

**Sierra County
Board of Supervisors'
Agenda Transmittal &
Record of Proceedings**

MEETING DATE: July 20, 2021	TYPE OF AGENDA ITEM: <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Timed <input type="checkbox"/> Consent
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DEPARTMENT: Public Health
APPROVING PARTY: Vickie Clark, Director
PHONE NUMBER: (530) 993-6700

AGENDA ITEM: Resolution authorizing the Director of Public Health to enter into an Agreement with California Association of Environmental Health Administrators (CAEHA) for Certified Unified Program Agency (CUPA) Services.

SUPPORTIVE DOCUMENTS ATTACHED: Memo Resolution Agreement Other

BACKGROUND INFORMATION: Please see attached memo.

FUNDING SOURCE: 0515610
GENERAL FUND IMPACT: No General Fund Impact
OTHER FUND:
AMOUNT: \$ N/A

ARE ADDITIONAL PERSONNEL REQUIRED?

 Yes, -- --
 No

IS THIS ITEM ALLOCATED IN THE BUDGET? Yes No

IS A BUDGET TRANSFER REQUIRED? Yes No

SPACE BELOW FOR CLERK'S USE

<p>BOARD ACTION:</p> <input type="checkbox"/> Approved <input type="checkbox"/> Approved as amended <input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as amended <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> No Action Taken	<input type="checkbox"/> Set public hearing For: _____ <input type="checkbox"/> Direction to: _____ <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Continued to: _____ <input type="checkbox"/> Authorization given to: _____	Resolution 2021- _____ Agreement 2021- _____ Ordinance _____ Vote: Ayes: Noes: Abstain: Absent: <input type="checkbox"/> By Consensus
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COMMENTS:

CLERK TO THE BOARD

DATE

Memorandum

To: Sierra County Board of Supervisors

From: Vickie Clark, Director

Reference: Agenda Item

Date of memo: July 9, 2021

Date of Board Meeting: July 20, 2021

Requested Action: Resolution authorizing the Director of Public Health to enter into an Agreement with California Association of Environmental Health Administrators (CAEHA) for Certified Unified Program Agency (CUPA) Services.

Mandated by: Certified UST inspector is required for under ground storage tank inspections and enforcement.

Funding

Budgeted? Yes No

	Yes	No
Revenue		
Expenses		
Difference		

Background Information:

For the last decade Sierra County has contracted with Plumas County CUPA to provide services due to our not having a certified technician. You may recall that contract was terminated in May due to their loss of staffing capacity to assist any longer. I have been negotiating with Nevada County Environmental Health to assume this contractual work. About 2 weeks ago they notified us that they are unable to assist at this time due to their loss of staffing capacity to help us. Due to an annual inspection that was scheduled months ago for July 13th, and a pressing need for a CUPA certified tech to take over the Downieville Gas Mart case that is currently in litigation, I reached out to CAEHA (whom we are already contracted with to provide a Registered Environmental Health Specialist) to search for a contractor to assume the CUPA services for us. They have been searching without luck until July 8 when they notified us of a CUPA tech available for the 13th inspection only. They also informed me that they secured a CUPA trust grant in the amount of \$3,000 to be used to help with the Sierra County costs of services. The technician that will complete the July 14th inspection is an employee of CAEHA and they will pay him out of this trust donation.

Given that there was not enough time to execute a contract and the need was urgent I authorized the work to be completed on July 13th with a plan to execute a contract when we secured the details for remainder of the CUPA work that needs to be done.

Potential Issues to consider: None

Alternatives or Impacts of disapproval:

There is a risk of missing an inspection and subsequent sanctions and potential safety issues missed.

BOARD OF SUPERVISORS, COUNTY OF SIERRA, STATE OF CALIFORNIA

RESOLUTION NO. _____

**IN THE MATTER OF AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER IN
TO AN AGREEMENT WITH CALIFORNIA ASSOCIATION OF ENVIRONMENTAL
HEALTH ADMINISTRATORS (CAEHA) FOR CERTIFIED UNIFIED PROGRAM AGENCY
(CUPA) SERVICES.**

WHEREAS, Sierra County desires to contract with California Association of Environmental Health Administrators (CAEHA) for part time services of a Certified Unified Program Agency (CUPA) to perform Unified Program Duties for Sierra County; and

WHEREAS, This agreement will satisfy Section 25404 of the California Health and Safety Code (HSC) and the provisions of Title 27 of the California Code of Regulation (CCR), Sections 15100 et. seq., so as to provide specified Unified Program services.

NOW THEREFORE BE IT RESOLVED, the Sierra County Board of Supervisors authorizes Vickie Clark, Director of Public Health, to enter in to and to sign an agreement with CAEHA in an amount not to exceed \$30,000.

ADOPTED by the Board of Supervisors of the County of Sierra, State of California on the 20th day of July, 2021, by the following vote:

**AYES:
NOES:
ABSTAIN:
ABSENT:**

LEE ADAMS
Chairman, Board of Supervisors

Date

ATTEST:

APPROVED AS TO FORM:

HEATHER FOSTER
Clerk of the Board

DAVID PRENTICE
County Counsel