



**STATE OF CALIFORNIA, COUNTY OF SIERRA  
BOARD OF SUPERVISORS  
MINUTES  
REGULAR MEETING**

**Lee Adams, Vice-Chair, District 1**

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**Peter W. Huebner, District 2**

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**Paul Roen, District 3**

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**Jim Beard, Chair, District 4**

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**Sharon Dryden, District 5**

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The Sierra County Board of Supervisors will meet in regular session commencing at 9:00 a.m. on June 16, 2020. This meeting will be recorded for posting on the Board of Supervisors' website at [www.sierracounty.ca.gov](http://www.sierracounty.ca.gov).

**PLEDGE OF ALLEGIANCE:** Led by Chair Beard

**ROLL CALL**

**Present:** Lee Adams, Supervisor, Vice-Chair District #1  
Peter W. Huebner, Supervisor, District #2  
Paul Roen, Supervisor, District #3  
Jim Beard, Supervisor, Chair, District #4  
Sharon Dryden, Supervisor, District #5

**Staff:** Heather Foster, County Clerk-Recorder  
Amanda Uhrhammer, Deputy County Counsel  
Van Maddox, Auditor/Treasurer Tax Collector  
Tim Beals, Director of Planning/Public Works/Transportation/OES  
Lea Salas, Director of Behavioral Health  
Vickie Clark, Director of Health and Social Services  
Mike Fisher, Sheriff/Coroner  
Chuck Henson, Acting Chief Probation Officer

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## **APPROVAL OF CONSENT AGENDA**

At the request of the Clerk, Consent Item 12.X. was pulled from the agenda.

12.X. Minutes from the regular meeting held on May 5, 2020. (CLERK)

The Board moved to approve the Consent Agenda as amended.

**APPROVED as amended.** Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

## **12. CONSENT AGENDA**

12.A. Agreement for professional services between Prentice Long, Sophia R. Meyer, and the County of Sierra. (ASSESSOR)

**APPROVED,** Agreement 2020-054

12.B. Approval of quote for Barracuda Total Email Protection. (INFORMATION SYSTEMS)

12.C. Resolution authorizing the Auditor to make changes to the 2019/20 Final Budget for Storm Damage and Victim Witness. (AUDITOR)

**ADOPTED,** Resolution 2020-067

12.D. Agreement for Transportation Services in the amount of \$54,000 between County of Sierra and Golden Rays Senior Citizens of Sierra County, Inc. for Fiscal Year 2021. (PUBLIC WORKS)

**APPROVED,** Agreement 2020-055

12.E. Agreement for Transportation Services in the amount of \$54,000 between County of Sierra and Incorporated Senior Citizens of Sierra County for Fiscal Year 2021. (PUBLIC WORKS)

**APPROVED,** Agreement 2020-056

12.F. Authorization to pay invoice 101067 to Love It or Shove It for rental of excavator and masticator utilized for road/shoulder work for repairs on Sailor Ravine, County Road 505, a 2017 Disaster FEMA site. (PUBLIC WORKS)

12.G. Resolution authorizing the Auditor to make certain transfers for Fiscal Year 2019/2020 from Social Services Realignment to Public Health Realignment. (SOCIAL SERVICES)

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**ADOPTED**, Resolution 2020-068

- 12.H. Resolution authorizing the Auditor to make certain changes to the Social Services Assistance 2019-2020 Final Budget. (SOCIAL SERVICES)

**ADOPTED**, Resolution 2020-069

- 12.I. Lease Agreement between Richard and Sharon Elorza and Sierra County Human Services. (PUBLIC HEALTH)

**APPROVED**, Agreement 2020-057

- 12.J. Professional Services Agreement between James McCubbrey, Ph.D. and Sierra County for Tobacco Use Reduction Plan Evaluation services. (PUBLIC HEALTH)

**APPROVED**, Agreement 2020-058

- 12.K. Professional Services Agreement between Barbara Coffman, MFT, and Sierra County for behavioral health services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-059

- 12.L. Professional Services Agreement between Crestwood Behavioral Health, Inc. and Sierra County for adult residential care services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-060

- 12.M. Professional Services Agreement between Dr. Don Stembridge, Ph.D., and Sierra County for behavioral health services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-061

- 12.N. Professional Services Agreement between Nevada County Department of Health and Human Services and Sierra County for Crisis Stabilization Unit (CSU) services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-062

- 12.O. Professional Services Agreement between Nevada County Department of Health and Human Services and Sierra County for respite services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-063

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12.P. Professional Services Agreement between Oliver Ocskay, Ph.D. and Sierra County for behavioral health services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-064

