

**BOARD OF SUPERVISORS
COUNTY OF SIERRA
STATE OF CALIFORNIA**

RESOLUTION NO. 2018-024

RESOLUTION ADOPTING THE SIERRA COUNTY FEE SCHEDULES

WHEREAS, the Board of Supervisors previously enacted fee schedules for the provision of County services by ordinance; and

WHEREAS, said ordinance has been or will be repealed; and

WHEREAS, the Board of Supervisors directed County Department Heads to update the fees and charges for their respective departments; and

WHEREAS, the Department Heads and Managers have determined that the submitted schedules of fees and charges are necessary to or reasonably related to the costs of providing the services defined in said schedules.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors for the County of Sierra, State of California order the following:

SECTION 1. FEE SCHEDULE. The fees, charges and requirements set forth in the attached schedules are adopted as the official county fees, rates or charges for the services described in Schedules A through N. Said schedules are incorporated herein by reference.

SECTION 2. AUTHORIZATION FOR WAIVERS OR REDUCTIONS OF FEES, RATES AND CHARGES

Unless an ordinance of the County prohibits such or prescribes alternate procedures, any person subject to payment of the fees, rates and charges established hereunder may apply to the Board of Supervisors for the County of Sierra for a waiver or reduction of such fees, rates, or charges based solely on financial hardship. The application shall be made in writing and shall state in detail the factual basis for the request, including a description of the proposed project, program, activity or other undertaking involved and the financial impacts resulting therefrom which justify the requested waiver or reduction of fees, rates or charges.

SECTION 3. AUTHORIZATION.

The Board of Supervisors hereby finds and determines that the existing, new or increased fees, rates and/or charges established in this Resolution are in an amount reasonably necessary to recover the costs of providing the service, review, document, facility or commodity for which such fee, rate, or charge is levied or authorized to be levied.

SECTION 4. FEE UPDATES

County Departments shall submit to the County Clerk an updated schedule of fees beginning on February 1, 2019 and annually thereafter. Such fee schedules shall be submitted to the Board of Supervisors for adoption, rejection or amendment.

SECTION 4. EFFECTIVE DATE

The new rates, fees and charges set forth in this Resolution shall become effective immediately and the County Clerk is hereby directed to email each department a signed copy of the adopted schedule of fees, rates and charges.

ADOPTED by the Sierra County Board of Supervisors on the 6th day of March, 2018 by the following vote:

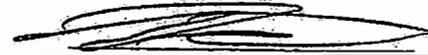
AYES: Supervisors Huebner, Roen, Beard, Schlefstein

NOES: None

ABSTAIN: None

ABSENT: Supervisor Adams

COUNTY OF SIERRA



SCOTT A. SCHLEFSTEIN, CHAIR
BOARD OF SUPERVISORS

ATTEST:



HEATHER FOSTER
CLERK OF THE BOARD

APPROVED AS TO FORM:



DAVID A. PRENTICE
COUNTY COUNSEL

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
ASSESSOR
SCHEDULE A**

SERVICE	SERVICE CHARGE & FEE
Assessor's Parcel Maps, Computer-Generated Map Photocopy of Map Custom Map Special Mapping Request	\$2.00/Map, plus \$2.00/Layer on/off \$2.00/Map \$35.00/hour – Minimum 1 hour \$100 Minimum up to full Cost of Contractor
Computer Printouts: Secured Roll Unsecured Roll halFILE	\$0.15/parcel or Acct. ID#, up to \$700 for Preliminary Secured Roll with Alpha Index; \$200 for Preliminary Unsecured Roll with Alpha Index. <i>Minimum charge \$1.00</i>
Property Characteristics	\$4.00/Parcel
Photocopy document	\$0.25/page for first 500 + \$0.10 per page over 500
Mining Claim Locations	\$1.00/page for listing Section/Township/Range
Mailing Labels	\$0.10/parcel for first 500 + \$0.02 per parcel over 500
Compact Disc: Secured Roll Value + Alpha Index	\$650/Compact Disc
Compact Disc: Preliminary Unsecured Assessment Roll including alpha index	\$200/Compact Disc
Compact Disc: Secured Roll w/ Property Characteristics + Alpha Index	\$2,050/Compact Disc
File Layouts if purchase separately from tape	\$20.00
Equalization Rules and Procedures	\$0.65/page \$104.00/complete set of pages \$108.00/complete set with binder
Clerical and Administrative Time	\$25.00/hour for 1 st 2 hours, time in excess of 2 hours actual cost plus benefits computed to nearest ¼ hr.
Parent/Child and Grandparent/Grandchild Change in Ownership Exclusion reassessment reversal fee, due to untimely filing	\$175.00/reappraisable event <i>(Senate Bill 1233, eff. 1/1/09)</i>

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES AUDITOR SCHEDULE B	
SERVICE	SERVICE CHARGE & FEE
County Budget	\$10.00

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
BUILDING
SCHEDULE C**

SERVICE CHARGE & FEE

Fees for Building Department services and programs shall be charged for all work performed by the County Building Department based on the following schedule of fees or based upon the actual amount of time spent on requested services.

