

**Sierra County  
Board of Supervisors'  
Agenda Transmittal &  
Record of Proceedings**

<b>MEETING DATE:</b> October 6, 2020	<b>TYPE OF AGENDA ITEM:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Timed <input checked="" type="checkbox"/> Consent
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**DEPARTMENT:** Clerk-Recorder  
**APPROVING PARTY:** Heather Foster, Clerk of the Board  
**PHONE NUMBER:** 530-289-3295

**AGENDA ITEM:** Minutes from the regular meeting held on August 18, 2020.

**SUPPORTIVE DOCUMENTS ATTACHED:**  Memo  Resolution  Agreement  Other  
Minutes

**BACKGROUND INFORMATION:**

**FUNDING SOURCE:**  
**GENERAL FUND IMPACT:** No General Fund Impact  
**OTHER FUND:**  
**AMOUNT:** \$ N/A

**ARE ADDITIONAL PERSONNEL REQUIRED?**  
  
 Yes, -- --  
 No

**IS THIS ITEM ALLOCATED IN THE BUDGET?**  Yes  No  
  
**IS A BUDGET TRANSFER REQUIRED?**  Yes  No

**SPACE BELOW FOR CLERK'S USE**

<p><b>BOARD ACTION:</b></p> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2020- _____ Agreement 2020- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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**COMMENTS:**

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CLERK TO THE BOARD

\_\_\_\_\_  
DATE



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, Vice-Chair, District 1**

P.O. Box 1 - Downieville, CA 95936 - 530-289-3506 - [supervisor1@sierracounty.ca.gov](mailto:supervisor1@sierracounty.ca.gov)

**Peter W. Huebner, District 2**

P.O. Box 349 - Sierra City, CA 96125 - 530-565-6055 - [phuebner@sierracounty.ca.gov](mailto:phuebner@sierracounty.ca.gov)

**Paul Roen, District 3**

P.O. Box 43 - Calpine, CA 96124 - 209-479-2770 - [supervisor3@sierracounty.ca.gov](mailto:supervisor3@sierracounty.ca.gov)

**Jim Beard, Chair, District 4**

P.O. Box 1140 - Loyalton, CA 96118 - 530-565-6092 - [jbeard@sierracounty.ca.gov](mailto:jbeard@sierracounty.ca.gov)

**Sharon Dryden, District 5**

P.O. Box 246 - Loyalton, CA 96118 - 530-913-9218 - [sdryden@sierracounty.ca.gov](mailto:sdryden@sierracounty.ca.gov)

The Sierra County Board of Supervisors met in regular session commencing at 12:00 p.m. on August 18, 2020. This meeting was recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Chair Beard

**ROLL CALL**

**Present:** Lee Adams, Supervisor, Vice-Chair, District #1  
Peter W. Huebner, Supervisor, District #2  
Jim Beard, Supervisor, Chair, District #4  
Sharon Dryden, Supervisor, District #5

**Absent:** Paul Roen, Supervisor, District #3

**Staff:** Heather Foster, County Clerk-Recorder  
Amanda Uhrhammer, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax Collector  
Tim Beals, Director of Planning/Public Works/Transportation/OES  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Mike Fisher, Sheriff/Coroner  
Jeremy Miller, Chief Technology Officer (CTO)  
Chuck Henson, Acting Chief Probation Officer

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## **APPROVAL OF CONSENT AGENDA**

At the request of Supervisor Huebner, Consent Item 12.B. was moved to the Regular Agenda as Item 9.B.

- 12.B. Resolution approving updated Zero Tolerance Drug and Alcohol Testing Policy for transit providers under contract to Sierra County. (PUBLIC WORKS)

The Clerk commented on Consent Item 12.A. with respect to still waiting for the final contract from the Secretary of State, but the background in the packet is effectively the same.

The Board moved to approve the Consent Agenda as amended.