12.Q. Professional Services Agreement between Plumas Crisis Intervention and Resource Center and Sierra County for crisis line services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-065

12.R. Professional Services Agreement between Thomas E. Bittker, M.D., and Sierra County for behavioral health services (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-066

12.S. Professional Services Agreement between Willow Glen Care Center and Sierra County for adult residential care services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-067

12.T. Resolution approving the amendment to the Mental Health Services Act Plan 2017-2020 Fiscal Year 2019/2020 Annual Update Capital Facilities and Technologies Component. (BEHAVIORAL HEALTH)

**ADOPTED**, Resolution 2020-070

12.U. Professional Services Agreement between Mary Lowe, LMFT, and Sierra County for behavioral health services. (BEHAVIORAL HEALTH)

**APPROVED**, Agreement 2020-068

12.V. Minutes from the special meeting held on April 16, 2020. (CLERK)

12.W. Minutes from the regular meeting held April 21, 2020. (CLERK)

**APPROVAL OF REGULAR AGENDA**

The Board moved to approve the Regular Agenda.

**APPROVED**. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

**REGULAR AGENDA**

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## **PUBLIC COMMENT OPPORTUNITY**

At 9:06 a.m. Chair Beard opened and closed the public comment opportunity with no persons addressing the Board.

## **COMMITTEE REPORTS & ANNOUNCEMENTS**

Supervisor Dryden commended the Sheriff, the Acting Chief Probation Officer and all public servants who helped keep the peace during the protest on the east side of the County.

Supervisor Adams reported that comments regarding the Finance Committee will be addressed under the budget discussion.

## **DEPARTMENT MANAGERS' REPORTS & ANNOUNCEMENTS**

The Director of Behavioral Health reported on the completion of the foundation for the Wellness Center.

The Director of Health and Social Services provided an update on the completion of the foster home/resource family program; a 24% increase in new applications for public assistance; the backfill for realignment funds; the elimination of the CHEP in the Governor's budget which is an \$85,000 loss of revenue to the public health budget; the status of the underground tank in Downieville; and the recruitment status for the Environmental Health and Financial Officer positions.

The Sheriff reported on activities over the weekend in the County including the protest held in Loyalton.

Supervisor Dryden thanked Judi Behlke, Personnel Analyst for providing the updated staffing reports.

## **FOREST SERVICE UPDATE**

Sierraville District Ranger Quentin Youngblood provided update on the opening of campgrounds; timber sales; and office operations in the District.

Yuba River District Ranger Lon Henderson reported on the upcoming North Yuba Forest Partnership meeting this Thursday; the Greene Acres project; the opening of campgrounds in the District; and the Yuba Project.

The Auditor commented on the Plumas Nation Forest switching to vendor run campgrounds and questioned if the Tahoe National Forest is going to do the same.

Ranger Henderson and Ranger Youngblood clarified that the Tahoe National Forest has no intent to have concessionaire run facilities.

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- 7.B. Discussion/action with respect to fees implemented by the Plumas National Forest for use of boat ramp at Gold Lake and hiking trail to Frazier Falls.  
(SUPERVISOR HUEBNER)

Supervisor Huebner provided background on the fees implemented by the Plumas National Forest for use of the boat ramp at Gold Lake and the hiking trail to Frazier Falls.

Supervisor Adams expressed concerns with the fees being charged at the boat ramp and the County not receiving any communication regarding the new fees.

Chris Carlton, Plumas National Forest Supervisor commented on their decision to bring on a concessionaire and the implementation of fees due to sites that have not been adequately maintained.

Forest Supervisor Carlton further clarified that they have suspended Frazier Falls from the concession permit and are no longer charging these fees.

Supervisor Adams reiterated his concerns regarding the lack of communications with Sierra and Plumas Counties regarding the implementation of fees. Supervisor Adams further suggested increasing campsite fees as they are a common fee.

Discussion ensued with the Board.

Comments were received by Erika Brenzovich, Plumas National Forest Recreation Program Manager.

Forest Supervisor Carlton continued to provide an update on campgrounds and requesting the campground concessionaires to work with the County before they open.

Further discussion ensued with the Board and staff.

Supervisor Dryden and Adams suggested an overall increase in campground fees rather individual site fees.

## **10. TIMED ITEMS**

### **10.A. 10:00 A.M. UC COOPERATIVE EXTENSION**

Presentation by Tracy Schohr, UC Cooperative Extension Livestock and Natural Resource Advisor on the Annual Report for Plumas and Sierra County.

Tracy Schohr, Livestock and Natural Resources, reviewed the annual report and projects they are currently working on.