1. BASE PERMIT APPLICATIONS-ALL TYPES OF CONSTRUCTION

- a) Building valuation used for computing fees shall be the "very good quality" category of value as described on the construction values attached hereto as "Exhibit B" dated March 2005 at \$154.00 per square foot for residential construction; \$55.00 per square for attached garage construction; \$64.00 per square foot for detached garage construction; \$27.00 per square foot for deck construction; and, \$15.00 per square foot for a carport.
- b) Building valuation for all other types of construction shall be based upon the "Building Standards Quarterly Publication" used with the applicable regional modifier and construction type.
- c) Building fee shall be as shown on Table 1-A of the Uniform Building Code.
- d) Plan check fee shall be 70% of the computed building fee as computed by the Building Department or in the event an applicant wishes to proceed with plan check immediately, and prior to the total fee calculation, a deposit in the amount determined by the Building Official appropriate to the project, may be made to allow the plan check process to commence. The deposit shall be credited to the computed building permit fee when issued.
- e) Mechanical fee shall be \$50.00 per application
- f) Plumbing fee shall be \$50.00 per application
- g) Electrical fee shall be \$50.00 per application
- h) Energy conservation fee shall be \$100.00 per application
- i) Grading fee shall be a minimum of \$40.00 plus cubic yardage fee as used in the Uniform Building Code.
- j) Situs address fee shall be \$25.00 for new residences only or where it has been determined that an address has not previously been assigned.
- k) Planning Department site review (pre-permit issuance requirement) shall be \$50.00 on all permit applications, including occupancy changes, well or septic systems, but does not include any application for a remodel or minor structural modification for which the exterior footprint of the structure does not change.

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
BUILDING
SCHEDULE C**

SERVICE CHARGE & FEE

1. BASE PERMIT APPLICATIONS-ALL TYPES OF CONSTRUCTION (Cont.)

- l) Well construction fee shall be \$50.00 including irrigation well, monitoring well, domestic well, geothermal well, or other extraction facility and if electrical or other installations accompany the proposed well, additional fees will apply (this is in addition to County Health Department fees). Repairs involving expansion or replacement shall not require a fee.
- m) Septic tank fee shall be \$100.00 and shall include new systems, system replacements, emergency repairs requiring expansion or replacement (this is in addition to County Health Department fees). Repairs not involving expansion or replacement shall not require fees.
- n) Building sewer fee shall be \$50.00
- o) Issuance fee shall be \$50.00 for all permits.
- p) Solid Waste disposal fee shall be as determined by Board Resolution
- q) \$1.25/Sq. Ft. fee shall be paid for properties located within the Sierra County Fire Protection District #1 (Ordinance# 1011).
- r) AB1379 (Certified Specialist Program) fee of \$4.00 shall be charged on all building permits.
- s) BSC (Building Standards Commission) fee is assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation (Subject to SB1473).
- t) SMIP (Strong Motion Instrument Program) fee amount = Valuation Amount x 0.00013 (minimum fee 50 cents) or as required by the State of California Department of Conservation.

2. ADDITIONS/REMODELS/DEMOLITIONS/DAMAGE ABATEMENT

- a) Additions and remodels shall use "base permit application" fees but in the case of electrical, plumbing, mechanical, and energy conservation fees, the amount shall be proportional between the existing square footage compared against the new square footage but in no case shall the fee be less than \$20.00 per topic area.

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
BUILDING
SCHEDULE C**

SERVICE CHARGE & FEE

2. ADDITIONS/REMODELS/DEMOLITIONS/DAMAGE ABATEMENT (Cont.)

- b) Demolitions and damage abatements-residential shall be \$150.00 and commercial shall be \$250.00 plus any costs for site review, plan checking (if applicable), issuance and SMIP (State Seismic Impact fee). Solid waste fees shall be paid by the cubic yard per Board Resolution based upon an approved estimate and in advance of disposition. The total fee shall be reconciled between landowner and the County at the completion of the project.
- c) Asbestos Certification – shall be \$25.00

3. MOBILEHOME/MANUFACTURED HOME/MODULAR HOME

- a) Building permit fee shall be as specified for “base permit requirements” (including foundation) but the building valuation and building fee shall be based on a reduction of 50%, with a minimum fee of \$500.00. Plan check shall be computed at 50%.

4. MISCELLANEOUS SERVICES

- a) Re-inspection fee shall be \$65.00 per hour (each issued permit allows for one re-inspection without charges)
- b) Expired Building Permits:
 1. Building permits that were issued under the 1997 Uniform Building Code (UBC) (adopted and effective in 1998) and where the project for which the permit was issued has been partially or fully completed without evidence of completion of all required inspections, may be inspected and brought current at a cost of \$65.00 per hour.
 2. Building permits that were issued prior to the 1997 UBC (prior to the effective date of the code) and where the project for which the permit was issued has been partially or fully completed without evidence of completion of all required inspections, may be inspected and brought current at a cost of \$65.00 per hour. The property owner may be required to bring aspects of the project into conformance with the current adopted and effective version of the UBC as may be required by the Building Official.
 3. Building permits that were issued under the current version of the UBC and the construction has not commenced or for which substantial progress as determined by the Building Official, has not occurred, and in either case

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
BUILDING
SCHEDULE C**

SERVICE CHARGE & FEE

have not been subject of a call for and receipt of a building inspection within the past 180 days, shall be expired and a fee in the amount of 50% of the building permit fee (not including plan check fee portion) shall be required to renew the expired permit.

4. Building permits that were issued under any prior version of the UBC and the construction has not commenced or for which substantial progress as determined by the Building Official has not occurred, shall be expired and a new application for building permit, containing plans and meeting current UBC requirements, shall be required.
 - b) Plan amendment or permit addition, once plans are checked and approved, or new plan submittals, shall require a new plan check fee. Plan check for amendments initiated to construction in progress shall be billed at the hourly rate within this fee schedule.
 - c) Temporary Certificate of Occupancy shall be \$50.00
 - d) Temporary power installations shall be \$100.00
 - e) Mobile home certification (HCD) shall be \$25.00
 - f) Organized camp inspections shall be billed hourly
 - g) Remote inspections shall be billed at the hourly rate plus transportation costs.
 - h) Special inspections billed using the hourly rate, or the rate required to pay an independent contractor, as determined by the Building Official.