**APPROVED as amended.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

## **12. CONSENT AGENDA**

- 12.A. Resolution approving contract between the County of Sierra and the California Secretary of State to provide the County with reimbursement to comply with HAVA Section 101 for costs associated with the national emergency related to coronavirus. (ELECTIONS)

**ADOPTED**, Resolution 2020-091

**APPROVED**, Agreement 2020-097

- 12.C. Resolution rescinding the following Sierra County Resolutions: 2012-079; 2012-068; 2014-096; 2016-004; 2017-126; 2018-063 with regard to Zero Tolerance Drug and Alcohol Testing Policy for Transit Providers under contract to Sierra County due to the adoption of an updated policy that will supersede these. (PUBLIC WORKS)

**ADOPTED**, Resolution 2020-092

- 12.D. Amendment to Agreement 2020-055 for Transportation Services between County of Sierra and Golden Rays Senior Citizens of Sierra County, Inc. for Fiscal Year 2021 replacing Exhibit C, the Zero Tolerance Drug and Alcohol Testing Policy. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-098

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- 12.E. Amendment to Agreement 2020-056 for Transportation Services between County of Sierra and Incorporated Senior Citizens of Sierra County, Inc. for Fiscal Year 2021 replacing Exhibit C, the Zero Tolerance Drug and Alcohol Testing Policy. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-099

- 12.F. Resolution rescinding Resolution 2020-017 and adopting a resolution authorizing expenditures under the Fiscal Year 19 State Homeland Security Grant Program. (PUBLIC WORKS)

**ADOPTED**, Resolution 2020-093

- 12.G. Agreement for Indemnification and Reimbursement for Extraordinary Costs for Boris Blanc, Applicant and Michele Ubry, Landowner, consideration of a zone variance for a tower extension, Sierra County Assessor Parcel Number 004-250-011-000. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-100

- 12.H. Agreement for Indemnification and Reimbursement for Extraordinary Costs for Greg and Connie Johnson, Applicant and, Landowner, consideration of a Lot Line Adjustment, located at Downieville, Assessor's Parcel Number 003-071-018-000 and 003-071-017-000. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-101

- 12.I. Agreement for Indemnification and Reimbursement for Extraordinary Costs for Scott Steinwert and Laurie Halliday, Applicant and Landowner, consideration of a Parcel Merger of Lot 27 and a portion of Lot 28, located at 506 Main Street, Downieville, Assessor's Parcel Number 003-050-006-0. (PUBLIC WORKS)

**APPROVED**, Agreement 2020-102

- 12.J. Authorize payment of Invoice Number 208283 to Intermountain Disposal for tipping fees for waste that has been diverted to Delleker Transfer Station. (PUBLIC WORKS)
- 12.K. Authorization to fill vacant position in Assessor's Office at the level of Assessment Technician II E. (ASSESSOR)
- 12.L. Treasurer's investment report and statement of liquidity for the period ending June 30, 2020.

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- 12.M. Professional services agreement between Aegis Treatment Centers, LLC and Sierra County to provide a Narcotic Treatment Program (NTP) to Sierra County Residents. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-103

- 12.N. Minutes from the regular meeting held on June 16, 2020. (CLERK)

### **APPROVAL OF REGULAR AGENDA**

At the request of Deputy County Counsel, Items 7.A. and 7.B. were pulled from the agenda.

- 7.A. Resolution approving the Sierra County Injury and Illness Prevention Policy.
- 7.B. Resolution adopting Sierra County protocols for maintaining a safe and healthy workplace in light of COVID-19.

At the request of the Clerk, Item 11.B. was pulled from the agenda

- 11.B. 10:30 AM Presentation by the Alliance for Workforce Development, Inc. on business and job seeker services provided to Sierra County for Fiscal Year 2019/2020.

The Board moved to approve the Regular Agenda as amended.

**APPROVED as amended.** Motion: Huebner/Adams/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

### **REGULAR AGENDA**

#### **2. PUBLIC COMMENT OPPORTUNITY**

At 12:12 p.m. Chair Beard opened the public comment opportunity with no persons addressing the Board.

#### **3. COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Adams reported on the RCRC Board of Directors meeting last Wednesday and the announcement of RCRC's President/CEO Greg Norton's retirement at the end of the year.

Supervisor Dryden expressed her appreciation to all of the agencies involved in the evacuation of Sierra Brooks during the Loyalton Fire.

