

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: July 21, 2020	TYPE OF AGENDA ITEM: <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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DEPARTMENT:	Public Works and Transportation
APPROVING PARTY:	Tim H. Beals, Director
PHONE NUMBER:	530-289-3201

AGENDA ITEM: Resolution authorizing amendment to 20-21 Solid Waste Budget and authorizes the Cycle 2M Micro Grant Application under the California Carpet Stewardship Program to establish a carpet recycling site at the Loyalton Transfer Station.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other
Application and informational documents.

BACKGROUND INFORMATION: A background email is attached. The Mini Grant will allow for the construction of a concrete pad on which the carpet and mattress recycling containers will be placed, which will be an improvement to the Loyalton Transfer Station. The carpet recycling program works much like the mattress recycling in that a container is provided and the CARE program swaps out the trailer when full.

FUNDING SOURCE: CARE Program Micro Grant/Solid Waste
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: \$15,000 revenue/expenditure N/A

ARE ADDITIONAL PERSONNEL REQUIRED? <input type="checkbox"/> Yes, -- -- <input type="checkbox"/> No	IS THIS ITEM ALLOCATED IN THE BUDGET? <input type="checkbox"/> Yes <input type="checkbox"/> No IS A BUDGET TRANSFER REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No
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SPACE BELOW FOR CLERK'S USE

BOARD ACTION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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COMMENTS:

CLERK TO THE BOARD _____	DATE _____
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Miriam Dines

From: pittoandpitto@att.net
Sent: Thursday, November 21, 2019 12:04 PM
To: Tim Beals
Cc: Miriam Dines
Subject: CARE Drop-Off Site

Hi Tim,

I hope all is well with you. I would love to come to Sierra County to talk with you (or whomever you think appropriate) about a Carpet America Recovery Effort (CARE) drop-off site. It appears on the Bye-Bye Mattress location map Sierra County has five mattress drop-off sites! Can we work in at least one site for carpets? CARE is required to establish at least one carpet recycling drop-off site location in each county. Currently Sierra County does not have a carpet recycling drop-off site and I would like to work with you to establish one.]

When participating in the carpet recycling program, the facility may charge a tip fee for incoming carpet. CARE encourages a reduced tip fee to incentivize the flooring installers to properly recycle the material, but it is not required. As an example, Del Norte County charges \$153.80 per ton of waste material, but charges \$59.49 for carpet that is recycled to defray the cost of handling it. Currently, there is not a requirement in California to recycle carpet and participating in this program does not change this. However, the County is subject to the AB 939 50 percent diversion requirement and implementing programs to help the state meet its AB 341 75 percent diversion goal by 2020. Establishing a carpet recycling program will assist Sierra County in meeting a good faith effort in its biennial reviews.

Below I have outlined some of the benefits and responsibilities of participating in the program.

CARE provides (free of charge):

- Recycling container: 53' or 28' trailer, 20' or 40' cargo container
- Pick-up and swap-out service
- Transportation of carpet to recycling facility
- Promotional materials individualized with county/facility information: signs, brochures, individualized educational materials
- Educational outreach: in-person visits to all flooring stores and carpet supply stores

Facility Requirements:

- Carpet must be loaded into containers dry and debris free
- Carpet and pad must be rolled or folded separately from carpet (you are not required to collect the pad)
- Containers must be loaded to reach minimum weight standards
- Quarterly reports must be submitted to CARE
- Attendance at 1 hour quarterly educational webinar

CARE is currently offering a \$2,400 Drop-Off Site Adoption Incentive. This is available as soon as the Required Information Form and Payment Request Form is completed and received, and the trailer is placed at the drop-off site. In addition, you can apply for a grant with CARE for up to \$15,000 for site preparation needs.

I would like to help you move forward in setting up a carpet recycling drop-off site!

Have a wonderful Thanksgiving!

Respectfully,

Mary Pitto

Pitto & Pitto Consulting
PO Box 399
San Andreas, CA 95249
(209) 674-8001

STATE OF CALIFORNIA, COUNTY OF SIERRA, BOARD OF SUPERVISORS

RESOLUTION AUTHORIZING APPLICATION FOR
CYCLE 2M MICRO GRANT FOR CARPET COLLECTION
AND REUSE THROUGH THE
CALIFORNIA CARPET STEWARDSHIP PROGRAM

RESOLUTION 2020-

BE IT RESOLVED as follows:

- 1: The Sierra County Board of Supervisors authorizes the Director of Public Works and Transportation to submit APPLICATION CYCLE 2M MICRO GRANT FOR COLLECTION/REUSE through the California Carpet Stewardship Program and this authorization is effective for five (5) years from the date of adoption of this resolution.; and,
2. The Director of Public Works and Transportation, or his/her designee, is hereby authorized and empowered to execute all documents, including, but not limited to, applications, annual reports including expenditure reports and amendments necessary to secure said payments to support the carpet collection program; and,
3. The County Auditor is hereby authorized to make the following budget changes to the 2020-2021 Final Budget:

<u>Increase Revenues</u>	Cycle 2M Micro Grant	\$15,000
<u>Increase Expenditures</u>	Construct Concrete Pad	\$15,000

Adopted by the Sierra County Board of Supervisors, Sierra County, California, on the 21st day of July 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

COUNTY OF SIERRA

JAMES BEARD, CHAIRMAN
BOARD OF SUPERVISORS

ATTEST:

APPROVED AS TO FORM:

HEATHER FOSTER
CLERK OF THE BOARD

DAVID PRENTICE
COUNTY COUNSEL

2020 Cycle 2M Micro Grants for Collection/Reuse
Please fill in budget form below where applicable
Insert rows where needed