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
RECORDER FEE SCHEDULE		
Regular Recording Fee · First Page · Each Additional Page · Combined Documents	\$14.00 \$3.00 \$14.00 (each additional title)	GC 27361 (a) GC 27361(c) GC 27361(d) GC 27361.4(a) GC 27361.4(c) GC 27361(a) GC 27361(b) GC 27361(c) GC 77205 GC 27361.1
Senate Bill (SB) 2 Building Homes and & Job Act	\$75.00, per parcel, per transaction with a cap of \$225.00	GC 27388.1
Non-Conforming Document (8½ x 11 page in document)	Regular Recording Fee plus \$3 per page (all pages)	GC 27361(a)(2) GC 27361.5
Additional Indexing · Each Group of 10 Names or Fraction Thereof After First 10 · Each Additional Referenced Indexed, e.g., Mining Claims	\$1.00 \$1.00	GC 27361.8 GC 27361.2
Military Records	No Fee	GC 27381
Liens · Release of Liens (State, County, Etc.) · Involuntary Lien Notification · Lien for State, Municipality, County	\$11.00 \$3.00 No Fee	GC 27361.3 GC 27387 GC 27383
Preliminary Change of Ownership Report Penalty Fee (Form not filed if recording evidences a change of ownership)	\$20.00	R&T 480.3
Recording of Maps · First Page · Each Additional Page	\$6.00 \$2.00	GC 27372

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
Financing Statements · Recording UCC · Recording UCC (3 Pages or More) · Request for Information (Search Files) · Copies	\$10.00 \$20.00 \$5.00 \$1.00 per page	GC 12194(b)
Documentary Transfer Tax	\$0.55 per \$500.00 value	R&T 11911
Copies · Official Records · Grantor/Grantee Index	\$1.00 per page \$1.00 per page	GC 27366
CD's · Monthly Recordings · Maps (Full Set)	\$125.00 \$250.00	
Administering and Certifying Oaths and Affirmations	\$0.50 each	GC 27379
Certification of Any Recorded Document	\$1.75	GC 26833
CLERK FEE SCHEDULE		
Clerk's Certification and Copies · Paper or Record on File in the Clerk's Office · Certifying a Copy of a Document on File · Clerk's Certificate, Not Otherwise Fixed · Conflict of Interest Statement · Exemplification of Paper · 20 Day Notice Filing · Fee for Certificate of Official Capacity of any Public Official	\$0.50 \$1.75 \$1.75 \$0.10 per page \$20.00 \$9.00 \$2.25	GC 26831 GC 26833 GC 26836 GC 81008 GC 26839 GC 27361.9 GC 26833
Faxing Official Documents	Regular document copy fee plus \$2.00 fax fee	GC 26831
Miscellaneous Fees (Filing, Indexing, Amending or Certifying Copies of Articles of Incorporation)	\$2.25	GC 26851
Environmental Documents · Environmental Impact Report (EIR) · Mitigated/Negative Declaration (MND)/(ND) · Environmental Document per CRP · Clerk's Filing Fee	\$3,168.00 \$2,280.75 \$1,046.50 \$50.00	CCR, title 14, section 753.5 Fees are adjusted annually by the California Dept. of Fish and Wildlife.

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
Admitted Surety Insurers <ul style="list-style-type: none"> · Filing Power of Attorney or Revocation One Name · Two or More Names · Filing Final Statement of Admitted Surety Insurer · Certification that Corporation Sureties Certificate is not Surrendered/Revoked 	\$12.00 \$9.00 each \$12.00 \$12.00	GC 28655.1
Legal Document Assistant (Filing Certificate) Unlawful Detainer Assistant to be Accompanied by \$25,000 Surety Bond <ul style="list-style-type: none"> · Filing · File Stamp Bond · Each Additional ID Card · Recorded Bond (First Page) · Each Additional Page 	\$175.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 6404 & 6405
Professional Photocopier (Filing Certificate) to be accompanied by \$5,000 surety bond <ul style="list-style-type: none"> · Filing · File Stamp Bond · Each Additional ID Card · Recorded Bond (First Page) · Each Additional Page 	\$175.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22453
Registration Process Server (Filing Certificate) to be accompanied by \$2,000 surety bond <ul style="list-style-type: none"> · Filing · File Stamp Bond · Each Additional ID Card · Recorded Bond (First Page) · Each Additional Page 	\$100.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22353
Registration Process Server (Filing Certificate) to be accompanied by \$2,000 surety bond <ul style="list-style-type: none"> · Filing · File Stamp Bond · Each Additional ID Card · Recorded Bond (First Page) · Each Additional Page 	\$100.00 \$7.00 \$10.00 \$14.00 \$3.00	B&P 22353

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
Fictitious Business Name Statements · First Filing, Renewal, Renewal with changes First Business Name and One Partner Each Additional Name (Business or Partner) · Abandonment, Withdrawal · Filing Affidavit of Publication of Dissolution of Partnership · Certified Copy · Business Name Index	\$35.00 \$5.00 \$10.00 \$5.00 \$5.00 \$15.00 (base fee)	B&P 17929 B&P 17926 B&P 17928
Marriages · Issuing Marriage License · Issuing/Filing Confidential Marriage License · Issuing Marriage License (After Hours) · Issuing Confidential Marriage License (After Hours) · Solemnizing Marriage Ceremony (M-F) · Issuing Duplicate Marriage License · Deputization to Perform Marriage	\$65.00 \$71.00 \$70.00 \$76.00 \$50.00 \$5.00 \$25.00	H&S 103650 GC 26840 et seq.
Notary Public · Filing and recording Bond of Notary Public · Certificate to Capacity of Public Official or Notary Public	\$10.00 filing fee plus regular recording fee \$2.25	GC 26849.1
VITAL RECORDS		
Vital Record Copies · Birth Certificate · Death Certificate · Marriage Certificate · Birth (Gov.) · Amendments to Above · Permit for Disposition · Cross Filing Permit for Disposition	\$25.00 \$21.00 \$15.00 \$19.00 \$20.00 \$12.00 \$16.00	State Annual Vital Record Fee Schedule - multiple state statutes
Searching Vital Records · Birth · Marriage · Death	\$25.00 \$21.00 \$16.00	H&S 103650; GC 27369