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Ryan Tompkins, Forestry and Natural Resources, commented on the Alleghany and Sierra Brooks Community Firewise programs and also working with small forest landowners and industrial timberland owners on forest management issues.

Kerry O'Reilly, 4-H Program Representative, commented on the 4-H program and how they anticipate selling the 4-H animals this year due to COVID-19.

In response to Supervisor Roen's inquiries, Ms. O'Reilly clarified that they are following the state guidelines with respect to group gatherings and the Livestock Sale Committee is meeting this Thursday to determine options on how to sell the 4-H livestock this summer.

**10.B. 10:30 A.M. HOUSING TOOLS - NO PLACE LIKE HOME HOMELESS PLAN**

Approval of the Plumas and Sierra Counties Plan to address Homelessness; accept the Sierra County Housing Study and the No Place Like Home (NPLH) Housing Site Feasibility Study for Sierra County; and authorize staff to issue a Request for Qualifications (RFQ) in order to solicit information from potential development sponsors as to their experience and qualifications to pursue an NPLH project in Sierra County.

The Director of Behavioral Health provided background on the technical assistance grant funds and joint effort with Plumas County to look at homelessness in both Sierra and Plumas counties.

James Coles, Housing Tools, presented a PowerPoint on the No Place Like Home Program – Plan to Address Homelessness, Housing Needs Study and Site Feasibility Study.

Supervisor Adams recommended amending the Sierra County Housing Study as it states there are 2470 State Government jobs in Sierra County. Supervisor Adams further clarified the reason for partnering with Plumas County was to put a facility in Plumas County as Sierra County doesn't have the necessary support facilities. Supervisor Adams also expressed concerns with using commercial property on Main Street in Loyalton as a site for permanent supportive housing.

The Director explained that the original intent was to partner with Plumas County, however they felt they needed to look at all opportunities in order to give a good picture of what the County has to offer. The Director further clarified that in order to move forward they have to have this plan approved.

Supervisor Adams continued to express concerns with approving anything that includes two commercial sites in Loyalton in the plan as government shouldn't be in a commercial area.

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Mr. Coles clarified what is before the Board for approval is the 10 year plan which is required for the funding; they are not asking the Board to approve the site feasibility study.

Considerable discussion ensued with the Board.

Following discussion, the Board moved to approve the No Place Like Home Homeless Plan for Plumas and Sierra Counties.

Supervisor Roen stepped down from the Board at 11:25 a.m.

**APPROVED as amended.** Motion: Adams/Huebner/Unanimous Roll Call Vote: 4/0/1 (Supervisor Roen ABSENT)

Discussion ensued regarding the Sierra County Housing Study and the No Place Like Home (NPLH) Housing Site Feasibility Study and Request for Qualifications (RFQ).

At the request of the Director and by consensus, the Board continued the approval of the Sierra County Housing Study and the No Place Like Home (NPLH) Housing Site Feasibility Study for Sierra County and authorization to issue a Request for Qualifications (RFQ) to the next meeting.

At 11: 35 a.m. Supervisor Roen returned to the Board.

**10.C. 11:00 A.M. SIERRA COUNTY LAND TRUST**

Presentation and report on the completion of the Sierra County Land Trust Packer Saddle Fuel Reduction Project.

Laurie Oberholtzer, Sierra County Land Trust, reported on the completion of the Packer Saddle Fuel Reduction Project.

**6. PROBATION - CHUCK HENSON**

6.A. Resolution adopting the 2020-2021 annual budget for Juvenile Justice Crime Prevention Act (JJCP) & Juvenile Probation Camp Funding (JPCF).

The Acting Chief Probation Officer reviewed the proposed 2020-2021 annual budget for Juvenile Justice Crime Prevention Act (JJCP) & Juvenile Probation Camp Funding (JPCF).

The Board moved to adopt the resolution adopting the 2020-2021 annual budget for Juvenile Justice Crime Prevention Act (JJCP) & Juvenile Probation Camp Funding (JPCF).

**ADOPTED,** Resolution 2020-071. Motion: Adams/Roen/Unanimous

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- 6.B. Resolution approving the proposed 2020-2021 budget for the Community Corrections Partnership (CCP).

The Acting Chief Probation Officer reviewed the proposed 2020-2021 budget for the Community Corrections Partnership (CCP). The Acting Chief Probation Officer also commented on the omission of the case management system for the District Attorney's office in the amount of \$15,050 from the proposed budget, which was approved by the CCP.

The Board moved to adopt the resolution approving the proposed 2020-2021 budget for the Community Corrections Partnership (CCP) as amended to include the \$15,050 for the District Attorney's case management system.

**ADOPTED as amended**, Resolution 2020-072. Motion: Roen/Huebner/Unanimous Roll Call Vote: 5/0

## **7. BOARD OF SUPERVISORS**

- 7.A. CONTINUED COVID-19 PUBLIC HEALTH EMERGENCY UPDATE: Report from the Sierra County Public Health, County of Emergency Services, County Department Managers, Forest Service Representatives, and other local agencies on recent developments relating to the COVID-19 Public Health Emergency and possible action/direction to staff. (CLERK OF THE BOARD)

Reports were given by the County Health Officer and the Director of Health and Social Services.

Discussion ensued regarding the recent department managers meeting and the consensus of the group regarding the use of face coverings in the courthouse common areas.

Additional reports were made by Lee Brown, OES Coordinator and Director of Public Works.

Discussion ensued regarding the opening of the courts and how jury trials will be coordinated, and how to proceed with Board meetings going forward.

Following discussion and by consensus, the Board continued the discussion regarding how to proceed with conducting Board of Supervisors meetings to the next meeting.

## **10.D. 1:30 P.M. COUNTY SERVICE AREA BOARD OF DIRECTORS**

Meeting of the County Service Area (CSA) Board of Directors.

At 1:33 p.m., Chair Beard recessed the Regular Board meeting and reconvened as the County Service Area Board of Directors.

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At 2:21 p.m., Chair Beard adjourned as the County Service Area Board of Directors and reconvened as the Board of Supervisors.

### **CLOSED SESSION STATEMENT**

Deputy County Counsel reported out for the June 2, 2020 Board meeting.

**June 2, 2020 –** 10.A. Closed session pursuant to Government Code Section 54957 - performance review regarding Personnel Director.

Deputy County Counsel reported that direction was given to staff.

### **11. CLOSED SESSION**

11.A. Closed session pursuant to Government Code Section 54957 - performance review regarding Personnel Director.

### **CLOSED SESSION STATEMENT**

The Board met in closed session from 2:22 p.m. to 3:25 p.m. County Counsel reported that direction was given to staff.

7.C. Discussion/direction to staff regarding transfer of .82 acre parcel adjacent to the Downieville Cemetery from the County of Sierra to the Sierra County Cemetery District No. 3. (SUPERVISOR ADAMS)

Supervisor Adams provided background on the previous request from a realtor to purchase a County owned piece of property which has 71 unmarked graves, most of which are paupers graves, dating from 1904-1920 and the Board's determination not to sell the property. Supervisor Adams further recommended transferring this property to the Cemetery District.

The Director of Public Works reviewed the history of the property and recommended the Board direct staff to work on the process to convey the property to the Cemetery District.

By consensus, the Board directed staff to begin working on the process to transfer the .82 acre parcel adjacent to the Downieville Cemetery from the County to Cemetery District No. 3.

### **8. PUBLIC WORKS/TRANSPORTATION - TIM BEALS**

8.A. License Agreement (Public Safety Power Shutoff) with Pacific Gas and Electric Company for use of a portion of the Lower Alleghany Fire Department located at 514 Miners Street (same location as the County Road Shop) Alleghany, Assessor's Parcel Number 004-270-006 as a customer resource center during public safety power shutoff events.

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The Director of Public Works provided background on the building used by both the Road Department and Alleghany Fire Department which PG&E recognized as an ideal location for a common resource center if needed. The Director further suggested the rents from PG&E go to the Fire Department to offset their costs, if any.

The Board moved to approve the License Agreement (Public Safety Power Shutoff) with Pacific Gas and Electric Company for use of a portion of the Lower Alleghany Fire Department located at 514 Miners Street (same location as the County Road Shop) Alleghany, Assessor's Parcel Number 004-270-006 as a customer resource center during public safety power shutoff events, with the intent to have the rents go to the Alleghany Fire Department.

**APPROVED**, Agreement 2020-069. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

- 8.B. Review and direction to staff on proposal to hire three part time positions (road maintenance worker 1-Step A through C) for a "brush removal crew" not to exceed a 60 to 90 day period (July through September) to remove and dispose of roadside brush on all County roads and park facilities.

The Director of Public Works provided background on the proposal to hire three part time individuals for brush removal.

The Board moved to authorize staff to hire three part time positions (road maintenance worker 1-Step A through C) for a "brush removal crew" not to exceed a 60 to 90 day period (July through September) to remove and dispose of roadside brush on all County roads and park facilities.

**APPROVED**. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

- 8.C. Rescission of Agreement No. 2020-003 and approval of revised agreement with Plumas County for County Free Library Services.

The Director of Public Works provided background on the proposed library agreement which cost to the County for the service and personnel costs the County will incur is substantially less than previous years. The Director continued to comment on the need the for inspections of the branch library sites for safety compliance and to direct the Personnel Director and County Auditor to draft job descriptions for the Library Assistant positions.

Supervisor Adams commented that the Personnel Department has agreed to oversee the library staff.

The Board moved to rescind Agreement No. 2020-003; approve revised agreement with Plumas County for County Free Library Services; direct staff to create the

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Library Assistant job descriptions; and direct the Personnel Department to oversee the library employees.

**APPROVED**, Agreement 2020-070. Motion: Huebner/Dryden/Unanimous Roll Call Vote: 5/0

**9. COUNTY BOARD OF SUPERVISORS AND COUNTY SERVICE AREAS JOINT MEETING**

At 3:57 p.m. Chair Beard convened as the County Board of Supervisors and County Service Area joint meeting.

9.A. Discussion/direction/adoption of a resolution setting the County Service Area Preliminary Budget for Fiscal Year 2020-2021.

The Auditor briefly reviewed the County Service Area Preliminary Budget.

The Board moved to adopt the resolution setting the County Service Area Preliminary Budget for Fiscal Year 2020-2021.

Supervisor Dryden questioned CSA 5's contribution of \$10,500 to the Loyaltan Library and suggested that some of this should come out of CSA 4.

Discussion ensued with the Board.

The Director of Public Works indicated that there are some compelling reasons for the City of Loyaltan to contribute to the library.

Supervisor Dryden also suggested coordinating with the School District to share some of the costs.

By consensus, the Board directed the Auditor to determine the amount the City of Loyaltan should be paying towards the Loyaltan Library and return to the Board for further discussion.

**ADOPTED**, CSA Resolution 2020-005. Motion: Huebner/Dryden/Unanimous Roll Call Vote: 5/0

9.B. Discussion/direction/adoption of a resolution setting the County & Special Revenue Funds Preliminary Budget for Fiscal Year 2020-2021.

The Auditor reviewed the County and Special Revenue Funds Preliminary Budget which is predominantly last year's budget with a few recommended changes from the Finance Committee including promotions, the IT contract already approved by the Board and the Public Guardian position. The Auditor also commented on realignment and law enforcement funding which he anticipates the same amounts as previous years and

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expressed concerns regarding the loss of Transient Occupancy Taxes as a result of COVID.

Discussion ensued with the Board.

The Auditor referred to an email received from Lynnea White who has typically reviewed the annual County budget over the years. The Auditor continued to clarify the A87 cost shifts, changes in payroll, and having parked funds in County Counsel's budget.

In response to Supervisor Adams' inquiry, the Auditor clarified that the Personnel Director's salary is part of County Counsel's contract.

Supervisor Adams also clarified that the requested secretary position for the Personnel Department has not been funded at this time.

Board discussion ensued.

The Auditor further requested confirmation to send the \$8,000 to the Historical Society even though they are not opening the Kentucky Mine this summer and the need to add \$15,000 for the District Attorney's case management system.

The Board moved to adopt the resolution setting the County & Special Revenue Funds Preliminary Budget for Fiscal Year 2020-2021 as amended to include the \$15,000 for the District Attorney's case management system and to send the \$8,000 to the Historical Society for the Kentucky Mine.

**ADOPTED as amended**, Resolution 2020-072. Motion: Adams/Roen/Unanimous Roll Call Vote: 5/0

9.C. Minutes from the County Service Area Board of Directors meeting held May 19, 2020. (CLERK)

The Board moved to approve the minutes from the County Service Area Board of Directors meeting held on May 19, 2020.

**APPROVED**. Motion: Dryden/Roen/Unanimous Roll Call Vote: 5/0

9.D. Minutes from the County Service Area Board of Directors meeting held June 2, 2020. (CLERK)

The Board moved to approve the minutes from the County Service Area Board of Directors meeting held on June 2, 2020.

**APPROVED**. Motion: Huebner/Roen/Unanimous Roll Call Vote: 5/0

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At 4:31 p.m. Chair Beard adjourned the joint meeting of the Board of Supervisors and County Service Area Board of Directors and reconvened as the Board of Supervisors.

**ADJOURN**

At 4:31 p.m., with no further business, Chair Beard adjourned the meeting.

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JIM BEARD, CHAIR  
BOARD OF SUPERVISORS

ATTEST:

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HEATHER FOSTER  
CLERK OF THE BOARD