EXPENSES					
Equipment and Infrastructure Costs					
DESCRIPTION OF ITEM(S)	Equipment/Infrastructure Item Cost	Cost/Unit	# of Units	Grant Request \$ (of total for item)	Matching Funds \$ (of total for item)
Concrete	9167	\$6.11	\$1,500.00	\$9,167.00	0
Base Rock	999.99	14	71.42	999.99	
TOTAL EQUIPMENT/INFRASTRUCTURE COSTS	10167			\$10,166.99	0
Taxes and Shipping					
DESCRIPTION OF ITEM(S)	Tax/Shipping Item Cost	Cost/Unit	# of Units	Grant Request	Matching Funds
concretebase rock	7.50%		1500	687.5	
TOTAL TAXES, SHIPPING	0.075			687.5	0
Installation Costs					
DESCRIPTION OF ITEM(S)	Installation Item Cost	Cost/Unit	# of Units	Grant Request	Matching Funds
Concrete Labor	2040	1.36	1500	2040	
Base rock excavation labor	2705.51	1.4	1500	2105.51	
TOTAL INSTALLATION COSTS	4745.51			4145.51	0
Education & Outreach					
DESCRIPTION OF ITEM(S)	E&O Item Cost	Cost/Unit	# of Units	Grant Request	Matching Funds
TOTAL EDUCATION/OUTREACH COSTS	0			0	0
Miscellaneous					
DESCRIPTION OF ITEM(S)	Miscellaneous Item Cost	Cost/Unit	# of Units	Grant Request	Matching Funds
TOTAL MISCELLANEOUS COSTS	0			0	0
TOTAL EXPENSES FOR PROJECT	14913				
Total Grant Request for Expenses	\$15,000.00				
Total Match Provided for Expenses	0				

BUDGET NARRATIVE (explain expenditures, funding request and matching funds if needed, optional):

ADOPTION INCENTIVE APPLICATION FORM



All applicants are required to complete and submit this form within the space provided.

Site Name: _____

Make Check Payable To: _____ Address: _____

Site City and County: _____

Incentive Type (check one that applies): ONBOARDING 2nd SWAP-OUT

Container Type: _____

Trailer/Container Received (for onboarding incentive only) or Pickup (for swap-out incentive only)

Date: _____

Trailer/Container Tonnage (swap-out incentive only): _____

Declaration

By checking this box, I certify under penalty of perjury that there are no pending or outstanding judgments or enforcement actions against the company or its products.

If applicable, please describe any pending or outstanding judgments: _____

Project Contact

1. Key Project Contacts (1 required) with phone number, address and email information:			
Contact 1			
Name:	Title:		
Agency/Business/Organization:			
City:	State:	Zip:	
Phone:	Email:		
Contact 2			
Name:	Title:		
Agency/Business/Organization:			
City:	State:	Zip:	
Phone:	Email:		

Please attach photo of loaded trailer or container for swap-out incentive.

CARE Staff Use Only

10. REQUESTED AMOUNT	\$
11. ADDITIONS OR DEDUCTIONS	\$
12. SUBTOTAL	\$
14. APPROVED AMOUNT FOR PAYMENT	\$
15. COMMENTS	16. DATE RECEIVED

Approval Signature of CARE Agreement Manager	Print Name	Date Approved
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Approval Signature of CARE Financial Director	Print Name	Date Approved
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Approval Signature of CARE CA Program Director	Print Name	Date Approved
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California Carpet Stewardship Program

An initiative of CARE: Carpet America Recovery Effort

Carpet Recycling Drop-off Site – Required Information Form

Please provide information for CARE's public website:

1. Name of Facility: [Loyalton Transfer Station](#)
2. Address of Facility (for carpet drop-off): [1 Garbage Pit Road Loyalton, CA 96118](#)
3. Phone: [530-289-3201](#)
4. County: [Sierra](#)
5. Website: <http://www.sierracounty.ca.gov/>
6. Tip Fee: [\\$18.38 per cubic yard](#)
7. Discounted tip fee for carpet prepared for recycling: [\\$18.38 per cubic yard](#)
8. Hours of operation: [Saturday, Sunday and Monday, 10:00 am to 4:00 pm](#)

Please provide information for CARE's internal use:

1. Which type and size of container that CARE will order for your facility:
 - a. Trailer (28' or 53')
 - b. Walk-in Container (20' or 40') [20'](#)
2. **Primary Contacts:**
 - a. Local government contact
Name: [Tim H. Beals](#)
Title: [Director of Transportation](#)
Phone: [\(530\) 289-3201](#)
Email:
 - b. Person placing swap-out orders and primary contact for hauler
Name: [Billy Epps](#)
Title: [Engineer Technician II](#)
Phone: [\(530\) 289-3201](#)
Email: bepps@sierracounty.ca.gov
 - c. Person to participate in quarterly calls and submit quarterly reports
Name: [Billy Epps](#)
Title: [Engineer Technician II](#)
Phone: [\(530\) 289-3201](#)
Email: bepps@sierracounty.ca.gov

Promotional Materials

1. Office mailing Address for Promotional Materials (if different than above)
2. Attach a copy of high-resolution county or facility logo for promotional materials. The criteria for the logo is:
 - a. "Print ready"
 - b. Adobe Illustrator, EPS, or high resolution JPEG (no GIF or PNG)
 - c. Must be 300 dpi

CARE Newsletter and Updates

[+](#) Name and email addresses of people who want to receive the CARE newsletter and updates: bepps@sierracounty.ca.gov

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