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
BOARD OF EQUALIZATION FEE SCHEDULE		
Copies of Documents	\$0.50 per page	GC 26831
Finding of Fact (This is a deposit, applicant is responsible for all costs incurred by the County in preparing the Findings of Fact)	\$150.00	R&T 1611.5 SC BOE Res 2014-001
BOARD OF SUPERVISORS FEE SCHEDULE		
Copies of Documents	\$0.50 per page	GC 26831
Audio Recordings of Board Meetings provided on a CD	\$10.00	GC 26831
Agenda and Public Notices (Hard Copy)	\$40.00 annually	GC 26831
Minutes (Hard Copy)	\$70.00 annually	GC 26831
Board Packets provided on a CD	\$10.00	GC 26831
Appeals (Amounts shown are required as deposits to be applied to all actual costs, including actual clerical, administrative, and county counsel costs, document duplication costs, telephone, fax & reporter per diem and transcription costs. Costs will be subtracted from initial deposit and any overage refunded, or additional costs billed to and shall be paid by the person or entity filing the appeal. This provision shall supersede anything to the contrary in the County Code or any County resolution, policy or procedure.) · Administrative Appeals · Planning Commission Appeals	\$200.00 deposit \$500.00 deposit	GC 26831
County Code – Hard Copy	\$50.00	GC 26831

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
CLERK-RECORDER
SCHEDULE D**

SERVICE	FEE	LEGAL AUTHORITY
ELECTIONS FEE SCHEDULE		
<p><i>Available for Election, Scholarly, Journalistic, Political, or Governmental Purposes Only</i></p> <p>Voter Index</p> <ul style="list-style-type: none"> · Candidates or Committees (Hard Copy or CD) \$0.50 per 1,000 voters up to 2 requests · Non-Candidates or Committees (Hard Copy) \$0.50 per page · Non-Candidates or Committees (CD All Five Districts) \$50.00 · Non-Candidate or Committees (CD Single District) \$10.00 		<p>EC 2184 EC 2191</p>
Select Election Specific Reports	\$5.00 each	EC 2191
Weekly AVM files during election cycles	\$50.00	EC 2191
<p>Political Reform Documents</p> <ul style="list-style-type: none"> · Copy \$0.10 per page · Retrieval, per request for reports and statements five or more years old (a request for more than one report or statement or report and statement at the same time shall be considered a single request). \$5.00 		GC 81008
Certified Copy of Voter Registration	\$1.50	EC 2167
Precinct Map	\$4.00	GC 26831
Candidate Statement	\$200.00	EC 13307
Legislative Candidate Statement	\$200.00	EC 13307.5
Copies of Documents	\$0.50 per page	GC 26831

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES DISTRICT ATTORNEY SCHEDULE E	
SERVICE	SERVICE CHARGE & FEE
Time (hourly rate of secretary)	One hour minimum
Postage	Actual Cost

**SCHEDULE OF SIERRA COUNTY
 FEES AND CHARGES
 HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH
 SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
ENVIRONMENTAL HEALTH FEES	
FOOD FACILITY Annual Permit Fee 0 – 20 Seats 21 – 50 Seats 51+ Seats	\$203.00 \$281.00 \$360.00
FOOD FACILITY W/ FULL BAR Annual Permit Fee 0 – 20 Seats 21 – 50 Seats 51+ Seats FULL BAR w/ only minimal pre-packaged food (no food preparation)	\$219.00 \$298.00 \$376.00 \$203.00
RETAIL MARKETS Annual Permit Fee Commercially-Prepackaged Food Only (no food preparation) Add for food preparation	\$203.00 + \$79.00
RESTRICTED FOOD SERVICE FACILITY (Such as Bed & Breakfast, Agricultural Home Stay) Annual Permit Fee	\$203.00
COTTAGE FOOD OPERATOR Annual Permit Fee Cottage Food Operator “Class A” Direct Cottage Food Operator “Class B” Indirect	\$108.00 \$203.00
OTHER FOOD SERVICES ACTIVITIES Community Event Organizer Temporary Food Facility - One Time Event - Yearly Nonprofit Mobile Food Prep Unit / Caterer Permitted Mobile Food Prep Unit / Caterer (Permitted out of Sierra County, one time event)	\$203.00 \$147.00 \$203.00 EXEMPT \$203.00 \$91.00
ORGANIZED CAMP Annual Permit Fee	\$203.00
DETENTION FACILITIES Annual Permit Fee	\$203.00
LIQUID WASTE HAULERS Annual Permit Fee (septic tank and chemical toilet cleaning services)	\$203.00