#### **4. DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Health and Social Services reported on submitting a letter in support of AB 3224 regarding local health department workforce assessment; the resignation of Sierra County's Senior Public Health Nurse this November; the request to the Finance Committee to increase the Public Guardian position to a full-time position; having received the executed MOU for the \$15,000 in pass-through funding for increased meal delivery; and the receipt of \$125,000 in COVID-19 funding.

The Acting Chief Probation Officer reported on looking for a new jurisdiction to contract with as the Nevada County Juvenile Hall is closing.

The Director of Behavioral Health reported on locating an applicant at the Behavioral Health Associate level that specializes in trauma for children to bring on as an extra-help position; increasing the North American Telehealth contract for a child psychologist; and working with Liberty Utilities and the County's Information Technology Department with respect to the Wellness Center.

The Chief Technology Officer provided an update on the installation of the public WIFI hotspot at the Sierraville School by Plumas Rural Electric.

#### **5. FOREST SERVICE UPDATE**

Tahoe National Forest Supervisor Eli Ilano reported on the Loyalton Fire.

Sierraville District Ranger Quentin Youngblood provided an update on current fire conditions and the Loyalton Fire.

Discussion ensued regarding the Loyalton Fire.

The Sheriff reported on the current evacuations in effect due to the Loyalton Fire.

#### **6. ASSESSOR / SOLID WASTE ADMINISTRATOR - LAURA A. MARSHALL**

6.A. Discussion/direction to staff to work with the Sierra County Historical Society on the preservation of certain County records.

The Assessor provided background on the request to work with the Sierra County Historical Society on preserving certain County records which are not stored in a controlled environment and are subject to damage.

The Assessor commented that William Copren on behalf of the Historical Society has volunteered his time to identify and move the Assessor's maps to the Sierraville School and also requested a budget moving forward for preservation in the amount of \$9,200.

The Assessor further requested the Board allocate \$10,000 to begin this process.

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Supervisor Dryden expressed concerns with moving the documents to the Sierraville School prior to having a plan in place for the school.

Chair Beard expressed concerns with the maps currently being stored near a sprinkler and needing to take an urgent action to move them so they are not damaged.

In response to Supervisor Adams' comments, the Assessor clarified that there is room for the maps at the Sierraville School, however she also understands the need to work out the real estate issue for additional County records.

William Copren, Sierra County Historical Society expressed concerns with the records deteriorating and offered to move the maps, at no cost to the County, to a room in the Sierraville School that is presently being used for storage of other historical records.

The Director of Public Works commented on the current agreement between the School District and the County for maintenance and operation of the Sierraville School and discussions to further the acquisition of the Sierraville School. The Director also commented on having previously moved the County Law Library to the Sierraville School as the original goal was to utilize the school for preservation of County records.

In response to Supervisor Adams' inquiry, the Director clarified that the one room currently being used for storing historical records is very secure and the other rooms would have to be modified to become secure. The Director added that from an environmental standpoint the school is ideal for physical security, but there is no one at the facility 24/7.

Following discussion, the Board moved to authorize moving the Assessor's historical maps to the Sierraville School and referred the request for the \$10,000 allocation to the Finance Committee.

**APPROVED.** Motion: Huebner/Adams/Unanimous Roll Call Vote: 5/0

- 9.A. Resolution approving and authorizing applications under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 Per Capita Program (Proposition 68).

The Director of Public Works reviewed the prerequisites required to receive the funding including a three hour webinar, 20% cash match that can either be direct or in-kind, and determining what projects the Board wants to apply the \$400,000 available funding to.

The Board moved to adopt the resolution approving and authorizing applications under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 Per Capita Program (Proposition 68) and directed the Prop 68 Ad Hoc Committee to meet to discuss competing projects.

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**ADOPTED, Resolution 2020-094.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

**8. BEHAVIORAL HEALTH - LEA SALAS**

8.A. Resolution/Finding authorizing appointment of Retired Annuitant to a temporary position.

The Director of Behavioral Health provided background on the proposed resolution appointing a retired annuitant to a temporary position in order to cover the Downieville office.

In response to Supervisor Dryden's inquiry, the Director clarified that the funding for this position is in their budget.

The Auditor further clarified that the department can hire as many extra-help positions as needed, so long as they don't go over budget.

The Board moved to adopt the resolution authorizing appointment of Retired Annuitant to a temporary position.

