 for reopening which allows for additional decrease in restrictions.**

#### **Stage 4**

##### **Changes from Stage 3:**

- **All businesses may resume normal business and capacities.**
- **Skilled nursing facilities can resume normal visitation procedures.**
- **Physical distancing restrictions and face coverings removed.**

**Should an increase in illness occur, targeted mitigation measures will be employed as determined by the MHOAC Team. This could include one or more of the following:**

- Increased monitoring of exposed contacts
- Stricter quarantine of contacts
- Increased recommended use of PPE
- Recommended reduction in worksite staff
- Sanitation of a specific facility
- Closure or partial closure of a specific facility
- Recommended reduction in social gatherings
- Closure or partial closure of congregate settings
- Return to takeout only options for restaurants
- Cancellation of non-essential travel
  
- **Should the increase in community spread of illness be significant, the public will be asked to return to stricter protocols and stage 4 will be delayed.**

## Sierra County Road Map Report Card

Key Metrics		Status	
1	Stability of Hospitalizations	Hospitals in surrounding Counties and the State of Nevada have been stable for several weeks.	
2	Personal Protective Equipment Inventory	Local Clinics, Skilled Nursing Facility, EMS, and other First Responders are equipped with PPE. The Health Department has additional supplies on hand for their use should they need them.	
3	Healthcare Surge Capacity	The surge capacity for Region III is above the estimated need.	
4	Testing Capacity	Clinics in Sierra County currently have capacity to test all persons meeting testing criteria. Several facilities within an hour's drive are testing Sierra County residents.	
5	Contact Tracing Capability	Sierra County Health Department has the capacity to contact trace at least 3 positive cases with current staff.	
6	Public Health Guidance in Place	Face covering order in place. Guidance packets with reopening templates mailed to all businesses. Must have an approved plan on file with PH before business is allowed to reopen.	

The situation with COVID19 is fluid. Planning for re-opening of businesses and activities is subject to frequent adjustments.  
 This is the best information Sierra County Public Health can provide today - May 1, 2020

Stages	Examples of Allowed Public Activities	Required Safety Actions	Example Businesses OPEN	Timeframe*	Start Stage Triggers	Revert to previous stage
<b>Stage 1</b>	Travel for essential work.  Medical Appointments. Prescriptions pick-up if mailing not available.  Grocery Shopping preferably with E-cart or other advance ordering.  Caring for At-risk Community Members.  Recreating outdoors close to home.  Gatherings of less than 10 people with 6 foot distance.	Wash your hands often for at least 20 seconds Maintain 6 foot distance from others.  If not able to maintain 6 foot distancing, a face covering should be worn in small stores, office, etc.  Essential businesses open with safety measures.  Limit number of people in a businesses at one time.  Skilled Nursing Facilities restrict visitor access.	Restaurants for take-out only  Construction  Fire Suppression  Hardware Stores  Grocery Stores  Delivery Companies  Gas Stations  Pharmacies	Currently	State Health Officer and Governor's Order and Local Health Officer Order	
<b>Stage 2</b>	Non-essential shopping  Play organized team sports  Attend School*	Medium Risk Businesses open with Reopen MOU.  Team Sports with out spectators.  Non-essential Group Transport with face coverings.	Retail Stores  Outdoor Sports Shuttles  Schools*	TBD* possibly within weeks.	2 or less <b>active</b> lab confirmed cases in Sierra County	3 <b>active</b> lab confirmed cases or more in Sierra County
<b>Stage 3</b>	Travel with precautions  Participate in group camps	Bars and Restaurants indoor seating open with Reopen MOU.  High Risk Businesses open with Reopen MOU.  Lodging and Short-term Rentals with Reopen MOU.	Restaurants & Bars with seating  Barbers Lodging  Hair & Nail Salons  Massage Therapists  Swimming Pools & Hot Springs	TBD* possibly within months.	Monitor for evidence of community spread.	
<b>Stage 4</b>	Open Travel Visit Skilled Nursing Facilities  Large gatherings allowed.	Standard precautions are new normal; washing hands, cleaning of frequently touched surfaces, staying home when ill, face coverings when sick.	All businesses & activities without restrictions	TBD*	Monitor for evidence of community spread.	

\* Subject to adjustment of State Health Officer or Governor's Order. At this time Sierra County can not be more lenient than the State.

**Sierra County COVID19 Reopening  
Memorandum of Understanding (MOU)**

Business or Organization Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Description of what you do in your business or activity:

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**Implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is not applicable to the business or activity.**

*When completing this form, mark all checkboxes applicable to the facility.*

### **Signage**

- Place a sign at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; not shake hands or engage in any unnecessary physical contact, and wear a face covering.
- Post a copy of a Physical Distancing Protocol at each public entrance to the facility.

### **Measures to Protect Employee Health**

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Symptom checks are being conducted before employees may enter the work space.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
  - Break rooms: \_\_\_\_\_
  - Bathrooms: \_\_\_\_\_
  - Other: \_\_\_\_\_
- Disinfectant and related supplies are available to all employees at the following location(s): \_\_\_\_\_
- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): \_\_\_\_\_
- Soap and water are available to all employees at the following location(s): \_\_\_\_\_

**Sierra County COVID19 Reopening  
Memorandum of Understanding (MOU)**

- Encourage employees and customers to wear a face covering that covers the nose and mouth at all times when in the facility. Provide such face coverings to employees if needed.
  - Copies of this Protocol have been distributed to all employees.
  - Optional—Describe other measures:
- 

**Measures to Prevent Crowds from Gathering**

- Limit the number of customers in the facility at any one time to [insert maximum number here], which allows for customers and employees to easily maintain at least six- foot distance from one another at all practicable times.
- Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines.  
Explain:
- Optional—Describe other measures:

**Measures to Keep People at Least Six Feet Apart**

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the facility and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Describe other measures:

**Sierra County COVID19 Reopening  
Memorandum of Understanding (MOU)**

**Measures to Prevent Unnecessary Contact**

- Preventing people from self-serving any items that are food-related.
  - Lids for cups and food-bar type items are provided by staff and not available for self-service.
  - Bulk-item food bins are not available for customer self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe:  
\_\_\_\_\_
- Optional—Describe other measures (e.g., providing senior-only hours):  
\_\_\_\_\_

**Measures to Increase Sanitization**

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Optional—Describe other measures:  
\_\_\_\_\_

\* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

Business or Organization Representative  Print name: _____  Signature: _____  Date: _____	Sierra County Public Health   Dr. Celia Sutton-Pado Sierra County Health Officer Date: _____
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