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH SCHEDULE F	
SERVICE	SERVICE CHARGE & FEE
RECREATIONAL HEALTH	
Annual Permit Fee	
Public Pools/ Public Spas /Wading Pool	\$203.00
Special Use Pool	\$203.00
Additional pool or spa at same facility	+ \$99.00
<i>Permittees who fail to renew their permits on or before July 31st or other established renewal date shall pay an amount equal to 10 percent of the regular fee as a penalty, in addition to the amount specified hereinabove.</i>	
<i>Penalty fees shall be accrued monthly.</i>	
ONSITE WASTEWATER TREATMENT SYSTEMS - OWTS (Septic System)	
New System (conventional OWTS)	\$314.00
Major Repair (tank AND drain field)	\$314.00
Minor Repair (tank OR drain field)	\$213.00
Engineered or Supplemental OWTS	\$583.00
Septic Tank Destruction/Abandonment (only)	\$203.00
Annual Operating Permit (when applicable)	\$60.00
Add for field inspection (if necessary) - hourly fee	+ \$91.00/hr
OWTS Begun or Completed Without a Permit and/or an Inspection (additional to permit fees)	+ \$170.00
Preliminary Site Review (Evaluation for feasibility of OWTS – this fee is credited toward OWTS permit fee if applied for within one year of the inspection)	\$203.00
Variance Request	\$203.00
WELLS	
Water well construction (new domestic or agriculture)	\$314.00
Water well modification (deepen or reperforate)	\$203.00
Geothermal Heat Exchange well- Up to 10 wells on a given parcel	\$281.00

**SCHEDULE OF SIERRA COUNTY
 FEES AND CHARGES
 HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH
 SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
Monitoring well – Up to 10 wells per project	\$330.00
Soil Boring – up to 10 borings per project	\$137.00
Well Destruction (water well or monitoring well - up to 10 monitoring wells per project)	\$170.00
Well Begun or Completed Without a Permit and/or an inspection (additional to permit fees)	+ \$170.00
WATER SYSTEMS	
State Small Water System - Annual Permit Fee	\$294.00
Private Water System Inspection	\$203.00
OTHER	
REQUEST FOR SERVICE For services not specifically identified - hourly fee	\$91.00/hr
Plan Check – hourly fee	\$91.00/hr
Construction Inspection – hourly fee	\$91.00/hr
Violation Re-Inspection Fee*– hourly fee	\$91.00/hr
<p><i>*Fee is assessed only if a major violation noted on a previous inspection or report has not been corrected by the required date for correction, as verified by a re-inspection.</i></p>	

**SCHEDULE OF SIERRA COUNTY
 FEES AND CHARGES
 HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH
 SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) ANNUAL FEES	
Business Plan - County Fee	\$78.00
State Surcharge Fee	*Determined by the state
Small Quantity Generator (Add-on Fee)	+ \$35.00
Large Quantity Generator (Add-on Fee)	+ \$46.00
Aboveground Storage Tank (AST) Facility Annual Charge (Add-on Fee)	+ \$32.00
APSA (State Surcharge Fee)	*Determined by the state
AST Tank Closure/Removal Permit - hourly fee	\$91.00/hr
AST Installation Permit - hourly fee	\$91.00/hr
Underground Storage Tank (UST) Facility Annual Charge (Add-on Fee)	+ \$154.00
State surcharge (per tank)	*Determined by the state
UST Removal Permit - hourly fee	\$91.00/hr
UST Installation Permit - hourly fee	\$91.00/hr
California Accidental Release Prevention (CalARP) Risk Management Plan (RMP) Facility (Add-on County Fee)	+ \$91.00
State Surcharge Fee	*Determined by the state
Fee for Non-Compliance Activities (such as red-tag, follow-up inspection- hourly fee)	\$91.00/hr

**SCHEDULE OF SIERRA COUNTY
 FEES AND CHARGES
 HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH
 SCHEDULE F**

SERVICE	SERVICE CHARGE & FEE
ANIMAL LICENSING FEES	
<i>All Dogs over 4 months shall be licensed within Sierra County</i>	
<u>Dog License Fees</u>	
One year license - Male/Female	\$30.00
One year license - Neutered/Spayed	\$15.00
Two/Three year license - Male/Female (to coincide with rabies certificate)	\$40.00
Two/Three year license - Neutered/Spayed (to coincide with rabies certificate)	\$20.00
<i>* free for Senior Citizens 65 years of age & older</i>	
Penalty for failure to renew (in addition to license fee)	+ \$20.00
Replacement for lost tags	\$7.00
Dog license Transfer Fee (from another county)	\$7.00
Penalty for failure to procure license within 30 days (in addition to transfer or new license fee)	+ \$20.00
<u>Vicious or Dangerous Animal License</u>	
Application fee (including first annual permit)	\$148.00
Annual permit fee	\$50.00
Penalty for failure to renew	\$50.00
<u>Kennel License</u>	
5-10 dogs	\$152.00
11-15 dogs	\$184.00
16 or more dogs	\$217.00
Penalty for failure to renew (in addition to kennel license fee)	+ \$35.00
Additional tags	\$1.00
OTHER	
Field enforcement fee - hourly fee	\$91.00/hour
Impound fees	<i>Total cost including, but not limited to, all applicable expenses such as time, mileage, boarding.</i>

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH SCHEDULE F	
SERVICE	SERVICE CHARGE & FEE
PUBLIC HEALTH IMMUNIZATIONS	
Immunizations per person	\$5.00
Medi-Cal Individual	\$2.00
Immunizations family	\$10.00
Medi-Cal Family	\$5.00
TB Testing	\$10.00
MEDICAL MARIJUANA IDENTIFICATION CARD (MMIC) (In accordance with Cal. Health & Safety Code §11362.755) Fee	\$100.00
Fee for Medi-Cal Patient	\$50.00
<u>Miscellaneous Charges</u>	
Bad Check Fee	\$25.00
No Show Fee	\$15.00

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH SCHEDULE F	
SERVICE	SERVICE CHARGE & FEE
MENTAL HEALTH PROGRAM	
Rates are subject to sliding scale (UMDAP), reduced rates as established and mandated by the State of California	
COUNSELING FEES	
Case Management 1501	
Per hour	\$101.40
Per minute	\$1.69
Treatment Code 1510	
Collateral	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1520	
Plan Development	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1530	
Assessment	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1540	
Individual	
Therapy	
Per hour	\$172.20
Per minute	\$ 2.87
Treatment Code 1560	
Medication	
Per hour	\$348.00
Per minute	\$ 5.80
Treatment Code 1570	
Crisis Intervention	
Per hour	\$172.20
Per minute	\$ 2.87

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES HEALTH & SOCIAL SERVICES/BEHAVIORAL HEALTH SCHEDULE F	
SERVICE	SERVICE CHARGE & FEE
HUMAN SERVICES DRUG/ALCOHOLIC PROGRAM	
Outpatient Services Rates are subject to sliding scale (UMDAP), reduced rates as established and mandated by the State of California	
Assessment (1-1 ½ hours)	\$182.50
Individual Counseling Session (1 hour)	\$109.50
Group Counseling Session (1 to 1 ½ hours)	\$51.00
PC 1000	\$250.00
<u>Proposition 36 Drug Court</u>	
Level I (3 mo or 13 wks)	\$130.00
Level I-II (6 mo or 26 wks)	\$260.00
Level II-III (9 mo or 39 wks)	\$390.00
Level I-IV (12 mo or 52 wks)	\$520.00
A fee will be charged for participation in the Prop 36 Court Program as determined by the level of participant's individualized treatment plan. The participant will contact the Treasurer's Office to set up an appointment for financial evaluation to establish a payment schedule.	
The participant may not petition the Court to request reduction or dismissal of criminal charges until this fee has been paid in full. Failure to complete the Prop 36 Court Program will not relieve the client of their obligation to pay the Prop 36 Court fee.	

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
INFORMATION SYSTEMS
SCHEDULE G**

SERVICE	SERVICE CHARGE & FEE
Parcel Boundaries with APN Only	\$100.00

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
MISCELLANEOUS & UNIFORM FEES
SCHEDULE H**

SERVICE	SERVICE CHARGE & FEE
Mailing Labels	\$75.00 for 1st 500 labels (or portion thereof) plus \$0.05 for each additional label.
Photocopies of documents not otherwise provided for by statute	\$0.25 per page (8 ½" x 11") for first 50 copies; \$0.10 per additional page \$1.00 per page (11" x 17") for first 50 copies; \$0.10 per additional page
Fax Charges	\$2.00 plus \$0.50 per page plus any long distance or toll charges
Records provided by computer disc	\$20.00 per CD – large projects will be charged at the hourly billing rate for involved personnel plus \$2.00 per CD.

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES PROBATION SCHEDULE I	
SERVICE	SERVICE CHARGE & FEE
Child Custody Investigations (Family Code <u>3122</u>)	\$250.00/party
Stepparent Adoption Report	\$100.00
Probation Supervision Fees	\$25.00/month
Probation pre-sentence/Pre-Plea Reports	\$250.00 felony
Domestic Violence Diversion	\$90.00 misdemeanor \$15.00/month
Child Abuse/Neglect Diversion	\$15.00/month
Drug Diversion	\$15.00/month
Bail Report	\$150.00
Change of Plea (1203.4 PC)	\$120.00 felony \$90.00 misdemeanor
Prop 36 Program Fee	\$520.00
Drug Court Program Fee	\$780.00
Drug Test (see below)	\$15.00
Conservatorship	\$100.00

SB190 & other law changes – prohibits the following:

- Juvenile hall detention fees (903 Welfare & Institutions Code: WIC)
 - Includes food, clothing & medical care
- Public defender fees in juvenile matters (903.1 & 903.15 WIC)
- Electronic monitoring fees
 - Juveniles (903.2 WIC)
 - Adults under 21 (1208.2 PC)
- Probation home supervision fees for juveniles (903.2 WIC)
- Court ordered drug testing fees (In drug cases only)
 - Juveniles (729.9 WIC)
 - Adults under 21 (1203.1ab PC)
 - Cannot be ordered in non-drug cases (P v Brooks, 15 C.A. 5th 331)

Other fees probation currently uses

- Electronic Monitoring – up to \$10 a day
 - Renewed by board every January

Other possibilities

- Probation jurisdictional transfer in California- 1203.9(d)(2) PC:
 - The receiving court and receiving county probation department may impose additional local fees and costs as authorized
- Out of state transfers through Interstate Compact – Compact Rule 4.107
 - (a) Application fee-A sending state may impose a fee for each transfer application prepared for an offender.
 - (b) Supervision fee(1) A receiving state may impose a reasonable supervision fee on an offender whom the state accepts for supervision, which shall not be greater than the fee charged to the state's own offenders

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
PLANNING
SCHEDULE J**

SERVICE CHARGE & FEE

Fees for Planning Department services and programs, including without limitation the filing and processing of applications for use permits, zone variances, zone changes, subdivision maps, lot line adjustments and other entitlements for the development and use of real property, and for the development and processing of environmental documentation pertaining to any such application shall be charges to the applicant as follows:

1. Fees shall be charged for all work performed by the County based on the actual amount of time spent on each application. Applications processing shall only occur after a deposit is made to the Department based on the estimate of costs made by the Department to properly process an application. Deposits are based on the estimate of average costs for the processing of specific applications. The actual costs of processing each individual application will be appropriately tracked by the County and costs for all work and expenses incurred by the County, including without limitation, time spent by Planning Department staff, the Planning Director, Environmental Health personnel, the County Engineer/Surveyor, any required independent consultants, County Counsel (and/or other special-assigned attorneys), and for preparation of environmental documentation, public hearing notices and other project related costs.
2. All applications received by the Planning Department shall be accompanied by a non-refundable application review fee of \$100.00 which shall cover the costs for the Department to review a submitted application for completeness, allow the Department to determine the appropriate deposit for further application processing, and shall afford the Department the ability to convey any issues or concerns and a project processing timetable to the applicant.
3. The Planning Department as part of its written response as outlined above, shall provide a "request for deposit" which shall be the estimated reasonable cost of processing an application, administering a program, or providing requested service. A deposit shall be required for all Planning Department applications, including but not limited to the following type of activity:

- Minor Special Use Permits
- Major Special Use Permits
- Extension of Use Permits (Minor and Major)
- Variances
- Administrative Variances
- Zone Amendments
- TPZ Zone Amendments
- Joint Timber Management Plans
- General Plan Amendments
- Lot Line/Boundary Line Adjustments
- Mergers of Properties
- Parcel Map Subdivisions

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
PLANNING
SCHEDULE J**

SERVICE CHARGE & FEE

Final Map Subdivisions
 Certificate of Compliance
 Parcel Map Waivers
 Environmental Documentation/Review
 Initial Studies
 Categorical Exemptions
 Negative Declarations
 EIRs
 Specific Plans
 Land Conservation Contracts
 New contracts
 Non-renewal
 Cancellation
 Development Agreements
 Road name changes
 Joint Agricultural Management Plans
 Reclamation Plans & Financial Assurance
 Site Plan Review
 Design Review
 Grading Permits
 Pre Application Review
 Parade, Outdoor Event, Special Event Permits
 Research of Files (secretarial at \$ ____/hr and staff planner at \$ ____ hr)

4. The Planning Department shall not commence further processing of any application nor incur any further expenses unless and until the requested deposit has been provided. No application shall be deemed as complete until the applicant provides the deposit in the amount required by the County. The applicant shall be advised that they shall be responsible for all costs incurred in excess of the deposit.
5. The Planning Department shall account for costs of processing individual applications and /or service requests, based on the hourly rate, including overhead, in the amount of \$65.00 per hour. Costs accounting for staff time shall be based on the time spent in quarter hour increments.
6. In the event that it is determined that the costs charged against any project or service request exceeds the amount of the deposit then remaining, the Planning Department shall promptly notify the applicant in writing of the amount that will be necessary to continue and/or complete the processing or for the providing the service. The processing of the application or request for service shall be suspended in the applicant fails to make such additional deposit of funds with the Planning Department within ten days of the date of the written notice by the Planning Department.

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
PLANNING
SCHEDULE J**

SERVICE CHARGE & FEE

7. At the time of scheduling a project for hearings by the Planning Commission and /or the Board of Supervisors the Planning Department shall account for all costs incurred by the County to date in order to ensure that all fees and costs have and will be paid by the funds deposited with the County. If there are insufficient funds remaining on deposit to cover anticipated expenses of the required hearing(s) the applicant shall be immediately notified that an additional deposit is required prior to the scheduled hearing(s). Failure to make the additional deposit of funds within ten days of the date of the written notice shall result in the suspension of the processing of the project for provision of any requested service until the deposit is provided. If the amount needed to be collected is part of an application for any permit, the County may impose the final payment and reconciliation of fees be a condition of any entitlement or application sought by an applicant or landowner.

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES PUBLIC DEFENDER SCHEDULE K	
SERVICE	SERVICE CHARGE & FEE
All cases Set by Agreement No. 2017-059	\$80.00/hour

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES PUBLIC WORKS & TRANSPORTATION SCHEDULE L	
SERVICE	SERVICE CHARGE & FEE
RECORD OF SURVEY	By Resolution 2005-063
CONSTRUCTION IMPROVEMENT PLAN	3.5% of an engineer's estimate of construction costs as approved by the Department of Public Works. (Building Permit engineering evaluations shall be a minimum of \$50.00; Health permit engineering evaluations shall be a minimum of \$100.00)
Checking and Inspections	
ENCROACHMENT AND TRANSPORTATION PERMITS	
Private Driveway Approach (Single Family Residential)	\$150.00
<i>Private Driveway Approach (Temporary)</i>	<i>\$100.00</i>
Private Road Approach	\$150.00
Commercial Driveway/Road Approach	\$350.00
Excavation, Fill or Grading	\$200.00
Sign or Display	\$200.00
Sidewalk, Curb, Gutter	\$200.00
Culvert or Drainage Structure	\$200.00
Landscape Maintenance (Tree, Hedge)	No Charge
Tree Removal from County Right of Way	\$200.00
Special Event (Recognized Community Events, Outdoor Festivals, Parades, Dances, Races) based on no to low impact, medium impact (1 closure/1 day), major (multiple closures, multiple day)	<i>\$50.00 fee. Quantifiable costs to the County due to the event will be deducted from security deposit.</i>
Temporary Road Closure	\$50.00
Survey Monument	\$25.00
Blanket Permit for Public Utility (Maintenance or Emergency only)	\$200.00/Annually
Federal – State Highway (per contract)	Exempt
Overwidth, Overweight Vehicle	\$25.00
Walk Equipment	\$25.00
Filming (on County Roads/Property)	\$200.00
Storage (Temporary only)	\$25.00
Miscellaneous Categories Not Identified	\$25.00
Misc. Use of County Property	\$50.00
Snow Removal or Timber Operations	\$200.00
Transportation Permit – Annual	\$75.00
Transportation Permit – Single Trip	\$21.00
Facilities Use Agreement Minor/Major	\$25.00/\$100.00
BONDING & SECURITY DEPOSITS	

SCHEDULE OF SIERRA COUNTY FEES AND CHARGES PUBLIC WORKS & TRANSPORTATION SCHEDULE L	
SERVICE	SERVICE CHARGE & FEE
Private Driveway and Road Approach	\$1,500.00
Private Driveway/Road Approach (Temporary)	\$500.00
Public/Commercial Road Approach	\$2,500.00
Excavation, Fill, Grading	\$2,500.00
Culvert or Drainage Structure	\$1,500.00
Storage (Temporary Only)	\$100.00
Snow Removal – County Highway	\$2,000.00 Minimum, add \$500/mile
Trenching	\$2,000.00 Minimum
<i>Tree Removal affecting County Right of Way</i> or Timber Operation -Based on Scope of Project	\$2,000.00 Minimum, \$1,000 for each additional impact site
Low Water Crossing	\$2,000.00
Walk Equipment on County Road	\$500.00
Sign or Display	\$100.00
Sidewalk, Curb, Gutter (Excludes Road Surface)	\$1,500.00
Blanket/Annual Utility	\$2,000.00 (may be increased based on Engineer's Estimate)
Special Event (Recognized Community Events, Outdoor Festivals, Parades, Dances, Races) based on no to low impact, medium impact (1 closure/1 day), major (multiple closures, multiple day)	\$500 Minimum for Low Impact Increases at Direction of Director of Transportation
Miscellaneous Categories Not Identified	Discretion of Director of Transportation
Filming-County Roads or County Property	Discretion of Director of Transportation
Facilities Use Agreements/Special Events	Discretion of Director of Transportation
RECORD OF SURVEY REPRODUCTIONS	Per Resolution 2005-063
Map Size Document	\$5.00 (with color add \$1.00)
8 ½ x 11 (with color add \$1.00)	.25/sheet
8 ½ x 14 (with color add \$1.00)	.75/sheet
11x17	1.00 (with color add \$1.00)
MISCELLANEOUS	
Abandonment of Easement Proceeding	\$150.00
Abandonment of Road Proceeding	\$300.00
Road Name Change Proceeding	\$200.00

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
SHERIFF/CORONER
SCHEDULE M**

SERVICE	SERVICE CHARGE & FEE
Christmas Tree Transportation permit	\$ 30.00 application/\$3.00 tag
Report Copy	\$ 35.00/1-20 pages, \$.25 each additional page
Fingerprint, 1-3 sets Cards	\$ 25.00
Livescan Service	\$ 25.00 + State Fee
Concealed Weapons Permit (Initial/Renewal/Amendment)	\$ 30.00 + State Fee
Explosive Permit	\$ 30.00
Peddlers Permit	\$ 15.00
Second Hand Dealer	\$ 10.00 + state & fingerprint
Firearm Dealer	\$ 30.00 + state & fingerprint
Dance Permit	\$ 15.00
Civil Service and Levies	Fee set by State
Alarm Activation Fee	\$ 50.00
Investigation, collection and processing of bad checks referred to department	\$ 25.00
Medical costs while incarcerated based upon ability to pay	Actual Costs
Clearance Letter/Local Background Check	\$ 25.00
Processing & Storage of Firearms Per Family Code 6389	\$ 50.00 per year
ANIMAL CONTROL	
Fees determined by the Town of Truckee, Sierra County Agreement 2012-074	

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
TREASURER/TAX COLLECTOR
SCHEDULE N**

SERVICE	SERVICE CHARGE & FEE
Copies of Office Records	\$ 1.00/page
Certification of Office Records	\$ 1.75/page
Research of Records	\$ 34.00 per hour with \$17.00 minimum charge
Express postage or mailing costs (if requested)	Actual costs
Return check fee	\$ 25.00
Certified Final Notice Letter	\$ 8.00
Tax segregation fee (split one bill into two bills)	\$ 100.00
Each additional bill	\$ 50.00
Installment Plan Setup Fee For all types of collections	\$ 50.00
Processing Fee	\$ 5.00/installment payment
Miscellaneous Tax Reports or Files	\$ 36.00 setup charge and \$.01/APN
Microfiche of Property Tax Roll or Index	Actual cost plus \$25.00
CORTAC Tax Status Tape or file:	\$ 150.00
Current Secured Tax Data File	\$ 150.00
Supplemental Tax Date File	\$ 150.00
Property Tax Abstract File	\$ 150.00
Delinquent Collections:	
Abstract Transfer Fee	\$ 50.00
(County Share of Redemption Fee)	
Secured Parties of Interest Search	\$ 200.00
Title Search for Tax Sale	\$ 100.00 + actual costs
Secured Tax Sale Preparation	\$4,000.00
All Other Collections:	
Judgment/Lien Preparation & Release	\$ 35.00
Seizure/Writ of Execution Preparation	\$ 50.00
Small Claims Filings and Action	\$ 75.00
Physical Seizure Fee	\$ 69.00/hour
Other Personnel Costs of Collection	\$ 40.00/hour
Out of Pocket Expenses of Collection	Actual Costs
Annual Maintenance Cost	\$ 20.00/account
Delinquent unsecured accounts	
Tax clearance certificate:	
Transient occupancy tax	\$ 25.00
Mobile home	\$ 25.00
Probate	\$ 25.00

**SCHEDULE OF SIERRA COUNTY
FEES AND CHARGES
TREASURER/TAX COLLECTOR
SCHEDULE N**

SERVICE	SERVICE CHARGE & FEE
Tax security deposit fee for lot line adjustments, subdivisions, etc.	
Per existing parcel	\$ 25.00
Simple merger of existing APNs	No charge
Special assessment charge and collection fee:	
Auditor and Tax Collector functions	\$ 1.00/tax bill
Central Collections fee per case or account	\$ 30.00