**ADOPTED, Resolution 2020-095.** Motion: Adams/Dryden/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

**9. PUBLIC WORKS/TRANSPORTATION - TIM BEALS**

9.B. Resolution approving updated Zero Tolerance Drug and Alcohol Testing Policy for transit providers under contract to Sierra County. (PUBLIC WORKS) (**Consent Item 12.B.**)

Supervisor Huebner commented on his reason for moving the item to the Regular Agenda.

The Director of Transportation reviewed the Zero Tolerance Drug and Alcohol Testing Policy for transit providers under contract to Sierra County and Caltrans' recommendation to keep this policy separate from the County's employee drug policy which was previously brought before the Board.

The Board moved to adopt the resolution approving the updated Zero Tolerance Drug and Alcohol Testing Policy for transit providers under contract to Sierra County.

**ADOPTED, Resolution 2020-096.** Motion: Huebner/Dryden/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

**11. TIMED ITEMS**



August 18, 2020

**11.A. 10:00 A.M. COUNTY BOARD OF SUPERVISORS AND COUNTY SERVICE AREAS JOINT MEETING**

At 1:55 p.m. Chair Beard convened as the County Board of Supervisors and County Service Area joint meeting.

- 11.A.i. Conduct public hearing on Appropriation Limits for the 2020-2021 Fiscal Year for County Service Areas 2, 3 and Sierra Brooks 5A.

The Auditor briefly reviewed the requirements under the law to have appropriation limits and none of the County's jurisdictions are close to reaching the cap.

At 1:56 p.m. Chair Beard opened and closed the public hearing with no persons addressing the Board.

- 11.A.ii. Conduct public hearing on setting Appropriation Limits for the 2020-2021 Fiscal Year for the County of Sierra.

At 1:58 p.m. Chair Beard opened and closed the public hearing with no persons addressing the Board.

- 11.A.iii. Conduct public hearing on the 2020-2021 Final Budget for County Service Areas 1, 2, 3, 4, 5, 5A (Sierra Brooks Water).

The Auditor briefly explained that the proposed budget is a reflection of the prior year's budget.

At 2:00 p.m. Chair Beard opened and closed the public hearing with no persons addressing the Board.

- 11.A.iv. Conduct public hearing on the 2020-2021 Final Budget for the County of Sierra.

The Auditor reviewed the 2020-2021 Final Budget for the County which does not reflect the \$400,000 in revenue and expenditures for the Proposition 68 funds which will be added to the Final Budget. The Auditor added that the Finance Committee will likely come back with recommendations at the next meeting.

The Auditor also commented on a number inquiries received by Lynnea White.

Supervisor Adams suggested the Board members review the questions and let the Auditor know if there are any questions they need an explanation on.

The Auditor clarified with respect to Mrs. White's questions regarding two budget overruns that one was a keying error and the other wasn't an overrun, rather it was adjustments handled by the Board by resolution following the adoption of the Final Budget.

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At 2:05 p.m. Chair Beard opened and closed the public hearing with no persons addressing the Board.

11.A.v. Minutes from the County Service Area Board of Directors meeting held on June 16, 2020. (CLERK OF THE BOARD)

The Board moved to approve the minutes from the County Service Area Board of Directors meeting held on June 16, 2020.

**APPROVED.** Motion: Dryden/Huebner/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

At 2:06 p.m. Chair Beard adjourned the joint meeting of the Board of Supervisors and County Service Area Board of Directors and reconvened as the Board of Supervisors.

## 10. BOARD OF SUPERVISORS

10.A. CONTINUED COVID-19 PUBLIC HEALTH EMERGENCY UPDATE: Report from Sierra County Public Health, County Office of Emergency Services, County Department Managers, Forest Service Representatives, and other local agencies on recent developments relating to the COVID-19 Public Health Emergency and possible action/direction to staff. (CLERK OF THE BOARD)

Reports were given by the Director of Health and County Health Officer in regards to the number of statewide cases, the number of Sierra County cases, testing, and the State adding Sierra County to their monitoring list.

Board discussion ensued regarding testing and the increased number of visitors that have been pouring into the County.

The County Health Officer also commented on the opportunity for counties on the monitoring list to file a waiver to open elementary schools.

The Auditor recommended distributing the IIPP and COVID Protocol policies out all department managers until they are adopted by the Board in order to cover any liability to the County with respect to following the required COVID rules.

By consensus, the Board directed the Auditor to send the IIPP and COVID Protocol policies out to the department managers.

Discussion ensued regarding the six COVID-19 cases in the County and the increased amount of solid waste due to the number of tourists visiting the west side of the County.

The Director of Health commented on the Loyaltan Fire and coming up with alternatives for non-congregate sheltering due to COVID.

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Supervisor Adams expressed concerns with the fires and questioned at what point does the Forest Service start to consider closing facilities to keep people home.

Board discussion ensued regarding the Superintendent of Schools CARES Act funding request and bringing this request back to the Board at a future meeting if the Superintendent determines additional funding is necessary to supplement the school's needs.

10.B. Request from the community of Sierra City for Title III funding for the creation of a Firewise Community. (CLERK OF THE BOARD)

The Auditor reviewed the request from the Sierra City Fire District for Title III Funding for the creation of a firewise community and Supervisor Roen's suggestion to run this through the Sierra County Firesafe Council. The Auditor further clarified that there is \$96,342 in Title III funds available for allocation to others and suggested the Board direct staff to prepare the resolution of intent and an agreement between the Sierra City Fire District or Sierra County Firesafe Council to provide the funds.

Supervisor Dryden provided background on prior discussions regarding the development of the Sierra Brooks and Sierra City Firewise communities and the consensus to have a full discussion with the Board on allowable uses of Title III funding and whether this should be done through the Firesafe Council rather than having each community requesting small pots of money.

The Auditor commented on the master agreement with the Sierra County Firesafe Council and having questioned County Counsel if they need to broaden the agreement as it is strictly related to education.

Deputy County Counsel recommend amending the master agreement to include the whole scope of allowable uses of Title III.

Supervisor Adams expressed concerns with this getting stalled with the Firesafe Council as they don't have an executive director.

Considerable discussion ensued with the Board.

Following discussion and by consensus, the Board directed adding to the next meeting agenda a broader discussion regarding allowable uses of the Title III funding, and proposed resolutions of intent for the Sierra Brooks Firewise Community, Sierra City Fire District and the Sierra County Firesafe and Watershed Council.

10.C. Discussion/direction regarding request from Lori Brentt to purchase a parcel of land owned by the County located in Downieville. (CLERK OF THE BOARD)

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The Director of Public Works provided background on the request and expressed concerns with selling the subject property as it was acquired by the County in the relocation and construction of the Hospital Bridge and if the property was sold it would truncate the County's ability to access the bridge for routine maintenance or during a flood event. The Director further recommended the Board not sell the subject property.

Supervisor Adams commented that he cannot support doing anything that would undermine the public's support to maintain a public bridge.

The Board moved to decline the request from Lori Brentt to purchase a parcel of land owned by the County located in Downieville.

**DECLINED.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 5/0

10.D. Appointment of a member of the Sierra County Board of Supervisors to the Sierra County Children and Families Commission (First 5). (CLERK OF THE BOARD)

Chair Beard commented on his resignation from the Sierra County Children and Families Commission.

The Board moved to appoint Supervisor Dryden to the Sierra County Children and Families Commission (First 5).

**APPROVED.** Motion: Huebner/Adams/Unanimous Roll Call Vote: 5/0

### **CORRESPONDENCE LOG**

13.A. Letter from William Copren regarding his resignation from the Sierra County Fire Protection District #1.

No action taken.

13.B. Department of Water Resources, Statement for State Watermaster Service for County of Sierra and Plumas, Fiscal Year 2020-21 for service area Middle Fork Feather River.

No action taken.

13.C. Notice of intent to harvest timber by Diane L. Neubert and Richard T. Neubert. Project is located 3/4 of a mile southeast of Pike and 3.5 miles southeast of Camptonville.

No action taken.

13.D. Letter from the ACLU urging counties across the state to create a COVID-19 Racial Disparity Task Force.

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No action taken.

**ADJOURN**

At 3:34 p.m., with no further business, Chair Beard adjourned the meeting.

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JIM BEARD, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD